

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Minute No. 1165

January 19, 2023

The Washington County Commissioners met in regular session in Public Meeting Room G-16, in the Crossroads Center, 95 West Beau Street, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Human Resources Assistant Director Andrea Johnston; President Judge John DiSalle; Court Administrator Patrick Grimm; Building and Grounds Director Justin Welsh; First Assistant District Attorney Leslie Ridge and employee Madison Rush; Deputy Treasurer Lisa Rice and employee Donna Connell; Adult Probation Chief Jon Ridge and Assistant Chief Karen Lebar; Deputy Controller Heather Sheatler and employees Brittany Mosco and Joelle McWreath; Veterans Affairs representative Leigh Mawhinney; Sheriff Deputies Wesley Hartman and Jamie Quintero; Executive Secretaries Marie Trossman, Randi Marodi, and Patrick Geho; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Planning representative Kalie Chasko; The Rev. Benjamin Libert of First United Presbyterian Church; Marine Corps League representative Austin J. Murphy; STTARS representatives Joanna Dragan, Kristen Honing, and Briana Bendik; TRIPIL representative Joann Naser; Watchful Shepherd representatives Tracy Walnoha and Jennifer Pierosh; Observer-Reporter representative Mike Jones; WJPA representative Joe Jasek and concerned citizens Brandi Miller, Jim Piper, Colleen Arnowitz, Steve Arnowitz, Michael Anderson, Erin Sinko, Fern Sibert, Fred Bender, Susan Bender, Corey McConn, Bonnie Rankin, Bruce Bandel, Ann Thomas, Max Thomas, and Ann Shaner.

Mrs. Vaughan called the meeting to order at approximately 2 p.m. and announced this meeting is video and audio live-streamed via Facebook.

The Rev. Benjamin Libert led the meeting with a prayer.

Mr. Murphy led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1163 dated December 15, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1163 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mrs. Vaughan entertained a motion approving Special Meeting Minute No. 1164 dated December 20, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Special Meeting Minute No. 1164 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Maggi read and presented a certificate of recognition honoring retired House of Representatives Austin Murphy for his hard work and dedication as a public servant to Washington County.

Mr. Sherman read a proclamation to declare January as Human Trafficking Awareness Month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

First Assistant District Attorney Leslie Ridge thanked the Commissioners for declaring January 2023 as Human Trafficking Awareness Month. A STOP team has been created to help bring awareness to this critical issue in Washington County. The National Hotline number is 1-888-373-7888.

RECESS FOR PHOTOS

PUBLIC COMMENT

Mrs. Vaughan stated that the views and opinions expressed by the speakers during public comment are exclusively those of the speakers and do not reflect or represent those of the Washington County Board of Commissioners and have not been verified.

The following Washington County residents addressed the Commissioners during public comment:

Fern Sibert, of Clean & Tidy Our County, said her goal is to make Washington County the cleanest county in the state by 2025. She encouraged those in attendance to form groups to help clean up litter and to participate in the first clean-up day at 7 a.m. on Saturday, March 25, and the planning meeting at 6:30 p.m. on Tuesday, Feb. 7, 2023, at the Fourth Presbyterian Church in Washington. Ms. Sibert also mentioned the ABC Promise Partnership, which involves collecting plastic bottle caps and lids to recycle into park benches and picnic tables for the city and county.

Annie Shaner reminded everyone of the importance of municipal elections and said the primary election on May 16, is for local positions such as mayors, council members, supervisors, county commissioners, some of the row officers, and some judges at the state level. She said these elections are very important and urged them to encourage their neighbors and relatives to vote. She mentioned that the last day to register to vote is May 1 and the last day to request a mail-in ballot is May 9.

THE BOARD OF COMMISSIONER'S RESPONSE

None.

