

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED E1808491KV

Minute No. 1145

February 3, 2022

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Register of Wills James Roman and employee Dheaven Kelley; Controller April Sloane; Public Safety Director Gerald Coleman; Veterans representative Leigh Mawhinney; Recorder of Deeds Carrie Perrell; Public Defender Glenn Alterio; IT representative Ryan Anderson; Sheriff representative Deputy Cory Bridge; Domestic Violence Services of SWPA Director Alexandra Brooks and representatives Gina Perry and Shelena Rauscher; Executive Secretaries Marie Trossman, Randi Marodi and Patrick Geho; Chief Clerk Cynthia B. Griffin; Secretary Paula Jansante; Planning representative Kalie Chasko; The Rev. Peggy Shannon of Chartiers Hill United Presbyterian Church; Veteran Tammy Taylor; WJPA representative Joe Jasek and concerned citizens Kent Mosca, Bill West, Betsy West, Daryl Price, Justin Coppola, Teresa Coppola, Peggy Shannon, Fern Sibert, Bruce Bandel, John Hudock, Kim Oyler, Melanie Patterson, Sam Yareck, Denise Statsko, Renee Pangalangan and Don Snole.

Mrs. Vaughan called the meeting to order at approximately 2:00 p.m., and announced this meeting is video and audio live streamed via Facebook.

The Rev. Peggy Shannon led the meeting with a prayer.

Ms. Taylor led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1144 dated January 20, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1144, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mr. Sherman read a proclamation to declare February as Teen Dating Violence Awareness and Prevention Month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Alexandra Brooks, Director of Domestic Violence Services of Southwestern Pennsylvania accepted the proclamation and thanked the Commissioners for recognizing Teen Dating Violence Awareness & Prevention Month. Ms. Brooks stated in a recent not-yet published study that the numbers are much higher than the one in three as previously suggested. In past year, the program has been expanded in the high schools to include “Bring Love 365”.

#### RECESS FOR PHOTOS)

#### PUBLIC COMMENT

Washington County resident, Sam Yarek presented a brief history of Washington County. He supports honesty and transparency and is requesting a forensic audit of elections. He extended an invitation to an event featuring Dr. Douglas Frank at 6 p.m. on February 17, 2022, at the Loft Conference Center in Southpointe.

Fern Sibert of Clean & Tidy Our County is asking that 1,000 residents volunteer, beginning at 7 a.m. on March 26, 2022, to pick up trash on Interstates 70 and 79. The goal is to pick up 5,000 bags of trash. Her goal is for Washington County to be the cleanest county in the state by 2025.

Don Snole, of the Trinity School District, thanked the Board for considering the district’s request for Local Share Account funds.

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Melanie Patterson of Belle Vernon approached the board to comment, but her request was denied by Chairman Irey Vaughan who said she does not pay taxes or reside in Washington County.

Washington County resident, Kim Oyler invited the Board and those in attendance to attend the election integrity event featuring Dr. Frank on February 17, 2022.

Washington County resident Dheaven Kelley, founder, and chairman of the City of Washington Republican Action committee expressed his concern about the City of Washington's challenging relationship. He is concerned about the city's future. He is in favor of auditing the vote.

Justin Cappola, a small business owner from South Franklin Township, discussed issues at the South Franklin 1 Precinct during the last election. For example, he said people walked away from the polls, without voting, because the polls weren't open on time. He supports a forensic audit and election transparency.

Teresa Cappola, a resident of South Franklin Township, asked why the meetings are held on a Thursday afternoon when most people cannot attend. She is in favor of an audit of the paper ballots.

THE BOARD OF COMMISSIONERS RESPONSE:

None

OLD BUSINESS

BID CONTRACT EXTENSIONS

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of the current contract for the provision, installation and repair of radio equipment and other equipment for law enforcement vehicles to Crystal Sound Systems, Inc., McMurray, Pa. This extension shall continue through February 28, 2023, under the same contract terms and conditions.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with Crystal Sound Systems, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of the current contract for outdoor equipment, maintenance and supplies to the listed vendors effective through February 28, 2023, under the same contract terms and conditions with the option to extend for two additional one-year periods.

