

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMPLIMITED\_F1808491KV

Minute No. 1117

November 19, 2020

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Angie Mattes; Solicitor Jana Grimm; Chief of Staff John Haynes; Planning representative Gracie Abel; Assistant Human Resources Director Andrea Johnston; Clerk of Courts Director Brenda Davis; Executive Secretaries Marie Trossman and Randi Marodi; Geho; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Washington Hospital representative Kenneth Luttinger; and Observer-Reporter Publishing Co. representative Barbara Miller.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is video and audio live streamed via Facebook.

Commissioner Irey Vaughan led the meeting with a prayer.

Angie Mattes representing the American Legion Post 639 led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1116 dated November 5, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1116, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

RECESS FOR PHOTOS

None.

PUBLIC COMMENTS

Clerk of Courts Brenda Davis complimented the efficiency of the Elections Office and its Director, Melanie Ostrander, during the recent presidential election.

Mrs. Vaughan also complimented and thanked the Elections Review Committee.

Ms. Davis also expressed that she believes the purchase of the Crossroads building will benefit all of Washington County since we have outgrown the current building.

Mr. Sherman noted that he believes Ms. Davis is doing an amazing job as Clerk of Courts.

OLD BUSINESSBID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid contract for solid waste collection and disposal for the period of January 1, 2021 through December 31, 2025, to the following lowest most responsive and responsible bidders meeting requirements.

- Waste Management, Moon Twp., Pa. – Mingo, Cross Creek, and Ten Mile Parks  
Total Bid: \$54,026.17; and
- Big's Sanitation, Belle Vernon, Pa. – Courthouse Square, FCC, Correctional Facility, Caldwell Building, Airport  
Total Bid: \$194,100.00

Moved by Mr. Sherman, seconded by Mr. Maggi, approving bid contracts for solid waste collection and disposal to the above listed vendors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid contract for products under the Joint Municipal Purchasing Program for Washington County to Russell Standard, Mars, Pa., for cold patch based on their per unit cost as submitted in their bid proposals. This contract will be effective November 19, 2020 through October 31, 2021. All items have been awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving bid contract for cold patch with Russell Standard.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, extend the bid contract for electrical work to Schultheis Electric, Latrobe Pa. All work is to be done based on a time and material rate on an as-needed basis. This contract will be effective January 1, 2021 through December 31, 2021, with the option to extend for one additional year.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension for electrical work with Schultheis Electric.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, Human Services and Aging, award the proposal for congregate meals to Eat-N-Park Hospitality Group, Inc., Homestead Pa., for a cost of \$5.00 per meal. It is expected approximately 1,780 refrigerated meals will be served per week to persons over the age of 60 who need food. Funding has been established under the Hillman Foundation. This agreement will be effective November 19, 2020 through January 31, 2021, and will extend for three additional three-month periods as funding allows.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the proposal for congregate meals with Eat-N-Park Hospitality Group, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mrs. Vaughan commented this agreement will provide fresh food, and not frozen foods, to our senior centers for congregate meals, grab-n-go meals, and for home meal delivery. She also noted because this is all fresh food, those receiving this service will have the opportunity to freeze them on their own. Also noted this is a better product while providing more opportunities to better serve the aging community; along with a significant \$800,000 savings per year.

Pursuant to Act 142, Senate Bill 1154, effective February 20, 2001, Solicitor Grimm recommended the Board, on behalf of Purchasing, authorize an extension of the bid award for the Washington County Correctional Facility roof project for Washington County, to all bidders, as additional time is needed to evaluate the bid responses for a potential alternative roof system. Bids are due on December 23, 2020.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension of the bid award for electrical work with Schultheis Electric.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of the Purchasing and the Redevelopment Authority, approve change order #1 with Axtell's Inc., Jermyn, Pa., for the Airport Runway Rehab (crack sealing and re-marking project) in the amount of \$15,855.00. The funding breakdown for the change order is \$15,062.25 Bureau of Aviation/Federal Aviation Administration Aviation Block Grant (95%) - \$792.75 Washington County Airport Capital Budget (5%). The change order will increase their current contract amount to \$178,517.50.

