

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED F1808491KV

Minute No. 1138

October 21, 2021

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Nick Sherman, and Commissioner Maggi participated via telephone. Also present are Solicitor Jana Grimm; Chief of Staff John Haynes; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Building and Grounds Director Justin Welsh; Aging Services Director Mary Lynn Spilak and employees Allison Cole and Melissa Gorby; Recorder of Deeds representatives Paula Macik and Tammy Wardman; Sheriff representatives Anthony Interval, Chad Beattie and Jack Camerson; Washington Drug and Alcohol Commission representatives Cheryl Andrews and Breanne Bowman; Planning representatives Gracie Abel and Kalie Chasko; Executive Secretary Randi Marodi; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; The Rev. Dr. Grafton T. Eliason of First Presbyterian Church of California, Pa.; American Legion Post #22 representative Darrell Molinari; Observer-Reporter representative Mike Jones; concerned citizens Bracken Burns, Ann Shaner, Sue Brine, Kim Oyler, Gary Lenik, Heather Hudock, John Hudock; Christina Proctor, Deb Coury, Melanie Patterson, Denise Stusko, Sara Barr, Alex Masur, Clark Mitchell Jr., Bob Patterson; Colleen Arnowitz, Liz Molinaro, Scott Nedrow, Bruce Bandel, Robert Patterson, Bill West, Corey McConn, Bonnie Rankiri, Patricia Martin, Sam Yareck; Susan Nirella and Stephanie Rossi.

Mrs. Vaughan called the meeting to order at approximately 2:00 p.m., and announced this meeting is video and audio live streamed via Facebook.

The Rev. Dr. Grafton T. Eliason led the meeting with a prayer.

Mr. Molinari led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1137 dated October 7, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1137, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Sherman read a proclamation for National Long-Term Care Residents' Rights Month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Accepting this proclamation is Aging Services Director Mary Lynn Spilak. Ms. Spilak thanked the commissioners for their continued support.

PUBLIC COMMENT

Washington resident Kim Oyler spoke on election integrity and being in favor of Audit the Vote.

Venetia, Nottingham Township resident Gary Lenik spoke about the county airport, although he stated he's never been there, wanting to know if there is income from runway use, hangar fees, etc., and in favor of an election audit.

Belle Vernon resident Bob Patterson is favor of a full forensic audit for the 2020 election, seeing that the Democratic Party, in prior years, favored this.

County resident Ann Shaner stated, with respect to those who want an election audit, that if good intentions are not there, they will never win.

Washington County resident Susan Nirella spoke on history. Her husband's ancestor was The Rev. Dr. John McMillan, who taught that it was not possible to obtain public goodness without laws.

Canonsburg resident Sam Yareck spoke in favor of a forensic audit and questioned how the 51 people were selected to be on the ballot for the Home Rule Committee. He asked if the candidates were hand chosen.

McMurray resident Stephanie Rossi spoke in favor of transparency and is in favor of a forensic audit. She suggested that something happened in the 2020 election that warrants asking rational questions. She supports legislative changes to the election process.

Belle Vernon resident Melanie Patterson spoke on integrity, the election process in Washington County, and said she is in favor of a forensic audit.

OLD BUSINESS

CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Redevelopment Authority, of a change order with Cast and Baker for the Airport Northside Hanger project as follows:

- Change Order No. 7 is a deduct of (\$38,939.03) that reflects as-bid to as-built (actual) quantities for all work completed to date on the Northside Hangar Site Preparation project.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the change order with Cast and Baker.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the appointments of David Kresh, Cathi Kresh, Charlie Watts, Mary Lea Dutton, Harry Dantry, and Kevin Hill to the Canvass Board for the 2021 General Election; the appointments of Dr. Courtney Ramous and Bracken Burns to the Human Services Advisory Board; and the appointment of Jessica Wickard to the Children and Youth Services Advisory Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a contract supplement with Mackin Engineers in the amount of \$25,248.55 for additional inspection hours on the Chartiers #12 bridge due to additional weekends and overtime work being completed by the contractor. Costs will be paid 90% federal, 5% state and 5% county.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract amendment with Mackin Engineers.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Children and Youth Services, to ratify a grant request with the Commonwealth of Pennsylvania, Statewide Adoption and Permanency Network for the County's adoption day celebration and permanency awareness event. The grant request is in the amount of \$1,300.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant request with the Commonwealth of Pennsylvania, Statewide Adoption and Permanency Network

