

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Minute No. 1136

September 16, 2021

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are Rep. Bud Cook; Solicitor Jana Grimm; Chief of Staff John Haynes; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources representative Carrie Taylor; Building and Grounds Director Justin Welsh; Recorder of Deeds Debbie Bardella; Commissioner Secretaries Marie Trossman and Pat Geho; Director of Elections Melanie Ostrander; Director of Behavior Health and Developmental Services Jennifer Scott, Mary Jo Hatfield and Sara Sichi; Veterans Affairs Department Angie Mattes; Veterans Affairs employees Leigh Mawhinney and Patti Ashcom; Prothonotary Laura Hough and Tina Whited; Sheriff representatives Anthony Interval, Jason Luci, Brandy Paskow and Jason Luci; Adult Probation representative Patty Pryor; Planning representative Gracie Abel; Minister Tom Ravasio; Treasurer Tom Flickinger; Clerk of Courts Brenda Davis; Southwestern Western PA AAA Matt Uram and Kathy Costantino; Observer-Reporter representative Mike Jones; AuditVotePA representative Marlena Ewing; citizens Jim Piper, Gary Lenik, Cathy Avolio, Margaret L. Wheat, Deborah Coury, L. Molinaro, Denise Stasko, Annette Leach, Alicia Kesneck; Nathan Kesneck, Mary Gordon; Anne Charles; Ashley Duff; Victoria Duff; Bridget Loutzenhiser; Helene Brand; Thomas Scheider; Bill Nutt; John Lunt; Pete Vidonish; Rose Bigley; Patricia Luksik, Bill Luksik, Christina Proctor, John Gallick, Kerry Gallick, Tammy Post, Tracey Hapchuk, Heather Hudock, Melissa Karwowski, Natalie Karwowski, Fern Sibert, Joe Gasbag, Melinda Smith, Bracken Burns, Sam Yareck, Willard Rockwell, Michael Jacob, Kevin Songer and Allegheny County resident Willard Rockwell.

Mrs. Vaughan called the meeting to order at approximately 2 p.m., and announced this meeting is video and audio live streamed via Facebook.

The Rev. Benjamin Libert led the meeting with a prayer.

Director of Veterans Affairs Angie Mattes led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1135 dated August 19, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1135, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mr. Maggi read a proclamation for Employ the Older Workers Week.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Job Developer for SW PA Area Agency on Aging Matt Uram, and he thanked the Commissioners for this recognition. Also, after 30 years of service, with him is Kathy Costantino. Mr. Uram stated that senior citizens were all present and accounted for stepping up to the plate and helping out. He stated they were not at home waiting for a check. He stated they are working and they are adding to the economy to Washington County. Mr. Uram stated they are making a decent income from the Title V program, and they spend it here in Washington County.

Mr. Sherman read a proclamation for Suicide Awareness and Prevention Month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Director of Behavioral Health and Developmental Services Jennifer Scott, and Mary Jo Hatfield, are both in attendance. Ms. Scott thanked the Commissioners for this recognition. She stated they have started working with aging, veterans, and not just with mental health services. She also said let us work with the community to better the mental services. Ms. Scott also stated they have recently joined a suicide task force.

Mary Jo Hatfield stated the key and the link is between suicide prevention and mental health awareness. Ms. Hatfield stated the people they serve in their system, the rates of suicide are very low. She also stated the rates of suicide are still due to a lack of awareness.

#### PUBLIC COMMENT

Rep. Bud Cook of the 49<sup>th</sup> District spoke about district activities, assets, and attractions. He stated there are nine school districts and a trout stream runs through. Rep. Cook suggested to go to *budcook.com* support *Come Home...Go Big*, or *www.RepBudCook.com*.

The following spoke in favor of an audit and election integrity: Cathy Avolio, Mary Gordon, Anne Charles, Ashley Duff, Deb Courie, Bridget Loutzenhiser, Helene Brand, John Lunt, Heather Hudock, Melinda Smith, Ann Thomas, and Kerry Gallick.