**Note:** The \$15,855 increase to the contract represents a quantity adjustment/increase of approximately 24,000 linear feet of runway crack sealing.

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Moved by Mr. Sherman, seconded by Mr. Maggi, approving the change order with Axtell's, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of the appointments of Brandi Miller and Carlos Torres to the Children and Youth Services Advisory Board; Robert Griffin to the SPC Commission and the SPC Nominating Committee; and the reappointments of Larry Maggi as the County Commissioner Director Appointee, and Richard Mowl to the Washington County Conservation District Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an ordinance to vacate the Pigeon #13, Fox Bridge site on Rosena Road in Fallowfield Township. The road was vacated by the township, and the bridge and center pier removed.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the ordinance to vacate Pigeon #13, Fox Bridge site on Rosena Road.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an ordinance to vacate the Pike #4, Granville Bridge site on School Street in California Borough. School Street ends at the stream, and the bridge is no longer in place.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the ordinance to vacate Pike #4, Granville Bridge site on School Street.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an ordinance to vacate Ten Mile #38, Martins Mill Bridge site on T323 in West Bethlehem Township. T323 was closed in 1990 per West Bethlehem Township and the bridge is no longer in place.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the ordinance to vacate the Ten Mile #38, Martins Mill Bridge site on T323.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an ordinance to vacate Wheeling #3, Gray Bridge site on Crawford Road in West Finley Township. Crawford Road ends before the creek and has not carried traffic for 20 years per the township. The bridge is no longer in place.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the ordinance to vacate the Wheeling #3, Gray Bridge site on Crawford Road.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an ordinance to vacate Wheeling #4, Martins Mill bridge site on Crawford Road in West Finley Township. Crawford Road ends before the creek and has not carried traffic for 20 years. The bridge is no longer in place.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the ordinance to vacate the Wheeling #4, Martins Mill Bridge site on Crawford Road.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a grant in the amount of \$55,000 for the completion of a comprehensive plan update. A match of \$55,000 is required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant for the completion of a comprehensive plan update.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the District Attorney, of a revised agreement with Domestic Violence Services of Southwestern Pennsylvania for the STOP grant program. The agreement is in the amount of \$62,500 and will be for the period January 1, 2021 through December 31, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the revised agreement with Domestic Violence Services of Southwestern Pennsylvania for the STOP grant program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the District Attorney, of the 2018 agreement and certification for the federal equitable sharing program with the Department of Justice.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the 2018 agreement and certification for the federal equitable sharing program with the Department of Justice.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the District Attorney, of a revised application with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency (PCCD) for the VOCA grant program. The application is in the amount of \$383,124 and will be for the period of October 1, 2020 through September 30, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the revised application with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency for the VOCA grant program

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as Agent for Washington County Airport, of a revised NPDES permit application with the Commonwealth of Pennsylvania, Department of Environmental Protection (DEP). The application requires an additional \$600 fee made payable to the PA Clean Water Fund for a total application fee of \$900.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the revised NPDES permit application with the Commonwealth of Pennsylvania, Department of Environmental Protection.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Chief of Staff, of an agreement of purchase and sale with Beau Street Associates, L.P. for 95 West Beau Street (Crossroads Center), parcels numbers 720-01-00-00-0001-07 and 720-01-00-00-0001-01. The purchase price is \$10,000,000 plus applicable closing costs with the closing date to be determined. The approval also includes adoption of a resolution authorizing Finance Director Joshua J. Hatfield to execute any and all closing documents related to the purchase and sale on behalf of the County.

Moved by Mr. Sherman; seconded by Mrs. Vaughan, approving the purchase and sale with Beau Street Associates, L.P. for 95 West Beau Street (Crossroads Center).

