

(Board's Agenda)

**SALARY BOARD MEETING**

May 18, 2023  
Immediately Following Public Meeting

Chairman calls meeting to order.

**MOTION BY SALARY BOARD MEMBER –**  
To approve Minute No. SB 4/20-23 dated April 20, 2023.

Chairman asks for PUBLIC COMMENTS.

**MOTION –** (made by Salary Board Member) To approve the personnel requests found on the FOR THE BOARD'S CONSIDERATION chart.

**CHAIRMAN – NOTES FOR THE RECORD –** All leaves of absence that occurred since April 20, 2023 until the present are to be noted for the record.

**CHAIRMAN NOTES FOR THE RECORD –** It is the consensus of the Salary Board that any procedural errors in the 2023 salary schedule book may be corrected administratively by Human Resources.

**RECESS**

The Washington County Salary Board met in session in Public Meeting Room G-16 of the Crossroads Center, 95 West Beau Street, Washington, Pennsylvania, for the purpose of reconvening with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, Nick Sherman, and Deputy Controller Heather Sheatler. Also present: Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Human Resources Assistant Director Andrea Johnston; Administrative Assistants Marie Trossman and Patrick Geho; Chief Clerk Cynthia Griffin; Office Assistant Debbie Corson; WJPA representative Joe Jasek and concerned citizens Kevin Redfurel and Sonia Stopperich Sulc.

Chairman Vaughan called the meeting to order at approximately 3:33 p.m.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Minute No. SB 3-16-23 dated March 16, 2023, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sheatler – Yes.

Motion carried unanimously.

#### PUBLIC COMMENT

None.

#### FOR THE BOARDS CONSIDERATION COURTS

Mrs. Vaughan presented to the board, on behalf of the Juvenile Probation, to approve the reduction in annual salary from \$48,137.26/year to \$44,000 per year for one (1) full-time Community Based Manager salaried position effective retroactively to 4/10/23.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sheatler – Yes.

Motion carried unanimously.

Mrs. Vaughan presented to the board, on behalf of the Courts, to approve the reduction in annual salary from \$39,457.05/year to \$36,108.80/year for one (1) full-time Booking Center Monitor salaried position effective retroactively to 3/27/23.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sheatler – Yes.

Motion carried unanimously.

#### VETERANS AFFAIRS

Veterans Affairs, Veterans Affairs Coordinator, \$42,435.95/year reduced to \$40,000/year; to approve the reduction in annual salary for one (1) full-time salaried position effective retroactively to 4/17/23.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sheatler – Yes.

Motion carried unanimously.

Veterans Affairs, Veterans Affairs Coordinator, \$41,200/year reduced to \$40,000/year; to approve the reduction in annual salary for one (1) vacant full-time salaried position effective retroactively to 4/20/23.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sheatler – Yes.

Motion carried unanimously.

#### HUMAN SERVICES

Human Services, Human Services Coordinator, \$44,290/year reduced to \$43,000/year; to approve the reduction in annual salary for one (1) vacant full-time salaried position effective retroactively to 4/27/23.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sheatler – Yes.

Motion carried unanimously.

#### INFORMATION TECHNOLOGY

Information Technology, Database & Application Manager, \$68,958.50/year; abolish one (1) vacant full-time salaried position effective 4/20/23.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the foregoing personnel requests.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sheatler – Yes.

Motion carried unanimously.

Information Technology, Cyber Security Coordinator, \$55,000/year; create one (1) full-time salaried position, effective 4/20/23.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the foregoing personnel requests.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sheatler – Yes.

Motion carried unanimously.

#### LEAVES OF ABSENCES – March 16, 2023 to April 19, 2023

Chairman Vaughan noted for the record the following leaves of absences:

Rodney Jones, Network & Systems Admin, 3/21/23 to 5/5/23

G. Scott Lucy, TCO Shift Supervisor, 3/20/23 to 4/17/23

Michael Porter, Probation Officer II, 3/3/23 to 5/26/23

Joshua Pusateri, Casework Supervisor, 3/28/23 to 4/28/23

Cole Vaughan, Correctional Officer I, 4/3/23 to 9/30/23

Chairman Vaughan stated for the record, that all leaves of absence that occurred since March 16, 2023 until the present are to be noted for the record. It is the consensus of the Salary Board that any procedural errors in the 2023 salary schedule book may be corrected administratively by Human Resources.

There being no further business, Chairman Vaughan declared the meeting recessed at approximately 3:37 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2023

ATTEST: \_\_\_\_\_  
CHIEF CLERK

DRAFT

**FOR THE BOARD'S CONSIDERATION - MAY 18, 2023**

DEPARTMENT	EMPLOYEE	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES
Information Technology		Network & Systems Administrator	\$55,916.93/year		\$50,000.00/year	Reduction in annual salary for one (1) vacant full-time salaried position effective 5/18/23
Information Technology		Network & Systems Administrator	\$57,030.45/year		\$50,000.00/year	Reduction in annual salary for one (1) vacant full-time salaried position effective 5/18/23
Information Technology		Database & Application Administrator	\$52,450.92/year		\$48,000.00/year	Reduction in annual salary for one (1) vacant full-time salaried position effective 5/18/23
Information Technology				Office Manager	\$252.9839/day	Create one (1) temporary full-time salaried position effective 5/18/23. The position will be abolished effective 7/3/23.
Children & Youth		Casework Supervisor	\$62,315.01/year		\$60,500.00/year	Reduction in annual salary for one (1) vacant full-time salaried position effective 5/18/23.
Children & Youth		Program Manager	\$65,000.00/year		\$70,657.78/year	Increase in annual salary for one (1) vacant full-time salaried position effective 5/18/23.
Children & Youth		Casework Manager	\$65,000.00/year		\$71,027.27/year	Increase in starting annual salary for the position effective 5/18/23.
Children & Youth				Program Specialist	\$55,000.00/year	Create one (1) full-time salaried position effective 5/18/23.
Children & Youth		CYS Administrator III			\$1,500.00/month	Increase in salary for one (1) full-time salaried position to include a stipend effective 5/18/23. This is in addition to the individual's current annual salary to assume responsibilities of the Deputy Administrator position until such time the position of Deputy Administrator is filled.
BHDS				Program Specialist II (MH)	\$47,426.00/year	Create one (1) full-time salaried position effective 5/18/23.
BHDS				Program Specialist II (ID/Autism)	\$47,426.00/year	Create one (1) full-time salaried position effective 5/18/23.
Chief Clerk				Administrative Coordinator	\$48,871.76/year	Create one (1) full-time salaried position effective 5/18/23.