Prothonotary Laura Hough stated, after reviewing the minutes, her office was not consulted in what software to purchase, and she also asked that the Commissioners amend Minute No. 1136, dated August 16, 2021, to reflect the comments that were made in this meeting. She also stated that there are several irregularities. Ms. Hough suggested to open a few machines. She wants her vote to count and supports a full audit. Ms. Hough is in favor of paper ballots. She stated there is no election confidence anymore.

#### RESPONSE FROM THE CHAIR OF THE BOARD OF COMMISSIONERS

Mary Gordon and Ann Thomas were both questioning the software for the courts system. There have been allocations that the courts were not consulted. Commissioner Irey Vaughn read the following email that was received from the Register of Wills/Clerk of Orphans Court James Roman, dated April 4, 2021, and addressed to President Judge DiSalle and Judge Lucas:

*Judge DiSalle & Judge Lucas:*

*'I would like to apologize for the lack of progress in yesterday's meeting. Honestly, I was embarrassed for Laura and the lack of consensus building. This meeting felt like it wasted everyone's time.*

*I greatly appreciate the opportunity to discuss my needs and desire to have Landex for my office. I am in complete agreement with everyone that Thomas Reuters is the choice and a united front needs to be presented to the Commissioners. We have a unique opportunity with the additional Coronavirus funds coming to the County and this should be spent wisely. As such, I will attempt to work with Laura over the next week or two and attempt to get her to unite with everyone else so we can quickly move this forward. Now is the time to get this done.*

*Thank you for being respectful and offering this platform of unity!*

*Thanks,*

*Jim*

*James Roman*

*Register of Wills/ Clerk of Orphans Court*

Mrs. Vaughan announced there were meetings and consultations with the row offices and I wanted to set the record straight with some of their concerns. She replied that Ms. Loutzenhiser had a number of figures that were on the back of the audit report she gave out. Also, Mrs. Vaughan stated they have no control over the citizenship. She suggested, in response to the 9,000 voters being removed from the voter rolls and citizenship, to contact Rep. Guy Reschenthaler's office or state Sen Camera Bartolotta's office, this is not at the County level. Mrs. Vaughan remarked regarding the decertification of the voting machines and the same as with Doug Mastriano being removed from the board he was on, and we have no control over this and is at the State level. She remarked Rep. Cook was here and maybe he can help.

The administrative reviews are ongoing and have been ongoing for quite some time. Observer-Reporter journalist Mike Jones had an article in the paper stating the intent to do administrative reviews of everything going at the County and agents of the county. An agent of the county is defined as an entity that is providing a service that has been funded with taxpayer dollars.

Melinda Smith is concerned about election assistance and was asked by Mrs. Vaughan to provide this information to us, this was the first Mrs. Vaughan has heard of this.

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Mrs. Vaughan had asked Melanie Ostrander to review all the concerns that were presented to us, including the report that was submitted by Ashley Duff. Mrs. Vaughan stated everyone is entitled to a response. Ms. Ostrander presented a 32-page Power Point presentation in response to Ms. Duff's integrity report, dated July 2021, debunking Ms. Duff's claims. Please see attached report.

OLD BUSINESSBID AWARDS

Solicitor Grimm recommended the Board, on behalf of Purchasing and Voter Registration/Elections, award the request for proposal contract to SOE Software/dba Scytl US, Tampa, Fla. for the purpose of providing election night reporting at the listed costs:

- Section I – Reporting System - \$4,957
- Section II – Yearly Maintenance/Licensing Fee - \$7,690

This contract will be for one year with automatic yearly renewals unless terminated by either party with a 30-day written notice. Initial charges and yearly fees will be paid by Elections operating budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the request for proposal contract with SOE Software/dba Scytl US.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, to authorize McVehil Plumbing, Heating & Supply Co., Inc., Washington Pa, our contract of record, to perform work installing new water and drain lines on the sixth floor of the Crossroads Building. The total cost is estimated at \$24,841.54, including labor, equipment and material. Act 13 has been recommended.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving McVehil Plumbing, Heating & Supply Co., Inc., to install new water and drain lines on the sixth floor of the Crossroads Building.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDERS

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the following change order with Bryn Enterprises, LLC, Pittsburgh, Pa. This change order will increase the amount of their current contract from \$396,358 to \$403,941.06.

