

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1316649LD

Minute No. 1159

October 20, 2022

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are Vorys, Sater, Seymour and Pease representative Lauren Mathews; Chief of Staff Mike Namie; Human Resources Director Shelli Arnold; Treasurer Tom Flickinger; Deputy Controller Heather Sheatler; Prothonotary Laura Hough and employee Tina Whited; Veterans Affairs representative Leigh Mawhinney; Sheriff Anthony Andronas and Deputies Elizabeth Davidson, Kristie Salzman and C.J. Zemalkowski; Executive Secretaries Marie Trossman and Randi Marodi, Chief Clerk Cynthia B. Griffin; Secretary Paula Jansante; Planning representative Kalie Chasko; The Rev. Gary Gibson of North Buffalo Presbyterian Church; Air Force representative Joshua Rush; WJPA representative Joe Jasek and concerned citizens Bracken Burns, Kerry Gallick, John Gallick, Ashley Duff, Bonnie Rankin, Susan Narelle, Becky Reid, Fred Bender, Susan Bender, Corey McConn, Ann Shaner, Evelyn Salzman, Tess Salzman, Frank Wilkinson, Antoinette Fitch, Don Fitch, and Stephanie Rossi.

Mrs. Vaughan called the meeting to order at approximately 2 p.m. and announced this meeting is video and audio live-streamed via Facebook.

The Rev. Gary Gibson led the meeting with a prayer.

Mr. Rush led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1158 dated October 6, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1158 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Sherman read a certificate of recognition that was awarded to Deputy Elizabeth Davidson for her outstanding service as the Drug Abuse Resistance Education (DARE) and Public Relations Deputy to educate and train county employees and local schools on how to protect themselves during a terroristic event.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the certificate.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mr. Maggi read a certificate of recognition that was awarded to Deputy Kristie Salzman and canine officer Sammi for their outstanding service as the Explosive Detective and Tracking K-9 and their commitment to providing safety and security for county employees.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the certificate.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Sheriff Anthony Adronas that the Commissioner for recognizing two of his outstanding deputies.

RECESS FOR PHOTOS

PUBLIC COMMENT

The following Washington County residents addressed the Commissioners during public comment:

Fred Bender said it is the responsibility of the people presenting a petition to do their research and it is not the Commissioners' fault if that it wasn't prepared correctly. He said there are many Republicans, Democrats, and Independents who are happy it's not on the ballot.

Stephanie Rossi talked about transparency regarding the mid-term elections and dates on mail-in ballots. She requested that the Commissioners follow the law and direct the election director to segregate any undated mail-in ballots.

Don Fitch spoke about national efforts to discredit the 2020 Presidential election. He discussed Donald Trump's big lie and pointed out that many of Trump's supporters have been charged in the January 6 insurrection. He called Trump a con artist who wants people to believe he is a victim of a politically motivated witch-hunt.

Ashley Duff said Lycoming County is counting their 2020 Presidential election and another race and York County will be counting ballots after this election. She talked about deficiencies with Washington County's election process, and she asked the Commissioners to act and use their authority to bring back voter confidence. She said they want to have confidence that their votes are being counted accurately.

Annie Shaner spoke about the rise of fascism, an extreme form of authoritarian rule linked to rabid nationalism, around the world. She encouraged everyone to vote.

THE BOARD OF COMMISSIONER'S RESPONSE

Chairman Irey Vaughan said the undated ballots will be segregated and will remain segregated until there is a resolution of the election lawsuits.

OLD BUSINESS

None

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the appointment of Stephanie Paluda to the Southwest Corner Workforce Development Board, and the appointments of David Kresh, Cathi Kresh, Charlie Watts, Mary Lea Dutton, Kevin Hill, and Krys Soukup to the Canvass Board for the 2022 General Election.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, to award the following construction contracts that were advertised by the Pennsylvania Department of Transportation (PADOT). Costs will be paid with 100% federal funds.

