

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED F1808491KV

Minute No. 1128

April 15, 2021

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Solicitor Jana Grimm; Controller Mike Namie; Human Resources Director Shelli Arnold; Washington County Bar Association President and Court Administrator Patrick Grimm; Community Services representative Linda Belcher; Planning representatives Sherri Taddeo and Gracie Abel; Information Technology representative Earl Dean; Executive Secretaries Marie Trossman and Randi Marodi; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Chair of the Bar Association Susan Key, Esquire; Executive Director of the Washington County Bar Association Kathy Sabol; The Rev. Eugene C. Beard, Jr., Nazareth Baptist Church; American Legion Post #639 representative Pat Meighen; concerned student Riley Meighen; 412Thrive co-founders Samantha Moatz and Christine Amadek; and Observer-Reporter representative Mike Jones.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is video and audio live streamed via Facebook.

The Rev. Eugene C. Beard, Jr. led the meeting with a prayer.

Mr. Meighen led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1127 dated April 1, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1127, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a retirement plate presented to Linda Belcher congratulating her for over 43 years of devoted and dedicated service with Washington County.

Mrs. Belcher was third longest employee in the county. She commented she started at the age of 19 in the Tax Claim Office located in the basement of the courthouse, then moved to the Commissioners' Office which was located in the District Attorney's office before Courthouse Square was even built, and then moved back to the courthouse. Mrs. Belcher stated this has been a wonderful experience and co-workers became friends and family. She said she is very grateful to have had the opportunity to work for the county and it was rewarding to be a public servant.

Mr. Sherman read a proclamation designating April 12, 2021, as 412Thrive Day.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mr. Sherman commented that his mom is a 10-year breast cancer survivor. He thanked Christine Amadek and Samantha Moatz for all they've done to bring awareness to this illness.

Ms. Amadek commented that she and Ms. Samantha are both breast cancer survivors, having been diagnosed in their 20's, and celebrating over 10 years in remission. She stated this, in one year, have grown from 11 survivors to 140 survivors. Thrive Day has created a system that makes everyone feel secure and provides funding for patient resources. She also commented they provide care packages individualized to each persons' treatment plan. Ms. Moatz also commented this is not only in the 412 area but also the 724 area. She said the suburban areas are really in need of transportation, for instance.

Mr. Maggi applauded these ladies for their effort because there is probably not many that have not been affected by this terrible disease. Such great strides have been made due to these young ladies.

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Mr. Maggi read a proclamation designating May 1, 2021, as Law Day in Washington County.

Moved by Mr. Maggi, seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

President of the Washington County Bar Association and the county's Court Administrator Patrick Grimm and the Washington County Bar Foundation Chair Susan Key accepted the proclamation.

Mr. Grimm stated Law Day was established in 1958 by then President Eisenhower to strengthen the great heritage of liberty, justice and equality under the law. He also stated the rule of law for this year's theme is the bedrock of Americans rights and liberties. Mr. Grimm encourages students from grades two through 12 to enter the Law Day contest. Mr. Grimm thanked the Observer-Reporter for this year's Law Day programing and he thanked the Commissioners for proclaiming May 1, 2021, as Law Day in Washington County.

Washington County Bar Foundation Chair Susan Key commented this is a separate 501c3 entity which is the charitable arm of the Bar Association. Ms. Key also thanked the Commissioners for promoting May 1, 2021, as Law Day. She also commented it is their mission to educate the public on all matters relating to the law.

PUBLIC COMMENTS

OLD BUSINESS

BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, to award the bid contract for the Joint Municipal Purchasing Program to the following vendors based on their delivered per unit cost submitted in their bid proposals:

- Hanson Aggregates, Connellsville, Pa.
- Coolsprings, Uniontown, Pa.
- Culverts Inc., Coraopolis, Pa.

This contract is effective April 15, 2021 through May 31, 2022, at a total yearly cost of approximately \$10,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid contract with the vendors listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSION

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of our current contract for law enforcement uniforms with Trapuzzano's, Washington, Pa. This contract will be effective June 1, 2021 through May 31, 2022.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension with Trapuzzano's.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of our current contract for the furnishing, delivery, and installation or repair of flooring for all Washington County facilities to Don Greer's Fashion Floors, Washington, Pa. effective through May 31, 2021. All other terms and conditions of the current contract remain the same.

