

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR.LIMITED E1808491KV

Minute No. 1142

December 16, 2021

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Solicitor Jana Grimm; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Elections Director Melanie Ostrander; Treasurer Tom Flickinger; Register of Wills James Roman; Prothonotary Laura Hough and employees Tina Whited; Clerk of Courts Brenda Davis; Planning representatives Kalie Chasko; Executive Secretaries Marie Trossman, Randi Marodi and Patrick Geho; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Forty and Eight representative Angie Mattes; Sheriff Representatives Tony Andronas and Gerald Coleman; Observer-Reporter representative Mike Jones; WJPA representatives Joe Jasek and Bob Gregg and concerned citizens Mary Glendenning, Darrien Kelley, Camille Papia, Antionette Fitch, Don Fitch, Corey McConn, Bonnie Rankin, Kim Oyler, Rita Rozell, Dan Rozell, Lina Pangalangan, Sam Yarech, Yancey Taylor, Anne Charles, Ann Shaner, Sherry Faddoul, Mary Gordon, Bridget Loutzenhiser, Max Thomas, Ashley Duff, Danielle Sherman, Ann Thomas, Matti Gruzs, Kerry Gallick, John Gallick, Mary Lorenz, Keith Lorenz, Lisa Maust, Bruce Bandel, Sue Brine, Frank Byrd, Becky Reid, Joyce Mayernik, David Finder.

Mrs. Vaughan called the meeting to order at approximately 2:00 p.m., and announced this meeting is video and audio live streamed via Facebook.

Mrs. Vaughan led the meeting with a prayer.

Ms. Mattes led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion to amend the previously advertised agenda for today's meeting to include Item "O", which is needed for emergency placement services for Children and Youth Services.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the amendment to the agenda.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mrs. Vaughan entertained a motion approving Minute No. 1141 dated December 1, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1141, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

RECESS FOR PHOTOS)

PUBLIC COMMENT

Washington County resident and secretary in the Commissioners' Office Joyce Thornburg asked everyone to focus on what's important and to extend an olive branch to those who have different beliefs.

Susan Rutenburg of Onbase expressed concern about the county's plan to move away from the OnBase platform to Laserfiche platform. She asked the board to table the motion to move for further discussion.

Bill Iams, Chairman of the Washington Conservation District, thanked the board for their support over the years.

Commissioner Maggi commended Mr. Iams, the Conservation board, and Director Todd Thornburg for the good work they do for the citizens of Washington County.

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Washington County resident Camille Papia questioned the Commissioners about the status of developing a committee to study Washington County government.

Washington County resident Antoinette Fitch pointed out that supporters of the former President continue to pressure the board to re-audit the 2020 election. She suggested the focus move to the infrastructure bill and how it will help Washington County.

Washington County resident Ashley Duff repeated her request for a meeting with the Commissioners to discuss a forensic audit and demanded accountability. She warned them not to underestimate their group.

Washington County resident Danielle Sherman discussed the system of checks and balances that our country was founded on and requested a forensic audit.

Washington County resident Sam Yareck discussed infighting in the county and the restructuring of row offices. He requested a forensic audit and he urged the board to meet with election experts.

Clerk of Courts Brenda Davis requested a Salary Board hearing to restore her office's yearly budget and staff. She detailed how she has been treated and said it is time for political games, harassments, and assaults to stop.

Washington County resident Mary Gordon asked the Commissioners to look into the fraudulent voting system and meet with election experts.

Washington County resident Ann Charles questioned the sincerity of the opening prayer and requested a full forensic audit.

Washington County resident Annie Shaner said voting results reflect the will of the majority and pointed out that this is a time of political extremism and ignorance.

Washington County Bridget Loutzenhisar said that in 2021, 92 people have addressed the board; five percent spoke about Home Rule; 15 percent spoke about the county row offices; 22 percent spoke about miscellaneous topics; and 58 percent spoke about a forensic audit. She is in favor of a forensic audit.

Washington County resident Bruce Bandel demanded a full forensic audit.

