

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Minute No. 1121

January 7, 2021

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff John Haynes; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; District Attorney representatives Leslie Ridge and Jason Walsh; STARRS Care Center representative Joanna Dragan; A Child's Place Advocacy Center representative Ann Lewis; DVSSPA (Domestic Violence Services of Southwestern Pennsylvania) Chief Executive Officer Lisa Hannum and DVSSPA representative Maggie Novotny; Planning representative Gracie Abel; Information Technology representative Earl Dean; Executive Secretaries Marie Trossman and Patrick Geho; Chief Clerk Cynthia B. Griffin and Administrative Assistant Joyce Thornburg.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is video and audio live streamed via Facebook.

Commissioner Irey Vaughan led the meeting with a prayer.

Commissioner Maggi led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1119 dated December 17, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1119, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mrs. Vaughan entertained a motion approving Minute No. 1120 dated December 28.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1120, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Sherman read a proclamation to declare January as Human Trafficking Awareness Month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

STARR Care Center representative Joanna Dragon thanked the Commissioners for the support. Ms. Dragon stated this is extremely important to raise awareness. The trafficking task force team work so hard on investigations and prosecutions, and supporting everyone involved.

Deputy District Attorney Leslie Ridge thanked the Commissioners on behalf of District Attorney Eugene Vittone, First Assistant Jason Walsh, and herself. Ms. Ridge noted this helps bring awareness of this critical issue. The National Hotline number is 1-888-373-7888.

Domestic Violence Services of Southwestern Pennsylvania (DVSSPA) Chief Executive Officer Lisa Hannum thanked the Commissioners for their continued support. Ms. Novotny also thanked the STOP team for doing the prevention work in the community.

Domestic Violence Services of Southwestern Pennsylvania (DVSSPA) representative Maggie Novotny thanked the Commissioners and the STOP team.

Childs Place Advocacy Center and Washington County Human Tracking Task Force representative Ann Lewis thanked the Commissioners. She noted she works with a tremendous group and enjoys working in Washington County.

PUBLIC COMMENTS

None.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

OLD BUSINESSBID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Chief of Staff, award the request for proposals for a grant facilitator to Salvo Strategies, LLC, Pittsburgh, Pa., based on their monthly retainer of \$8,000, plus an initial lobbyist registration fee of \$300.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid proposals for a grant facilitator to Salvo Strategies, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NOTE: Mr. Maggi approved the bid award and wants to revisit this item next year to determine its success.

BID CONTRACT EXTENSION

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of our bid award contract for the provision of HVAC/boiler maintenance with Scalise Industries Corporation, Lawrence, Pa. The total cost is \$14,817 for the Washington County Correctional Facility and \$6,545 for the Airport. All time and material repairs are to be done on an as needed basis at rates between \$110.50 and \$173.65/hour emergency rate. Material is vendors cost plus a 16-20% markup. This contract will be effective January 1, 2021 through December 31, 2021, with the option to extend for one additional year. This was approved in the Prison Board meeting held Wednesday, January 6, 2021, Minute No. PB-1-7-21.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid contract extension with Scalise Industries Corporation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of the bid award contract with The Hite Company, Washington, Pa., for electrical supplies (pick up) for all Washington County facilities effective through December 31, 2022. This bid extension is based on the percent discount from catalog cost as submitted in their bid proposals.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with The Hite Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of our bid award contract for plumbing supplies to the following vendors:

- Colt Plumbing, Mechanicsburg, PA at the Category B discount of 25%.
- McKean Plumbing & Heating, Washington, PA at a 15% discount from both Category A & B.
- W.W. Grainger, Lake Forest, IL at the Category B 5% discount off CRP.

These contracts will be effective through December 31, 2022, with the option to renew for one additional two-year period at a total yearly cost of approximately \$10,000.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract for plumbing supplies with the vendors listed above.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of our bid award contract for drug test kits with Redwood Toxicology Laboratory, Inc., Santa Rosa, Calif. The extension will be effective through December 31, 2021, at a total yearly cost of approximately \$15,000.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with Redwood Toxicology Laboratory, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a renewed contract with Kymberly Seecret, for animal control services in the Washington County parks. This contract will be effective January 1, 2021 through December 31, 2021, with the option to renew for one additional year. The contract authorization amount is \$4,800 annually (\$400/month) and will be paid from Parks operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with Kymberly Seecret.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Elections, of a grant agreement with the Commonwealth of Pennsylvania Department of State for the Grants for Election Modernization and Security program. The grant agreement is in the amount of \$4,678.50 and represents 60% percent reimbursement of additional expenditures related to the program.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant agreement for Election Modernization and Security program through the Pennsylvania Department of State.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for the period July 1, 2019 through June 30, 2020. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
AMI of Washington-Greene County, Inc.	\$459,318	\$459,518
Arc Human Services, Inc.	\$1,250,103	\$1,371,459
The Care Center, Inc., dba SPHS Care Center	\$1,375,675	\$1,405,707
Mental Health Association of Washington County	\$1,680,995	\$1,800,440
TOTAL	\$4,766,091	\$5,037,124

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreement addendums.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
The Children’s Institute of Pittsburgh – Care Coordination	\$150,000
The Children’s Institute of Pittsburgh, d/b/a Project Star – Foster Care	300,000
TOTAL	<u>\$450,000</u>

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the District Attorney, of a renewal agreement with the Pennsylvania District Attorneys Institute (PDAI) for the maintenance and continuance of the Pennsylvania Statewide Automated Victim Information and Notification (SAVIN) program. The program was provided to the correctional facility through Pennsylvania Commission on Crime & Delinquency (PCCD) grant funds for victim notification and automatically notifies a victim 24/7 of an offender's escape, subsequent apprehension, date of release, work release, etc. PCCD will pay 100% of the maintenance and service fees for 2021 with no cost incurred for Washington County. This agreement will be effective January 1, 2021 through December 31, 2021. This was approved in the Prison Board meeting held Wednesday, January 6, 2021, Minute No. PB-1-7-21.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Pennsylvania District Attorneys Institute.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of the renewal and payment of the annual software support and maintenance agreement for Court Automation (Courts Case Management System) with Central Square (Tiburon, Inc.), Pleasanton, Calif. for the FACTS Case Management System. This agreement will be effective January 1, 2021 through December 31, 2021. The total cost is \$56,573.69 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Central Square (Tiburon, Inc.).

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Register of Wills, of a maintenance agreement for the Lektriever Filing System with HH Contracting, Economy, Pa. effective January 1, 2021 through December 31, 2021. The total amount is \$950.00 and will be paid from the Register of Wills operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the maintenance agreement with HH Contracting.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, to adopt a resolution approving a substantial amendment to the 2020 annual action plan for the Community Development Block Grant (CDBG) and the Emergency Solutions Grant (ESG) programs.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, January 6, 2021, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be immediately following today's meeting. The Board of Commissioners' meeting, Salary Board and Sinking Fund will be held on Thursday, January 21, 2021. All county offices will be closed on Monday, January 18, 2021, in observance of Martin Luther King Day.

SOLICITOR

None.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:22 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Cynthia B. Guffey January 19, 2021
CHIEF CLERK

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

This page is blank.