

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Minute No. 1109

July 16, 2020

The Washington County Commissioners was held in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff John Haynes; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Executive Secretaries Marie Trossman, Randi Marodi and Patrick Geho; Chief Clerk Cynthia B. Griffin; Planning Commission representative Gracie Able; Administrative Assistant Joyce Thornburg; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik; The Rev. Kelley Schanely of the First United Methodist Church; Marine Corps League Post 1138 representative Sandra Young; Treasurer Tom Flickenger; and Prothonotary Laura Hough.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is being broadcast live with video and audio via Facebook and the county website.

The Rev. Schanely led the meeting with a prayer.

Ms. Young led the Pledge of Allegiance.

SPECIAL ORDER OF BUSINESS

None.

RECESS FOR PHOTOSPUBLIC COMMENTS

None.

Mrs. Vaughan entertained a motion approving Minute No. 1106 dated June 18, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1106 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mrs. Vaughan entertained a motion approving Minute No. 1107 dated June 24, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1107 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mrs. Vaughan entertained a motion approving Minute No. 1108 dated July 13, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1108 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

OLD BUSINESSBID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Redevelopment Authority, to approve the bid award for the installation of light fixtures for the Washington County Airport hangers to S. E. Schultz Electric, Inc., Washington, Pa. The total cost is \$23,850, and will be funded by the airport's operating budget. For any necessary replacement of wire or new wire, there will be an additional charge of \$10.81/lineal foot. Any additional fixtures beyond the scope of work shall be charged based on the proposed rate of \$110.00/hr. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award with S. E. Schultz Electric, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, to approve the bid award for coffee service and equipment for various departments to J.D. Marra Hotel and Restaurant Service, Washington, Pa., based on the per unit cost submitted in their bid proposal. This contract will be effective August 1, 2020 through July 31, 2022, with an option to extend for two additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

NOTE: This was not the lowest bidder. However, the low bidder did not meet specifications requiring equipment to be serviced on a weekly basis. This contract is contingent upon Prison Board approval.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award with J.D. Marra Hotel and Restaurant Service.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, extend the bid awards for kitchen and housekeeping supplies for Washington County on a month-to-month basis to the following vendors based on their per unit cost as submitted in their bid proposals:

- AGF, McKees Rocks, Pa.
- Allegheny Supply, Duncansville, Pa.
- A-Z Janitorial Services, Washington, Pa.
- Central Poly, Linden, NJ
- Jack Frye Sales & Service, Clairton, Pa.
- Janitor Supply, Smock, Pa.
- Trimark/SS Kemp, Pittsburgh, Pa.
- W.B. Mason, Leetsdale, Pa.

These contracts will proceed on a month-to-month basis, until at which time the county is able to request publically advertised bids.

NOTE: Due to the current supply and demand of listed items, awarded vendors are unable to commit pricing for a one-year term. They have agreed to hold pricing on a month-to-month basis. Any requested increases will be approved on a case-by-case basis as noted in the bid documents.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid awards for kitchen and housekeeping supplies with the vendors listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Human Resources, to approve a request for proposals agreement to conduct a salary services study for Washington County to The Archer Company, LLC, Dublin, Ohio, at a total cost of \$17,500. Costs will be paid from their operating budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the request for proposals agreement with The Archer Company, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Solicitor Grimm recommended the Board, on behalf of Purchasing and the Planning Commission, to approve the bid award for the replacement of the Cross Creek Bridge #5 to Gary Metzinger Cement Contractor, Inc., Pittsburgh, Pa. The total cost is \$519,929.75 and will be paid from Act 89 bridge funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award with Gary Metzinger Cement Contractor, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the bid award for lumber and building material to 84 Lumber, Eighty Four, Pa. This contract will be effective July 16, 2020 through July 31, 2021, with options to extend for three, one-year periods.