Washington County resident Mary Lorenz said that if the board has any integrity they must do a full forensic audit.

Prothonotary Laura Hough addressed the software issue that was on the agenda under new business. She asked the Commissioner to table the issue until a full investigation is completed.

Register of Wills Jim Roman presented the top 20 things that occurred in Washington County in 2021 involving the row officers, the food bank, the software program, LSA funding, and the solicitor's office.

Washington County resident Yancey Taylor said he is embarrassed by how everyone is behaving and encouraged everyone to be a champion to the people.

THE BOARD OF COMMISSIONERS RESPONSE:

Commissioner Irey Vaughan said she received word today that Washington County received the Pennsylvania Counties Risk Pool Reporting Award Reward, ranking the highest of all 67 counties in Pennsylvania. She said this is due to the good work of the county team led by Solicitor Jana Grimm. Solicitor Grimm thanked the team for working to getting our claim risk down.

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OLD BUSINESSBID AWARDS

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the request for proposal for Broadband Consulting Services for a consultant for a countywide broadband assessment in accordance with American Rescue Plan funds to Tilson Technology Management, Portland, Maine. The total cost is \$89,625 and will be funded from the American Rescue Plan Act Fund.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the proposal for broadband consulting services with Tilson Technology Management.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the request for proposal for software and implementation services for a Financial Services System, including integrated modules for Human Resources to Tyler Technologies, Inc., Yarmouth, Maine. The costs are as follows and will be funded from the American Rescue Plan Act Funds.

<u>Summary</u>	<u>One Time Fees</u>	<u>Recurring Fees</u>
Total Tyler Software	\$ 0	\$ 0
Total Annual	\$ 0	\$ 272,410
Total Tyler Services	\$ 456,040	\$ 0
Total Third-Party Hardware		
Software Services	\$ 4,013	\$ 0
Summary Total	\$ 460,053	\$ 272,410
Estimated Travel Expenses	\$ 30,140	

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the proposal for software implementation services with Tyler Technologies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, award the request for proposal for the Cloud Phone Hosted System proposal to Full Service Network LP, Pittsburgh, PA. The total cost is 8,497/month and costs will be funded from their operating budget.

Note: We will save the cost of all physical phone lines, roughly 8,500 a month including the need for dedicated hardware to run the system which will no longer be needed saving 50K in maintenance and the cost of replacement hardware. Additionally, we are receiving all new phones, and headsets where needed.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the proposal for the Cloud Phone Hosted System proposal to Full Service Network LP.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor Grimm recommended the Board, on behalf of Purchasing and Veterans Affairs, approve the extension of our bid award contract for flags and markers to Metro Flag Co., Wharton, N.J. and All Quality Memorial Markers, Smoketown, Pa., based upon the same terms and conditions in their original contract. These contracts will be effective through December 31, 2022.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid contract extension with Metro Flag Co. and All Quality Memorial Markers.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of our bid award contract for the provision of HVAC/boiler maintenance with Scalise Industries Corporation, Lawrence, Pa. for the Washington County Correctional Facility at a cost of \$15,558 and the Airport at a cost of \$6,873. The contract extension will be effective January 1, 2022 through December 31, 2022 and all time and material repairs are to be done on an as needed basis at the rates of \$110.50/hour and \$173.65/hour emergency rate. Materials are the vendor's cost plus a 16-20% markup.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid contract extension with Scalise Industries Corporation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of the Purchasing Department, approve the extension of the current contract with Redwood Toxicology Laboratory, Inc., Santa Rosa, Ca. for drug test kits. The agreement will be effective through December 31, 2022 at a total yearly cost of approximately \$15,000.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with Redwood Toxicology Laboratory, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, approve the following wiring services purchase from Information Technologies Services, Carnegie, Pa., our contract of record. The total cost will be funded from their operating budget.

