

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Minute No. 1115

October 22, 2020

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Forty and Eight representative Angie Mattes; Offering of the Prayer is Bill West; Solicitor Jana Grimm; Chief of Staff John Haynes; Human Resources Director Shelli Arnold; Treasurer Tom Flickinger; Executive Secretaries Marie Trossman, Randi Marodi and Patrick Geho; Chief Clerk Cynthia B. Griffin; Planning Commission representative Gracie Radu; IT representative Earl Deams; Administrative Assistant Joyce Thornburg; Building and Grounds Director Justin Welsh; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik; C-PACE representative Dan Alwine; Congressman Guy Reschenthaler's office representative David D'Antonio; Business & Professional Women representatives Kathleen Smith and Ginny Shultz; Keystone Energy Efficient Alliance representative Jeanee Zappa; Sustainable Energy Fund Director Holly Edlinger; Lighthouse Electric Company/NECA (National Electrical Contractors Association) owner and representative Mark Mikec; Western PA NECA (National Electrical Contractors Association) representative Joelle Salerno; and GPLL representative Dan Alwine.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is being broadcast live with video and audio via Facebook and the county website.

Bill West led the meeting with a prayer.

Ms. Mattes led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1114 dated October 8, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1114, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Maggi read a proclamation recognizing National Business Women's Week from October 18 through October 24, 2020.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Kathleen Smith, President of Canonsburg Business and Professional Women's Network and member Ginny Shultz accepted the proclamation. Ms. Smith stated that many of our local and hometown businesses are run by women. During this COVID time, these businesses are suffering, and she urged everyone to do their part in patronizing these small businesses.

RECESS FOR PHOTOS

PUBLIC COMMENTS

Dan Alwine spoke on behalf of the Greater Pittsburgh Chamber of Commerce (GPCC) and Commercial Property Assessed Clean Energy (C-PACE), thanked the Commissioners for their current and past efforts to advance the region's long-term sustainability through an improved economy and quality of life.

OLD BUSINESS

BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid contract for plumbing services to McVehil Plumbing, Heating and Supply Co., Inc., Washington, Pa. All work will be done on a time and material basis and all materials at a 15% discount from list price. This agreement will be effective November 1, 2020 through October 31, 2021, with the option to extend for two additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting requirements.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award with McVehil Plumbing, Heating and Supply Co., Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of the appointments of David Kresh, Cathi Kresh, Mary Lea Dutton, Charlie Watts, Heather Wilhelm and Kevin Hill to the Canvass Board for the 2020 General Election.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Canvass Board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the appointment of Shona Eakin to the SPC Public Participation Panel.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointment.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the authorization to submit a grant request to the Washington County Local Share Account for the Discovery Cove development project in Cross Creek County Park. The development includes fishing piers, boardwalk, access road, trail segment and improved shore on the Avella side of the Park. Local Share Account request will be for \$500,000 and includes certification that the match funds in the amount of \$2,658,600 are secured.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant request to the Washington County Local Share Account for the Discovery Cove development project in Cross Creek County Park.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Tax Revenue, of an engagement letter with Jeffrey T. Olup, Esquire, for legal representation of Tax Claim Bureau Solicitor Blane Black, Esquire with the McCullough Estate matter. The engagement letter provides for \$200 per hour for services rendered along with other costs and expenses related to the engagement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Jeffrey T. Olup, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a proposal with Partner Engineering and Science, Inc. for a geological review of the Crossroads Center office building and the Crossroads public parking garage. The proposal is the amount of \$2,900.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proposal with Partner Engineering and Science, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Court Administration, of a services agreement with Idemia Identity and Security USA, LLC for the county to be a service provider for biometric identification services. There is no cost to the county to be a service provider and the county will receive a fee for each successfully submitted transaction.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Idemia Identity and Security USA, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, to adopt a resolution establishing a commercial property assessed clean energy program in the County of Washington to be known as the Washington County C-PACE Program.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a cooperation agreement with PP&L Sustainable Energy Fund for the administration of the Washington County C-PACE Program.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the cooperation agreement with PP&L Sustainable Energy Fund.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Tax Revenue, of an agreement with Brad Boni to provide consulting services on an as needed basis. The agreement provides for \$90 per hour for services rendered and will be for the period of October 22, 2020 through December 31, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Brad Boni.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of payment of two maintenance and support invoices with Tyler Technologies, Inc. in the amount of \$293,500. The invoices cover the time period of March 1, 2019 through February 28, 2021 and include a negotiated \$85,000 reduction in fees.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving payment to Tyler Technologies, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the closeout and reconciliation of the contract with Tyler Technologies, Inc. for reassessment services to include an additional \$20,662.50 in overage hours related to software implementation in the Treasurer's Office.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the closeout and reconciliation of the contract with Tyler Technologies, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the Opt-Out rate for health insurance to remain the same at a rate of \$200 per month.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Opt-Out rate for health insurance.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract for retirees over age 65 with Highmark Freedom PPO Blue. This contract will be effective January 1, 2021 through December 31, 2021. Rates will increase from \$155 to \$162 per person per month and will include an additional premium discount equal to one months' premium in December 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with Highmark Freedom PPO Blue.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract for medical coverage with Highmark Blue Cross Blue Shield. This agreement will be effective January 1, 2021 through December 31, 2021. The premium will increase by 1.7% for the HRA groups and Non-HRA group as follows:

