

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1125

March 4, 2021

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff John Haynes; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Prothonotary Director Laura Hough; Planning representative Gracie Abel; Information Technology representative Earl Dean; Executive Secretaries Marie Trossman, Randi Marodi and Patrick Geho; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; The Rev. Laura Saffell, Amity United Methodist Church; Pattiann Berton, Impacted and retired historian WJPA representative Bruce Sakalik.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is video and audio live streamed via Facebook.

The Rev. Laura Saffell led the meeting with a prayer.

Commissioner Maggi led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1124 dated February 18, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1124, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Sherman read a proclamation declaring March as Brain Injury Awareness Month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Pattiann Berton thanked the Commissioners for this proclamation. She is here to represent and bring awareness to children in this area who suffer the effects of a brain injury. Ms. Berton asks that everyone please share the information.

Mrs. Vaughan remarked she has met with Ms. Berton in the past and understands her personal story about her son and how she has fought to get him the medical attention and care that was needed. Mrs. Vaughan stated she has had two children that had concussions, and she understands the struggle.

Mr. Maggi remarked he knows what Ms. Berton has been through and what tenacious advocate she is.

Mr. Sherman also thanked Ms. Berton for bringing awareness to the community.

(RECESS FOR PHOTOS)PUBLIC COMMENTS

None.

OLD BUSINESSBID AWARD

Solicitor Grimm recommended the Board, on behalf of the Purchasing Department and the Planning Commission, approve the concrete and concrete products bid award with Judson Wiley, Washington, Pa., based upon their per cubic yard costs as submitted in their bid. All items have been awarded to the lowest most responsive and responsible bidder meeting the specifications. The bid contract will be effective from March 4, 2021 to December 31, 2021.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving bid award to Judson Wiley.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of the Purchasing Department, approve the bid award for various tires for Washington County vehicles to the listed vendors for their per unit costs and

percentage discount off list price as submitted in their bid. All items have been awarded to the lowest most responsive and responsible bidder meeting the specifications. The bid contract will be effective from March 4, 2021 through March 31, 2024, unless terminated by providing a 30-day written notice.

- Firestone, Washington, Pa.
- Valley Tire, Belle Vernon, Pa.
- West Tire, Washington, Pa.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving bid award for tires.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor Grimm recommended the Board, on behalf of the Purchasing and Building and Grounds, approve the following contract purchase from MacBracey Corporation, Washington, Pa.

- **Crossroads Building Construction** - \$32,669, plus alternate work \$8,970 for Wood doors & Metal frames, Painting of doors and newly constructed walls in base scope of work.

Scope of Work

- Construct new wall within main suite space to breakdown into two smaller suites.
- Construct nine interior offices within new suite per submitted floor plan to install metal studs to 18" below finished ceiling.
- Hang and finish drywall.
- Install sound batt insulation in new walls.
- Install owner provided doors and frames.
- Cut opening and install owner provided double doors and metal frame in elevator lobby.
- Patch drywall around new double door opening.

Alternates:

Wood doors and metal frames can be provided at the following material costs:

- Double Doors: \$1,460/pair; includes entry and exit hardware, closers, threshold, wall bumpers and painting metal frames.
- Single Doors: \$750/each; includes entry hardware, wall bumpers and painting metal frames.
- Painting newly constructed walls in above scope.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the change order with MacBracey Corporation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Redevelopment Authority of the County of Washington of a change order with A. Folino Construction, Inc., Oakmont, Pa. for the Airport access road project in the amount of \$7,712.25 and will be paid from Act 13 funds. This change order will increase their current contract amount to \$317,421.13. The change order was reviewed and recommended for award by the Redevelopment Authority & L. R. Kimball Engineering.

- Change Order #3 – Saw cutting the asphalt, installing two gate loops, sealing the asphalt and connections along the existing Airport access road.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the change order with A. Folino Construction, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Chief of Staff of an amendment to the county solicitor's contract with Steptoe & Johnson, PLLC to reflect the expanded duties of Solicitor Jana Phillis Grimm. The expanded duties include but are not limited to the supervision of all employed attorneys of Children and Youth Services, supervision of all contracted and/or appointed attorneys in departments that fall under the county commissioners, increased supervision of all specialized litigation involving the county and outside counsel, increased participation in liability claim matters with county insurer and county insurer's counsel and project planning and execution. The addendum increases the annual compensation of the county solicitor to \$189,000 (\$15,750 per month) and will be effective retroactively to March 1, 2021.

Moved by Mr. Sherman; seconded by Mrs. Vaughan approving the amendment to the county solicitor's contract with Steptoe & Johnson, PLLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – No; Mrs. Vaughan – Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval of the appointments of Shannon Barry to the Washington County Authority Board; Maggie Novotny to the Children and Youth Services Advisory Board; and the reappointments of Gwen Davis, Tracy Walnoha, Carrie Richardson, Gina Zacios, and Donald Martin to the Children and Youth Services Advisory Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution declaring Washington County as a Second Amendment Sanctuary County pursuant to the Constitution of the United States of America and the Commonwealth of Pennsylvania.

Moved by Mr. Sherman; seconded by Mr. Maggi, to adopt a resolution declaring Washington County a Second Amendment Sanctuary County.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mrs. Vaughan read the resolution in its entirety.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a hay lease agreement with Curtis Hamilton for 50 acres of hay (tracts 10, 11, 12, and 13) in Cross Creek Park. This agreement will be effective February 1, 2021 through January 31, 2022. The county will receive \$20 per acre (\$1,000).