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – No; Mrs. Vaughan – Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Juvenile Probation, of the JCJC Juvenile Probation Services Grant. The grant is in the amount of \$89,480.07 and is for the period of July 1, 2020 through June 30, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the JCJC Juvenile Probation Services Grant.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, to adopt a resolution relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving the issuance by the Washington County Hospital Authority of hospital revenue notes in the aggregate of \$60,000,000. The proceeds will be used to refund several prior series of bonds issued by the Authority for the benefit of Washington Hospital, funding any required debt service reserve fund, funding the cost of terminating any interest rate hedging or swap agreements with respect to prior bond issues and funding the cost of capital expenditures, up to \$5 million, related to renovations, additions and other capital projects by the Washington Hospital. The issuance of these bonds by the Authority does not pledge the faith and credit or taxing power of the County of Washington and the documents have been reviewed by the county solicitor.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Treasurer, of a member service agreement with Envision Payment Solutions for the collection of insufficient funds and uncollected funds presented to the county treasurer by outside parties. There is no cost to the county for the service and any collection fee will be passed on to the outside party. The vendor guarantees collection for up to \$150 per transaction. This agreement is will be approved pending solicitor review and approval.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the member service agreement with Envision Payment Solutions for the collection of insufficient funds and uncollected funds presented to the county treasurer by outside parties.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the revision to the Bereavement Leave Policy granting two consecutive scheduled working days off in the event of the death of a grandparent-in-law of the employee.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the revision to the Bereavement Leave Policy.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Twin Pines Family Services, LLC for placement services for the period of July 1, 2019 through June 30, 2020. The contract authorization amount is \$100,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Twin Pines Family Services, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village	\$200,000
Alternative Living Solutions	300,000
Blueprints – PAT	100,000
Blueprints – Transitional	125,000
Blueprints – Visitation	320,000
Dr. Crabtree	100,000
George Junior Republic in PA	775,000
Twin Pines Family Services, LLC	100,000
<b>TOTAL</b>	<b><u>\$2,020,000</u></b>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a letter of agreement with the Sprout Center for Emotional Growth and Development, LLC for hosting two virtual forums as part of the Postpartum Depression Grant for the period of July 1, 2020 through June 30, 2021. The contract authorization amount is \$1,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the letter of agreement with the Sprout Center for Emotional Growth and Development, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for the period July 1, 2019 through June 30, 2020. No additional county funds are required.

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<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
accessAbilities, Inc.	\$75,000	\$215,016
Diversified Human Services, Inc.	185,000	237,138
JG Early Intervention Services, Inc.	168,000	218,246
Pediatric Therapy Professionals, Inc.	37,000	47,720
Specialized Therapy and Related Services	5,000	6,816
The Early Learning Institute	70,000	85,721
Therapeutic Early Intervention Service Provider	33,748	90,494
<b>TOTAL</b>	<b>573,748</b>	<b>901,151</b>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreement addendums.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration to authorize the advertising for proposals (RFP's) for office space for MDJ Kanalis (27-3-3). The current lease agreement expires on April 30, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to advertise for office space for MDJ Kanalis.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration, to authorize the advertising for proposals (RFP's) for a New Case Management System for use by the Court, Prothonotary and Register of Wills.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to advertise for a New Case Management System.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Resources, to authorize the advertising for proposals (RFP's) for employee benefits in respect to Group Medical, Dental, Vision, Life/AD&D, Disability and Group Retiree Medical.

**Note:** Currently Well's Fargo Insurance.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to advertise for employee benefits.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of an emergency services purchase order with Allegheny Restoration, Inc., Pittsburgh, Pa., to address water infiltration at the Courthouse in Courtroom 2. The amount is \$20.00 per linear foot for repointing, plus the cost for scaffolding and will be paid from Act 13 monies.

**Note:** Director of Buildings and Grounds, Justin Welsh, has reached out to Allegheny Restoration who won the original bid in 2019 for the Courthouse Dome Repair and Repointing Project. The earliest they can start would be after Thanksgiving. They would have to install scaffolding, then plastic off the area and add heat so they can re-point these problematic areas.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the emergency service purchase order with Allegheny Restoration, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Resources, of a month-to-month lease extension on the following agreement until the new request for proposals (RFP) have been received and reviewed.