- Chartiers #58 bridge, the City of Washington to Frank Gavlik & Sons, Inc. - \$1,124,412.44.
- Chartiers #30 bridge, Cecil Township to Advanced Builders, Inc. - \$1,318,606.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the construction contracts with the listed vendors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to submit a grant request in the amount of \$300,000 to the Pennsylvania Department of Transportation (PADOT) under the Multi-Modal Transportation fund to replace the Raccoon #28 bridge on Keys Road in Smith Township. Additional costs to complete the project including removal of the existing structure and site preparation will be completed with Act 44/89 funds and in-house efforts.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving to submit a grant request to replace the Raccoon #28 bridge.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to advertise proposals for an independent state-certified general real estate appraiser to determine the conservation easement value for properties submitted for agricultural conservation easements.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise proposals for an independent state-certified general real estate appraiser.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to submit a grant request in the amount of \$1,120,000 under the Local Share Grant Program for the rehabilitation of two dairy barns and Hall 1 at the Washington County Fairgrounds. The total project cost is estimated to be \$1,600,000 which will require a \$480,000 match from Fair Gas Lease and Act 13 Greenways monies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving to submit a grant request for the rehabilitation of two dairy barns and Hall 1 at the Washington County Fairgrounds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of a grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for the 2022 9-1-1 Statewide Interconnectivity grant program. The agreement is in the amount of \$21,970 and will be for the period of January 1, 2023 through December 31, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for the 2022 9-1-1 Statewide Interconnectivity grant program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Court Administration, of an addendum to the agreement with Tyler Technologies, Inc. (as successor-in-interest to Courthouse Technologies Ltd.) for the jury software. The addendum increases the number of annual summons production from 6,500 to 10,000 to reflect actual usage and decreases the per summons fee from \$4.02 to \$3.60 with an estimated annual cost of \$36,000. The addendum will be effective October 20, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Tyler Technologies, Inc. for the jury software.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington, of a resolution to amend the grant agreement with the Pennsylvania Housing Finance Agency for the Pennsylvania Housing Affordability and Rehabilitation Enhancement program. The resolution allocates unspent monies totaling \$307,256 to three existing projects for the 2021 and 2022 grant years.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution to amend the grant agreement with the Pennsylvania Housing Finance Agency for the Pennsylvania Housing Affordability and Rehabilitation Enhancement Program.

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Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Tax Revenue, of a resolution reflecting required changes to the Local Tax Collection Law per Act 57 of 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution reflecting changes to the Local Tax Collection Law per Act 57 of 2022.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the Opt-Out rate for 2023 health insurance to remain the same at a monthly rate of \$200.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the 2023 Opt-Out rate for health insurance.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the annual contract with Highmark Blue Cross Blue Shield for medical coverage effective January 1, 2023 through December 31, 2023. The premium will increase by 4% for the Highmark PPO Plan and the new monthly rates are as follows:

- Employee – \$785.67
- Employee & Spouse – \$2,117.49
- Employee & Child(ren) – \$1,892.79
- Family – \$2,429.85

In addition, the contract will include a Performance Blue Plan that salaried employees and elected officials may choose. The monthly premium for this plan will be as follows:

- Employee – \$783.60
- Employee & Spouse – \$2,111.92
- Employee & Child(ren) – \$1,887.63
- Family – \$2,423.45

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal contract for medical Coverage with Highmark Blue Cross Blue Shield.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the annual contract with Highmark Freedom PPO Blue for retirees over 65 effective January 1, 2023 through December 31, 2023. The rate will increase by 3% and the monthly rate is \$167 per member.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal contract with Highmark Freedom PPO Blue.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the annual contract with Highmark Blue Cross Blue Shield for vision coverage effective January 1, 2023 through December 31, 2023. The premium will increase by 20% and the monthly rate will be as follows:

- Employee – \$4.78
- Employee & Spouse – \$13.80
- Employee & Child(ren) – \$13.80
- Family – \$13.80

