

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Minute No. 1158

October 6, 2022

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Register of Wills James Roman and employee Dheaven Kelley; Prothonotary Laura Hough and employee Tina Whited; Assistant Public Defender Rose Semple; Veterans representative Leigh Mawhinney; Sheriff Anthony Andronas and representative Branden Frankie; Domestic Violence Services of SWPA Director Alexandra Brooks and representatives Shannon Deely and Becky Cerallo; Executive Secretaries Marie Trossman, Randi Marodi, and Patrick Geho; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Planning representative Kalie Chasko; The Rev. Dr. Scott Shetter of The Church of the Covenant; Young Marines representative Don Bailey; WJPA representative Joe Jasek and concerned citizens Kimberly Shetter, Kerry Gallick, Ashley Duff, Bonnie Rankin, Susan Narelle, Deb Coury, Susan Bender, Corey McConn, Robert Rhome, Liz Molinaro, Barbara Miller, and Ann Shaner.

Mrs. Vaughan called the meeting to order at approximately 2 p.m. and announced this meeting is video and audio live-streamed via Facebook.

The Rev. Dr. Scott Shetter led the meeting with a prayer.

Mr. Bailey led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1157 dated September 15, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1157 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Sherman read a proclamation for Domestic Violence Services of SWPA.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Domestic Violence Services of SWPA Director Alexandra Brooks spoke on the importance of these services. Offered are two safe houses, one in Washington County and one in Fayette County. If you or someone in your community knows someone that is dealing with domestic violence have them call our hotline.

RECESS FOR PHOTOS

PUBLIC COMMENT

The following Washington County residents addressed the Commissioners during public comment:

Barbara Miller, Executive Director of the Washington Senior Citizens Center, invited everyone to the Spud Night Fundraiser from 3 p.m. to 7 p.m. on Saturday, October 15, 2022, at the American Legion on Park Avenue, Washington. All proceeds will go toward building upkeep.

Ashley Duff said she was disappointed that the Commissioners did not accept the referendum petition about paper ballots. Her group worked hard to put the issue on the ballot, but after they gathered all of the signatures, they were told the petitions wouldn't be accepted because of the Help America Vote Act (HAVA). She said this was the chance to make the vote count.

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Dheaven Kelly said he was given a survey about county issues and then he found out it was political. He also said county employees walk through pigeon feces in the parking garage and asked that it be cleaned up.

Annie Shaner stated the Commissioners do not owe Ashley Duff an apology for not accepting the petition because it was the committee's job to do their homework. She said this isn't about election integrity, but about their own political ideology. They want to blame someone else, but it's their own fault for not looking into the procedure themselves.

Deb Coury said it's not about ideology, it is about free and fair elections. She said their group went door to door and found many voting discrepancies. She gave examples of discrepancies and spoke about Afghanistan, the invasion of illegal immigrants who don't have to be vaccinated, fentanyl that is coming over the border, teaching five-year-olds about transgenderism, and the teaching of Critical Race Theory. She said we need free and fair elections to change this demonic takeover of our country and our world.

THE BOARD OF COMMISSIONER'S RESPONSE

Commissioner Irey Vaughan, addressing the issue raised by Dheaven Kelly, said the parking garage in question is owned by the City of Washington. The city was made aware of the issue and the boardd hopes they will address it.

OLD BUSINESS

BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid contract for products under the Joint Municipal Purchasing Program for Washington County to the following vendors based on their per unit cost as submitted in their bid proposals:

- Compass Minerals America Inc., Overland Park, KS
- Lural Aggregates, Morgantown, WV
- Hei-Way LLC., Sarver, PA
- Reed Oil, New Castle PA

The contract will be effective October 6, 2022 through September 30, 2023, at a total yearly cost of approximately \$10,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid contract with the vendors listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSION

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the extension of our current bid contract for plumbing services with McVehil Plumbing, Heating & Supply Co., Inc., Washington, PA effective November 1, 2022 through October 31, 2023. All work will be done on a time and material basis and all materials are at a 15% discount from the list price.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension of our bid contract with McVehil Plumbing, Heating & Supply Co., Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the extension of our current service contract for the rental of floor mats for various county buildings and uniforms for Building Maintenance and Garage staff with Cintas Corporation, Bridgeville, PA at their submitted 2022 per unit costs. This extension will be effective through December 31, 2023, with options to