NOTE: Building Material items have been advertised for bid twice, and no bids were received. Therefore, in accordance with 73 P.S. Section 1641, the County may make a direct purchase for these items.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award with 84 Lumber.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of the Purchasing and the Redevelopment Authority, approve the bid award for airport signs to Advance Sign Company, Pittsburgh, Pa. This contract will be effective July 16, 2020 through project completion. The total amount is \$32,130, plus any applicable sales tax and will be paid from airport operations. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid award with Advance Sign Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID AWARD EXTENSION

Solicitor Grimm recommended the Board, on behalf of Purchasing, and pursuant to Act 142, Senate Bill 1154, effective February 20, 2001, authorize a 30-day extension of the bid award for Washington County parking garage/plaza renovations to the following vendors, as additional time is needed to evaluate the bid responses.

Allegheny Restoration, Greensburg, Pa. Carl Walker Construction, Pittsburgh, Pa.

CPS Construction Group, Cheswick, Pa. Mariani & Richards, Inc., Pittsburgh, Pa.

Nathan Contracting LP, Allison Park, Pa. Pull SST, Inc., Pittsburgh, Pa.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the above extension.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, and pursuant to Act 142, Senate Bill 1154, effective February 20, 2001, authorize a 30-day extension of the bid award for cleaning and disinfecting for Washington County to Hi Hat, Houston, Pa., and Penn West, Washington, Pa., as additional time is needed to evaluate the bid responses.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the above extension.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the contract purchase of an entrance canopy and breezeway façade for the Family Court Center to replace lower window sash.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the purchase from MacBracey Corporation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NOTE: Solicitor Grimm corrected herself regarding the above bid contract purchases. It was read that this purchase was for the correctional facility, when in fact, it is for the Family Court Center.

BID REJECTION

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Planning Commission, approve the rejection of all bids and rebid for the Buffalo Bridge #29. Bids came in over budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid rejection for the Buffalo Bridge #29. This bid was over budget.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Planning Commission, approve the rejection of all bids and rebid for the Pike Run Bridge #24. Bids came in over budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid rejection for the Pike Run Bridge #24. . This bid was over budget.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the rejection of all bids for the courthouse doors. Bids came in over budget. . This bid was over budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid rejection of courthouse doors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of an agreement between Washington County and JLL in the amount of \$90,000 to provide real estate advisory services on behalf of the County in connection with reviewing the financial feasibility of acquiring the Crossroads Center.

Moved by Mr. Sherman; seconded by Mrs. Vaughan, approving the agreement with JLL.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – No; Mrs. Vaughan – Yes.

Motion carried unanimously.

NOTE: To clarify this item, below is the press release dated July 16, 2020, from Commissioner Chair Diana Irey Vaughan and Commissioner Nick Sherman:

Washington, PA – Today, the Board of Commissioners engaged JLL, a commercial real estate company, to lead the county's efforts in determining the financial viability of purchasing the Crossroads Center Building after engineers determined the cost to repair the county's current home, Courthouse Square, would be nearly \$13 million.

The Courthouse Square Building has been home to the Washington County government since the late 1970s and has recently had issues pertaining to its facility integrity. Most notable, its three-level parking

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garage has been deemed to be in poor condition and requires immediate attention to avoid structural failings. The lowest received bid to repair these deficiencies was \$10.3 million. Chairman Irey Vaughan stated, "After seeing the extraordinary costs to repair our building, we had an appraisal done. That value came back at \$3.9 million." Irey Vaughan continued, "As good stewards for the taxpayers, there is no way I could justify spending \$10 million to fix a parking garage that holds just over 300 cars on a building that is only worth \$4 million, that is a terrible investment for the county. So, in the best interest of the taxpayer, Commissioner Sherman and I wanted to look for alternatives and that's what JLL will be doing for us."

Commissioner Sherman added, "The contract with JLL is just like an agreement one would enter into with a local real estate agent to buy a house, they'll provide a market overview, valuation assessment, and, if the time comes, negotiate with the seller and perform necessary due diligence on the property to ensure its in good condition. And, just like when you buy a house, the county only pays if the sale is complete." JLL is a leading commercial real estate firm in the region, located in Pittsburgh, PA who has done work on the Crossroads building and is familiar with many aspects of the building, which is why they are able afford the county such a sharp discount rather than charge the industry standard of 2% of the sales price.