- Change Order #2 - add in the amount of \$7,583.06 to provide wood blocking, polyisocyanurate insulation and wood deck per unit costs and quantities.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the change order with Bryn Enterprises, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the following change order, #4, with Allegheny Restoration Inc., Pittsburgh, PA at a total cost of \$82,250.00. This Change Order will increase the amount of their current contract to \$1,648,250.00.

**Note:** Allegheny Restoration Inc. shall provide all Labor, Material and Equipment to complete the following scope of work:

Stone Repair

1. Patching of all damaged and deteriorating decorative stone.
2. Patching of all damaged and deteriorating columns

3. Patching of all damaged and deteriorated flat stone  
Total Cost: \$75,000.00

Spot Caulking

1. Remove all split or deteriorating caulking from window perimeter.  
2. Install new backer rod and caulking (Sika 15LM) tooled a neat and uniform finish.  
Color to match existing caulking.

Total Cost: \$7,250.00 (500 LF @\$14.50)

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the change order with Allegheny Restoration.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of an ordinance of the County of Washington, Pennsylvania, by the Board of Commissioners of Washington County, Pennsylvania, as such, may abandon or vacate county bridges including other bridges that may from time-to-time, need to be abandoned or vacated, as per Section 2634 of the County Code.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the ordinance to abandon or vacate county bridges.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an amended division order with Range Resources for the Galaran B Unit in Jefferson Township as associated with the Panhandle Trail. The amendment revises the unit acreage from 640 acres to 633.0625 acres and maintains the decimal interest of 0.00074689.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the amended division order with Range Resources for the Galaran B Unit.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a second amendment to the right-of-way agreement with Mark West for an additional pipeline under the Panhandle Trail within the same footprint of the original right-of-way. The terms of construction and trail protection remain the same. Mark West will pay Washington County \$8,000 for this additional pipeline.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the amendment to the right-of-way agreement with Mark West.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Juvenile Probation, of a renewal grant agreement and plan with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission for the Juvenile Probation Services grant. The agreement and plan are in the amount of \$250,889 and will be for the period of July 1, 2021 through June 30, 2022.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal grant agreement and plan with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission for the Juvenile Probation Services grant.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance of a engagement letter with the County's independent auditing firm Maher Duessel for the provision of supplemental auditing services on an as-needed basis. The engagement covers years ending December 31, 2020 through December 31, 2023 at the hourly rates listed in the engagement letter.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the engagement letter with Maher Duessel for supplemental auditing services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance to adopt a resolution relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving the issuance by the Hospital Authority of the City of DuBois of hospital revenue notes in the aggregate of \$50,000,000. The proceeds will be used to refinance all or a portion of certain interim debt of Penn Highlands undertaken to pay all or a portion of the costs of acquiring Mon Valley Hospital, including the refunding of prior obligations of Mon Valley Hospital, the costs of terminating one or more interest rate swaps entered into connection with one or more of prior obligations of Mon Valley Hospital, capital improvement projects, funding any necessary reserves for the issue, the costs of credit enhancements, as necessary or desirable and, the cost of the issuance. The issuance of these bonds by the Hospital Authority of the City of DuBois does not pledge the faith and credit or taxing power of the County of Washington and the documents have been reviewed by the county solicitor.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of a personal services agreement with Michelle Africa for the provision of court reporting network evaluation services. The contract is in the amount of \$30 per evaluation and will be for the period of September 16, 2021 until terminated by either party with a 30-day notice.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the personal services agreement with Michelle Africa.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of County of Washington as agent for Washington County Airport, of a grant offer from the Commonwealth of Pennsylvania, Pennsylvania Department of Transportation, Bureau of Aviation for construction of the Northside access road and infrastructure project. The grant is in the amount of \$1,500,000 and requires a \$500,000 local match which will be funded by Act 13 funds.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving a grant offer from the Commonwealth of Pennsylvania, Pennsylvania Department of Transportation, Bureau of Aviation for construction of the Northside access road and infrastructure project.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the advertising of Requests for Proposals for general banking services.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to advertise.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a Donated Sick Time Policy for Teamster Local 249 – PD & DA (Public Defenders and District Attorneys) that will allow employees to voluntarily donate accrued sick time to employees within the PD & DA bargaining unit who meet certain criteria. This policy mirrors the Donated Sick Time Policies for SEIU contracts.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Donated Sick Time Policy for Teamster Local 249.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
AMI, Inc.	452,000
Allegheny HealthChoices, Inc.	5,000
Blueprints	168,000
The CARE Center, Inc. dba SPHS CARE Center	1,348,000
Medical Decision Logic, Inc. (mdlogix)	3,500
SPHS Southwest Behavioral Care, Inc.	480,588
Transitional Employment Consultants	\$161,643
<b>TOTAL</b>	<b><u>\$2,618,731</u></b>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for the period July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
accessAbilities, Inc.	\$168,996	\$190,690
JG Early Intervention Services, Inc.	185,427	188,639
Specialized Therapy and Related Services	4,111	6,635
Therapeutic Early Intervention Service Provider	67,465	82,183
<b>TOTAL</b>	<b>425,999</b>	<b>468,147</b>

