

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Minute No. 1113

September 17, 2020

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are American Legion Post 639 representative Pat Meighen; Solicitor Jana Grimm; Chief of Staff John Haynes; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Veterans Affairs Director Susan Meighen; Planning Commission representative Gracie Able; IT representative Earl Dean; Elections Director Melanie Ostrander; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg Executive Secretaries Marie Trossman and Randi Marodi; David's Limited representatives Tom Zammaro, Patsy Calabro and Lou Haddad; SWPA Area Agency on Aging Director Leslie Grenfell and SWPA Area Agency on Aging Job Developer Matt Uram; and WJPA representative Bruce Sakalik.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is being broadcast live with video and audio via Facebook and the county website.

Mrs. Vaughan led the meeting with a prayer.

Mr. Meighen led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1111 dated August 20, 2020, and Minute No. 1112 dated September 4, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1111 and 1112, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mr. Sherman read a certificate of recognition commemorating the 49-year David's Limited business partnership. The Commissioners wished good luck to Tom Zimmaro and Patsy Calabro.

Lou Haddad spoke highly of the business and spoke of his close bond with the owners. He commented this store's longevity was due mainly to quality goods and customer service.

Mr. Maggi read a proclamation declaring September 20 through September 26, 2020, as Employ the Older Workers' Week. Executive Director Leslie Grenfell and Job Developer Matt Uram, both of SWPA Area Agency on Aging accepted the proclamation. They thanked the Commissioners for always supporting the agency. Mr. Uram distributed face masks that were all hand-sewn by older workers.

#### RECESS FOR PHOTOS

#### PUBLIC COMMENTS

None.

#### OLD BUSINESS

#### BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the bid award for envelopes and stationary, printing services and printed forms to the following vendors:

- Blanc Printing Company, Bridgeville, Pa.
- Consolidated Graphics, Bridgeville, Pa.
- Five Thousand Forms, Fogelsville, Pa.
- MPB Print & Sign Superstore, Morgantown, WV

The contracts will be effective September 1, 2020 through August 31, 2021, with the option to extend for two additional one-year periods. Purchasing is requesting to re-bid items that did not receive a response. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

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Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award with the above listed vendors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of Purchasing, and the Redevelopment Authority of the County of Washington, approve a change order for the Northside Hanger Development-Site Preparation with Cast & Baker Corporation, Canonsburg, Pa., in the following amounts:

- CO#2 - \$124,577.66 for 35 additional days due to changes to requirements and weather delays.
- CO#3 - \$80,248.09. for nine additional days due to changes to requirements and weather delays. Only time extensions are given for weather delays. Not additional payment.

The new total is \$4,008,932.75.

Note:

C.O. # 2 - sanitary sewer/holding tank location revisions, relocated stormwater piping and endwall, landslide along Runway 27 fill area, added concrete pad to protect end of taxilane from fill hauling equipment.

C.O. # 3 – Revised grading along Runway 9 fill area, added underdrain and cleanouts, updated silt sock, toe bench, erosion control blanket and seeding

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Change Orders 2 and 3.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the Washington County Emergency Operations Plan, which is designed to comply with all applicable state and county regulations and provides the policies and procedures to be followed in dealing with emergencies, disasters, and terrorism events.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Washington County Emergency Operations Plan.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the revised right-of-way agreements for the replacement of the Pike #24 bridge in West Pike Township. Revised acreage amounts are included in the new agreements and the total agreed payment per Minute No. 1105, June 4, 2020, meeting remains the same.

- Karen Joy & Harry Robbie Galis in the amount of \$500 for 157 sf temporary easement
- Gary K. & Kevin D. Carson in the amount of \$500 for 2,212.2 sf of permanent easement and 13,796.4 sf of temporary easement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the two deeds of easements with Gary K. and Kevin D. Carson and Karen Joy and Harry Robin Clinton Galis.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a new agreement with the Amateur Astronomers Association of Pittsburgh (AAP) for the operation and maintenance of the Mingo Park Observatory. The original agreement language about construction of the facility has been removed and the term of the agreement will extend an additional 25 years.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Amateur Astronomers Association of Pittsburgh.