Commissioner Sherman continued, "Learning that the cost to fix our garage was \$10 million, Chairman Irey Vaughan and I wanted to know what other expenses were going to come up in the coming years so we had a facilities study done." That study found that the county would need spend nearly \$13 million on the Courthouse Square building in the next two to five years just to remain in compliance as well as replace systems and components that are at the end of their useful life. Sherman further explained, "No business would spend \$13 million to fix an asset worth \$4 million and at the end, that asset won't increase in value. And clearly, the county shouldn't either without looking at all other options and that's what we're doing."

Vaughan further suggested, "It is well documented that the county has outgrown this building and we were already looking for ways to be more efficient using our limited space. We moved the District Attorney to the Caldwell Building but that didn't solve our space issue, here in Courthouse Square or the Courthouse or the Family Justice Center, in addition to our storage requirements. We have 5 to 6 people sharing one office in Children and Youth Services which compromises confidentiality with those clients. It also creates an unsafe work environment for our staff."

Commissioners Sherman and Vaughan both concluded that, "We want Washington County residents to know that we will conduct a complete due diligence and cost benefit analysis before making any financial decision for the county and we will be scheduling a time to invite the media to see for themselves the issues associated with this building."

Included in this press release is a copy of the facilities study completed by Dawood and the appraisal completed by Valbridge. *End of press release.*

