

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Minute No. 1160

November 3, 2022

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Controller April Sloane; Children and Youth Services Director Anne Schlegel and employees Melissa Aberegg, Angela Filotei, Michelle, Moore, Barb Mullen, Joe Zaranec, Melinda Kass, Betsy Squires, Ashley Blake, Brad Krepps, Haley Winkleblech, Jane Zupancic, Carly Sonafelt, Stacy Stroup, Thomas Barlow and Ny'zjriona Allen; Veterans Affairs representative Leigh Mawhinney; Sheriff Anthony Andronas and Deputies Jack Camerson and Thomas Hamilton; Executive Secretaries Marie Trossman, Randi Marodi, and Patrick Geho; Chief Clerk Cynthia B. Griffin; Secretary Paula Jansante; Planning representative Kalie Chasko; The Rev. Caleb Ramay of Claysville Christian Church; Behavioral Health and Developmental Services representative and Veteran David Painter; WJPA representative Joe Jasek and concerned citizens Jim Piper, Frank Byrd, Bonnie Rankin, Fred Bender, Corey McConn, Anne Shaner, Don Fitch, and Washington City Council representative Joe DeThomas.

Mrs. Vaughan called the meeting to order at approximately 2 p.m. and announced this meeting is video and audio live-streamed via Facebook.

The Rev. Caleb Ramay led the meeting with a prayer.

Mr. Painter led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1159 dated October 20, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1159 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Maggi read a proclamation declaring November as Adoption Awareness Month.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Children and Youth Services Director Anne Schlegel accepted the proclamation and thanked the Commissioners and the Community for their continuous support of CYC and the foster care program. Ms. Schlegel stated this is a wonderful time to celebrate these children in Washington County, seeking their forever homes.

RECESS FOR PHOTOS

PUBLIC COMMENT

The following Washington County residents addressed the Commissioners during public comment:

Fred Bender talked about an Orange Fool and asked people what they thought of when he mentioned this term: a good-tasting dessert or Donald Trump? He told a story about a dessert made by John Townsend, who has a YouTube series featuring Colonial American Cooking. When Townsend made this Martha Washington dessert while visiting Mt. Vernon in July 2017, he was accused of presidential disrespect when he posted the video. He said this wasn't Townsend's intent and pointed out that this is an example of how divided our country is. He said we need to stop this hatred of one another.

Annie Shaner said that to be good citizens, we need to be informed citizens, and attending these meetings to learn about what's happening in our county is a true and honest effort. She said that over the past year, others have attended the meetings to demoralize our election process, discourage voters, and possibly

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disenfranchise some people. She said our election process is fair and just and no one needs to be worried that their vote won't be counted. She encouraged others to report intimidation at the polls because this is against the law.

Don Fitch spoke about the crime wave associated with the upcoming elections that are raging throughout the country and in Washington County. This involves threatening poll workers, spreading false information, displaying firearms to intimidate voters, and slandering election officials. It has led to the January 6 attack on the U.S. Capitol and the recent assault on Nancy Pelosi's 82-year-old husband and he called it a Trump cause and a motivated attack on democracy. He said patriots don't deny or interfere with the rights of other people or reject verified election results, and the faithful don't condone violence, threats, intimidation, or lies. He encouraged everyone to vote for people who want to return to civil discourse with respect and freedom for everyone.

THE BOARD OF COMMISSIONER'S RESPONSE

None

OLD BUSINESS

BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid contract for the Courthouse renovations for Courtrooms six and seven to Stonemile Group, Inc., Canonsburg, PA. The total amount of the base bid is \$2,466,834 and \$150,000 for Alternate #3, for a total project cost of \$2,616,834. This project will be paid with ARPA funds. This bid has been awarded to the lowest most responsive and responsible bidder meeting the specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award for Courthouse renovations to Stonemile Group, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, approve the extension of our current bid contract for wiring services to the following vendors effective January 1, 2023 through December 31, 2023. All work will be done on a time and material basis per their submitted hourly rates.

- Computec Technical Solutions, Inc., Eighty Four, PA
- Information Technologies Services, Carnegie, PA
- North Star Communications, Inc., Pittsburgh, PA

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension for wiring services with the listed vendors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Human Resources, approve the extension of our current bid contract with Express Employment Professionals, Washington, PA for temporary staffing services at a percentage markup from the current Washington County employee rate. This contract will be effective January 1, 2023 through December 31, 2023.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with Express Employment Professionals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the reappointment of Brandi Miller to the Children and Youth Services Advisory Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board reappointment.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid on the Cross Creek Park Lakeshore Trail project. Approval to bid was received from DCNR per the grant award of \$250,000 for the anticipated \$900,000 project. Costs will be paid from DCNR grant and Cross Creek gas lease funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid on the Cross Creek Park Lakeshore Trail project.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for repairs to the Draft Horse barn at the Washington County Fairgrounds, including support post replacement, roof replacement, and two new cupolas for venting. Costs will be paid with LSA grant and fair gas lease/greenways funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid for repairs to the Draft Horse barn at the Washington County Fairgrounds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the abandonment and removal of two bridges that no longer carry vehicular traffic, as per Section 2634 of the County Code and Washington County ordinance that was approved at the public meeting on September 16, 2021.