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Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension with Don Greer's Fashion Floors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Planning Commission, approve the extension of the current contract with EnviroScience, Inc., Stow Ohio. This contract is for diagnostics and repairs of county owned dams on a time and material basis. The contract extension will be effective through April 30, 2022, and this contract is to utilize a contracted vendor for emergency repairs. This extension is in accordance with the original bid documents.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension with EnviroScience, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve a change order with Allegheny Restoration Inc., Pittsburgh, Pa. for the courthouse dome repair project. The contract amount will increase by \$30,250 to \$1,506,950 and consists of the following:

- Repair all loose or spalling masonry and apply a coat of breathable masonry coating (Prosoco HB 400) to all ceiling surfaces in the amount of \$10,450.00
- Remove all existing bird proofing from all columns and ledges at the portico entrance area and install bird control netting as required not allowing birds to land. Netting shall be attached using stainless steel anchors. The total amount is \$19,800.

Note: Per Buildings and Grounds, the quotes are requested for the Courthouse during the work being done by Allegheny Restoration. The ceiling is a potential safety hazard as well as cosmetic. The bird netting would hopefully rectify our never ending battle of cleaning up bird feces/on window sills under and on the front porch.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the appointments of Carole D'Angelo to the Washington County Tourism Promotion Agency Board and Monique Taylor to the Washington County Housing Authority Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a supplement in the amount of \$17,073.35 with HRG, Inc. for a Phase II Environmental Survey per the final design of Chartiers #58 bridge replacement project. The revised total contract for design and permitting in the amount of \$429,174.05 will be paid 80% federal, 15% state and 5% county liquid fuels.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the supplement with HRG, Inc. for a Phase II Environmental Survey.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of an amendment to the Mitigation Credit Supply agreement with First Pennsylvania Resource, LLC for the Northside Hangar Development Project. The amendment is in the amount of \$63,650 and will be reimbursed by a combination of Bureau of Aviation and Local Share Account funds.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the amendment to the agreement with First Pennsylvania Resource, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources to eliminate the following county policies from the Washington County Policy Book as they are no longer applicable:

- Consolidated Omnibus Budget Reconciliation Act (COBRA)
- Early Retirement Reimbursement Program (ERRP)
- Pregnancy Discrimination Act
- WCHC Policy on Abuse of Sick Leave
- WCHC Code of Conduct
- WCHC Tardiness Policy
- WCHC Time Clock Punching Policy

Moved by Mr. Sherman; seconded by Mr. Maggi, approving to eliminate the above county policies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of agreement addendums with the Department of Housing and Urban Development (HUD) to provide housing and homeless services to individuals and families. The addendums are for budget revisions that reflect the service needs of the providers. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement addendums with the Department of Housing and Urban Development

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Elections/Voter Registration, of authorization to pay Election Systems & Software, Chicago, Illinois for the 2021 Primary Election Support. The total cost is \$60,350 and will be paid from their operating budget.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving payment to Elections Systems & Software.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Correctional Facility, of an agreement with National Institute for Jail Operations (NIJO) for the purpose of accessing a variety of online jail training resources. This agreement will be effective for a one-year period beginning April 1, 2021 with options for renewal. The one-time implementation fee of \$2,345; and \$5,500 annual cost based on 50 annual users at \$110 per person. Costs will be paid from their operating budget. This service was approved at the Prison Board meeting held April 14, 2021, Minute No. PB 4-14-21.

Note: The National Institute for Jail Operations (NIJO) developed the Detention and Corrections Online Training Academy (DACOTA) to provide detention and correctional administrators, supervisors and line level officers with easy access to interactive and engaging online jail training. DACOTA curriculum is based on applicable case law to ensure course content is defensible and current to what the courts will require of those who operate detention and correctional facilities.

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Moved by Mr. Maggi; seconded by Mr. Sherman, approving the agreement with National Institute for Jail Operations for online jail training resources.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of a monthly service charge to Ford Business Machines, Connellsville, Pa. in the amount of \$5,341.00 (per month) for the Office 365 migration for both the Courts and the County side. Costs will be paid from their operating budget.

Note: This cost is for the migration actual licenses and will end when the conversion does.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the monthly service charge for the Office 365 migration with Ford Business Machines.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of an addendum to our agreement with SynergIT for a Cisco DUO multi-factor authentication subscription for the Public Safety firewall for security purposes at a total cost of \$60/month. Costs will be paid from their operating budget.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the addendum with SynergIT.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, April 14, 2021, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

SOLICITOR

None

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:28 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

 ATTEST: Cynthia B. Suffer, 2021
 CHIEF CLERK

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