- Michael Crabtree - Providing pre-employment psychological evaluations and psychological evaluations for probation officers to carry firearms as directed by the Washington County Department of Human Resources.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the lease extension for Michael Crabtree.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of the renewal of the annual service agreement with SynergIT. This agreement will continue to provide level three (senior engineering) support for the HP blades, servers, and SAN systems located in the 911 Center. This agreement will be effective January 1, 2021 thru December 31, 2021, with an option to extend for an additional year and the base cost of the support services is not to exceed \$75,000 per year. The cost is based on 8.5 hours pre-scheduled services only (3-4 days per month). Services outside this scope of work would require written approval from Washington County and would be billed separately. This renewal has been reviewed and recommended for approval by Information Technology and Purchasing.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with SynergIT.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Resources, of the extension of our current agreement with Time Savers, Inc., Waynesburg Pa., for the purpose of providing after hours drug and alcohol screening of employees on an as needed basis. This renewal will be effective January 1, 2021 through December 31, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the extension of our current agreement with Time Savers, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Resources, of the extension of our current agreement with Inservco Insurance Services for worker's compensation and loss prevention claims for a flat rate fee of \$12,000.00 per year beginning January 1, 2021 through December 31, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the extension of our current agreement with Inservco Insurance Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.



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ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, November 18, 2020, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting has been cancelled. All county offices will be closed on Thursday and Friday, November 26 and 27, 2020, in observance of Thanksgiving.

SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval of tax refunds in the amount of \$6,693.12.

RANDALL MICHAEL L. & KAREN L.  
30 HUPP LANE  
WASHINGTON, PA 15301  
Tax Year: 2020  
District AMWELL  
Parcel 020-003-01-00-0010-00  
Amount \$22.33

MYERS STEPHEN C. & HA T  
4 ROBINSON DAIRY ROAD  
BENTLEYVILLE, PA 15314  
Tax Year: 2020  
District BENTLEYVILLE  
Parcel 040-010-00-00-0001-09  
Amount \$10.09

MACEACHERN BRENT JOHN  
CHARLES & JEN  
1374 LUCIA DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CANONSBURG 1<sup>ST</sup> W ANNEX  
Parcel 095-001-15-00-0060-00  
Amount \$39.53

KAPELONIS CHRISTINA M.  
508 MOORE AVENUE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CANONSBURG 1<sup>ST</sup> W ANNEX  
Parcel 095-001-05-02-0022-00  
Amount \$4.53

DINARDO JENNIFER M. &  
DILLAN T.  
214 N. JEFFERSON AVENUE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CANONSBURG 2<sup>ND</sup> W  
Parcel 100-002-00-02-0015-00  
Amount \$78.35

FELIX DUSTIN JON  
104 HAWTHORNE STREET  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CANONSBURG 2<sup>ND</sup> W  
Parcel 100-007-00-00-0045-00  
Amount \$23.58

KUSTURISS ALEXANDRIA  
164 FAIRWAY LANDINGS  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CANONSBURG 3<sup>RD</sup> W  
Parcel 110-013-00-02-0001-00  
Amount \$2,260.43

BEAMER BRIDGET M. &  
NORMAN L. RINGER  
174 DODD DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2020  
District CANTON  
Parcel 120-013-01-02-0020-01  
Amount \$270.29

BATTISTONE ARTHUR J. & SHARON  
4037 SIR JAMES DRIVE  
MCDONALD, PA 15057  
Tax Year: 2020  
District CECIL  
Parcel 140-006-19-00-0015-00  
Amount \$91.44

BROWN WILLIAM W. III & DONNA L.  
4040 SIR JAMES DRIVE  
MCDONALD, PA 15057  
Tax Year: 2020  
District CECIL  
Parcel 140-006-19-00-0014-00  
Amount \$89.07

CAPOZZOLI LARRY A. &  
KATHY E.  
4035 SIR JAMES DRIVE  
MCDONALD, PA 15057  
Tax Year: 2020  
District CECIL  
Parcel 140-006-19-00-0016-00  
Amount \$50.96

