

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Minute No. 1131

June 3, 2021

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff John Haynes; Human Resources Director Shelli Arnold; Planning representative Gracie Radu; Executive Secretaries Marie Trossman and Randi Marodi; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Clerk of Courts Brenda Davis; Public Safety Interim Director Ryan Frazee; Purchasing representative Torrey Reihner; The Rev. Linda Mankey of East Buffalo Presbyterian Church; American Legion Post #639 representative Angie Mattes; Observer-Reporter representative Mike Jones; WJPA representative Bruce Sakalik; and concerned citizens James Piper, Lauren Gucowsly and Christina Proctor.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is video and audio live streamed via Facebook.

The Rev. Linda Mankey led the meeting with a prayer.

Ms. Mattes led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1129 dated May 6, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1129, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mrs. Vaughan entertained a motion approving Minute No. 1130 dated May 20, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1130, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

PUBLIC COMMENTS

None.

OLD BUSINESSBID CONTRACT PURCHASES

Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, to authorize the Phase 2 Access Control Badge System upgrade purchase for the Crossroads Building. The work will be performed by Information Technologies Services, Carnegie Pa., our contract of record at a cost of \$53,927.50 and will be paid from Act 13 funds.

- Badge Security System – Project Access Control - Phase 2 - \$53,927.50.
  - Backend Equipment
    - 1 - S2 32 Portal to 64 Portal Expansion License \$3,922.00 ea. - **\$3,922.00**
    - 5 - S2 Wall Mount Netbox Access Panel w/One Blade (2 readers) \$1,834.00 ea. - **\$9,170.00**
    - 7 - S2 Reader Blade Supports (2 readers) \$578.00 ea. - **\$4,046.00**
    - 5 - Altronix 6 Amp, 12/24VAC Power Supply W/ACM8 \$271.00 ea. - **\$1,355.00**
    - 15- Yuasa 12V 7AH SLA Battery \$40.00 ea. - **\$600.00**
  - Peripheral Parts
    - 23- Linear 2N1 Proximity Reader - Mullion or Single Gang \$139.00 ea. - **\$3,197.00**
    - 23- Bosch PIR Request to Exit (GRAY) \$80.00 ea. - **\$1,840.00**
    - 23- Nascom 3/4" Stub Recessed Contact - White \$12.00 ea. - **\$276.00**
    - 2- Securitron 2" Square REX Pushbutton w/ Timer \$109.00 ea. - **\$218.00**
    - 1- ITS Cables and Interconnects \$5,263.50 ea. - **\$5,263.50**
    - 1- ITS Labor for installation, calibration, programming and training \$24,040.00 ea. - **\$24,040.00**

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Subtotal \$53,927.50

Sales Tax \$0.00

Total \$53,927.50

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract with Information Technology Services for the Phase 2 Access Control Badge System upgrade at the Crossroads Building.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the following change order for the Courthouse Project with Allegheny Restoration Inc., Pittsburgh, Pa. at a total cost of \$59,050. This change order will increase the amount of their current contract to \$1,566,000.

**Note:** Mr. Welsh has indicated there is rust and rust stains on the vertical beam between the windows; and the perimeter around the Courthouse of the short wall needs to be addressed as well as the scaling on the four pillars, two in front of the Courthouse and two on Cherry Alley.

- Change Order #3 – Exterior stone wall and columns repairs, caulking, cleaning and coatings, metal window mullion painting
- Allegheny Restoration Inc. shall provide all Labor, Material and Equipment to complete the following scope of work:

Main Street, Beau Street and Cherry Ally Elevation

1. Scale all loose stone on two entrances and two Cherry Ally columns. High pressure clean all stone areas. Patch all fractured stone. Apply a coat of HB 400 masonry coating. Color to be approved by owner.
2. High pressure clean all limestone retaining walls. Patch areas of spalls. Caulk all butt joints and sidewalk base joints.
3. Clean and spot point stone wall on the Beau Street elevation and Court Yard elevation.
4. Mechanically clean all metal mullions removing all existing rust. Apply one coat of a rust inhibitor paint and two top coats. Color to be approved by owner.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above change order.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the appointments of Donald Logue to the Conservation District Board; Lisa Scarmazzi, Brian Schill, and Tom Hartswick to the SPC Public Participation Panel; Bill Iams as the Chairman of the Farmland Preservation Board; the reappointment of Stephen Johnson to the Redevelopment Authority Board; and Clay Kilgore as the Washington County representative to the America250PA Advisory Committee.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Correctional Facility, of travel for Officer Kyrie Kenyon to attend PREA (Prison Rape Elimination Act) Training at the Drury Inn Fort Myers Airport in Fort Myers, Fla. The travel period will be September 12-15, 2021, at an approximate cost of \$1,000, inclusive of all transportation, room and board, and training.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving travel to Fort Myers, Florida.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Clerk of Courts, of an agreement with Dennis M. Makel, Esquire, to serve as solicitor for the Clerk of Courts' office at a rate of \$200/month. This agreement will be effective June 3, 2021, and shall be continuous until terminated at any time by either party upon a 30 days' written notice.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Dennis M. Makel, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the County Solicitor and Prothonotary, of two agreements between the County and McNees Wallace & Nurick, LLC for the purpose of joint representation, through County Commissioners Association of Pennsylvania (CCAP), and the Prothonotary fee litigation effective date of agreement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreements with McNees Wallace & Nurick, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of two division orders for wells associated with the Panhandle Trail gas lease:

