

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1144

January 20, 2022

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Building and Grounds Director Justin Welsh and employee Dan Gregg; Register of Wills James Roman and employee Dheaven Kelley; Prothonotary Laura Hough; Treasurer Tom Flickinger; Controller April Sloane; District Attorney Jason Walsh and First Assistant Leslie Ridge; STTARS representatives Joanna Dragan and Kristen Hohing; Executive Secretaries Marie Trossman, Randi Marodi and Patrick Geho; Chief Clerk Cynthia B. Griffin; Secretary Paula Jansante; Planning representative Kalie Chasko; The Rev. Tom Bellhy of new Hope Church; Sheriff representative Jamie Quintero; WJPA representative Joe Jasek and concerned citizens Lauren Mathews, John Gallick, Kerry Gallick, Ann Shaner, Ashley Duff, Matti Gruz, Bruce Bandel, Corey McConn, Bonnie Rankin, Fred Bender, Susan Bender, Heather Hudock, John Hudock, Becky Reid, Kim Oyler, Melanie Patterson, Sam Yareck, Denise Statsko, Renee Pangalangan and Joyce Mayernik.

Mrs. Vaughan called the meeting to order at approximately 2:00 p.m., and announced this meeting is video and audio live streamed via Facebook.

The Rev. Bellhy led the meeting with a prayer.

Mr. Quintero led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1143 dated January 4, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1143, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mr. Maggi read a proclamation to declare January as Human Trafficking Awareness Month.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Deputy District Attorney Leslie Ridge thanked the Commissioners for declaring January 2022 as Human Trafficking Awareness Month. A STOP team has been created to help bring awareness of this critical issue in Washington County. The National Hotline number is 1-888-373-7888.

#### RECESS FOR PHOTOS)

#### PUBLIC COMMENT

Washington County resident Ashley Duff repeated her request for a meeting with the Commissioners. She spoke about voter registration by party affiliation and how it correlates to votes. Ms. Duff stated the Washington numbers do not make sense to her.

Washington County resident Kim Oyler spoke about voter fraud and the increase of child trafficking and issued an invite to an upcoming event featuring Dr. Douglas Frank.

Washington County resident Sam Yarek spoke about his hope that 2022 will be a year of cooperation and that things will move forward in a positive way.

Washington County resident Fred Bender, a member of the Sons of the American Revolution, spoke about how his ancestor, Henry Arnold, a Revolutionary War veteran and patriot, would not have fought with the Pseudo Patriots on January 6, 2021. Mr. Bender said he is tired of the lie of election fraud.

Washington County resident Anne Shaner explained how the United States' democracy fell from the designation of democracy to that of anocracy due to misinformation and the activities of January 6, 2021.

Washington County resident Melanie Patterson spoke about a poll that indicated overwhelming support of independent voters for election integrity.

THE BOARD OF COMMISSIONERS RESPONSE:

None

OLD BUSINESS

BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the broadband pilot services proposal to Aurora, by Hickory Telephone Company, Hickory, Pa. for a unified turnkey solution providing broadband connectivity for residents in the Avella area. The total cost is \$179,700 and will be funded from the American Rescue Plan Act fund.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the bid award to Aurora, by Hickory Telephone Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of the bid contract for industrial commodities through July 31, 2023, to the following vendors based on their percentage discount from their catalog/website unit cost:

- W.W. Grainger, Lake Forest, IL through local Pittsburgh office
- Sherwin Williams Co., Washington, Pa.

All other terms and conditions of the current agreement remain in full force.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension of the bid contract with the vendors listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Public Safety, approve the extension of a bid contract with MRA Incorporated, Washington, Pa. for the engineering, installation, servicing, repair, maintenance, and removal of the 9-1-1 countywide communication equipment on a time and material basis effective through December 31, 2023. All other terms and conditions of the current agreement remain in full force.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension of the bid contract with MRA Incorporated.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, of the purchase of one cellular enabled panic button from our record of contract, Status Solutions. The total cost is \$300 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of one cellular enabled panic button from Status Solutions.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, approve professional service Onbase support (updates, training, and scanning) with our contract of record eDocs Technologies, Pittsburgh, Pa with a not to exceed amount of \$20,000.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the professional service Onbase support from eDocs Technologies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Commissioner Sherman made a motion to table the board appointment of Will Minor to the Planning Commission board