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extend year to year unless canceled by providing a thirty-day written notice. The total yearly cost is approximately \$4500/year.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension of our service contract with Cintas Corporation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID REJECTION

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Planning Commission, reject all bids for the Cross Creek fence project and authorize rebidding. Bids came in over budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid rejection for the Cross Creek fence project

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of the cost of training for three deputy coroners (Billy Jack McKay, Aubrey Onorato, and Rodney Bush) to attend Allegheny County's Office of the Medical Examiner's 2022 Continuing Education Event. The cost will be \$100/per person, plus mileage, and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the cost of training for Billy Jack McKay, Aubrey Onorato, and Rodney Bush.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Controller, of an agreement with Michael Clarke, Esq. to provide solicitor services for the Controller's office. The agreement is in the amount of \$300/month, is effective October 6, 2022, and shall be continuous until terminated by either party.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Michael Clarke, Esq.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a cost supplement in the amount of \$25,435.42 to Gibson Thomas Engineering for construction consultation services on Chartiers #30, Hess bridge in Cecil Township. Costs will be paid 100% federal funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the cost supplement for construction consultation services with Gibson Thomas Engineering.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with the Southwestern Pennsylvania Commission (SPC) for the 2022-2024 Unified Planning Work Program reimbursement in the total amount of \$35,568. The fiscal year 2022-2023 and fiscal year 2023-2024 invoicing will reflect a \$17,784 and \$4,446 in-kind match respectively.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Southwestern Pennsylvania Commission.

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Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Aging Services, of a local match in the amount of \$4,752 for a Local Share Account funded project at the Cross Creek Senior Center. The local match will be funded by the 2022-23 capital assistance grant.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the local match for the project at the Cross Creek Senior Center.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of a line extension agreement with Columbia Gas of Pennsylvania, Inc. and approve a resolution permitting Finance Director Joshua Hatfield to electronically sign the agreement on behalf of the County. The agreement is in the amount of \$5,296.87 and will be funded by a combination of the Bureau of Aviation capital grant and Act 13 monies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the line extension agreement with Columbia Gas of Pennsylvania, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of an application with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency for the local law enforcement support grant program. The application is in development and will not exceed the allowable maximum award amount set by the funding source.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the application with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency for the local law enforcement support grant program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a resolution to supplement program guidelines for the Washington County C-PACE Program in accordance with amended Title 12 of the Pennsylvania Consolidated Statutes.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution to supplement program guidelines for the Washington County C-PACE Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2022 through June 30, 2023. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
City Mission Hope House	\$100,000
Families United Network, Inc.	325,000
TOTAL	<u>\$425,000</u>

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with UPMC Western Behavioral Health for the provision of foster care placement services for the period of September 1, 2022 through June 30, 2023. The contract authorization amount is \$100,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with UPMC Western Behavioral Health.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Washington Hospital Teen Outreach to add reimbursable mileage for youths placed outside of the County for the period of July 1, 2022 through June 30, 2023. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with Washington Hospital Teen Outreach.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an addendum with the Washington County Transportation Authority to administer the Medical Assistance Transportation Program for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will increase by \$113,534 to \$1,925,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with the Washington County Transportation Authority

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for electrical work for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for electrical work.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for kitchen and housekeeping supplies for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for kitchen and housekeeping supplies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for promotional items for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for promotional items.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration, of authorization to advertise requests for proposals for office space for MDJ Manfredi (27-3-5).

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise requests for proposals for office space for MDJ Manfredi.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Voter Registration/Elections, of payments to ES&S in the amount of \$42,260 for support for our November 8, 2022 election. Costs will be paid from their operating budget.

- Logic and Accuracy Testing of Voting Equipment - \$1,795 a day per technician – quoted for the quantity of 17 days for a total of \$30,515.
- Public Testing of Voting Equipment - \$1,795 a day per technician – quoted for the quantity of one day for a total of \$1,795.
- Election Day Site Support – \$4,975 per technician – quoted for two technicians for a total of \$9,950.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving payments to ES&S for support for our November 8, 2022 election.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of a renewal agreement with Brian Norris Consulting Services to provide the Courts with web services as well as maintenance and support for the Electronic Retrieval System (ERS). The ERS provides the ability to accept credit card or ACH payments for online services. This agreement will be effective through December 31, 2023, with a not to exceed amount of \$25,000.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal agreement with Brian Norris Consulting Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Courts, of addendum #2 to our current lease agreement with Mountain Capital Partners LLC, Pittsburgh, PA, for MDJ Melograne (27-3-01) to eliminate the additional weekly cleaning and disinfecting services effective November 1, 2022, returning to two times per week. This agreement will continue through March 31, 2024, under the current terms and conditions.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving addendum#2 with Mountain Capital Partners LLC.

