

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

JMR LIMITED, E1808491KV

Minute No. 1122

January 21, 2021

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff John Haynes; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Clerk of Courts Director Brenda Davis; Planning representative Gracie Abel; Information Technology representative Earl Dean; Executive Secretaries Marie Trossman, Randi Marodi and Patrick Geho; Chief Clerk Cynthia B. Griffin and Administrative Assistant Joyce Thornburg.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is video and audio live streamed via Facebook.

Solicitor Grimm led the meeting with a prayer.

Commissioner Maggi led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1121 dated January 7, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1121, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

PUBLIC COMMENTS

None.

OLD BUSINESSBID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid contract for fire extinguishers and Aging's Ansul Systems inspections (fire extinguishers over the stoves) and repairs to Fireman's Friend Extinguisher, Burgettstown Pa., based on their per unit cost, per inspection for County owned buildings and all repairs will be performed on an as needed basis for time and materials. The contract will be effective January 21, 2021 through December 31, 2022, with the option to extend year to year through December 31, 2025. This bid is being awarded to the lowest most responsive and responsible bidder meeting requirements. We will be re-advertising items that we did not receive a bid. (i.e.) All the fire alarm systems, fire pumps etc.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award to Fireman's Friend Extinguisher.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid for the furnishing and delivering of produce for the Correctional Facility to Albano's Produce, Washington, Pa., based on the 25 percent markup from Vendor's Cost submitted in their bid proposal. This contract will be effective January 21, 2021 through December 31, 2022, with the option to renew for one additional two-year period. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award to Albano's Produce. This bid award was approved in the Prison Board meeting, minute PB 1-20-21.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, award the bid for the Courthouse and Family Court Center repointing to Allegheny Restoration Inc., Pittsburgh, Pa., at a total cost of \$1,476,700 to repoint, repair, clean and seal. Costs will be paid from Act 13 monies. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Note: Historical Building funding will be pursued up to \$100,000.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award for the Courthouse and Family Court Center repointing to Allegheny Restoration Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Correctional Facility, award the bid for the replacement of the Correctional Facility roof to Ramp Construction, Inc., Eighty Four, Pa., in the amount of \$511,000 and will be paid from Act 13 monies. This service for the Correctional Facility was approved at the Prison Board meeting, minute PB 1-20-21.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award for the replacement of the Correctional Facility roof to Ramp Construction, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, to enter into a professional services contract with Remington & Vernick Engineers, Pittsburgh, Pa., for the purpose of providing engineering services for countywide projects. Remington & Vernick will develop a schedule and budget for each project and they will provide us a cost for their services for each project based on the hourly rates submitted in their proposal. This contract will be effective January 21, 2021 through December 31, 2022, with the option to extend for two additional two-year periods.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract with Remington & Vernick Engineers.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, to authorize the upgrade of the Crossroads Building fiber cabling. The work will be performed by Information Technologies Services, Carnegie Pa., our contract of record at an estimated cost of \$27,000, including labor, equipment and material and will be paid from Act 13 funds.

Note: This is for the entire building. This is for the fiber installation that runs between each floor and will be run to each data closet and can be started as soon as possible, because it is not contingent on any office or furniture configuration. This is the backbone of the network connectivity for the building.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract with Information Technology Services for the upgrade of the fiber cabling at the Crossroads Building.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDERS

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Redevelopment Authority of the County of Washington, approve the following change orders for the Airport North Side Hanger Project.

- Change Order No. 4 with Cast and Baker in the amount of \$379,408.99 is necessary to cover costs incurred for remediation of Slide Area #1 at expanded runway safety area due to unforeseen

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conditions (water pockets and unsuitable material present within the soil below the fill area). The unforeseen conditions caused a slip below the area of the new fill and toe bench that impacted existing streams and wetlands. The streams were cleaned and a new toe bench was constructed so the fill could be placed to increase the width of the Runway 9-27 safety area. Costs will be paid PennDOT Bureau of Aviation (BOA) 75 percent and Local Share 25 percent.