OLD BUSINESSBID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the bid award contract for flags to Metro Flag Co., Wharton, NJ at their submitted unit price of \$0.83/flag. The contract will be effective January 19, 2023 through December 31, 2023, with the option to extend for two additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting the specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award contract for flags to Metro Flag Co.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the bid award contract for drug test kits to Redwood Toxicology Laboratory, Inc., Santa Rosa, CA based upon their per unit costs. The contract will be effective January 1, 2023 through December 31, 2023, with the option to extend for two additional one-year periods. Costs will be paid from their operating budgets. This bid is being awarded to the lowest most responsive and responsible bidder meeting the specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award contract for drug test kits to Redwood Toxicology Laboratory, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Planning Commission, approve the bid award contract for the Fairgrounds draft horse barn roof design build/rehabilitation to Blair Construction, LLC, Emlenton, PA. The total amount is \$186,000 and will be funded from fair local share grant and gas lease funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting the specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award contract for the Fairgrounds draft horse barn roof design build/rehabilitation to Blair Construction, LLC.

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Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Planning Commission, approve the bid award contract for the Cross Creek Trail construction to Raffle Construction, Ruffs Dale, PA. The total amount is \$1,170,370 and will be funded from the DCNR grant and gas lease funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting the specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award contract for the Cross Creek Trail construction to Raffle Construction.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the bid award contract for the provision of HVAC/boiler equipment and preventative maintenance to Scalise Industries Corporation dba EMCOR Services Scalise Industries, Lawrence, PA. The annual total cost is \$15,885 for the Washington County Correctional Facility for boiler, HVAC, and software maintenance. All time and material repairs are to be done on an as-needed basis at rates between \$117/hour and \$172.50/hour emergency rate, and for projects over \$25,000 at the rate of \$115/hour and \$166/hour emergency rate. Material is the vendor's cost plus a 20% markup. This award will include additional maintenance for the Caldwell building. The contract will be effective January 1, 2023 through December 31, 2024, with the option to extend for two additional two-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting the requirements. This was approved in the Prison Board meeting held Wednesday, January 18, 2023, Minute No. PB-1-18-23.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award contract to Scalise Industries Corporation dba EMCOR Services Scalise Industries.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSION

Solicitor Grimm recommended the Board, on behalf of Purchasing and Elections/Voter Registration, approve the extension of our current contract for pick-up and delivery services to All Ways Moving, Washington, Pa. at a rate of \$165/hour per truck/two movers. This contract extension will be effective February 1, 2023 through January 31, 2024, with the option to extend for one additional year. This extension is under the same terms and conditions as the original contract.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with All Ways Moving.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of the current contract for outdoor equipment, maintenance, and supplies to the listed vendor's effective March 1, 2023 through February 28, 2024. This extension is under the same terms and conditions as the original contract.

- Contractors Connection, Washington, PA.
- Middletown, Washington, PA.
- Murphy Family, Inc., Washington, PA.
- Power Pro Equipment, New Holland, PA.

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Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension for outdoor equipment, maintenance, and supplies with the above-listed vendors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of our current contract for temporary staffing services to Express Employment Professionals, Washington, PA. at a percentage markup from the current Washington County employee rate. This contract extension will be effective January 19, 2023 through January 31, 2024, with the option to extend for one additional year. This extension is under the same terms and conditions as the original contract.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension for temporary staffing services with Express Employment Professionals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the extension of our current contract for vehicle repairs and maintenance to Fox Ford, Waynesburg, PA. This extension is under the same terms and conditions as the original contract.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension for vehicle repairs and maintenance to Fox Ford.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the following change orders with Stonemile Group, Inc., Canonsburg, PA. for the Courthouse Courtrooms 6 and 7 renovations. The contact authorization amount will decrease from \$2,616,834 to \$2,614,755.65.

- Change Order #1, Deduction in the amount of \$2,946.35 for a material change.
- Change Order #2, Addition in the amount of \$868 for carpet tile.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the change orders with Stonemile Group, Inc. for Courthouse Courtrooms 6 and 7 renovations.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the appointments of Jamie Colecchi to the SPC Public Participation Panel, and Bill Iams as the Chair of the Farmland Preservation Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Recorder of Deeds, of an agreement with David Hvizdos, Esq. to provide solicitor services for the Recorder of Deeds office. The agreement is in the amount of \$200/month, is effective January 1, 2023, and shall be continuous until terminated by either party.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with David Hvizdos, Esq. as the solicitor for the Recorder of Deeds office.