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Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Courts, of addendum #2 to our current lease agreement with ABC&D Properties #28, LLC, Cecil, PA, for MDJ Havelka (27-3-07) to eliminate the additional weekly cleaning and disinfecting services effective November 1, 2022, returning to two times per week. This agreement will continue through December 31, 2024, under the current terms and conditions.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving addendum #2 with ABC&D Properties #28, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Courts, of addendum #4 to our current lease agreement with Gross Industrial Construction Co., Inc., Washington, PA, for MDJ Bruner (27-3-10) to eliminate the additional weekly cleaning and disinfecting services effective November 1, 2022, returning to two times per week. This agreement will continue through February 28, 2026, under the current terms and conditions.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving addendum #4 with Gross Industrial Construction Co., Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, October 5, 2022, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting has been canceled. All county offices will be closed on Monday, October 10, 2022, in observance of Columbus Day.

SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval of tax refunds in the amount of \$1,243.14.

BRUNO JODI L.
1101 MAIDEN STREET
FREDERICKTOWN, PA 15333
Tax Year: 2022
District BEALLSVILLE
Parcel 030-017-00-00-0004-00
Amount \$122.64

MOORE LOUIS J.
P.O. BOX 97
BEALLSVILLE, PA 15313
Tax Year: 2022
District BEALLSVILLE
Parcel 030-007-00-00-0005-01
Amount \$207.67

SERDY MICHAEL J. JR.
62 REESE ROAD
WASHINGTON, PA 15301
Tax Year: 2022
District BUFFALO
Parcel 060-017-00-00-0001-06
Amount \$295.77

WINDSOR WOODS MASTER ASSN
772 PINE VALLEY DRIVE
PITTSBURGH, PA 15239
Tax Year: 2022
District CECIL
Parcel 140-006-18-00-0067-00
Amount \$51.44

CECIL TWP DELETED FOR 1/22
3599 MILLERS RUN ROAD
CECIL, PA 15321
Tax Year: 2022
District CECIL
Parcel 140-006-19-00-0064-00
Amount \$83.11

CECIL TWP DELETED FOR 1/22
3599 MILLERS RUN ROAD
CECIL, PA 15321
Tax Year: 2022
District CECIL
Parcel 140-006-19-00-0065-00
Amount \$48.34

FURMAN DIANA
57 MAIN STREET
CLARKSVILLE, PA 15322
Tax Year: 2022
District EAST BETHLEHEM
Parcel 260-004-02-07-0024-00
Amount \$14.77

WCM PROP LLC
234 N. KINGS CREEK ROAD
BURGETTSTOWN, PA 15021
Tax Year: 2022
District HANOVER
Parcel 340-033-00-00-0017-00
Amount \$120.29

STACKOWICZ FAMILY REVOC
LIVING TR
399 RAINEY ROAD
EIGHTY FOUR, PA 15330
Tax Year: 2022
District NORTH BETHLEHEM
Parcel 490-001-00-00-0013-01
Amount \$33.57

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CASILLI ELIZABETH A.
 122 MALLARD
 MCMURRAY, PA 15317
 Tax Year: 2022
 District PETERS TOWNSHIP
 Parcel 540-007-30-00-0005-00
 Amount \$2.86

HARTMAN DANIEL & LINDSEY
 113 KNIGHT BRIDGE DRIVE
 VENETIA, PA 15367
 Tax Year: 2022
 District PETERS TOWNSHIP
 Parcel 540-005-35-00-0006-00
 Amount \$38.82

GRACE MICHAEL & HUNTER
 JESSICA
 323 RICHFIELD STREET
 PITTSBURGH, PA 15234
 Tax Year: 2022
 District SOUTH FRANKLIN
 Parcel 590-002-00-00-0004-00
 Amount \$223.86

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above tax refunds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:41 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

October 21, 2022

ATTEST: _____
Cynthia J. Guff
 CHIEF CLERK