- Emergency Door Release - \$1,685.50
- Crossroads Building – Two (2) Emergency Door Releases, cables, labor for installation, calibration, programming and training.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the purchase from Information Technologies Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Aging Services, approve a service agreement with Johnson Controls, Pittsburgh, Pa., our contract of record, for a fire alarm inspection at the Canonsburg Senior Center. The total cost is \$1,043.25 and will be paid from their operating budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a service agreement with Johnson Controls.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, approve payment to eDocs Technologies, Pittsburgh, Pa., our contract of record, in the amount of \$10,811.25 for Onbase support (updates, training and scanning).

Moved by Mr. Sherman, seconded by Mr. Maggi, approving payment to eDocs Technologies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Solicitor Grimm recommended the Board, on behalf of Purchasing, approve payment to Remington and Vernick Engineers, Pittsburgh, Pa., for schematic design services for the Crossroads Building (6th floor) at their contractual hourly rates in the amount of \$1,420.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving payment to Remington and Vernick.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Solicitor, for Washington County to participate in the state-wide settlement of the Purdue Pharma litigation consolidated under Docket No. 2017-008095 in the Court of Common Pleas of Delaware County and in furtherance thereof to appoint Chair Diana Irely Vaughan as the authorized official of Washington County to execute any and all documentation required in such settlement including but not limited to the PA Subdivision Intrastate Allocation Participation Form, the Subdivision Janssen Settlement Participation Form, and the Subdivision Distributors Participation Form.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Washington County to participate in the state-wide settlement of the Purdue Pharma litigation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of the board reappointments of Larry Pollock to the First Responders/Public Safety Board and Emily Stavovy to the Behavioral Health and Developmental Services Board and the appointments of Dr. Andrew Goudy, Derek Culbertson, Frances Clark, Lisa Haanum and Tiffaney Hobson to the Human Services Advisory Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a drainage easement with the Pennsylvania Turnpike Commission to allow construction of a stormwater drainage facility under the Panhandle Trail in McDonald Borough. The Turnpike will pay the County \$4,100 and restore all property to original condition or better. Temporary access for the trail will be maintained at all times.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the drainage easement with the Pennsylvania Turnpike Commission.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an extension of our current contract with Kymberly A. Secret, for animal control services in the Washington County parks effective January 1, 2022 through December 31, 2022. The contract authorization amount is \$4,800 annually (\$400/month).

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with Kymberly A. Secret.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a tax levy and appropriation resolution fixing the tax rate for 2022 at 2.43 mills for county purposes and

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appropriating specific sum estimates to be required for the specific purposes of county government for the year 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the 2022 budget.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the annual supplemental appropriation.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the supplemental appropriation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the 2022 renewal fee and administrative fee for TASC for the county's flexible spending account plan. The renewal fee is \$640 and the administrative fee is \$4.32 per employee, per month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the 2022 fee schedule with TASC for the county's flexible spending account plan.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Treasurer, of a proposal and agreement with RBA Professional Data Systems Inc. for additional work needed for the office's internal lock box system. The proposal and agreement are in the amount of \$7,250.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proposal and agreement with RBA Professional Data Systems, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of a corrective deed with John and Linda Murr for property that was previously acquired by the county for future aviation purposes. The corrective deed is necessary to comply with the original purchase offer which allowed the property owner to reserve the mineral rig