CLEVELAND SCOTT T.  
1053 WINDANCE DRIVE  
MCDONALD, PA 15057  
Tax Year: 2020  
District CECIL  
Parcel 140-001-05-00-0021-00  
Amount \$47.39

DODDS ANTHONY JAMES & AGATA  
WRZOS  
1028 BELVEDERE COURT  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CECIL  
Parcel 140-015-06-00-0063-00  
Amount \$98.35

DOMACHOWSKI JUSTIN &  
STEPHANIE  
34 VIRGINIA LANE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CECIL  
Parcel 140-010-01-00-0001-10  
Amount \$427.7

HADI HOMAYOUN & PERLIE MAE  
201 MAPLE RIDGE DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CECIL  
Parcel 140-014-01-00-0002-01  
Amount \$99.87

POWERS JAMES R. & BARBARA L.  
4030 SIR JAMES DRIVE  
MCDONALD, PA 15057  
Tax Year: 2020  
District CECIL  
Parcel 140-006-19-00-0009-00  
Amount \$41.91

TAYLOR SHAWN M. & STACI M.  
133 VALLEYCREST DRIVE  
CECIL, PA 15321  
Tax Year: 2020  
District CECIL  
Parcel 140-007-18-00-0007-00  
Amount \$43.81

WEEKS BRIAN A. & MALLORY A.  
153 VISTA DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CECIL  
Parcel 140-009-07-00-0042-00  
Amount \$55.01

BRODERICK BETH S. & WILLIAM T.  
208 FRANCES LANE  
MCDONALD, PA 15057  
Tax Year: 2020  
District CECIL  
Parcel 140-006-21-00-0029-00  
Amount \$121.82

HELPINGSTINE JARED K. &  
KATIE E.  
5003 KENSINGTON DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CECIL  
Parcel 140-010-12-00-0050-00  
Amount \$55.08

KONECHECK JOSH RAYMOND &  
JAMIE LYNN  
1891 STATE ROUTE 980  
CANONSBURG, PA 15317  
Tax Year: 2020  
District CECIL  
Parcel 140-008-00-00-0046-00  
Amount \$164.08

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

MCGEE RUTH E. & KENNETH &  
LAURA ROBERTS  
164 BINNS ROAD  
BROWNSVILLE, PA 15417  
Tax Year: 2020  
District CENTERVILLE 1<sup>ST</sup> W  
Parcel 151-045-00-00-0007-00  
Amount \$28.67

COOKE GERRI SELLA  
1112 CROSS CREEK ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2020  
District CROSS CREEK  
Parcel 210-002-01-05-0002-02  
Amount \$22.28

HARRISON GARY M. & RENEE J.  
237 MINTON RUN ROAD  
PROSPERITY, PA 15329  
Tax Year: 2020  
District MORRIS  
Parcel 450-011-00-00-0014-03  
Amount \$178.36

POELLET DAVID EDWARD & LORI  
ANN  
81 SKYLINE DRIVE  
HICKORY, PA 15340  
Tax Year: 2020  
District MT PLEASANT  
Parcel 460-006-00-00-0015-00  
Amount \$40.96

BARGER WILLIAM D.  
1045 MEADOWBROOK DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-011-04-01-0022-00  
Amount \$31.44

KUTCHER MARY MARGARET BOYD  
& DENNIS  
1059 SURREY WOODS DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-002-09-00-0005-00D  
Amount \$46.44

MCILVAINE R. KEITH  
174 SEDECA DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-015-00-00-0009-13H  
Amount \$359.83

SHOOK CORBI A.  
177 CANTERBURY ROAD  
CANONSBURG, PA 15317  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-015-00-00-0005-01  
Amount \$51.68

HAMILTON JOHN E JR. & AMY A  
809 W. GRANT STREET  
HOUSTON, PA 15342  
Tax Year: 2020  
District CHARTIERS  
Parcel 170-016-01-01-0029-00  
Amount \$1.2