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreement addendums.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with the following providers to provide HSDF services for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Catholic Charities	25,000
Washington County Transportation Authority	29,800
<b>TOTAL</b>	<b><u>\$63,800</u></b>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Harborcreek Youth Services for the period of July 1, 2020 through June 30, 2021. The contract authorization amount will increase by \$40,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with Harborcreek Youth Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Erie County	50,000
Pressley Ridge – Family Behavior Therapy	221,000
Pressley Ridge - Homebuilders	450,000
SPHS, Connect, Inc.	120,000
<b>TOTAL</b>	<b><u>\$841,000</u></b>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a purchase of service agreement with Aunt Bertha for the provision of their Enterprise Platform that provides a comprehensive network of community resources and a referral and tracking system for the period of September 17, 2021 through September 16, 2022. The contract authorization amount is \$50,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of service agreement with Aunt Bertha.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Elections/Voter Registration, of payment to Election Systems & Software, Chicago, IL for the 2021 Primary Election Support in the amount of \$53,550. Costs will be paid from their operating budget.

**Note:** Election Systems & Software will provide support services for the November 2021 election. It includes logic and accuracy testing for the voting machines and electronic poll books and site support for Election Day.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving payment to Election Systems & Software.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for bids for repair or replacement of flooring for all County facilities on a time and material basis.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid for flooring.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, Of a Surplus Auction for the purpose of advertising and selling the listed items to the highest bidder.

- Cars
  - 2008 Dodge Ram, stripped spark plugs holes
  - 2009 Crown Vic, engine blown
  - 2009 Crown Vic, Body Holes, will not pass inspection
  - 2005 Ford Explorer, Drug Task Force seize from 2008
- From the Crossroad purchase
  - In total over 200 cubicle sections
  - 4 fire safes from Crossroad Building, no keys one is locked
  - About 75 light fixtures (large, about 5 feet in diameter)
  - Doors and Doorframes, approximately 30 or so in total
- Tractors/tractor parts (Parks)