- Change Order No. 5 with Cast and Baker in the amount of \$381,829 is necessary to cover costs incurred for remediation of Slide Area #2 due to unforeseen conditions (unsuitable material present below the toe key bench area)). The unsuitable material, which caused the stockpiled fill material and toe bench to slide down the slope impacted existing streams and wetlands. The streams were cleaned and a new toe bench was constructed so the area above the fill can be used for future development. Costs will be paid PennDOT Bureau of Aviation (BOA) 75 percent and Local Share 25 percent.
- Change Order No. 1 with Advance Sign Company in the amount of \$1,940 is necessary to add additional steel support at the new sign location on Route 18. Excavation and concrete foundation is included in the added cost. Funding source: Bureau of Aviation (BOA)
Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above change orders.
Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Chief of Staff, to ratify the COVID-19 Vaccination program provider application and agreement with The Centers for Disease Control and Prevention. The agreement designates a medical director for the county's vaccination program.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving and ratifying the application and agreement with The Centers for Disease Control and Prevention.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a revised reimbursement agreement with the Pennsylvania Department of Transportation to revise the funding formula to 80% federal, 15% state and 5% county for the entire project (design, right-of-way/utilities and construction) which reduces the overall cost to the county. Approval also certifies the Chair of the Board of Commissioners as the signature authority for the agreement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the revised reimbursement agreement with the Pennsylvania Department of Transportation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a contract with Harshman Group for survey services under the Farmland Preservation program. The cost for 10 to 100 acres is \$4,600; 101 to 200 acres is \$6,800 and 201 to 300 acres is \$7,800 plus a legal description fee of \$350. These are the low costs from the recent request for proposal. Costs will be paid from Planning's budget and reimbursed at closing.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with Harshman Group.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a no-cost supplement with Gibson Thomas Engineering to move \$19,931.07 from the other direct cost line item to direct/indirect labor in their contract to complete additional analysis of drainage work per the Department of Environmental Protection. This transfer of funds allows the use of unexpended contract dollars for this work and does not change the overall contract amount.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the no-cost supplement with Gibson Thomas Engineering.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Juvenile Probation, of an award notification with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission for the juvenile probation services grant. The grant is in the amount of \$161,408.63 and will be for the period of July 1, 2020 through June 30, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the award notification with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, of three applications for energy rebates related to lighting projects at the airport. The three rebates total \$1,047.79.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the applications for energy rebates related to the lighting projects at the airport.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a reimbursement to the Washington County Fair Board for the installation of a security camera system at the fairgrounds. The reimbursement will be in the amount of \$5,923.62 and will be paid from the fairgrounds gas lease monies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the reimbursement to the Washington County Fair Board for the installation of a security camera system at the fairgrounds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Planning Commission, of certification of county funds for the Farmland Preservation program for 2021. The certification is in the amount \$25,718.11 and represents clean and green rollback tax penalties collected during the prior calendar year to be used for future easement purchases.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the certification of the 2021 Clean and Green rollback tax penalties collected to be used for future easement purchases.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, a one-year extension of our current contract with the National Correctional Employees Union (NCEU) Local 132 to include a 3% hourly wage increase and will allow the opportunity for Jail Administration to implement pilot programs for scheduling changes. This contract will be effective January 1, 2021 through December 31, 2021, and all other provisions of the contract will remain the same.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the one-year extension with the National Correctional Employees Union Local 132.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of a memorandum of understanding with the Southwestern Pennsylvania Area Agency on Aging for a one-time Volunteer Ombudsman Program grant for the recruitment, training and recognition of volunteers for the period of July 1, 2020 through June 30, 2021. The contract authorization amount is \$7,350 and no additional county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the memorandum of understanding with the Southwestern Pennsylvania Area Agency on Aging.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village	\$2,100,000
Alternative Behavior Consultants	50,000
The Bair Foundation	600,000
Turning Points for Children	100,000
TOTAL	<u>\$2,850,000</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Jefferson County Detention Center for the period of January 1, 2021 through December 31, 2021. The contract authorization amount is \$292,000 and no additional county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the provider agreement with Jefferson County Detention Center.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to ratify of an agreement with the United States Department of the Treasury for funding under the Emergency Rental Assistance portion of the Consolidated Appropriations Act of 2021. This funding allows for rental and utility assistance to prevent homelessness in Washington County.

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Moved by Mr. Sherman, seconded by Mr. Maggi, approving and ratifying the agreement with the United States Department of the Treasury.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, to authorize the advertising for bids for tires for all county vehicles.