- Contractors Connection, Washington, Pa.
- Middletown, Washington, Pa.
- Murphy Family Inc., Washington, Pa.
- Power Pro Equipment, New Holland, Pa.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with the above listed vendors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Planning Commission, approve the extension of our current welding services contract to Maccabee Industrial, Inc., Belle Vernon, Pa. This contract extension will be effective April 1, 2022 through March 31, 2024 with the option to renew for one additional two-year period. All work is to be done on a time and material rate on an as needed basis and is in accordance with the terms and conditions of the original contract.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with Maccabee Industrial, Inc.

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Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Elections/Voter Registration, approve the extension of our current contract for pick-up and delivery services to All Ways Moving, Washington, Pa. at a rate of \$135/hour per truck/two movers. This contract extension will be effective February 1, 2022 through January 31, 2023, with the option to extend for two additional one-year periods and is in accordance with the terms and conditions of the original contract.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with All Ways Moving.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of our current contract for temporary staffing services to Express Employment Professionals, Washington, Pa. at a percentage mark up from current Washington County employee rate. This contract extension will be effective February 1, 2022 through January 31, 2023, with the option to extend for two additional one-year periods and is in accordance with the terms and conditions of the original contract.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with Express Employment Professionals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, the appointments of Will Minor to the Planning Commission Board and Bob Bazant to the Southwest Corner Workforce Development Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, to adopt a resolution approving the 2022 Local Share Account (LSA) program as recommended by the LSA Review Committee.

PROJECT NAME	AMOUNT
Allison Park/Chartiers Houston School District Public Restroom	\$110,000
Always Remembering: West Brownsville War Memorial Restoration	\$13,680
Burgettstown Trail Inn Phase 2	\$33,765
Charleroi Borough Demolition	\$115,000
City of Washington – Code Enforcement Demolition	\$300,000
Daisytown Community Center Restoration	\$12,250
Cross Creek Valley Senior Center Generator	\$19,870
East Bethlehem Township Municipal Building Renovation	\$145,620
Trolley Museum – Educational Exhibits & Visitor Amenities for East Campus Development	\$47,000
Marianna Borough Municipal Building Renovation Phase 2	\$100,000
McDonald Heritage Park Rehabilitation	\$100,000
Monongahela Façade Grant/Incentive Program	\$80,000
Montour Trail Phase 41 Greer Tunnel Rehabilitation	\$241,027