Salaried, Elected Officials, SEIU, PSSU

- Employee – \$682.45
- Employee & Spouse – \$1,838.50
- Employee & Child(ren) – \$1,641.97
- Family – \$2,111.49

AFSCME, NCEU, DPSA

- Employee – \$678.49
- Employee & Spouse – \$1,827.84
- Employee & Child(ren) – \$1,632.43
- Family – \$2,099.23

PDDA (Non-HRA Group)

- Employee – \$735.61
- Employee & Spouse – \$1,981.74
- Employee & Child(ren) – \$1,769.89
- Family – \$2,275.98

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract for medical coverage with Highmark Blue Cross Blue Shield.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract with Highmark Blue Cross Blue Shield for vision coverage. This agreement will be effective January 1, 2021 through December 31, 2021, and rates will remain the same.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract for vision coverage with Highmark Blue Cross Blue Shield.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract for dental coverage with United Concordia. This agreement will be effective January 1, 2021 through December 31, 2021, and rates will remain the same.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with United Concordia.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the current contract with Colonial Supplemental Insurance for 2021 voluntary benefits. This agreement will be effective January 1, 2021 through December 31, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with Colonial Supplemental Insurance.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract with Reliance Standard for life and long-term disability insurance. The rates will remain the same through December 31, 2022 as follows:

- Life Insurance (Reliance Standard)
 - Group Life – \$0.22/\$1,000 of benefit.
 - Accidental Death & Dismemberment – \$0.02/\$1,000 of benefit.
- Long Term Disability
 - \$0.25 per \$100 of covered benefit.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract with Reliance Standard.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of an agreement addendum with Southwestern Pennsylvania Area Agency on Aging for the period of July 1, 2020 through June 30, 2021. The contract authorization amount will increase by \$34,681.54 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement addendum with Southwestern Pennsylvania Area Agency on Aging.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Dr. Neil Rosenblum	\$125,000
Erie County	50,000
TOTAL	<u>\$175,000</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Allegheny HealthChoices	\$10,000
Beacon Health Options	43,260
TOTAL	<u>\$53,260</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services of a letter of agreement with Miele Enterprises, LLC, for outreach advertising as part of the Postpartum Depression Grant for the period of July 1, 2020 through December 31, 2020. The contract authorization amount is \$39,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the letter of agreement with Miele Enterprises, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration, to authorize the advertising for proposals (RFP) for office space for MDJ Ward 27-03-10. The current lease agreement expires February 28, 2021, with no option to extend.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to advertise for office space for MDJ Ward.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a renewal agreement with SynergIT for the renewal of the Veeam Backup and Replication Enterprise for VMware (hardware and software), including maintenance through December 10, 2023. The total cost is \$25,092.72 and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal agreement with SynergIT.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of the renewal of the maintenance agreement for the CAD System from Intergraph Corporation of Madison, Ala. This maintenance agreement will be effective January 1, 2021 through December 31, 2021, at a total amount of \$260,443.20. The equipment and software were purchased in 2006 at a cost of approximately \$1.8 million. The purpose of this maintenance is to keep the system up to date. The total cost of this maintenance will be paid from the Public Safety operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving renewal of the maintenance agreement from Intergraph Corporation for the CAD System

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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ANNOUNCEMENTS

The regularly scheduled Salary Board meeting has been cancelled.

SOLICITOR

None.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:21 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

November 3, 2020

ATTEST: *Cynthia B. Ruffe*
CHIEF CLERK