

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1139

November 4, 2021

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff John Haynes; President Judge John DiSalle; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Building and Grounds Director Justin Welsh; Children and Youth Services Director Anne Schlegel and employee Kristin Young; Elections Director Melanie Ostrander; Planning representative Gracie Abel; Clerk of Courts Brenda Davis; Register of Wills James Roman; Prothonotary Laura Hough; Executive Secretaries Marie Trossman, Randi Marodi and Patrick Geho; Chief Clerk Cynthia B. Griffin; Secretary Paula Jansante; Disabled American Veterans representative Richard Warco; Observer-Reporter representative Mike Jones; WJPA representative Joe Jasek and concerned citizens Ann Shaner, Heather Hudock, John Hudock, Christina Proctov, Melanie Patterson, Denise Stasko, Judy Stapel, Liz Molinaro, Corey McConn, Bonnie Rankin, Helen Dates, Ashley Duff, Camille Papia, Danielle Sherman, Phyllis Waller, Cheryl Andrews, Ann Thomas, John Gallick, Kerry Gallick, Joyce Mayernik and Kathleen Chaudhari.

Mrs. Vaughan called the meeting to order at approximately 2:01 p.m., and announced this meeting is video and audio live streamed via Facebook.

Mrs. Vaughan led the meeting with a prayer.

Mr. Warco led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1138 dated October 21, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1138, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Sherman read a proclamation for Adoption Awareness Month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Children and Youth Services Director Anne Schlegel thanked the Board for their continuous support of CYS and the foster care program.

RECESS FOR PHOTOS

PUBLIC COMMENT

Washington County resident Camille Papia spoke her concerns regarding her opposition of auditing the vote. She stated there is no evidence of fraud; this would be too costly; the cost would be better spent on community needs.

Washington County resident Ashley Duff expressed her concerns that the Board has not responded to her email requesting a meeting. Ms. Duff presented the Board of Commissioners a timeline of what has transpired. Ms. Duff stated that the 30-minute presentation by the Director of Elections had errors and was not thoroughly reviewed.

Washington County resident Ann Shaner spoke regarding the government study, thanking Commissioner Vaughan and Commissioner Maggi for placing the question on the ballot. Ms. Shaner remarked it is unfortunate this did not pass and she believes the people were not informed and chose not to get informed and stated Mr. Dave Ball has done an excellent job at distributing misinformation and hopes our government can sustain itself to do the job.

Register of Wills James Roman spoke regarding the previous issues with his office and the handling of a software purchase. He noted he wants change, he wants the attacks to stop and he wants Commissioners Vaughan and Maggi to resign today.

Prothonotary Laura Hough questioned the top half of the paper ballot bar codes and questioned the authenticity of the bar codes. Ms. Hough does not believe the State will be very happy with this political charade.

Washington resident Phyllis Waller stated she does not need the two Commissioners to resign and she does not agree that an audit needs to happen.

Washington County resident Ann Thomas cited an error with the Canon-McMillan ballots, one candidate's party was not listed on the ballot as dual party (Republican/Democrat). It concerns her that voters may have voted based on party affiliation. She stated that this error has affected the entire district, as one candidate lost by three votes.

Kathleen Chaudhari of Venetia raised concerns about the security of mail-in ballots versus in person voting.

THE BOARD OF COMMISSIONERS RESPONSE

Director of Elections Melanie Ostrander gave a brief presentation in response to an email request by Stephanie Rossi. She addressed the following issues:

- Election error rate of ballots during last year's primary election. Melanie said that in the primary election the election office sent out 12,374 mail-in and absentee ballots; 9,278 were returned; 9,229 were counted. The difference of 49 ballots consisted of naked ballots, which were not placed in the secrecy envelope or were not signed.
- Copy of ES&S county contract. Melanie said that this can be obtained by filing a right to know request with the Chief Clerk.
- Copy of the invoice of the scope of work for the \$53,000 support services of ES&S. Melanie said that this can also be obtained by filing a right to know request with the Chief Clerk. This was for support services to help with the election.
- Overview of the methodology and results of the mandatory pre-election test. Melanie said that this is done by the elections staff. There is also a public test that is advertised and open to the public.
- Link and location of the BOC meeting minutes for 2021. Melanie said that this can be obtained by the Chief Clerk and is on the county's website.