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with the Southwestern Pennsylvania Commission (SPC) for the 2020-2022 Unified Work Program reimbursement in the total amount of \$35,568. Fiscal year 2020-2021 and Fiscal Year 2021-2022 invoicing will reflect \$17,784 and \$4,446 in kind match respectively.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Southwestern Pennsylvania Commission for the 2020-2022 Unified Work Program.

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of the execution of a Major Modification permit application with the Commonwealth of Pennsylvania, Department of Environmental Project for the Northside Development Project. The permit application requires a \$300 fee to be made payable to the Commonwealth of PA Clean Water Fund and will be reimbursed by a combination of Bureau of Aviation and local share account monies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Major Modification Permit Application with the Commonwealth of Pennsylvania, Department of Environmental Project.

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of a Mitigation Credit Supply agreement with First Pennsylvania Resource, LLC for the purchase of 0.27 wetland mitigation credits for the Southside Taxiway project. The total amount is \$33,750.00 and will be reimbursed by a combination of Bureau of Aviation and local share account.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Mitigation Credit Supply agreement with First Pennsylvania Resource, LLC.

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of an amendment to COVID-19 County Relief Block Grant contract with the Commonwealth of Pennsylvania, Department of Community and Economic Development. The amendment modifies programmatic changes made to Appendix C of the contract. All other terms and conditions of the contract are not changed or modified and remain in full force and effect. The amendment will be electronically signed by Diana Irely Vaughan, Chair and/or Larry Maggi, Vice Chair.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the amendment to the COVID-19 County Relief Block Grant with the Commonwealth of Pennsylvania, Department of Community and Economic Development.

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a three-year subscription with Alert Media at a cost of \$6,498 per year. Alert Media is a communication software that will allow notification delivery to county employees securely and reliably within seconds via text message, voice call (mobile or landline), email, social media, mobile application and custom channels to keep our employees safe and informed.

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IMR LIMITED E1808491KV

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the subscription with Alert Media.  
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Academy for Adolescent Health, Inc.	\$25,000
accessAbilities, Inc.	150,113
The Arc of Washington County	67,000
The CARE Center, Inc.	1,347,262
Center for Community Resources	1,306,603
Centerville Clinics	80,000
Crossroads Speech and Hearing	16,493
Keystone Community Resources	174,000
Pathways of Southwestern PA, Inc.	478,835
Pathways of Southwestern PA, Inc.	29,000
Pressley Ridge	8,253
Southwest Behavioral Care	480,588
Washington Communities Human Services	30,000
Washington Communities Human Services	23,367
TOTAL	<u>\$4,216,514</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.  
Roll call vote taken:  
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Postpartum Support International to conduct Perinatal Mood Disorder training related to the Postpartum Depression grant. This agreement will be effective March 1, 2020 through December 31, 2020. The contract authorization amount is \$26,800 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Postpartum Support International.

Roll call vote taken:  
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2020 through June 30, 2021. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Auberle	\$750,000
Corporate Security and Investigation	31,000
Dr. Terry O'Hara	60,000
Formative Outcomes, LLC	35,000
Southwestern PA Legal Services	100,000
Washington County Drug & Alcohol Commission	249,600
TOTAL	<u>\$1,225,600</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above provider agreements.  
Roll call vote taken:  
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

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MR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Services, of the extension of the current lease agreement with Comprehensive Community Services, Inc. Charleroi Pa., for 1,350 square feet of office space to be utilized by Human Services as a remote site to access Drug & Alcohol, CYS and BHDS Services to be funded from a Human Services grant for a total monthly cost of \$1,266.75. This agreement will be effective September 1, 2020 through August 31, 2025, with option to renew year-to-year based on a mutually agreed upon monthly lease amount. This lease agreement may be terminated by either party with a 60-day written notice to terminate.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the extension of the current lease agreement with Comprehensive Community Services, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, the purchase of HP Think Clients and Monitors from SynergIT, Pittsburgh, Pa., in the amount of \$41,846.75 to be placed at the Washington and Beaver PSAP sites. The proposed funding source is the Interconnectivity Grant. The proposed purchase is in accordance with the pricing on PA State Contract/CoStars 3 and therefore does not require bidding.