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the corrective deed with John and Linda Murr.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a policy for the workers' compensation coverage with Encova. The policy premium is in the amount of \$209,933 and will be effective January 1, 2022 through January 1, 2023. In addition to the premium, the new policy will require the set-up of a loss fund escrow in the amount of \$51,000 and obtain a letter of credit in the amount of \$196,771 from a qualified bank.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the policy for the workers' compensation coverage with Encova.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a policy renewal for accident coverage with Philadelphia Indemnity Insurance Company for program attendees for community service/ FITS, alternative sentencing, volunteers, and season juveniles. The policy premium is in the amount of \$4,339 and will be effective January 13, 2022 through January 13, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the policy renewal for accident coverage with Philadelphia Indemnity Insurance Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a policy renewal for aviation general liability coverage with Aviation Insurance Resources. The policy premium is in the amount of \$5,520 and will be effective January 1, 2022 through January 1, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the policy renewal for aviation general liability coverage with Aviation Insurance Resources.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the professional services contract with The Cameron Wellness Center of the Washington Health System for the purpose of providing employee wellness services. This contract will be effective January 1, 2022 through December 31, 2022, and rates will remain the same.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the professional services contract with The Cameron Wellness Center of the Washington Health System.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
A Second Chance - Placement	100,000
Adelphoi Village – Family Finding	150,000
Bair Foundation of Pennsylvania - Foster Care	600,000
Community Specialist Corporation d/b/a The Academy	175,000
Hermitage House	330,000
Summit Academy	180,000
TOTAL	<u>\$1,535,000</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Forget Me Knot Youth Services for placement services for the period of July 1, 2021 through June 30, 2022. The contract authorization amount is \$100,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements with Forget Me Knot Youth Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of an agreement with Southwest Behavioral Health Management, Inc. for the provision of administrative oversight and behavioral health services provided by Washington County BHDS for the period of January 1, 2022 through December 31, 2022. The contract authorization amount is \$1,015,568.83 payable in eleven installments of \$84,630.73 and \$84,630.80 for the twelfth installment. No additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Southwest Behavioral Health Management, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with the following providers for emergency shelter services for the period of July 1, 2021 through December 31, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	133,000
Domestic Violence Services of Southwestern PA	41,500
Blueprints	114,000
TOTAL	<u>\$288,500</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement addendum with Blueprints for the Emergency Shelter grant to extend the period of the agreement three months to March 31, 2022. The contract authorization will remain the same and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement addendum with Blueprints.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of an agreement addendum with Southwestern Pennsylvania Area Agency on Aging for the period of July 1, 2021 through June 30, 2022. The contract authorization will increase by \$39,270.84 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement addendum with Southwestern Pennsylvania Area Agency on Aging.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Voter Registration/Elections, of authorization to advertise for election supplies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for election supplies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of authorization to advertise for the provision of preventative maintenance and/or repair of commercial hot water heaters and boilers.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for preventative maintenance and/or repairs of commercial hot water heaters and boilers.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for proposals for broadband expansion in underserved communities.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for broadband expansion.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Adult Probation, of an agreement with Lobbyguard, Houston, Tx. for a kiosk-based scheduling system. This agreement will be effective for a 12-month term. The total cost is \$6,060 with annual recurring costs of \$3,060 for annual software and support. Costs will be funded via Act 35 funds with no taxpayer dollars being spent.

Note: Lobbyguard is designed to work through outlook to allow individuals to self-register at which time the appropriate unit, i.e. intake, drug testing, or house arrest to know that an individual has registered and is awaiting service. A good example would be if you experienced self-registering kiosks at a doctor's office, same concept just a different environment.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Lobbyguard for a kiosk-based scheduling system.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a maintenance and support agreement with MRA, Incorporated, Washington, Pa. for software for the radio console purchased on the GSA contract from Avtec. This maintenance agreement will be effective January 1, 2022 through December 31, 2022, at a total amount of \$77,487.93. The total cost of this maintenance will be paid from the Public Safety state collected surcharge.

Note: This agreement covers the systems at both the primary and airport locations.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the maintenance and support agreement with MRA, Incorporated for software for the radio console.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a maintenance and support agreement with MRA, Incorporated, Washington, Pa. for software and hardware for the logging recorder purchased on the GSA contract from Eventide.. This maintenance agreement will be effective January 1, 2022 through December 31, 2022, at a total amount of \$26,550. The total cost of this maintenance will be paid from the Public Safety state collected surcharge.