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Palmer Park Dek Hockey Court	\$200,000
Rolling Hills Park Aquatic Center	\$200,000
West Bethlehem Township Building Renovation	\$42,500
Valley Avenue Park Playground Improvements	\$100,000
Washington County Historical Society-Research & Education Center-Phase 3	\$354,815
North Franklin Waterside Park Event Center	\$100,000
WBDA Façade Improvement	\$125,000
W&J Ignite Washington County Business Incubator	\$100,000
Mon Valley Business Resource Center	\$250,000
Trinity Area School District/Intermediate Unit 1 Stem Economic Development Collaborative	\$100,000
Peters Township Sanitary Authority 2022 Sewer Infrastructure Rehabilitation	\$500,000
Carroll Township Authority 2022 Sewer Rehabilitation Authority	\$350,000
Marianna-West Bethlehem – Ash Street Sanitary Sewer Separation	\$140,000
Centerville Borough Sewer Authority – Centerville Testing Equipment	\$100,000
Charleroi Authority- Digester Mixing Improvements	\$243,750
East Bethlehem Mechanical Screen Installation	\$202,050
Peters Creek Sanitary Authority-Interceptor Manhole Rehabilitation Project	\$207,375
Hanover Township Sewer Authority – Pump Stations & Plant Improvement	\$100,000
Vestaburg Pump Station Replacement	\$283,500
Monongahela Authority – Wastewater Treatment Plant Repairs & Safety Upgrade	\$50,000
Charleroi Authority – Second Street Waterline Replacement	\$300,000
Bentleyville Authority – Burkhart & White Street Waterline Replacement	\$184,000
TCJMA District Metering 2022	\$158,538
Vestaburg Waterline Replacement – Phase 3	\$250,000
Centerville Clinic, Inc. Laboratory Equipment Improvements	\$328,516
Daisytown Community Center After School Program Tutoring/Chromebooks/Teachers/WIFI	\$12,250
Literacy Council of SWPA – Expansion of our Tutor Library	\$10,000
Guardian Angels Medical Service Dogs, Pittsburgh Regional Campus, Perimeter Fencing & Gating	\$236,993
Home Ownership Center of Washington County	\$100,000
New Industrial Dishwasher for City Mission's Dining Facility	\$10,000
Fallowfield Township – Redd's Mill Road/Pigeon Creek Deck Replacement	\$200,000
Washington County Home Rehabilitation, Access, and Homebuyer Assistance Programs	\$250,000
West Middletown Sidewalk	\$91,800
<b>TOTAL RECOMMENDED FUNDING</b>	<b>\$7,199,299</b>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution for the 2022 Local Share Account (LSA) program recommendations as listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of an agreement with Lane Turturice, Esquire to provide solicitor services for the Recorder of Deeds office. The agreement is in the amount of \$200/month, is effective January 4, 2022, and shall be continuous until terminated by either party.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Lane Turturice, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Sheriff, of an agreement with Christopher Blackwell, Esquire to provide solicitor services for the Sheriff's office. The agreement is in the amount of \$200/month, is effective January 3, 2022, and shall be continuous until terminated by either party.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Christopher Blackwell, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with West Penn Power to relocate the power line out of the new right-of-way for the Chartiers #53 bridge in Canton Township. The total cost is \$26,107 and will be paid 80% federal, 15% state and 5% county liquid fuels.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with West Penn Power.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of ratification of a grant submission in the amount of \$23,874.96 to the Pennsylvania Lake Management Society for shoreline stabilization at Cross Creek Lake. County match includes \$21,839.38 in kind services and \$3,000 for material cost.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the ratification of the grant submission to the Pennsylvania Lake Management Society for shoreline stabilization at Cross Creek Lake.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a hay lease agreement with Barbara Campbell for designated field in Mingo Creek County Park. The hay must be cut by October 15, 2022, and for every four bales of hay, Washington County will receive one bale. This agreement will be effective January 1, 2022 through December 31, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving a hay lease agreement with Barbara Campbell.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of a grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for 9-1-1 statewide interconnectivity funding. The grant agreement is in the amount of \$102,044.32 and will be for the period of August 1, 2021 through December 31, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Planning Commission, of the 2022 certification of county funds for the Farmland Preservation program. The

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amount to be certified is \$78,218.68 and reflects Clean and Green rollback tax penalties collected during calendar year 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the 2022 certification of county funds for the Farmland Preservation program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Psychiatric Care Systems, PC for the provision of emergency inpatient services at Monongahela Valley Hospital for the period of July 1, 2021 through June 30, 2022. The contract authorization amount is \$66,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Psychiatric Care Systems, PC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with The Academy for Adolescent Health, Inc. to extend the term six months through June 30, 2022. The contract authorization amount will increase by \$25,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with The Academy for Adolescent Health, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

	<u>PROVIDER</u>	<u>AMOUNT</u>
Hope's Haven		150,000
Wesley Family Services		140,000
	<b>TOTAL</b>	<b><u>\$290,000</u></b>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with A Second Chance, Inc. for the provision of placement services for the period of July 1, 2020 through June 30, 2021. The contract authorization amount will increase by \$25,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with A Second Chance, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Pressley Ridge for the provision of placement services for the

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period of July 1, 2020 through June 30, 2022. The contract authorization amount is \$200,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Pressley Ridge.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of a provider agreement with Southwestern Pennsylvania Area Agency on Aging for a Senior Center Capital Assistance grant for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will increase by \$36,264 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Southwestern Pennsylvania Area Agency on Aging for a Senior Center Capital Assistance grant.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into an agreement with Washington City Mission for COVID-19 related emergency shelter services for the period of January 1, 2022 through September 30, 2022. The grant funds are provided by the U.S. Department of Housing and Urban Development and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Washington City Mission.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a provider agreement with Donnelly-Boland and Associates to provide administrative and supervisory support services for the period of February 1, 2022 through June 30, 2023. The contract authorization amount is \$208,964 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Donnelly-Boland and Associates.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for historical courthouse renovations/construction for courtrooms and related offices.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for historical courthouse renovations/construction for courtrooms and related offices.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for the Summer Joint Municipal Purchasing program for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for the Summer Joint Municipal Purchasing program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for concrete and concrete products for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for concrete and concrete products.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of authorization to advertise for vehicle repairs and maintenance on a time and material basis.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for vehicle repairs and maintenance.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, to authorize the acid cleaning of chiller tubes in the Family Court Center and Courthouse with Daikin Applied, Pittsburgh, Pa., our contract of record. The total cost is \$9,425 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Daikin Applied for the acid cleaning of chiller tubes.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, to authorize the hot water pump repair in the Courthouse with Daikin Applied, Pittsburgh, Pa., our contract of record. The total cost is \$2,752 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Daikin Applied for the hot water pump repair.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of a yearly preventive maintenance service agreement with Combustion Service & Equipment Company (CS&E), Pittsburgh, Pa. for services related to the Schneider Electric Andover Continuum Automation Controls at the Crossroads Building. Services will be performed on a monthly basis, effective February 3, 2022 and continuing for a period of five years on a year-to-year basis. The total yearly cost is \$5,071 payable quarterly in the amount of \$1,267.75 and will be paid from the Building and Grounds operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Combustion Service & Equipment Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.