EALY W. NELSON & I JEWELL  
411 DEER TRAIL  
WEST FINLEY, PA 15377  
Tax Year: 2020  
District EAST FINLEY  
Parcel 270-024-00-00-0010-00  
Amount \$29.89

BEIGHTOL CHRISTOPHER  
375 LYNN PORTAL ROAD  
WASHINGTON, PA 15301  
Tax Year: 2020  
District MT PLEASANT  
Parcel 460-002-00-00-0002-07  
Amount \$109.31

RICE KEVIN JAMES & ANDREA  
H. BECK  
4 WASHINGTON AVENUE  
HICKORY, PA 15340  
Tax Year: 2020  
District MT PLEASANT  
Parcel 460-008-07-00-0005-01  
Amount \$65.96

CURRAN JOHN J. & FINN  
KATHLEEN CURAN  
172 SEDECA DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-015-00-00-0009-13E  
Amount \$402.46

LANE JOSEPH C. & MARIA M.  
1062 SADDLECLUB DRIVE  
MCMURRAY, PA 15317  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-002-06-00-0020-00  
Amount \$54.77

ONE THOUSAND TWENTY  
FOUR PROP LLC  
1024 ROUTE 519  
EIGHTY FOUR, PA 15330  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-006-00-00-0044-00  
Amount \$416.99

NAGY CHARLES W & PAMELA S  
1099 SADDLECLUB DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-002-12-00-0007-00  
Amount \$58.45

ASTON REESE GLENN S & NANCY L  
1018 SABINO DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2020  
District CHARTIERS  
Parcel 170-017-09-00-0051-00  
Amount \$58.58

CUMER DANIEL P. & DOUREEN L.  
637 WESTERN AVENUE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District HOUSTON  
Parcel 360-016-00-00-0009-00  
Amount \$34.43

KRIVONAK KEVIN N. & MEGAN L.  
8002 VALLEYVIEW LANE  
MCDONALD, PA 15057  
Tax Year: 2020  
District MT PLEASANT  
Parcel 460-015-03-00-0010-00  
Amount \$50.79

SIDERS GEORGE & MIRIAM  
36 PLEASANT ROAD  
MCDONALD, PA 15057  
Tax Year: 2020  
District MT PLEASANT  
Parcel 460-013-00-00-0032-14  
Amount \$198.77

FLORENCE KATY DEWEY  
409 FOX RIDGE ROAD  
CANONSBURG, PA 15317  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-013-28-00-0031-00  
Amount \$56.67

MARTH TERRY FRANCIS & MARY  
ANNE  
454 LINNWOOD ROAD  
EIGHTY FOUR, PA 15330  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-009-00-00-0033-01  
Amount \$39.29

OTROBA THOMAS & CHRISTINA  
125 SUNSET DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2020  
District NORTH STRABANE  
Parcel 520-003-02-00-0010-00  
Amount \$39.76

SHERVEY JOHN W. & CAROL E.  
MARGITAN  
136 VALLEY ROAD  
EIGHTY FOUR, PA 15330  
Tax Year: 2020  
District NOTTINGHAM  
Parcel 530-001-06-00-0012-00  
Amount \$36.2

# MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED E1808491KV

PASQUARELLI JOSEPH & ILDE  
 693 HARROGATE ROAD  
 PITTSBURGH, PA 15241  
 Tax Year: 2020  
 District PETERS TOWNSHIP  
 Parcel 540-001-00-00-0057-00  
 Amount \$128.12

TUOSKI MARY A. & ROSS  
 KIMBERLEE A.  
 44 RAILROAD STREET  
 FINLEYVILLE, PA 15332  
 Tax Year: 2020  
 District UNION  
 Parcel 640-009-01-01-0006-01  
 Amount \$56.2

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above tax refunds.  
 Roll call vote taken:  
 Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
 Motion carried unanimously.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:27 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_  
*November 30*, 2020  
 ATTEST: *Cynthia S. Suffer*  
 CHIEF CLERK