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the surplus auction.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Redevelopment Authority, to accept the offer made by RSB Investments, Inc. dba Skyward Aviation for the purchase of Airport Hangar #24 in the amount of \$111,500. This sale will be contingent on the approval of a Land/Commercial lease agreement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the offer from RSB Investments, Inc. dba Skyward Aviation for the purchase of Airport Hangar #24.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Coroner, of an agreement with Dr. Todd Luckasevic, Bridgeville, Pa. for forensic pathologist services. This agreement will be effective through August 31, 2024, with an option to extend for two three-year periods unless otherwise terminated pursuant to the terms of this agreement at the following rates and all services will be charged to the Coroner's budget.



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- \$1,150 for each autopsy and protocol
- 1,500 for each court appearance
- Mileage at stated IRS rate

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Dr. Todd Luckasevic.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Resources, of an addendum to our agreement with The Archer Company, LLC, Dublin, Ohio to conduct additional salary study services for Washington County at a total cost of \$5,000. Costs will be paid from their operating budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the addendum with The Archer Company, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of an agreement with Status Solutions to transition from our SMARRT Plan to the Innovation Program with unlimited software applications on the listed solutions, including cellular enabled panic buttons. This agreement will be effective September 16, 2021 for a 12-month period at a total project cost of \$18,000 (panic buttons at an additional fee) and will be paid from their operating budget.

**Note:** The site license approach includes what we are using currently, the traditional support plan, plus a site license to all of Status Solutions software. The mass notification module in particular is something that could be leveraged immediately.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the agreement with Status Solutions.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of an addendum to our professional services request for proposal for radio communications consulting and engineering services with Mission Critical Partners, Wexford, Pa. This addendum is for the purpose of providing a facility programming study to identify the space and technology requirements for a Primary Public Safety Answering Point (PSAP) Center. The total cost is \$22,500 and will be paid from the American Rescue Plan Act Fund

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Mission Critical Partners.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration, to enter into a 24-month agreement with Comcast for the following MDJ offices to replace their Verizon DSL with a Comcast Business Internet (Static IP). The static IP would be more stable than the DSL for the existing polycom system. The monthly cost for the Comcast service will be \$118.39 plus a \$99.95 installation charge. This agreement will continue year-to-year unless cancelled by providing a 30-day written notice.

- MDJ Redlinger (27-1-01), Washington PA
- MDJ Saieva (27-2-01), Canonsburg PA
- MDJ Wilson (27-1-02), Monongahela PA

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**Note:** IT will work with Comcast to schedule installation. After installation, we will request the termination of the Verizon circuit. To avoid an outage we will have a one-month overlap in service.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Comcast.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the District Attorney, to enter into a monthly subscription with Thomson Reuters, Minnesota for the purposes of providing an on-line investigative tool to assist in locating suspects/victim's addresses, telephone numbers, along with relatives of household members. Also to assist in locating vehicles or potential vehicles involved in criminal activity. The monthly subscription will cost \$180 and will be paid by their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the monthly subscription with Thomson Reuters.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the District Attorney, respectfully requests the Commissioners enter into a 24-month agreement with Comcast for internet services (Static IP) for three cameras located at three different intersections. The monthly cost for the Comcast service will be \$138.39 plus a \$69.95 installation charge. The three agreements will replace existing agreements that have been utilized for crime investigations. This agreement shall continue year-to-year unless cancelled by providing a 30-day written notice.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Comcast.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Resources, of an amendment to our current agreement with Walsh, Barnes & Zumpella to include travel charges based on the current hourly rates as noted in original agreement. Current rates - \$155.00/hour for work performed by Attorney Robert J. Grimm or other partner attorney, \$140.00/hour by an associate attorney, and \$90.00/hour for paralegal work related to consultation services.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the amendment with Walsh, Barnes & Zumpella to include travel charges.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of a General Release agreement with Frick Financial Federal Credit Union based upon the General Release Conditions.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Frick Financial Federal Credit Union.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED F1808491KV

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of an ATM space lease agreement with Frick Financial Federal Credit Union for the sole purpose of operating an automated teller machine (ATM). This agreement shall continue for three years from September 16, 2021 at a rate of \$250 per month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the lease agreement with Frick Financial Federal Credit Union.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, September 15, 2021, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board and Retirement Board meetings will be immediately following today's meeting.

SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval of a tax refund in the amount of \$82,716.77.

WASHINGTON HOSPITAL  
155 WILSON AVENUE  
WASHINGTON, PA 15301  
Tax Year: 2018  
District SOUTH STRABANE  
Parcel 600-001-00-00-0033-00  
Amount \$20,843.85

WASHINGTON HOSPITAL  
155 WILSON AVENUE  
WASHINGTON, PA 15301  
Tax Year: 2019  
District SOUTH STRABANE  
Parcel 600-001-00-00-0033-00  
Amount \$20,843.84

BROWNLEE BAUM E. &  
KIMBERLY W.  
50 PINE ROAD  
CLAYSVILLE, PA 15323  
Tax Year: 2020  
District EAST FINLEY  
Parcel 270-013-00-00-0003-00  
Amount \$8.75

WASHINGTON HOSPITAL  
155 WILSON AVENUE  
WASHINGTON, PA 15301  
Tax Year: 2020  
District SOUTH STRABANE  
Parcel 600-001-00-00-0033-00  
Amount \$20,843.84

NEWMAN CHAD J. &  
JACQUELINE E.  
968 WEIRICH AVENUE  
WASHINGTON, PA 15301  
Tax Year: 2020  
District WASHINGTON 1<sup>ST</sup> W  
Parcel 710-004-00-00-0002-01  
Amount \$107.17

R A. BENTLEYVILLE LLC LRF  
SLATER CO.  
600 SOUTH LIVINGSTON AVE.  
LIVINGSTON, NJ 07039  
Tax Year: 2021  
District BENTLEYVILLE  
Parcel 040-031-00-00-0004-03  
Amount \$660.86

DERRICO JEFFREY P. & CYNTHIA A.  
429 WOODLAND ROAD  
CANONSBURG, PA 15317  
Tax Year: 2021  
District CANONSBURG 2<sup>ND</sup> W  
Parcel 100-012-00-00-0013-01  
Amount \$302.2

MILLER JEFF A. SR. & ROBIN M.  
3194 JEFFERSON AVENUE  
WASHINGTON, PA 15301  
Tax Year: 2021  
District CANTON  
Parcel 120-004-00-00-0016-10  
Amount \$318.57

ASMO PITTSBURGH  
SOUTHPOINTE LP C/O  
300 HORIZON VUE DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2021  
District CECIL  
Parcel 140-015-00-00-0011-20  
Amount \$3,122.50

DEL VECCHIO MARCELLO & EVA  
222 FRANCES LANE  
MCDONALD, PA 15057  
Tax Year: 2021  
District CECIL  
Parcel 140-006-21-00-0022-00  
Amount \$58.23

FLEEHER JOHN J. & ROSEMAIRE  
733 MISSION HILL DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2021  
District CECIL  
Parcel 140-003-09-99-0010-01  
Amount \$9.05

AIRHART ZACHARY W. &  
MELANIE  
416 DOGWOOD LANE  
MCDONALD, PA 15057  
Tax Year: 2021  
District CECIL  
Parcel 140-006-23-00-0033-00  
Amount \$41.62

SOUTHPOINTE TOWN CENTER LP  
375 SOUTHPOINTE BLVD. STE. 410  
CANONSBURG, PA 15317  
Tax Year: 2021  
District CECIL  
Parcel 140-015-00-00-0011-39  
Amount \$1,829.63

SOUTHPOINTE TOWN CENTER LP  
375 SOUTHPOINTE BLVD. STE. 410  
CANONSBURG, PA 15317  
Tax Year: 2021  
District CECIL  
Parcel 140-015-00-00-0011-40  
Amount \$1,897.49

