

(Board's Agenda)

SALARY BOARD MEETING

April 20, 2023
Immediately Following Public Meeting

Chairman calls meeting to order.

MOTION BY SALARY BOARD MEMBER –
To approve Minute No. SB 3-16-23 dated March 16, 2023.

Chairman asks for PUBLIC COMMENTS.

**ELECTED OFFICIAL: (COMMISSIONER TO MAKE MOTION ON BEHALF OF PRESIDENT
JUDGE DISALLE IN HIS ABSENCE)**

BOARD'S CONSIDERATION

President Judge DiSalle – Courts

MAKE MOTION PER AGENDA

MOTION – (made by Salary Board Member) To approve the remaining personnel requests found on the FOR THE BOARD'S CONSIDERATION chart.

CHAIRMAN – NOTES FOR THE RECORD – All leaves of absence that occurred since March 16, 2023 until the present are to be noted for the record.

CHAIRMAN NOTES FOR THE RECORD – It is the consensus of the Salary Board that any procedural errors in the 2023 salary schedule book may be corrected administratively by Human Resources.

RECESS

The Washington County Salary Board met in session in Public Meeting Room G-16 of the Crossroads Center, 95 West Beau Street, Washington, Pennsylvania, for the purpose of reconvening with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, Nick Sherman, and Controller April Sloane. Also present: Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Human Resources Assistant Director Andrea Johnston; Public Safety Director Gerald Coleman; Public Safety Director of Operations Justin Shawley; Executive Secretaries Marie Trossman and Randi Marodi; Chief Clerk Cynthia Griffin; Administrative Assistant Joyce Thornburg; WJPA representative Joe Jasek and concerned citizens J. Bracken Burns, Anne Shaner, Cindy Fisher, Jared Jenkins, Bonnie Rankin, and Corey McConn.

Chairman Vaughan called the meeting to order at approximately 3:29 p.m.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Minute No. SB 2-16-23 dated February 16, 2023, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

PUBLIC COMMENT

None.

FOR THE BOARDS CONSIDERATION

CORONER

Mrs. Vaughan presented to the board, on behalf of the Coroner, Chief Coroner's Assistant, \$175.0153/day; create one (1) temporary position to commence effective no later than 5/1/23 for no more than a 14-week period. The position will be abolished when the current employee who will be on a leave of absence returns from leave.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – No.

Motion carried.

HUMAN SERVICES

Human Services, Human Services Clinical Director, \$61,800.00/year increased to \$61,800.00/year plus a \$145.00 monthly stipend; increase in salary for one (1) full-time salaried position to include a stipend effective 4/3/23. This is in addition to the individual's current annual salary to assume the responsibilities of the Human Services Centralized Intake Director position until such time the position of Human Services Centralized Intake Director is filled.

PURCHASING

Purchasing, Temporary Employee, \$30.00/hour; create one (1) temporary employee position, not to exceed more than 1,000 hours in a calendar year, effective 3/16/23 through 12/31/23.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – No.

Motion carried.

LEAVES OF ABSENCES –February 16, 2023 to March 15, 2023

Chairman Vaughan noted for the record the following leaves of absences:

Nicholas Davidson, PO Supervisor, 02/02/23 to 04/28/23

Joseph McMillan, Custodial Worker, 02/22/23 to 02/22/24
Timothy Trump, Probation Officer I, 03/03/23 to 03/17/23

Chairman Vaughan stated for the record, that all leaves of absence that occurred since February 16, 2023 until the present are to be noted for the record. It is the consensus of the Salary Board that any procedural errors in the 2023 salary schedule book may be corrected administratively by Human Resources.

There being no further business, Chairman Vaughan declared the meeting recessed at approximately 3:30 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____, 2023

ATTEST: _____

CHIEF CLERK

DRAFT

