

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Minute No. 1114

October 8, 2020

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are The Rev. Dr. Kary Williams, Jr., St. Paul A.M.E. Church; Marine Corps League representative Sandra Young; Canonsburg Police Chief Alexander Coghill; Bentleyville Police Chief Richard Young; Bentleyville Mayor Tom Brown; City of Washington Police Chief Robert Wilson; City of Washington Police representative Steve Robertson; Solicitor Jaria Grimm; Chief of Staff John Haynes; Controller Mike Namie; Record of Deeds and Director of Tax Revenue Debbie Bardella; Clerk of Courts Brenda Davis; Register of Wills James Roman; Treasurer Tom Flickenger; Human Services Director Kim Rogers; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Chief Clerk Cynthia B. Griffin; Executive Secretaries Randi Marodi and Patrick Geho; Planning Commission representative Gracie Able; IT representative Earl Deams; Administrative Assistant Joyce Thornburg; Register of Wills representative Shana Bradbury; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik; and concerned citizen Jim Piper.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is being broadcast live with video and audio via Facebook and the county website.

The Rev. Dr. Kary Williams, Jr. led the meeting with a prayer.

Ms. Young led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1113 dated September 17, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1113, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan announced the federal and state governments have provided CARES Act funding to counties to disperse throughout to assist with costs stemming from the COVID-19 pandemic.

Presentations today will be a grand total of \$1,093,819.00 to area police departments in Washington County. Just a few in attendance are Bentleyville Police representative Richard Young, Bentleyville's Mayor Tom Brown, City of Washington representative Robert Wilson and Steve Robertson and Canonsburg Police Department representative Alexander Coghill.

Chief Coghill thanked the Commissioners. He remarked that prior to COVID, Canonsburg has been experiencing rapid growth, and with this funding, the borough can continue.

Chief Young thanked the Commissioners. He remarked being in a smaller municipality, these funds will be put to good use and is greatly appreciated.

Chief Wilson thanked the Commissioners. He remarked the City of Washington desperately needed this funding and will be used wisely.

Reading the proclamation recognizing October 2020, as Domestic Violence Awareness Month is Mr. Maggi.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Director of Human Services Kim Rogers remarked of the difficulties regarding COVID restrictions meeting the demands for toys and donations for children. She announced they are partnering with Toys for Tots and with the Helping Hands Project. Ms. Rogers introduced James Roman to talk about Toys for Tots.

Mrs. Vaughan remarked that the county's Register of Wills, James Roman, for 22 years, has been collecting toys for children. Mr. Roman stated that the goal is to fill a U-Haul with toys. Mr. Roman explained he grew up with a single mother, on welfare, and in public housing. He stated there was a level of self-consciousness on Christmas morning with no tree and no gifts. Viewing a photo on the screen is a

restaurant takeover with all the toys on public display. This will be held on December 7. The photo shows a 12 ft. U-Haul truck filled with toys. Boxes will be prominently placed throughout the county campus for toys to be deposited, with the goal being no child will wake up Christmas morning without toys. Mrs. Vaughan also remarked that coats and other winter items will also be collected for children.

RECESS FOR PHOTOS

PUBLIC COMMENTS

None.

OLD BUSINESS

BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, to extend the bid award for bread products to Bimbo Bakeries USA, Inc., Albany N.Y. This agreement will be effective November 1, 2020 through September 30, 2022, with the option to extend for one additional two-year period.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension for bread products with Bimbo Bakeries USA, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, to approve the bid award for wiring services based on the submitted per hourly rates to the following vendors:

- Computec Technical Solutions, Inc., Eighty Four, Pa.
- Information Technologies Services, Carnegie, Pa.
- North Star Communications, Inc., Pittsburgh, Pa.

The contracts will be effective October 8, 2020 through December 31, 2021, with the option to extend for three additional one-year periods and all work is done on an as needed basis. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award with the above listed vendors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Treasurer, to approve the bid award for on-premise payment processing software/services to AQ2 Technologies, Birmingham, Ala. the following amounts:

Section I – On Premise Payment Processing System - \$21,347.04

Section II – Yearly Maintenance/Licensing Fee - \$1,853.04

This agreement is for one year from execution and shall automatically renew yearly thereafter unless terminated by either party with 30 days written notice prior to the contract renewal date. This request has been awarded to the lowest most responsive and responsible responder(s) meeting the specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award for on-premise payment processing software/services to AQ2 Technologies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID REJECTION

Solicitor Grimm recommended the Board, on behalf of Purchasing, and the Planning Commission, to reject all bids for the Buffalo Bridge #29, and authorize re-bidding in the spring of 2021. Bids came in over budget.