OLIVERIO CATHERINE  
MARGARET & GARRY  
159 BLACK OAK LANE  
MCDONALD, PA 15057  
Tax Year: 2021  
District CECIL  
Parcel 140-006-21-00-0007-03  
Amount \$42.85

SCOTT JULIA & ELI J.  
413 DOGWOOD LANE  
MCDONALD, PA 15057  
Tax Year: 2021  
District CECIL  
Parcel 140-006-23-00-0042-00  
Amount \$14.37

WISE CARL & KIMBERLY  
1307 N.W. 3RD STREET  
JASPER, FL 32052  
Tax Year: 2021  
District CHARLEROI  
Parcel 160-017-00-02-0018-00  
Amount \$106.93

HOFFMAN RICHARD W. JR. &  
PATRICIA J.  
1777 BEHAM RIDGE ROAD  
CLAYSVILLE, PA 15323  
Tax Year: 2021  
District DONEGAL  
Parcel 230-002-00-00-0022-00  
Amount \$205.75

BROWNLEE BAUM E. &  
KIMBERLY W.  
50 PINE ROAD  
CLAYSVILLE, PA 15323  
Tax Year: 2021  
District EAST FINLEY  
Parcel 270-013-00-00-0003-00  
Amount \$8.02

PRESUTTI ANTHONY &  
KATHERINE  
570 BARTLEYVILLE ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2021  
District HANOVER  
Parcel 340-004-00-00-0012-03  
Amount \$380.54

STREET AT MEADOWS LP  
375 SOUTHPOINTE BLVD STE 410  
CANONSBURG, PA 15317  
Tax Year: 2021  
District NORTH STRABANE  
Parcel 520-010-00-00-0019-02  
Amount \$1,905.18

FAIR RICHARD  
101 ORCHARD STREET  
MCDONALD, PA 15057  
Tax Year: 2021  
District ROBINSON  
Parcel 550-020-05-03-0019-00  
Amount \$85.73

MUR ROSE LLC  
25 CARSON STREET  
BELLE VERNON, PA 15012  
Tax Year: 2021  
District STOCKDALE  
Parcel 620-002-00-02-0013-00  
Amount \$96.97

DANIEL G KAMIN CHARLEROI LLC  
P.O. BOX 10234  
PITTSBURGH, PA 15232  
Tax Year: 2021  
District CHARLEROI  
Parcel 160-019-00-01-0014-00  
Amount \$48.58

CULLEY ROBERT J. & BARBARA E.  
45 EALY ROAD  
W. ALEXANDER, PA 15376  
Tax Year: 2021  
District DONEGAL  
Parcel 230-014-01-00-0019-00  
Amount \$25.45

WHEAT ROBERT C. JR. &  
MARGARET L.  
44 HIGHLAND AVENUE  
W. ALEXANDER, PA 15376  
Tax Year: 2021  
District DONEGAL  
Parcel 230-007-00-00-0054-00  
Amount \$1.46

COOPER GORDON L.  
607 OLD 71  
CHARLEROI, PA 15022  
Tax Year: 2021  
District FALLOWFIELD  
Parcel 320-008-06-01-0002-00  
Amount \$4.37

FIVE THOUSAND THREE  
HUNDRED FIFTY  
C/O BRUCE LIVINGOOD  
5355 PROSPERITY PARK  
PROSPERITY, PA 15329  
Tax Year: 2021  
District MORRIS  
Parcel 450-010-00-00-0005-02  
Amount \$1,907.99

COLELLA BECKY D.  
186 HAMTOM ROAD  
EIGHTY FOUR, PA 15330  
Tax Year: 2021  
District NOTTINGHAM  
Parcel 530-008-00-00-0003-01  
Amount \$279.11