Moved by Mr. Sherman; seconded by Mr. Maggi, approving to table the board appointment.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the following board appointments: Behavioral Health and Developmental Services: Bracken Burns and Debbie Mahoney; Housing Authority: Steve Toprani; Planning Commission: Will Minor, Bill Kiel and the reappointment of Lee Nicovich; Farmland Preservation: Wayne Hunnell, and the reappointments of Jeremy Matinko, Richard Shriver, and Bill Iams as the Chair; Hospital Authority: the reappointment of Mindy Zatta; Industrial Development Authority: the reappointments of Bill Stein and Todd Ashmore; SPC Public Participation Panel: the appointment of Kim Rogers, and the reappointments of Jodi Noble, Thomas Casciola, Phil Fiumara, Sheila Gombita, Bob Griffin, Ben Brown, Mike Kutsek, Bill McGowen, Mary Lynn Spilak, Leanne Spada, Ned Williams, and Joe Thomas; SPC Commission: the reappointment of Diana Irey Vaughan.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the following right-of-way agreements for the construction of the Chartiers #53 bridge in Canton Township (Hewitt Avenue):

- Cesare, Inc. in the amount of \$4,500 for 0.052 acres permanent easement and 0.019 acres temporary easement.
- The estate of Phillip D. Falconi and the estate of Angelo F. Falconi in the amount of \$5,500 for 0.165 acres permanent easement and 0.071 acres temporary easement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above right-of-way agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a no cost supplement #1 with GAI to convert other costs into labor hours to revise/update the geotechnical details for rock socketing piles in lieu of pile driving. The contract total of \$541,653.98 remains the same and will be paid 80% federal, 15% state and 5% county.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the no cost supplement with GAI.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Tax Revenue, of an addendum to the existing agreement with Bradley Boni for consulting services on an as-needed basis. The addendum extends the agreement from an additional six-month period to June 30, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Bradley Boni for consulting services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, of an Agreement for Sale of Improvements with RS Aviation, LLC for Washington County Airport Hangar No. 24. The sale price is in the amount of \$111,500.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Agreement for Sale of Improvements with RS Aviation, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, of a land lease with RS Aviation, LLC for the land where Washington County Airport Hangar No. 24 is situated. The lease is in the amount of \$309.10 per month for the initial rent period and will be adjusted thereafter according to the US Consumer Price Index for all Urban Consumers.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the land lease with RS Aviation, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, of a commercial agreement with RS Aviation LLC for operating privileges of Washington County Airport Hangar No. 24. The agreement is in the amount of \$2,352 per annum for the initial period and will be adjusted thereafter according to the US Consumer Price Index for all Urban Consumers.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the commercial agreement with RS Aviation, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a resolution authorizing and directing Finance Director Joshua J. Hatfield to sign on behalf of the County any and all closing documents related to the sale of Washington County Airport Hangar No. 24.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the contract as negotiated between the County of Washington and American Federation of State, County and Municipal Employees, District Council 84 (AFSCME) effective January 1, 2022 through December 31, 2024. The three-year contract calls for a 3% annual raise in 2022, 2.75% annual raise in 2023, and 2.5% annual raise in 2024. Employees will contribute 12.5% to monthly health insurance premiums in

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2022 and 13.5% for 2023 and 2024 with a reduction of 1% to those employees who choose to participate in the wellness incentives.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract between the County of Washington and American Federation of State, County and Municipal Employees, District Council 84.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for a total increase of \$295,784 for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
Academy for Adolescent Health, Inc.	\$50,000	\$50,811
Arc Human Services, Inc.	\$1,242,975	\$1,465,800
The Arc of Washington County	\$67,000	\$68,184
Mental Health Association of Washington County	\$1,915,258	\$1,981,269
Presley Ridge	\$15,000	\$19,683
Bridgette A. Roman, Guardian	\$1,500	\$1,770
<b>TOTAL</b>	<b>\$3,291,733</b>	<b>\$3,587,517</b>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreement addendums.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a purchase of service agreement with Alliance for Nonprofit Resources, Inc., for the setup, licensing and maintenance of their E-System software for the period of January 1, 2022 through June 30, 2023. The contract authorization amount is based on the number of users but will not exceed \$23,900. No additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Alliance for Nonprofit Resources, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a purchase of service agreement with Academy for Adolescent Health, Inc. to provide employee training and facilitate meetings as needed between the County and third-party providers for the period of January 1, 2022 through June 30, 2022. Services will be provided at a rate \$125 per hour for up to ten hours of service. The contract authorization amount will not exceed \$1,250 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Academy for Adolescent Health, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a purchase of service agreement with MINC to maintain, host and provide the domain for the Human Services website for the period of January 1, 2022 through June 30, 2023. Services will be provided at