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Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid rejection for Buffalo Bridge #29.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Washington County Correctional Facility, approve the following change order for the furnishing of Cameras/DVR System at the WCCF with Cornerstone Detention Products, Inc., Greenville, Wis.:

- Add 3 Bosch workstations - \$7,989.36 (View only)
- Credit 4 Bosch Decoders – (5,487.24)
- Total requested change = \$2,502.12

NOTE: This change order is contingent upon Prison Board Approval.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the change order Cornerstone Detention Products, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve a change order for broadband services with Advanced Telephone Systems Inc., doing business as HTC Communications, Hickory, Pa., in the amount of \$80,000.00. **NOTE:** HTC was going to set telephone poles up on Cross Creek Road, but the state will not be able to issue the permit in time for work to be completed by the December 31, 2020, deadline. They have worked with the local residents and Cross Creek Township to establish another way thru four residential properties. They have received permission from all the landowners to bury line thru the properties, but the project is going to add approx. \$80,000 additional labor costs. All of the owners are eager to help and HTC offered to get them installed first, once the fiber is active.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a resolution to award the Pigeon Creek #26 bridge project in Bentleyville Borough to Pugliano Construction Company in the amount of \$592,726.88. Costs will be paid 80% state and 20% county liquid fuels. The project is being administered through PADOT ECMS.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution to award the Pigeon Creek #26 bridge project to Pugliano Construction Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a revised reimbursement agreement with the Pennsylvania Department of Transportation (PADOT) for the Chartiers #30 bridge to increase the costs to include a right-of-way, utilities and construction. The letter of amendment increases the total project cost from \$505,000 to \$1,555,000. Approval also certifies the Chair of the Board of Commissioners as the signature authority for the agreement. Preliminary design and final design are paid 80% federal, 15% state and 5% county; right-of-way, utilities and construction will be paid 80% state and 20% county.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the revised reimbursement agreement.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the advertising for proposals for appraisal services for the Farmland Preservation Program. Appraisers must follow the Pennsylvania Code and Pennsylvania Farmland Preservation Guidebook and be Pennsylvania State Certified with experience in appraising farms.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving advertising for proposals for appraisal services for the Farmland Preservation Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a change order in the amount of \$30,952.24 for additional paving, speed bumps and re-painting of all crosswalks in Mingo Creek Park in the playground area along the Panhandle Trail. The revised contract amount is \$135,941.74 and will be paid with Mingo gas lease funds and Panhandle gas lease funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the change order for additional paving, speed bumps and re-painting of all crosswalks in Mingo Creek Park playground area.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of the renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for the Emergency Management Performance Grant program. The grant agreement is in the amount of \$167,561 and is for the period October 1, 2019 through September 30, 2020. The grant agreement will be electronically signed by the Finance Director Joshua J. Hatfield in accordance with the previously approved resolution.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal grant agreement.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf Finance and the District Attorney's Office, of a renewal agreement with Domestic Violence Services of Southwestern Pennsylvania for the STOP Violence Against Women Act Grant program. The agreement is in the amount of \$62,750 and will be for the period of January 1, 2021 through December 31, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal agreement with Domestic Violence Services of Southwestern Pennsylvania for the STOP Program

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Treasurer's Office, of the designation of the Washington County Abused Animal Relief Fund (WAARF) as the preferred animal charity to be printed on future dog license mailings and/or applications. County residents will have the option to include additional monies with their dog license fee to be donated to WAARF. This approval is contingent upon successful submission of the organization's operating documents and charitable registrations, as determined by the County Solicitor and the County Finance Director.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the designation of the preferred animal charity to be printed on future dog license mailings/applications.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Juvenile Probation, of the financial statement for the Juvenile Probation Services Grant with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission. The financial statement is in the amount of \$250,889 and is for the period of July 1, 2019 through June 30, 2020.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the financial statement.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Juvenile Probation, of Finance, on behalf of Juvenile Probation, of a grant agreement and equitable compensation letter with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission for the Juvenile Probation Services Grant. The grant agreement is in the amount of \$89,480.07 and will be for the period of July 1, 2020 through June 30, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant agreement and equitable compensation letter.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, Records Management and Court Administration, of the advertising for proposals for a county/court records scanning project.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the advertising for proposals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the advertising for proposals for a multi-suite enterprise software program to support the functions of fund accounting, budgeting, payroll and pension processing, human resource management, purchasing and fixed asset management.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the advertising for proposals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a resolution authorizing the disbursement of COVID-19 County Relief Block Grant program funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution authorizing the disbursement of COVID-19 County Relief Block Grant program funds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the District Attorney's Office, of a grant application with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency (PCCD) for the Quantitative Analysis program under the Comprehensive Opioid Abuse Site-Based Program. The application is in the amount of \$351,939 and will be for the period of April 1, 2020 through March 31, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Pediatric Therapy Professionals, Inc. for