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance of a lease amendment with the United States of America related to leases at the Crossroads Building that are administered by the Federal Government through the General Services Administration. The amendment recognizes the County of Washington as the Lessor.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving a lease amendment with the United States of America related to leases at the Crossroads Building.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the District Attorney, of a quotation for training with Cellebrite. The quotation is in the amount of \$3,850.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the quotation for training with Cellebrite.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the Opt-Out rate for health insurance to remain the same at a rate of \$200 per month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Opt-Out rate for health insurance.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract for medical coverage with Highmark Blue Cross Blue Shield. This contract will be effective January 1, 2022 through December 31, 2022. The premium will increase by 10% and the new monthly rates will be as follows:

- Employee – \$754.68
- Employee & Spouse – \$2,033.85
- Employee & Child(ren) – \$1,817.67
- Family – \$2,334.14

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract for medical coverage with Highmark Blue Cross Blue Shield.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract for retirees over age 65 with Highmark Freedom PPO Blue. This contract will be effective January 1, 2022 through December 31, 2022. The rate will remain the same at \$162 per person per month and will include an additional premium discount equal to four months' premium in December 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with Highmark Freedom PPO Blue.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract with Highmark Blue Cross Blue Shield for vision coverage effective January 1, 2022 through December 31, 2022. There is no change in premium.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract for vision coverage with Highmark Blue Cross Blue Shield.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract for dental coverage with United Concordia. This contract will be effective January 1, 2022 through December 31, 2022. The premium will decrease by 10% and the monthly rates will be as follows:

- Employee – \$19.57
- Employee Plus One – \$36.96
- Family – \$57.26

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with United Concordia.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the current contract with Colonial Supplemental Insurance for 2022 voluntary benefits. This contract will be effective January 1, 2022 through December 31, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with Colonial Supplemental Insurance.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a carrier change for employee life insurance and long-term disability with The Standard. The rates will be effective January 1, 2022 through December 31, 2022 as follows and the annual savings for both life insurance and long-term disability will be approximately \$41,839:

- Life Insurance (The Standard)
 - Group Life – \$0.13/\$1,000 of benefit.
 - Accidental Death & Dismemberment – \$0.02/\$1,000 of benefit.
- Long Term Disability (The Standard)
 - \$0.21 per \$100 of covered benefit.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with Reliance Standard.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Centerville Clinics, Inc. for the provision of outpatient services for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will not exceed \$80,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Centerville Clinics, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Pressley Ridge for the provision of family based services for the period of July 1, 2021 through December 31, 2021. The contract authorization amount will not exceed \$10,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Pressley Ridge.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of an agreement with BHC Advanced Services for Washington County Behavioral Health and Developmental Services to implement the Person-Centered Forensic Services Funding initiative for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will not exceed \$110,180 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with BHC Advanced Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with accessAbilities, Inc. for the period of July 1, 2021 through June 30, 2022. The addendum adds Special Instruction Behavior services and all other provisions will remain unchanged and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with accessAbilities.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Washington Hospital Teen Outreach	75,000
Perseus House	200,000
Southwestern Pennsylvania Legal Services	100,000
People R Us	100,000
Family United Network, Inc.	325,000
TOTAL	<u>\$800,000</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the 2022 Special Budget in the amount of \$68,000. This budget will be used to cover supportive client services, child specific expenses, expenses related to the recruitment and retention of resource families, ancillary court expenses as well as meeting and event recognition expenses. No additional county funds are required.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the 2022 Special Budget.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with the following providers to provide homeless assistance services for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	
<i>Emergency Shelter Services</i>	\$79,700
Domestic Violence Services of Southwestern PA	
<i>Emergency Shelter Services</i>	13,500
Blueprints	
<i>Rental Assistance</i>	55,500
TOTAL	<u>\$148,700</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of the renewal of the maintenance agreement for the CAD System from Intergraph Corporation of Madison, Ala. This maintenance agreement will be effective January 1, 2022 through December 31, 2022, at a total amount of \$273,467.16. The equipment and software were purchased in 2006 at a cost of approximately \$1.8 million. The purpose of this maintenance is to keep the system up to date. The total cost of this maintenance will be paid from the Public Safety operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving renewal of the maintenance agreement from Intergraph Corporation for the CAD System