OLD BUSINESS

BID CONTRACT EXTENSION

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of our current contract with McVehil Plumbing & Heating Supply Company, Inc., Washington, Pa., for plumbing services on a time and material basis. All material is at a 15% discount from the list price. This contract extension will be effective November 1, 2021 through October 31, 2022. This bid extension is in accordance with the original bid documents.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with McVehil Plumbing & Heating Supply Company, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASE

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Correctional Facility, approve a purchase from EMCOR (Scalise Industries) Services, our contract of record, Lawrence, Pa. to

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

replace an air compressor for the rooftop air handling heating and air conditioning unit at the Washington County Correctional Facility. The total cost is \$17,842 and has been recommended for Act 13 funding. This was approved at the Prison Board meeting held Wednesday, November 3, 2021, Minute No. PB-11-3-21.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the purchase from EMCOR Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, of change order #5 with Allegheny Restoration, Inc., Pittsburgh, Pa. at a total cost of \$58,200. This change order will increase the amount of their current contract to \$1,706,450. Allegheny Restoration Inc. will provide all labor, material and equipment to complete the following scope of work:

- Staircase Back Pointing, Painting and Caulking (Cherry Alley & Beau Street)
 1. Remove all deteriorated mortar from the stair treads and risers joints.
 2. Back point all joints leaving a 3/4" recessed joint.
 3. Install a urethane caulking (Sikaflex 15 LM) to all stair joints tooled to a neat finish.
 4. Repaint door frame at entrance door (Color-bronze).
- Boiler Room Exterior, Cleaning, Repointing and Sealing
 1. Clean all stone surfaces free of all dirt and stains.
 2. Repoint all mortar joints.
 3. Apply a coat of Garland Seal-A-Pore to all stone and mortar surfaces.
- Elevator Room Exterior Patching and Coatings
 1. Patch all deteriorated stucco finishes to match existing.
 2. Apply a coat of MaterProtect HB 400 to all stucco surfaces. (Color to match stone).
 3. Paint three existing vents (Color-bronze).
- Three Rooftop Exit Doorway Canapes Cleaning, Patching and Coatings
 1. Clean all stucco surfaces free of all contaminates.
 2. Patch all spalled and deteriorated wall and ceiling stucco.
 3. Apply a coat of MasterProtect HB400 to all stucco surfaces (Color to match stone).
- Stone Repair
 1. Patching of all damaged and deteriorating decorative and columns stone.
- South Elevation Brick and Stone Retaining Wall Cleaning, Repointing, Brick Replacement, Caulking and Sealing (6-7' High x 150' Long)
 1. Saw cut all mortar joints to a 5/8" depth.
 2. Clean all brick and stone free of all dirt and stains.
 3. Replace all deteriorated brick and reset all dislodged stone.
 4. Caulk all capstone butt joints.
 5. Apply a coat of Garland Seal-A-Pore waterproofing to all masonry surfaces.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the change order with Allegheny Restoration, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a capacity agreement with Greenridge Landfill, Scottdale, Pa. for the period of August 26, 2020 to August 26, 2033.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the capacity agreement with Greenridge Landfill.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission of authorization to bid the Discovery Cove Development project in Cross Creek County Park. Costs will be paid with gas lease funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid the Discovery Cove Development project.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission of authorization to rebid the replacement of the Buffalo #29 bridge in Blaine Township. Costs will be paid with Act 13 bridge funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to rebid the replacement of the Buffalo #29 bridge.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission of authorization to rebid the reconstruction of Hall 3 at the Washington County Fairgrounds. Costs will be paid with LSA funds and gas lease funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to rebid the reconstruction of Hall 3 at the Washington County Fairgrounds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of a grant offer and agreement with the Commonwealth of Pennsylvania, Department of Transportation, Bureau of Aviation for additional funding under the Coronavirus Response and Relief Supplemental Appropriations Act. The grant is in the amount of \$23,000 and will be effective date of acceptance through June 30, 2024.