Note: This agreement covers the systems at both the primary and airport locations.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the maintenance and support agreement with MRA, Incorporated for software and hardware for the logging recorder.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, to enter into an agreement with Suburban Propane LP, for the Cross Creek Tower Site, including installation with 1-500 gallon, Suburban-owned propane tank with initial fill up of 400 gallons, safety P&T and fuel surcharge fee. Suburban will run 35 ft. of gas line for \$175 from the tank to generator, make connections, plus install a regulator vent kit and pipe away from heater for a one-time charge of \$1,914.98. The rental of the 500-gallon propane tank for the Cross Creek Tower Site will be at a total cost of \$180.00/year, plus a \$179.95 installation fee. Pricing will be based on the current market price index. This agreement will be effective for three years from the date of the contract execution and shall automatically renew on a month-to-month basis unless terminated providing a 30-day written notice. Costs shall be paid from the Public Safety operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Suburban Propane LP.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of an agreement with Motorola Solutions, Linthicum Heights, Md., in the amount of \$6,406.60 to migrate our call handling equipment to next generation 9-1-1 call delivery. Costs will be funded by the Statewide Interconnectivity Grant program.

Note: This work will take place before May 2022 to meet the state's timeline for mitigation.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Motorola Solutions.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of the renewal and payment of the annual software support and maintenance agreement for Court Automation with Tiburon, Inc., Pleasanton, Ca. for the FACTS Case Management System. This agreement will be effective January 1, 2022 through December 31, 2022. The total cost is \$59,402.38 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Tiburon.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of a maintenance agreement with Vertiv Services, Inc., Westerville, Ohio to include two preventative maintenance visits per year per site for the Emerson/Liebert UPS Systems located in the Courthouse, Courthouse Square and Public Safety. This agreement will be effective January 1, 2022 through December 31, 2022 at a total cost of \$33,785.01 and will be paid from IT and Public Safety operating budgets.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Vertiv Services, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of the renewal of the annual service agreement with SynergIT for level three support for the HP blades, servers and SAN systems located in our 911 Center. This agreement will be effective January 1, 2022 through December 31, 2022 with an option to extend for an additional year. The contract authorization amount is not to exceed \$75,000. The cost is based on 8.5 hours pre-scheduled services only (3-4 days per month). Services outside this scope of work would require written approval from Washington County and would be billed separately.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with SynergIT.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Courts, of an agreement with Propio Language Services, Overland Park, Ks. For telephonic interpreting services as awarded by the Commonwealth of Pennsylvania, through December 31, 2023. The proposed agreement has been awarded via CoStars, and therefore does not require bidding.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Propio Language Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of an agreement with Scantek Infomanagement Solutions, Willow Grove, Pa. for Laserfiche Document Management (Migration from Onbase to Laserfiche). The total cost is \$88,000 which includes both the County and Courts systems and project management. The proposed agreement has been awarded via CoStars, and therefore does not require bidding.

Note: Combining the two systems into one system will save the County \$60,000 a year moving forward.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Scantek Infomanagement Solutions.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Sheriff's Department, of the purchase of one smartphone from Verizon Wireless for Captain Interval. The total cost is \$44.99/month and the smartphone will be free with activation, including unlimited talk, text, data and mobile hot spot. Costs will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase from Verizon Wireless.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Courts, of the purchase of one smartphone from Verizon Wireless for the Electronic Home Monitoring (EHM) Department. The total cost is \$44.99/month and the smartphone will be free with activation, including unlimited talk, text, data and mobile hot spot. Costs will be paid from their operating budget.

Note: The phone will be shared by part-time and full-time staff and will be used when necessary to contact offenders during normal business hours or if working remotely.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase from Verizon Wireless.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Services, of the purchase of four smartphones (three for Veterans and one for Human Services Deputy Director Jason Bercini) from Verizon Wireless. The total cost is \$44.99/month each and the smartphone will be free with activation, including unlimited talk, text, data and mobile hot spot. Costs will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase from Verizon Wireless.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of The Redevelopment Authority of the County of Washington (RACW) to adopt a resolution approving the execution of the Home Investment Partnerships American Rescue Plan Grant Agreement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, December 15, 2021, following the Agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed Friday, December 24, 2021, in observance of Christmas Day and Friday, December 31, 2021, in observance of New Year's Day. The Organizational Salary Board meeting of the Washington County Commissioners will be held at 11:30 a.m., Monday, January 3, 2022.

SOLICITOR

None

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 3:20 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

December 29, 2021
 ATTEST: Cynthia B. Buff
 CHIEF CLERK