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Correctional Facility, of an agreement with Lexis Nexis to install inmate law library services to all 225 inmate tablets deployed facility-wide at no additional cost to our current digital inmate law library service agreement. This service for the Correctional Facility was approved at the Board of Commissioners meeting held October 21, 2021, Minute No. 1138.

Note: This is a stand-alone system. There are no books or CD's

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Lexis Nexis.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building & Grounds, of an early termination agreement with Guardian Protection at a fee of \$1,700 in lieu of the standard early termination fee of \$4,047.30.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the early termination agreement with Guardian Protection.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of an addendum for cloud services with Ideal Integrations, Pittsburgh Pa. to include an SSL certificate at the rate of \$465/year. This addition is under the same terms and conditions as the original contract.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Ideal Integrations for cloud services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Correctional Facility, of an addendum to our agreement with Keefe Supply Company, Strongsville, Ohio for the reduction of commission (commissary only) from 34.25% to 31%. All other terms and conditions of the original agreement and previously approved addendum remain unchanged. This service for the Correctional Facility was approved at the Board of Commissioners meeting held October 21, 2021, Minute No. 1138.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Keefe Supply Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Correctional Facility, of a purchase agreement with Encartele for the purchase of five 50" Broadcast Display HDTV's and accessories, including 1 year campaign management services (ten hours of remote services designing, managing and updating campaigns) as directed by Correctional facility staff for reporting, training, P&P, etc. The total cost is \$4,000 with a \$1,000 annual license payment to be paid from the Inmate welfare funds. This service for the Correctional Facility was approved at the Board of Commissioners meeting held October 21, 2021, Minute No. 1138.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the purchase agreement with Encartele.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, to authorize a five-year extension of our current lease agreement with Canonsburg Borough for MDJ Saieva (27-2-01). This agreement will begin January 1, 2022 through December 31, 2022 at a rate of \$2539.79, with a 3% increase annually.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the lease agreement with Canonsburg Borough.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, to authorize an increase in the yearly not to exceed amount of \$45,000 per year with eDocs Technologies for professional services. Information Technology will be the ongoing support for Onbase. eDocs will be engaged at the beginning of each project and the scope of work will determine the amount of time eDocs is involved.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the increase with eDocs Technologies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a purchase of a new cellular internet access at three tower sites from FirstNet. The total cost for each unit - Cradlepoint IBR600c modem is \$302.09 with a charge of \$36.99/month per unit. The total cost will be paid through the 9-1-1 operating budget.

Note: This service will support secure remote access for configuration, maintenance, and support of the microwave backhaul network for the 9-1-1 radio system that will be located at the Mount Wheeler, Washington Park, and Scenery Hill tower sites.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the purchase from FirstNet.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Services, of the purchase of a 2021 Ford Escape from Woltz & Wind Ford of Heidelberg, Pa. in the amount \$27,610. The purchase would be made via CoStars 13, and therefore does not require bidding. Proposed funding will be from the Community Based Care Management grant through OMSHAS.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the purchase from Woltz & Wind Ford.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, October 20, 2021, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

SOLICITOR

None

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:54 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

November 4, 2021
 ATTEST: *Cynthia S. Griffe*
 CHIEF CLERK