**Note per Public Safety:** The items will be installed at the PSAP and Beaver PSAP. The project is a collaborative effort of both counties funded by the PEMA Statewide Interconnectivity Grant. Part of the equipment (servers) was purchased with Beaver as the fiduciary and the other portion (desktop hardware) was quoted through our vendor, with equipment installed at both sites. The cost is borne 100% by the grant. We are purchasing early to avoid cost increases. The items will be warehoused for several months until installation. Install will be handled by staff at each county.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of HP Think Clients and Monitors to be placed at Washington and Beaver PSAP sites.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of an agreement with HAAS Alert, Inc., Chicago, Ill., to provide real-time emergency alerts in Public Safety vehicles. Total cost per year for all vehicles is \$1,474.20, with a five-year total of \$7,371.00. The yearly (recurring) maintenance support cost would be paid from the HazMat budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with HAAS Alert, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Chief of Staff, of the Crossroads Center Office Building Property Condition and Environmental Assessments to be performed by Partner Engineering, Science Inc., in the amount of \$7,300.00 (\$5,200 and \$2,100), funded from the General Fund. **Note:** Hard copies at \$75.00 per copy. Core samples may be needed at a later date.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the property condition and environmental assessments by Partner Engineering, Science, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration, of two additional Verizon jetpacks to be utilized by the MDJs for zoom calls and hearings, via video. The current jetpacks are rotated between the MDJs. The devices will be assigned to

MDJ Saieva, MDJ Thompson, MDJ Kanalis, MDJ Manfredi & MDJ Ward. The cost of service is \$39.99/month and will be paid from their operating budget. Equipment is free with activation.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving two additional Verizon jetpacks to be utilized by the MDJs.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of The Redevelopment Authority of the County of Washington, to adopt a resolution authorizing the execution of addendum #2 to the cooperation agreement between the County of Washington and the City of Washington.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution between the County of Washington and the City of Washington.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of The Redevelopment Authority of the County of Washington, to adopt a resolution authorizing the execution of addendum #2 to the cooperation agreement between the County of Washington and the City of Monongahela.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution between the County of Washington and the City of Monongahela.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, September 16, 2020, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

#### SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval of tax refunds in the amount of \$1,397.50.

ZMIJOWSKI MARC J.  
235 FALLOWFIELD AVENUE  
CHARLEROI, PA 15022  
Tax Year: 2020  
District BENTLEYVILLE  
Parcel 040-036-00-00-0009-00  
Amount \$4.13

ANESTIS RONALD S.  
1286 BRUSH RUN ROAD  
AVELLA, PA 15312  
Tax Year: 2020  
District HOPEWELL  
Parcel 350-019-00-00-0006-01  
Amount \$10.95

TRISCIK DAWN  
306 FAIR STREET  
MONONGAHELA, PA 15063  
Tax Year: 2020  
District MONONGAHELA 3<sup>RD</sup>  
W  
Parcel 440-014-00-01-0019-00  
Amount \$9.77

BURKHOUSE RALPH  
461 WEIR COLE ROAD  
PROSPERITY, PA 15329  
Tax Year: 2020  
District MORRIS  
Parcel 450-004-00-00-0010-00  
Amount \$167.18

MUFFREY LLC  
185 NW SPANISH RIVER  
BLVD #100  
BOCA RATON, FL 33436  
Tax Year: 2020  
District SPEERS  
Parcel 610-022-00-00-0004-00  
Amount \$1,205.47

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above tax refunds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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IMR LIMITED E00718327LD

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

October 6, 2020

ATTEST: *Cynthia J. Pfeiffer*  
CHIEF CLERK

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