MCMASTERS MARLENE & FLOWERS  
MARLENE  
285 JOLLY SCHOOL ROAD  
WASHINGTON, PA 15301  
Tax Year: 2021  
District SOUTH FRANKLIN  
Parcel 590-013-01-06-0002-00  
Amount \$5.71

CANESTRALE ENVIRONMENTAL  
CONTROL COMPANY  
P.O. BOX 234  
BELLE VERNON, PA 15012  
Tax Year: 2021  
District UNION  
Parcel 640-014-00-00-0023-03  
Amount \$420.33

KARELLI JASON A.  
802 SECOND STREET  
CHARLEROI, PA 15022  
Tax Year: 2021  
District CHARLEROI  
Parcel 160-027-00-03-0018-00  
Amount \$36.2

GARNER BRANDY P. &  
DANIEL J.  
14 SHEPERD ROAD  
W. ALEXANDER, PA 15376  
Tax Year: 2021  
District DONEGAL  
Parcel 230-006-00-00-0015-07  
Amount \$6.43

LILLEY JOHN W. & KAREN S.  
76 POGUE ROAD  
W. ALEXANDER, PA 15376  
Tax Year: 2021  
District DONEGAL  
Parcel 230-015-00-00-0004-02  
Amount \$2.38

MASON LARRY M. & PATRICIA L.  
227 GALBREATH ROAD  
MONONGAHELA, PA 15063  
Tax Year: 2021  
District FALLOWFIELD  
Parcel 320-006-03-02-0019-00  
Amount \$184.32

ASMO PGH MEADOWLANDS LP  
475 JOHNSON ROAD  
WASHINGTON, PA 15301  
Tax Year: 2021  
District NORTH STRABANE  
Parcel 520-011-05-00-0067-00  
Amount \$2,500.47

OPFERMANN ROBERT &  
ROBERTA  
9448 RUBY FALLS COURT  
WEEKI WACHEE, FL 34613  
Tax Year: 2021  
District PETERS TOWNSHIP  
Parcel 540-005-00-00-0025-03  
Amount \$32.56

HAROLD ST INTERESTS LLC  
2133 HARBOR HEIGHTS ROAD  
SAN DIEGO, CA 92109  
Tax Year: 2021  
District SOUTH STRABANE  
Parcel 600-003-00-00-0028-00  
Amount \$2,921.50

HANCHER JENNIFER M. &  
KEVIN G.  
20 MOORE ROAD  
WEST ALEXANDER, PA 15376  
Tax Year: 2021  
District WEST FINLEY  
Parcel 680-004-00-00-0001-02  
Amount \$65.61

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

RITSKO EDWARD J. & LINDA L.  
80 BURNSVILLE RIDGE ROAD  
WEST FINLEY, PA 15377  
Tax Year: 2021  
District WEST FINLEY  
Parcel 680-018-00-00-0020-01  
Amount \$2.86

KISTLER EMMA L. & JAMES H. JR.  
180 S. CALIFORNIA DRIVE  
COAL CENTER, PA 15423  
Tax Year: 2021  
District WEST PIKE RUN  
Parcel 700-004-00-00-0030-03  
Amount \$5.96

NEWMAN CHAD J. &  
JACQUELINE E.  
968 WEIRICH AVENUE  
WASHINGTON, PA 15301  
Tax Year: 2021  
District WASHINGTON 1<sup>ST</sup> W  
Parcel 710-004-00-00-0002-01  
Amount \$107.17

MYTY LLC  
87 PARK TERRACE  
WASHINGTON, PA 15301  
Tax Year: 2021  
District WASHINGTON 8<sup>TH</sup> W  
Parcel 780-015-00-02-0004-00  
Amount \$424.37

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above tax refund.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 3:45 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_  
October 14, 2021  
ATTEST: Cynthia B. Gruffe  
CHIEF CLERK

See attached 32-page Washington County Board of Elections Response to Election Integrity Report.

# MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

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