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Curtis Hamilton.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the following resolutions to submit grant applications to the Pennsylvania Department of Conservation and Natural Resources (DCNR).

- Greenways Plan:

Total cost:	\$30,000
DCNR grant request:	\$15,000
County match cash:	\$12,000
County in kind:	\$3,000

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

- Cross Creek Shelters/Water Line:

Total Cost:	\$2,218,000
DCNR grant:	\$1,109,000
County match:	\$1,109,000

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolutions to submit grant applications to the Pennsylvania Department of Conservation and Natural Resources.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Coroner, of the ratification of a work statement and agreement with the Commonwealth of Pennsylvania, Department of Health Prescription Drug Monitoring Program. The work statement and agreement will enable connectivity between the Coroner's Office Case Management system and the department's Electronic Death Reporting system. The work statement and agreement provides a one-time \$5,000 reimbursement to the County for connection costs.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving and ratifying a work statement and agreement with the Commonwealth of Pennsylvania, Department of Health Prescription Drug Monitoring Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the ratification of a grant application with the Commonwealth of Pennsylvania, Pennsylvania Historical and Museum Commission, for the Keystone Historic Prevention Grant Program. The grant application is in the amount of \$100,000. This will be used to partially fund the courthouse repointing project.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving and ratifying a grant application with the Commonwealth of Pennsylvania, Pennsylvania Historical and Museum Commission, for the Keystone Historic Prevention Grant Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, of Supplement No. 2 to the work order for the Northside Development project under the existing professional services agreement between the Redevelopment Authority of the County of Washington as agent for the Washington County Airport and CDI-Infrastructure, LLC dba L.R. Kimball. The supplement is in the amount of \$198,103 and will be funded by a combination of Bureau of Aviation (BOA) and Local Share Account (LSA) funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Supplement No. 2 to the work order for the Northside Development project.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, of an application for a NPDES permit with the Commonwealth of Pennsylvania, Department of Environmental Protection, Bureau of Clean Water, for the Southside taxiway project.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the application for a NPDES permit.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of an addendum to the agreement with Washington Drug and Alcohol Commission, Inc. for the Restrictive Treatment Program. The addendum modifies paragraph two and decreases the compensation amount to \$278,666. All other terms and conditions of the agreement remain unchanged.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum to the agreement with Washington Drug and Alcohol Commission, Inc. for the Restrictive Treatment Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Washington County Correctional Facility of a Comprehensive Health Services agreement with PrimeCare Medical, Inc. for the provision of mental health, dental, medical and related health care services to the inmate/patient population at the Washington County Correctional Facility. The agreement is in the amount of \$132,908.18 per month for 2021, shall increase annually no less than 3% but not more than 5%, and will be effective April 5, 2021 through December 31, 2025, with the option to renew for three additional one-year periods.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Comprehensive Health Services agreement with PrimeCare Medical, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, to adopt a resolution authorizing the disbursement of COVID-19 Hospitality Industry Recovery Program funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an Assurance of Compliance associated with the Pennsylvania Emergency Rental Assistance Program application for the period of March 1, 2021 through December 31, 2021. The funds are provided by the Pennsylvania Department of Human Services and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Assurance of Compliance associated with the Pennsylvania Emergency Rental Assistance Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Pressley Ridge for the period of July 1, 2020 through June 30, 2021. The contract authorization amount will increase by \$6,577 to \$15,000, and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Pressley Ridge.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

JMR LIMITED E1808491KV

PROVIDER

AMOUNT

Bethesda Children's Home

\$375,000

Cornell Abraxas

790,000

TOTAL

\$1,165,000

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, to authorize the advertising for request for qualifications for Radio Communications Consulting and Engineering Services.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to bid for Radio Communications Consulting and Engineering Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of a water treatment program with Chem-Aqua Inc., Irving, Texas, with a local representative for the period of March 1, 2021, through February 28, 2022. The total annual cost is \$5,514 and will be paid from the Building and Grounds operating budget.

Note: This agreement includes monthly visits, products, test kits and reagents and program services.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Chem-Aqua.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of a general release agreement with Clover Imaging Group (assignee of Clover Technologies Group), located in the Crossroads Building, based upon the general release conditions.

Note: Rent is paid in full, but Clover owes \$301.60 for 2020 rent escalation.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the release agreement with Clover Imaging Group.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of a general release agreement with McKinley Packaging Company, located in the Crossroads Building, based upon the general release conditions.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the release agreement with McKinley Packaging Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Aging Services, of the purchase of three iPhones with activation from AT&T to be utilized by Melissa Gorby, Chris Barnhart and Allison Cole. Southwestern Pennsylvania Area Agency on Aging is buying the Ombudsman I Pads and the iPhones are necessary to link the information between the two. The iPhones will be 99.99 with activation. The monthly cost of service for the iPhone is \$44.99, including unlimited talk, text, data, and mobile hot spot, and will be paid from their operating budget.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of three iPhones from AT&T.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Planning Commission, of the purchase of one smartphone with activation from AT&T to be utilized by the new Park Supervisor. The smartphone will be 99.99 with activation. The monthly cost of service for the smartphone is \$44.99, including unlimited talk, text, data, and mobile hot spot, will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of a smartphone from AT&T.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, March 3, 2021, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

SOLICITOR

None

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:25 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 10, 2021

ATTEST: _____

Cynthia B. Huff
CHIEF CLERK

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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