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Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a contract with Kymberly A. Secreet, for animal control services in Mingo Park, Cross Creek Park, Ten Mile Park, and the Panhandle Trail. This contract will be effective January 1, 2023 through December 31, 2023 at a rate of \$400 per month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract for animal control services with Kymberly A. Secreet.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a contract with the Pennsylvania Trolley Museum, Inc. to conduct group tours of the Washington County Courthouse during the period of January 1, 2023 through December 31, 2023, at a cost of \$4,000/year.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with the Pennsylvania Trolley Museum, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the certification of county funds collected in the year 2022 in the amount of \$34,865.35 from Clean and Green rollback taxes and reserve in a restricted account for Farmland Preservation easement purchases.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the certification of the 2022 Clean and Green rollback tax collected to be reserved in a restricted Farmland Preservation account.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for paving services in various areas in the County Parks. Costs will be paid with gas lease funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid for paving services in various areas in the County Parks.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for Phase I Discovery Cove (docks, boardwalk, and fishing pier) in Cross Creek County Park. Costs will be paid with gas lease funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid for the Phase I Discovery Cove.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of a revised grant agreement with the Commonwealth of Pennsylvania, Bureau of Aviation for the block grant funding related to the Airport Master Plan update. The revised grant agreement is in the amount of \$401,400 with no local match required and will be electronically signed by the Chair per the previously approved resolution.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the revised grant agreement with the Commonwealth of Pennsylvania, Bureau of Aviation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of a letter of exclusivity with Skyward Aviation for land leases for sites 3 and 4 on the Northside Hangar Development site plan. The letter of exclusivity grants Skyward Aviation the first right of refusal on these two sites when they are fully ready to be developed or leased.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the letter of exclusivity with Skyward Aviation for land leases.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Tax Revenue, of the annual renewal for iasWorld maintenance and support with Tyler Technologies. The renewal is in the amount of \$162,450 and will be for the period of March 1, 2023 through February 28, 2024.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the annual renewal for iasWorld maintenance and support with Tyler Technologies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of a personal service agreement with Nicole Wenzel for Court Reporting Network evaluation services. The agreement is in the amount of \$30 per completed evaluation and will commence on January 19, 2023 and continue until terminated by either party.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the personal service agreement with Nicole Wenzel for Court Reporting Network evaluation services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, to adopt a resolution designating the Redevelopment Authority of the County of Washington as the eligible applicant for the Pennsylvania Whole-Home Repairs Program in the allocated amount of \$1,728,746.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a renewal agreement with SPHS Connect, Inc., for permanent supportive housing services. The agreement is in the amount of \$49,000, will be for the period of January 1, 2023 through December 31, 2023, and will be funded by Act 13 funds.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal agreement with SPHS Connect, Inc., for permanent supportive housing services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Joseph Askar, Esquire, and Ronald Rojas, Esquire to represent Children and Youth Services in Juvenile Court for specialized cases for the period of January 1, 2023 through December 31, 2024. Services will be billed at \$125 per hour for each attorney and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of service agreement with Joseph Askar, Esquire, and Ronald Rojas, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, to submit a grant application to the Office of Mental Health and Substance Abuse to ensure critical partners are involved in the cross-agency multidisciplinary planning and implementation of crisis services. The term of the grant will run until June 30, 2025 with awards up to \$250,000 with no match requirement. No additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application to the Office of Mental Health and Substance Abuse.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of authorization to advertise for bids for landscaping supplies and services.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for bids for landscaping supplies and services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for bids for the summer Joint Municipal Purchasing Program for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for bids for the summer Joint Municipal Purchasing Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for bids for concrete and concrete products for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for bids for concrete and concrete products.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for the provision, installation, and repair of radio equipment and other equipment for law enforcement vehicles.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for bids for the provision, installation, and repair of radio equipment and other equipment for law enforcement vehicles.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, to enter into a water-treatment program agreement with Chem-Aqua Inc., Irving, TX, with local offices, for the Courthouse and Courthouse Square effective March 1, 2023 through February 28, 2024. The total annual cost is \$7,132 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the water-treatment program agreement with Chem-Aqua, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a yearly preventive maintenance service agreement with Cummins Inc., Pittsburgh, PA. for services related to our generator at 150 Airport Road. Services will be performed on a semi-annual basis, effective April 1, 2023 and continue for a period of four years. The total yearly cost is \$1,139.58 and will be paid from the 911 operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the preventative maintenance agreement with Cummins, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of an addendum to our internet services agreement with Lumos Networks of West Virginia, Inc. dba Segra, Atlanta, GA to move all county servers (virtual) to Segra's datacenter. The total cost is \$9,890 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum to our internet services agreement with Lumos Networks of West Virginia Inc. dba Segra.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of a one-year license renewal agreement with AEC Group, Oakdale, Pa., for firewall software to protect our key operating components. This renewal will be effective February 1, 2023 through January 31, 2024. The total proposed cost is \$11,786.94 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the license renewal agreement with AEC Group.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of a Microsoft Enterprise agreement with CDW-G. This is a 36-month agreement at the cost of \$202,672.69 each year and will be paid by the General Fund, Courts, Children and Youth Services, Domestic Relations, MH/MR, Adult Probation, Public Safety, Liquid Fuels, Drug Task Force, etc.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Microsoft Enterprise agreement with CDW-G.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of an agreement with Scantek Infomanagement Solutions, Willow Grove, PA, for the Laserfiche Document Management licenses including support and maintenance. The total cost is \$71,608, which includes both the County and Courts Systems and Project management. This agreement will be a 12-month subscription and will be paid from their operating budget. The proposed agreement has been awarded via CoStars and therefore does not require bidding.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Scantek Infomanagement Solutions for the Laserfiche Document Management licenses.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Elections/Voter Registration, of the purchase of poll book hardware, software, and election services (including tablets, stands, mobile device management, Express Poll Software application, and a five-year extended hardware warranty, software, services, and training) from Election Systems & Software LLC, Omaha, NE. The total amount is \$598,235 plus \$44,250 annually for a post-warranty license, maintenance, and support fees. Costs will be paid with Act 13 funding. The proposed purchase is in accordance with the pricing on PA State Contract/CoStars 39 and therefore does not require bidding.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase from Elections Systems & Software, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, January 18, 2023, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board and Sinking Fund meetings will be immediately following today's meeting.

SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval of tax refunds in the amount of \$696.30

CECIL TWP DELETE
3599 MILLERS RUN ROAD
CECIL, PA 15321
Tax Year: 2022
District: CECIL
Parcel: 140-010-10-00-0042-00
Amount: \$200.72

MILLER CHARLES W. JR & BRIAN C.
2424 MARTINDALE ROAD
MARIANNA, PA 15345
Tax Year: 2022
District: DEEMSTON
Parcel: 220-004-00-00-0044-00
Amount: \$302.92

HAGYARI JAMES M. & BONNIE J.
P.O. BOX 805
FREDERICKTOWN, PA 15333
Tax Year: 2022
District: EAST BETHLEHEM
Parcel: 260-010-00-01-0014-00
Amount: \$4.05

GREENWOOD VILLAGE
HOMEOWNERS ASSN I
375 GOLFSIDE DRIVE
WEXFORD, PA 15090
Tax Year: 2022
District: NORTH STRABANE
Parcel: 520-014-06-00-0052-00
Amount: \$18.57

GREENWOOD VILLAGE
HOMEOWNERS ASSN I
375 GOLFSIDE DRIVE
WEXFORD, PA 15090
Tax Year: 2022
District: NORTH STRABANE
Parcel: 520-014-06-00-0054-00
Amount: \$90.97

WASHINGTON CHRISTIAN
OUTREACH, INC.
119 HIGHLAND AVENUE
P.O. BOX 1659
WASHINGTON, PA 15301
Tax Year: 2022
District: WASHINGTON 3RD W
Parcel: 730-007-00-02-0009-00
Amount: \$79.07

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the following tax refunds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:43 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

February 16, 2023

ATTEST: _____
Cynthia S. Pfeiffer
CHIEF CLERK