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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of an addendum to the contract with A-Z Janitorial for a 7.85% cost increase for Kimberly Clark products. The addendum will be effective through December 31, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with A-Z Janitorial.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Recorder of Deeds, of an extension of our yearly maintenance agreement with Canon Business Solutions, Inc. for an Océ TDS450 scanner printer effective through May 31, 2023. The total yearly cost is \$3,252.12 plus \$0.06335 per copy over the 2,000 per month allotted copy amount.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Canon Business Solutions, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, to Enter into an agreement for the rental of a self-storage unit for the Washington County District Attorney with 84 Self Storage, Eighty Four, Pa., at a per unit rate of \$150/month. This agreement will be effective March 1, 2022 and will continue on a month-to-month basis.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with 84 Self Storage.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a yearly preventive maintenance service agreement with Cummins Inc., Pittsburgh, Pa. for services related to our generator at 150 Airport Road. Services will be performed on a semi-annual basis, effective April 1, 2022 and continue for a period of one year. The total yearly cost is \$5,697.90 and will be paid from the 911 operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Cummins, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a professional services agreement with Mission Critical Partners, Wexford, Pa. for the purpose of providing Geographic Information Systems (GIS) services. The total cost is \$45,000 and will be paid from 2018 interconnectivity grant monies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Mission Critical Partners for GIS services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a professional services agreement with Mission Critical Partners, Wexford, Pa. for the purpose of providing facility programming study services. The total cost is \$32,312 and will be paid from 2021 interconnectivity grant monies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Mission Critical Partners for facility programming study services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of a one-time charge of \$3,000 with DQE Communications LLC, Pittsburgh, Pa. for the purpose of splicing dark fiber, including the lease fee and all ongoing maintenance services. Costs will be paid from their PEMA grant.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the one-time payment with DQE Communications LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing to enter into a professional services agreement with Walker Consultants, Pittsburgh, Pa., for a facility study of the Courthouse Square building, plaza, and garage at a cost of \$36,660. Costs will be paid from Act 13 funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving agreement with Walker Consultants.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, to enter into a water treatment program agreement, including supplies as needed with Chem-Aqua Inc., Irving, Texas, with local offices, for the Crossroads Building. This agreement will be effective March 1, 2022 through February 28, 2023 at an annual cost of \$6,792. Costs will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving agreement with Chem Aqua, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a professional services agreement with Mission Critical Partners, Wexford, Pa. for the purpose of providing radio communication services. The total cost is \$65,000 and will be paid from the American Rescue Plan Act fund.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Mission Critical Partners for radio communication services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Public Defender's office, of the purchase of two Verizon jetpacks. The cost of service is \$39.99/month and will be paid from their operating budget. Equipment is free with activation.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving two Verizon jetpacks to be utilized by the Public Defender's office.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and

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Domestic Relations, to enter into a 60-month lease/purchase agreement with Pitney Bowes, Inc., Harrisburg, Pa. for a new Pitney Bowes mail machine at a cost of \$295.53 per month which includes the equipment, maintenance, software updates and rate increases. This machine will replace their end of life machine. This lease/purchase is being made on the PA State contract and therefore does not require bidding.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the lease/purchase agreement with Pitney Bowes, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, February 2, 2022, following the Agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

SOLICITOR

None

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:49 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 8, 2022  
ATTEST: Cynthia S. Griffee  
CHIEF CLERK

# MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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