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early intervention services for the period of July 1, 2020 through June 30, 2021. The contract authorization amount is \$34,710 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Pediatric Therapy Professionals, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Taylor Diversion Program, Inc. for placement services for the period of July 1, 2019 through June 30, 2020. The contract authorization amount is \$250,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Taylor Diversion Program, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with The Children's Institute of Pittsburgh, doing business as Project Star for placement and in-home services for the period July 1, 2019 through June 30, 2020. The contract authorization amount will be increased by \$100,000 to \$600,000.00 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with The Children's Institute of Pittsburgh, doing business as Project Star.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with A Second Chance, Inc. for the Stepping into Families kinship program for the period of January 1, 2020 through June 30, 2021. The contract authorization amount is \$110,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with A Second Chance, Inc. for the Stepping into Families kinship program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
A Child's Place	\$230,000.00
A Second Chance, Inc.	100,000.00
Blueprints – Team Dad	10,000.00
CASA	25,000.00
Chamber Foundation aka Acollective Consulting, LLC	93,000.00
Every Child, Inc.	20,000.00
Perseus House	200,000.00
Taylor Diversion Program, Inc.	250,000.00
SPHS Connect, Inc.	120,000.00
Valley Youth House	100,000.00
TOTAL	<u>\$1,148,000.00</u>

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.
 Roll call vote taken:
 Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with the following providers to provide homeless assistance services for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	
<i>Emergency Shelter Services</i>	\$79,700
Domestic Violence Services of Southwestern PA	
<i>Emergency Shelter Services</i>	13,500
Blueprints	
<i>Rental Assistance</i>	55,500
TOTAL	<u>\$148,700</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.
 Roll call vote taken:
 Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into a provider agreement with Blueprints for the administration of the Homeless Assistance Program COVID-19 grant to provide homeless assistance for the period of July 1, 2020 through December 31, 2020. The contract authorization amount is \$60,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Blueprints.
 Roll call vote taken:
 Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with the following providers to provide emergency shelter services for the period of July 1, 2020 through June 30, 2021. The funds are provided by the U.S. Department of Housing and Urban Development and no additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	\$124,000
Domestic Violence Services of Southwestern PA	42,000
Blueprints	114,000
TOTAL	<u>\$280,00</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.
 Roll call vote taken:
 Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following provider agreement addendums for the period of July 1, 2019 through December 31, 2020. The funds are provided by the U.S. Department of Housing and Urban Development and no additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Connect, Inc.	\$75,000.00	\$110,000.00
Domestic Violence Services of Southwestern PA	41,500.00	51,233.43
TOTAL	<u>\$116,500.00</u>	<u>\$161,233.43</u>

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, to authorize the advertising for proposals (RFPs) for fleet management.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to advertise for proposals for fleet management.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Services, to authorize the advertising for proposals (RFPs) for congregate meals. **NOTE:** The Washington County Human Services Department through Aging Services plan on providing Saturday Dinner Meals for individuals 60 years of age and older residing in Washington County. These meals will be for congregate consumers and the in-home meals consumers. Meals will be frozen and picked up on Fridays by the congregate consumers and delivered by volunteers on Fridays to the in-home consumers. Meals will be purchased from a local restaurant and picked up at various locations throughout the County. Each meal will have 1/3 of the daily nutritional requirement and will follow all the nutritional guidelines established by the SWPA Area Agency on Aging, Inc. and the Pennsylvania Department of Aging. The program will run from October 2020 to December 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to advertise for proposals for congregate meals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, to enter into an agreement with McMillen Engineering, Inc., Uniontown, Pa., for the purpose of developing additional bid specifications for the complete roof replacement for the correctional facility at a cost of \$5,700.00 to be funded from Act 13 Funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving to enter into an agreement with McMillen Engineering, Inc..

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Washington County Correctional Facility, of a work order from Otis Elevator Company, Pittsburgh, Pa., the contract of record, Contract # 061511-1EM for all necessary components, material, and labor to install traveling cable with Cat 5 Capabilities for our new Camera System on all three elevators at the correctional facility at a cost of \$26,450.00. This purchase has been recommended for approval to be paid from Act 13 Funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving work order from Otis Elevator Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of Addendum No. 1 to the lease dated May 15, 2014, with Joyce and Aaron Stimmell, for the Record's Center and Storage Facility. The addendum redefines the rental payment to be in the amount of \$5,548.66 per

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month for the period of July 1, 2020 through June 30, 2021, with the option to renew for additional one-year terms.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Addendum No. 1 to the lease with Joyce and Aaron Stimmell.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Voter Registration, of the purchase one iPhone SE to be used for county business. The iPhone SE will be free of charge with a cost of \$37.49 for the phone case. The monthly cost of service will be \$44.99/month, which includes unlimited talk, text, data and mobile hot spot through Verizon Wireless and will be funded from their Operating Budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving purchase of one iPhone SE.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, October 7, 2020, following the Agenda meeting to discuss potential litigation and personnel. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed on Monday, October 12, 2020, in observance of Columbus Day.

SOLICITOR

None. Also, Solicitor Grimm introduced attorney Deana Stephens, a colleague and resident of the Steptoe & Johnson PLLC, Southpointe location. Ms. Stephens was observing today's meeting in the event she has to cover Solicitor Grimm in a meeting.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:34 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

October 21, 2020

ATTEST:

Cynthia B. Guffey

CHIEF CLERK

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