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a rate \$125 per hour for up to five hours plus a \$500 annual hosting fee. The contract authorization amount will not exceed \$1,125 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with MINC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to submit a grant application to the Hillman Foundation for a grant to support Human Services, Aging Services, and the Senior Community Centers. The one-year grant application does not have a match requirement and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application to the Hillman Foundation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of authorization to advertise for landscaping supplies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for landscaping supplies and services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of a renewal agreement with the Pennsylvania District Attorneys Institute (PDAI) for the maintenance and continuance of the Pennsylvania Statewide Automated Victim Information and Notification (SAVIN) program. The program was provided to the Correctional Facility through Pennsylvania Commission on Crime & Delinquency (PCCD) grant funds for victim notification and automatically notifies a victim 24/7 of an offender's escape, subsequent apprehension, date of release, work release, etc. PCCD will pay 100% of the maintenance and service fees for 2022 with no cost incurred for Washington County. This agreement will be effective January 1, 2022 through December 31, 2022. This was approved in the Prison Board meeting held Wednesday, January 19, 2022, Minute No. PB-1-19-22.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Pennsylvania District Attorneys Institute.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, to enter into an agreement with A-AIR Company, Sewickley, Pa., for quarterly maintenance inspections at the Crossroads Building for the period of March 1, 2022 through February 28, 2024. The total cost is \$9,669.64 for 2022 and \$10,056.43 for 2023 and will be paid from their operating budget.

**Note:** This agreement includes quarterly inspections on multiple units including cooling units, boilers, pumps, tanks, condensers, air conditioning units and hot water heaters.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with A-AIR Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Veterans, of an addendum to include cost increases for flags and markers. This addendum will be

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effective through December 31, 2022 as follows:

- All Quality Memorial Markers, Smoketown Pa. Veteran markers \$7.20 each; rods \$3.05 each.
- Metro Flag Co., Wharton NJ. Flags \$106.56 per (144) gross.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with the vendors listed above.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of an addendum to our current fire alarm inspections contract with Johnson Controls, Pittsburgh, Pa. to remove the dry system line for the Caldwell Building. This addendum will be effective January 20, 2022 through December 31, 2022, with the option to extend for three additional one-year periods.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Johnson Controls.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of a one-year license renewal agreement with AEC Group, Oakdale, Pa., for firewall software to protect our key operating components. This renewal will be effective February 1, 2022 through January 31, 2023. The total cost is \$9,725.71 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal agreement with AEC Group.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Courts, of an addendum to our current lease agreement with Newmark Grubb Knight Frank (former Millcraft Center), for Magisterial District Stewart (27-1-01) to transfer the lessor from Newmark Grubb Knight Frank to SVN TRCA Property Management. This agreement will continue through August 31, 2023, under the current terms and conditions.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Newmark Grubb Knight Frank.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, to enter into a water-treatment program agreement with Chem-Aqua Inc., Irving, TX, with local offices, for the Courthouse and Courthouse Square at an annual cost of \$6,792 to be paid from their operating budget. This agreement will be effective March 1, 2022 through February 28, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the water-treatment program agreement with Chem-Aqua, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of the purchase of one smartphone from ATT Wireless for Chief of Staff, Mike Namie. The total cost is \$44.99/month and the smartphone will be free with activation, including unlimited talk, text, data and mobile hot spot. Costs will be paid from their operating budget.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase from ATT Wireless.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of the purchase of one smartphone from ATT Wireless for Recorder of Deeds Director, Carrie Perrell. The total cost is \$44.99/month and the smartphone will be free with activation, including unlimited talk, text, data and mobile hot spot. Costs will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase from ATT Wireless.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of the purchase of one smartphone from Verizon Wireless for Building and Grounds. The total cost is \$44.99/month and the smartphone will be free with activation, including unlimited talk, text, data and mobile hot spot. Costs will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase from Verizon Wireless.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of the purchase of one smartphone from Verizon Wireless for Chief Deputy Anthony R. Mosco. The total cost is \$44.99/month and the smartphone will be free with activation, including unlimited talk, text, data and mobile hot spot. Costs will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase from Verizon Wireless.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mrs. Vaughan noted for the record, that under “New Business”, Item “C” pertains to the Chartiers #53 bridge.

#### ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, January 19, 2022, following the Agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board and Sinking Fund meeting will be immediately following today’s meeting.

#### SOLICITOR

None

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:49 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2022  
 ATTEST: Cynthia S. Huff  
 CHIEF CLERK