- Raccoon 5, Witherspoon, Bigger Road, Hanover Township (BMS 62 7212 0861 4005). The advertisement of this bridge removal is recommended prior to recording.
- Peters 1, Estep, Snee Road, Union Township (BMS 62 7228 0844 4001). The advertisement of this bridge removal is recommended prior to recording.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the abandonment and removal of the listed bridges.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a one-year contract renewal with Harshman CE Group for survey services on farms being preserved under the Farmland Preservation Program. The contract will be extended to January 21, 2024, allowing for continuity on farms currently going through the easement process. All terms and conditions of the original contract remain in effect.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract renewal with Harshman CE Group.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a supplement with Herbert, Rowland, and Grubic, Inc. for construction consultation services (Part 3) of the Chartiers #58 bridge, West Wheeling Arch in the City of Washington. The total amount is \$30,657.31 and costs will be paid 100% federal funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the supplement with Herbert, Rowland, and Grubic, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington, as agent for Washington County Airport, of a land lease with Chapman Corporation for the defined land area of Hangar #16. The lease is for an initial term of 20 years beginning on June 1, 2022 and will be in the amount of \$922.96 per month. Triennially, rent will be adjusted based on Consumer Price Index for Urban Consumers (CPI-U) but will never be less than the previous period.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the land lease with Chapman Corporation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of an application for Local Assistance and Tribal Consistency Fund monies made available under the American Rescue Plan Act. The predetermined allocation for Washington County is \$50,000 for the fiscal year 2022 and \$50,000 for the fiscal year 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the application for Local Assistance and Tribal Consistency Fund monies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for a total increase of \$526,386 for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
Arc Human Services, Inc.	\$1,298,955	\$1,602,390
Mental Health Association of Washington County	1,933,000	2,136,553
SPHS CARE Center - LTSR	5,150	5,722
Specialized Therapy and Related Services	35,000	48,912
Washington Communities Human Services	12,000	16,914
TOTAL	\$3,284,105	\$3,810,491

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreement addendums.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with accessAbilities, Inc. to add the Early Intervention service of Special Instruction Behavior for the period of July 1, 2022 through

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June 30, 2023. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with accessAbilities, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, to submit a grant application to the Office of Mental Health and Substance Abuse to assist with meeting new federal crisis regulations, the addition of the 9-8-8 National Mental Health Crisis Line, and national best practices. The grant will run through June 30, 2025 with awards up to \$300,000 and no match requirement. No additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application to the Office of Mental Health and Substance Abuse.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, to enter into an agreement with the Pennsylvania Commission on Crime and Delinquency for the implementation of a Crisis Intervention Team Train the Trainer program for the period of October 1, 2022 through September 30, 2023. The contract authorization amount is \$19,413 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Pennsylvania Commission on Crime and Delinquency for the implementation of a Crisis Intervention Team Train the Trainer program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with the following providers for emergency shelter services for the period of July 1, 2022 through December 31, 2023. The funds are provided by the U.S. Department of Housing and Urban Development and no additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	\$133,000
Domestic Violence Services of Southwestern PA	41,500
Blueprints	114,000
TOTAL	<u>\$288,500</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Life Span Family Services for the provision of foster care placement services for the period of July 1, 2022 through June 30, 2023. The contract authorization amount is \$400,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Life Span Family Services.

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Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Blueprints for the provision of the Mockingbird Foster Care delivery model for children with complex needs in foster care placement for the period of July 1, 2022 through June 30, 2023. The contract authorization amount is \$200,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Blueprints.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Resources, of the extension of our current agreement with Time Savers, Inc., Waynesburg, PA. for the purpose of providing after-hours drug and alcohol screening of employees on an as-needed basis. This agreement will be effective January 1, 2023 through December 31, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Time Savers, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of the renewal agreement for records storage to Joyce and Aaron Stimmell, Washington, PA. This agreement will be effective July 1, 2021 through June 30, 2023 with the option to renew for additional one-year terms. The total rate is \$4.64 per square foot (14,350 total square feet) for a monthly rent of \$5,548.66.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal agreement with Joyce and Aaron Stimmell.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Law Library/Records Center, of a proposal with Scantek, Inc., Willow Grove, PA. for scanning, storage, and file retrieval. The total amount is \$14,310, plus \$2.50 per box for retrieval and 25 cents per page for scanning (includes preparation, scan, index, upload to Sftp, and reassembly). Costs will be paid with American Rescue Plan Act funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Scantek, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Adult Probation, of an extension to our current agreement with Lobbyguard, Houston, TX. for a kiosk-based scheduling system. This extension will be effective for a 12-month term through December 31, 2023. The total cost is \$6,060 with annual recurring costs of \$3,060 for software and support. Costs will be funded via Act 35 funds with no taxpayer dollars being spent.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Lobbyguard for a kiosk-based scheduling system.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a professional services agreement with the Commonwealth of Pennsylvania, acting by and through the Pennsylvania State Police, Harrisburg, PA., for the purpose of developing, managing, and maintaining a wireless communications network throughout the Commonwealth, known as the Statewide Radio Network or "PA STARNet"; and the County emergency dispatch system. This agreement shall commence on the date of the last required Commonwealth signature and shall remain in effect for a period of 20 years unless terminated earlier by notifying the other in writing at least 180 days prior to the expiration of the intent to terminate the agreement. There is no cost to the County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the professional services agreement with the Commonwealth of Pennsylvania for the statewide radio network.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Services, of the purchase of one iPhone from Verizon to be utilized by Deputy Director Jason Bercini. The monthly cost of service is \$39.99, and costs will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of an iPhone from Verizon.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of the purchase of a 2022 Ford F250 crew cab vehicle with emergency upgrades at a cost of \$76,745, including a \$7,800 discount from Tri State Ford, Inc., Kittanning, PA. Costs will be paid from HAZMAT funds. The proposed purchase will be made via PA State Contract/COSTARS 13 and therefore does not require bidding.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of a 2022 Ford F250 crew cab vehicle.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority of the County of Washington, to adopt a resolution approving the amendments and revisions to the Community Development Block Grant (CDBG), which are part of the County's consolidated and annual action plans.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, November 2, 2022, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed on Friday, November 11, 2022, in observance of Veterans Day.

SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval of tax refunds in the amount of \$1,388.44.

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SIMMS GREGORY & DENA M.
150 CUMER ROAD
MCDONALD, PA 15057
Tax Year: 2022
District:
Parcel: 140-006-00-00-0074-00
Amount: \$258.14

GEORGE KOPSACK
P.O. BOX 253
RICHEYVILLE, PA 15358
Tax Year: 2022
District: CENTERVILLE 4TH W
Parcel: 154-005-01-00-0016-00
Amount: \$20.24

CROSSLAND KENT A. & KACEY L.
1350 PAXTON FARM ROAD
WASHINGTON, PA 15301
Tax Year: 2022
District: CHARTIERS
Parcel: 170-016-19-00-0030-00
Amount: \$191.23

KOZLOWSKI HENRY A.
2208 WEST PIKE STREET
HOUSTON, PA 15342
Tax Year: 2022
District: CHARTIERS
Parcel: 170-016-07-04-0012-00
Amount: \$37.15

HAMMOND OLIVER T. JR. &
DEBORAH
14 OVERLOOK LANE
BURGETTSTOWN, PA 15021
Tax Year: 2022
District: CROSS CREEK
Parcel: 210-003-00-00-0004-00
Amount: \$297.19

BELL CHERYL A. & BRYAN D.
922 OLD RIDGE ROAD
HICKORY, PA 15340
Tax Year: 2022
District: CROSS CREEK
Parcel: 210-014-00-00-0012-02
Amount: \$8.1

ARNOLD DAVID A.
P.O. BOX 281
RICES LANDING, PA 15357
Tax Year: 2022
District: EAST BETHLEHEM
Parcel: 260-004-00-00-0040-00
Amount: \$76.92

SPEICHER GEORGE K.
124 WHIPPOORWILL ROAD
BURGETTSTOWN, PA 15021
Tax Year: 2022
District: HANOVER
Parcel: 340-002-00-00-0015-00
Amount: \$21.63

KIRBY TRAVIS W. & JESSICA ANNE
425 CREEKSIDE COURT
EIGHTY FOUR, PA 15330
Tax Year: 2022
District: NORTH STRABANE
Parcel: 520-005-06-00-0023-00
Amount: \$95.01

WELSBACHER SCOTT
176 PATTERSON ROAD
EIGHTY FOUR, PA 15330
Tax Year: 2022
District: NOTTINGHAM
Parcel: 530-009-00-00-0002-00
Amount: \$40.82

CHOATE GLENN J. & GLORIA J.
394 GREEN VALLEY ROAD
EIGHTY FOUR, PA 15330
Tax Year: 2022
District: NOTTINGHAM
Parcel: 530-010-00-00-0010-00
Amount: \$5.35

FREDERICK SAMUEL L. & SARAH L.
38 MEYERS ROAD
WASHINGTON, PA 15301
Tax Year: 2022
District: SOUTH STRABANE
Parcel: 600-012-01-03-0001-00
Amount: \$80.49

TURTURICE LANE M. & JANINE D.
21 GINA DRIVE
WASHINGTON, PA 15301
Tax Year: 2022
District: SOUTH STRABANE
Parcel: 600-007-06-00-0026-00
Amount: \$4.37

BRICHACEK ANDREA
3343 MARY PLACE
PITTSBURGH, PA 15234
Tax Year: 2022
District: WEST MIDDLETOWN
Parcel: 690-012-00-00-0014-01
Amount: \$251.8

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the following tax refunds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:32 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

November 18, 2022

ATTEST:

Cynthia B. Sufferin
CHIEF CLERK