Note: Department of General Services has declined to include a CoStars option on Goodyear and Continental tires therefore we can no longer use their contract to purchase anything except Michelin tires. We had previously purchased from West Tire, via the DGS State Contract.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to bid for tires for all county vehicles.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Correctional Facility, to authorize the advertising for proposals for the purpose of providing dental services for the Correctional Facility.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to advertise for dental services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of payment to Ford Business Machines, Inc., in the amount of \$44,405.00 for the Office 365 migration for both the courts and the county side to be paid from their operating budget.

Note: The courts portion is already complete and we are migrating the county side. Both migrations are included in the pricing.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving payment to Ford Business Machines, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Correctional Facility, of a three-year maintenance agreement with COM-TEC Security System for keeping the system up to date. This agreement will be effective January 1, 2021 through

December 31, 2023, at a total cost of \$13,598.00/year for the three-year term and will be paid from their operating budget. This service for the Correctional Facility was approved at the This bid award was approved in the Prison Board meeting, minute PB 1-20-21.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the maintenance agreement with COM-TEC Security System.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of our maintenance and support software renewal to protect our key operating components for the Cisco Smartnet and Call Manager from SynergIT, Pittsburgh, Pa. This agreement will be effective January 1, 2021 through December 31, 2021 at a total cost of \$38,552.02 and costs will be paid from their operating budget.

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Note: This is the yearly license renewal that gives us the ability to upgrade and entitles us to support Call Manager. This software operates all phones, and sets up and conducts phone calls.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving maintenance and support software renewal for the Cisco Smartnet and Call Manager from SynergIT.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of a one-year license renewal to protect our key operating components of the firewall software with Nortec, Carnegie Pa. for the period of January 1, 2021 through December 31, 2021. The total cost is \$6,965 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving one-year license renewal for the firewall software with Nortec.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of an addendum to our current Fiber Use agreement with DQE Communications, LLC, Pittsburgh, Pa., for the purpose of providing a 1Gbps Ethernet connection at the Crossroads building. The monthly rate for one Gbps will be \$1,500 and a \$500 installation fee. Costs will be paid from their operating budget.

Note: This agreement is for the DQE circuit to connect the two buildings which is necessary to connect the new building to the Courthouse Square building for local and internet access.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum to our current Fiber Use agreement with DQE Communications, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration, to enter into a month-to-month lease agreement for office space for MDJ Kanalis (27-3-3) with Kathy M Damico, Aventura, Fla., effective May 1, 2021. The monthly lease shall extend automatically unless terminated by providing a sixty-day written notice.

Note: As far as redistricting, most of 2021 will pass before the month-to-month lease. There is no clear picture if/how the current district boundaries may be affected.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the month-to-month lease agreement with Kathy M Damico.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds to enter into an agreement with Guardian Protection for fire monitoring service for the Crossroads Building. The total cost is \$74.95/month with a one-time fee of \$435 for the necessary equipment to switch from a landline service to a cellular base service. This agreement will be effective January 21, 2021 through January 31, 2026, and shall extend automatically unless terminated by providing a 30-day written notice.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Guardian Protection for fire monitoring service for the Crossroads Building.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of the purchase of a portable high-capacity internet hotspot from FirstNet. This will be procured immediately for use at a mass Covid-19 testing event at the Fairgrounds and will be used subsequently at additional events. The total cost for the unit - Cradlepoint IBR600c is \$252.09 with a monthly charge of \$36.99 for unlimited/unthrottled data.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of a portable high-capacity internet hotspot from FirstNet.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, January 20, 2021, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board and Sinking Fund meetings will be immediately following today's meeting.

SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval of a tax refund in the amount of \$82.93.

JOHN S. GRIM TRUST
50 EMERALD DRIVE
WASHINGTON, PA 15301
Tax Year: 2020
District SOUTH STRABANE
Parcel 600-006-00-00-0056-00
Amount \$54.53

GILLESPIE MARK & TERRI L
115 HIGH POINTE DRIVE
WASHINGTON, PA 15301
Tax Year: 2019
District CHARTIERS
Parcel 170-017-08-00-0008-00
Amount \$28.4

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above tax refund.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:20 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 3, 2021
ATTEST: _____
Cynthia J. Huff
CHIEF CLERK