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant offer and agreement with the Commonwealth of Pennsylvania, Department of Transportation, Bureau of Aviation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Juvenile Probation, of an award notification with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission for the Juvenile Probation Services grant. The grant is in the amount of \$250,889 and will be effective July 1, 2021 through June 30, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving award notification with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission for the Juvenile Probation Services grant.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Coroner of the addition of Brittany Harmon and Kaitlyn McElheny for diener/autopsy technician services at the previously approved rates.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addition of Brittany Harmon and Kaitlyn McElheny.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of an amendment with Tyler Technologies to reflect the discontinuation of iasWorld Tax Billing and Collection and Tax Claim (Delinquent Tax) maintenance and support services. The decreased annual cost will be \$147,580 and will be for the period of March 1, 2021 through February 28, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving an amendment with Tyler Technologies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for the period of July 1, 2021 through December 31, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
The Academy for Adolescent Health, Inc.	25,000
Center for Community Resources, Inc.	675,000
TOTAL	<u>\$700,000</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
A Second Chance, Inc.	110,000
Adelphoi - Placement	2,100,000
Auberle	750,000
Bethesda Children's Home	375,000
Blueprints – Foster Care	3,000,000
Blueprints – Independent Living Older Youth Pandemic Relief	200,000
C.A. Hughes and Associates	100,000
CASA for Kids	25,000
Formative Outcomes, LLC	35,000
George Junior Republic in Pa	775,000
Merakey – Pennsylvania	150,000
Pathways Adolescent Center	450,000
Three Rivers Adoption Council	120,000
Turning Points for Children	100,000
Twin Pines Family Services, LLC	100,000
White Deer Run, LLC dba Torrance Cove Prep	150,000
TOTAL	<u>\$8,540,000</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Carrie O'Connell, Esquire to represent Children and Youth Services in Juvenile Court for the period of July 1, 2021 through June 30, 2022. Services will be billed at \$65/hour and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of service agreement with Carrie O'Connell, Esquire to represent Children and Youth Services in Juvenile Court.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Planning Commission, to enter into an agreement with Comcast Business for the Mingo Park location for business internet 200/20 Mbps and security edge at a cost of \$253.24 for year one, \$263.24 for year two, plus a one-time \$29.95 installation charge. This agreement will continue for two years unless cancelled providing a 30-day notice. Costs will be paid from their operating budget.

Note: The internet speed we currently have has been retired and no longer offered by Comcast because of faster, updated speeds now available. We will pay \$3.20 more than our current agreement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Comcast Business.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of an agreement with Remington and Vernick Engineers (RVE), Pittsburgh, Pa. to provide an HVAC evaluation and filtration recommendation for the listed buildings at their contractual hourly rates with a not to exceed figure of \$37,340, plus a not to exceed amount of \$750 for all reimbursable expenses as outlined within our agreement.

- Courthouse
- Family Court Center
- Crossroads Building
- Public Safety
- Correctional Facility
- Caldwell Building

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Remington and Vernick Engineers.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Probation services, of an addendum to our agreement with Thermo-Fisher Reagent for the purpose of adding a point of care test (instant dip card) to test for gabapentin at a cost of \$1.75 each per dip card.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Thermo-Fisher Reagent.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, November 3, 2021, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed on Thursday, November 11, 2021, in observance of Veterans Day.

SOLICITOR

None

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:44 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST:

November 23, 2021
Cynthia S. Griffee

CHIEF CLERK

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

THIS PAGE IS BLANK