- Harmon Creek D Unit 19H to increase the total size of the unit to 585.5491 acres. The County decimal interest is 0.00199944.
- Harmon Creek D Unit 20H to increase the total size of the unit to 501.3401 acres. The County decimal interest is 0.00191933.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the division orders for wells associated with the Panhandle Trail gas lease.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of an agreement with BHC-Advances Services for Washington County Behavioral Health and Developmental Services to implement the Person Centered Forensic Services funding initiative for the period of May 1, 2021 through June 30, 2021. The contract authorization amount will not exceed \$104,875, and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with BHC-Advances Services for Washington County Behavioral Health and Developmental Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into a master agreement with the Department of Housing and Urban Development (HUD) to provide housing and supportive services to homeless individuals and families in the amount of \$1,618,563.

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These agreements will be effective May 1, 2021 through July 31, 2022. No additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreements with the Department of Housing and Urban Development.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following provider agreements for housing and supportive services to homeless individuals and families. No additional county funds are required.

<u>AGENCY</u>	<u>AMOUNT</u>	<u>GRANT YEAR</u>
Connect, Inc.	\$540,738.00	5/1/2021 – 4/30/2022
Connect, Inc.	\$142,809.00	6/1/2021 – 5/31/2022
Connect, Inc.	\$ 97,576.00	8/1/2021 – 7/31/2022
Connect, Inc.	\$159,918.00	7/1/2021 – 6/30/2022
Connect, Inc.	\$182,453.00	7/1/2021 – 6/30/2022
Connect, Inc.	\$229,903.00	7/1/2021 – 6/30/2022
ARC, Inc.	\$209,758.00	5/1/2021 – 4/30/2022
<b>TOTAL</b>	<b><u>\$1,563,155.00</u></b>	

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Dr. Terry O'Hara for the provision of psychological services for the period of July 1, 2020 through June 30, 2021. The contract authorization amount will be increased by \$40,000 to \$100,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with Dr. Terry O'Hara.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Eupraxia, LLC for the provision of Trauma-Informed Care training for the period of June 1, 2021 through June 30, 2021. The contract authorization amount is \$750 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Eupraxia, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to submit a grant application to the United States Treasury to provide Emergency Rental Assistance to residents impacted by Covid-19. The term of the agreement is October 1, 2021 through September 30, 2025. The grant amount is \$4,877,238.50 and no additional county funds are required.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application with the United States Treasury for emergency rental assistance.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, to submit a grant application to OMSHAS to pay for two Community Based Care Managers. The initial term is for the period of July 1, 2021 through December 31, 2021 and the second year is for the period of January 1, 2022 through December 31, 2022. The grant amount is approximately \$180,000 per year and the funds are provided by the OMSHAS with no additional county funds required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application with OMSHAS.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, to submit a grant application to Staunton Farms to provide outreach and training services for the period of July 1, 2021 through December 31, 2022. The grant amount is \$150,000 and the funds are provided by Staunton Farms. There is a \$50,000 in-kind match requirements and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application with Staunton Farms.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, to submit a grant application to the Bureau of Justice Assistance to advance justice system and mental health collaboration for the period of October 1, 2021 through September 30, 2024. The grant amount will be up to \$550,000 and funds are provided by the Department of Justice. There is a 20% cash or in-kind match in years one and two and a 40% match in year three.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application with the Bureau of Justice Assistance.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, to submit a grant application to the CMHSGB-OMSHAS to pay for an additional SAP worker and provide training for crisis workers for the period of July 1, 2021 through June 30, 2023. The grant amount is \$50,400 per year for the SAP worker and \$84,600 per year for training. The funds are provided by the Pennsylvania Department of Human Services with a 10% match requirement from existing grants. No additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application with the CMHSGB-OMSHAS.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Correctional Facility, of authorization to bid for flooring for the Process Center and hallway.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of an agreement with Superion, Lake Mary, Fla. The amount is \$61,293.28 for software support and maintenance for our entire Financial System, including our Fund Accounting System and \$882.03 is for maintenance on the third party software we use with FinancePlus. This agreement will be effective June 1, 2021 through May 31, 2022, and costs will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Superion.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority of the County of Washington, to adopt a resolution authorizing the Optional Redemption of Note Issued in Connection with Section 108 Government Guaranteed Participation Certificates, Series HUD 2011-A.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, June 2, 2021, following the agenda meeting to discuss personnel and litigation. The Retirement Board meeting will be immediately following today's meeting, and the regularly scheduled Salary Board meeting is cancelled.

#### SOLICITOR

None.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:14 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_, June 16, 2021  
 ATTEST: Cynthia J. Bueppel  
 CHIEF CLERK