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal contract for vision coverage with Highmark Blue Cross Blue Shield.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the annual contract with United Concordia for dental coverage effective January 1, 2023 through December 31, 2023. There will be no change in the premium. This contract will also include an option for salaried and elected officials to purchase an enhanced plan at the employee's expense.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal contract for dental coverage with United Concordia.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of our current contract with Colonial Supplemental Insurance for the 2023 voluntary benefits effective January 1, 2023 through December 31, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal contract with Colonial Supplemental Insurance.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the annual contract with The Standard for life, AD&D, and long-term disability insurance effective January 1, 2023 through December 31, 2023. There will be no change in the premium.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal contract with The Standard.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for a total increase of \$138,180 for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
accessAbilities, Inc.	\$184,370	\$214,214
Crossroads Speech & Hearing, Inc.	16,995	17,552
Diversified Human Services, Inc. (EI)	225,055	244,062
Diversified Human Services, Inc. (ID)	15,000	15,112
Pediatric Therapy Professionals, Inc.	78,060	114,905

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Therapeutic Early Intervention Service Provider	118,400	144,610
Washington Communities Human Services, Inc.	32,000	57,605
TOTAL	\$669,880	\$808,060

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreement addendums.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2022 through June 30, 2023. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Children's Institute of Pittsburgh – Care Coordination	\$150,000
People R Us	100,000
Children's Institute of Pittsburgh – In-Home Family Services	400,000
TOTAL	<u>\$650,000</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Three Rivers Adoption Council dba TRAC Services for Families to add generalized recruitment and retention services for the period of July 1, 2022 through June 30, 2023. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with Three Rivers Adoption Council dba TRAC Services for Families.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of an agreement with Debra Eckels-Boles and the University of Pittsburgh's School of Social Work for Ms. Eckels-Boles to become a part-time student at the University's graduate education program, Child Welfare Education for Leadership (CWEL). This agreement will commence on August 3, 2022 and will end upon Ms. Eckels-Boles graduation or withdrawal from the program. No additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Debra Eckels-Boles and the University of Pittsburgh's School of Social Work.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise the request for quotes (RFQs) for engineering services, consulting, and bid specs for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for engineering services, consulting, and bid specs.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Treasurer, to enter into an agreement with RBA Professional Data Systems, Inc., State College, PA for credit card terminal pay processing integration for their MSB pay terminal with RBA's online payment modules. The total cost is \$8,500 and will be funded from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with RBA Professional Data Systems, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of the renewal of the maintenance agreement for the CAD System with Intergraph Corporation, Madison, Ala. effective from October 20, 2022 through December 31, 2023. The total amount is \$295,343.52 and will be paid from Public Safety's operating budget. The equipment and software were purchased in 2006 at a cost of approximately \$1.8 million. The purpose of this maintenance is to keep the system up to date.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal of the maintenance agreement with Intergraph Corporation for the CAD System.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Coroner, of a task tracker agreement with Cohero, San Diego, CA for implementation of a task and project management system upgrade within the software they currently utilize effective October 20, 2022. The total amount is \$29,550 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Cohero.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of an addendum to our Internet Services agreement with Lumos Networks of West Virginia Inc. dba Segra, Atlanta, GA to add SD-WAN and hosted firewalls. This addendum will be effective October 1, 2022 for a four-year term. The total cost is \$13,372 per month and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Lumos Networks of West Virginia Inc. dba Segra.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of the purchase of a 2022 Emergency Responder vehicle at a cost of \$55,181.56 from Tri State Ford, Inc., Kittanning, PA. The total cost will be paid from HAZMAT funds. The proposed purchase will be made via PA State Contract/COSTARS 13 and therefore does not require bidding.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of a 2022 Emergency Responder vehicle.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, October 19, 2022, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

SOLICITOR

None

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:39 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

_____ *November 3* _____, 2022

ATTEST: _____ *Cynthia J. Puffin* _____
CHIEF CLERK