Chief Clerk presented to the Board for their consideration and approval of the reappointment of Laural Ziemba to the Southwest Corner Workforce Development Board and the appointment of Laural Ziemba to the Redevelopment Authority Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to reject all statements of interest submitted for NBIS inspections, cancel the solicitation request and re-advertise a Statement of Interest Solicitation for NBIS inspections through the Pennsylvania Department of Transportation ECMS system.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to re-advertise a Statement of Interest Solicitation for NBIS inspections through the PA Department of Transportation ECMS system.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a concurrence to award the construction of the Chartiers #12 bridge over Canonsburg Lake to the low bidder Carmen Paliotta Contracting in the amount of \$3,108,411.33. Costs will be paid 90.59% federal and 9.41% county liquid fuels. Pennsylvania Department of Transportation will generate the contract in ECMS upon concurrence to award.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization of the above concurrence of the construction of Chartiers #12 bridge over Canonsburg Lake to Carmen Paliotta Contracting.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a no cost supplement with HRG, Inc. to move costs from line items into other line items in preliminary engineering for Chartiers #58. The total contract amount of \$411,502.71 will remain the same. Costs are being paid 80% federal, 15% state and 5% county liquid fuels.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving a no cost supplement with HRG, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration an approval, on behalf of the Planning Commission, of Marriner, Jones and Fitch to serve as the Title and Closing Agent for agricultural easements purchased through the Farmland Preservation Program. Non-title services will be billed \$200 per attorney and \$50 for paralegals and legal assistants. Title services will be billed at a rate set by the Insurance Department of the Commonwealth of Pennsylvania. This agreement will be effective January 1, 2020 through December 31, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Marriner, Jones and Fitch.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration an approval, on behalf of the Planning Commission, of authorization to advertise for field inspections of the outlet structures for 10 flood control dams including photos and video of the outlet/drawdown system and provide a written report of the findings per the request of Department of Environmental Protection. Costs will be included in the 2021 Flood Control budget for work to be completed in 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorizing to advertise.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of a statement of compliance and easement with West Penn Power for electric service to the Northside development. The cost of the easement is \$16,140.25 and will be reimbursement by a combination of Bureau of Aviation and Local Share Account monies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the statement of compliance and easement with West Penn Power.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, Juvenile Probation and Children and Youth Services, of a purchase of service agreement with Intermediate Unit 1 for the provision of educational support services to youth participants of the Leader Program. The contract authorization amount is \$18,240 and will be for the period of July 1, 2020 through June 30, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of service agreement with Intermediate Unit 1.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, Juvenile Probation and Children and Youth Services, of a memorandum of understanding between the Washington County Court of Common Pleas and Washington County Children and Youth Services for transfer of the yearly allotment from the needs based budget for the Jobs Program. The memorandum is in the amount not to exceed \$283,672 and will be for the period of July 1, 2020 through June 30, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the memorandum of understanding for the Jobs Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, Juvenile Probation and Children and Youth Services, of a memorandum of understanding between the Washington County Court of Common Pleas and Washington County Children and Youth Services for transfer of the yearly allotment from the needs based budget for the Leader Program. The memorandum is in the amount not to exceed \$794,976 and will be for the period of July 1, 2020 through June 30, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the memorandum of understanding for the Leader Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of a renewal grant application with the Pennsylvania Commission on Crime and Delinquency for the RTP/Specialty Court Intermediate Punishment Program. The application is in the amount of \$345,000 and will be for the period of July 1, 2020 through June 30, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a signatory authority with the Commonwealth of Pennsylvania, Department of Transportation for the Highway Safety Program. The authority authorizes Diana Irey Vaughan, Chair to sign any and all agreements and provides Highway Safety Network, Inc. with access to resources provided by the Department of Transportation.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving signatory authority.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of an addendum to our current professional services contract with Mon Valley Hospital for the multiphasic blood testing for employees to receive an antibody screening for COVID-19 at a cost of \$45 per person. The county will pay for the cost of the antibody test for those who participate in the multiphasic screening.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Mon Valley Hospital.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Avanco International, Inc. for CWIS upgrades and to interface with the Child Accounting and Profile System (CAPS). This agreement will be effective July 1, 2020 through June 30, 2021. The contract authorization amount is not to exceed \$7,896.03 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Avanco International, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Mark Adams, Esquire, to represent Children and Youth Services in Juvenile Court for the period of July 1, 2020 through June 30, 2021. Services will be billed at a rate of \$65.00 per hour and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Mark Adams, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Keith Owen Campbell, Esquire, to represent Children and Youth Services in Juvenile Court for the period of July 1, 2020 through June 30, 2021. Services will be billed at a rate of \$65.00 per hour and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Keith Owen Campbell, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a letter of agreement with the SPHS Care Center, Butler, Pa. for a long-term structured residence for a Washington County resident for the period of July 1, 2020 through December 31 2020. The contract authorization amount is \$7,500 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the letter of agreement with the SPHS Care Center.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a letter of agreement with the Miele Enterprises, LLC, for outreach advertising as part of the Postpartum Depression Grant for the period of May 1, 2020 through June 30, 2020. The contract authorization amount is \$39,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the letter of agreement with the Miele Enterprises, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a participation agreement with the Pennsylvania Housing Finance Agency for the CARES Rent Relief Program. This program provides rental assistance to residents impacted by COVID-19 for the period of March 1, 2020 through January 31, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Pennsylvania Housing Finance Agency.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, to authorize the advertising for bids for both new and used office furniture.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the authorization to advertise for bids for new and used office furniture.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, Public Safety and Information Technology, to authorize the renewal of VMWare Software Support. This will bring coverage current with an expiration date of July 19th, 2021. The total cost will be \$ 23,344.02, which will be paid via the Public Safety operating budget. The purchase would be made from Carahsoft Technology Corporation, of Reston, Va.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Carahsoft Technology Corporation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, to enter into agreement with McMillen Engineering, Inc., Uniontown, Pa., for the purpose of developing bid specifications and to provide construction administration for the courthouse and Family Court Center repointing, cleaning and waterproofing project, at an estimated cost of \$18,600.00. This project has been recommended to be funded from Act 13 Funds.

NOTE: Construction specifications at \$5,500 and construction engineering billed at the hourly rate of \$119.00/hr. for the senior project manager and \$84.00 for design engineering.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with McMillen Engineering, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Washington County Correctional Facility, of agreement with ePeople Health Care Inc., Sewickley, Pa., for the purpose of providing medical staffing service (registered nurses, LPN, CNA and NCNA.). This agreement will be effective July 16, 2020 through July 31, 2021, with automatic renewals at the listed rates on Exhibit A of the agreement, paid from the WCCF (correctional facility) Operating Budget. This agreement is contingent upon Prison Board approval.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with ePeople Health Care, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Public Safety, to enter into an agreement with Suburban Propane LP, for the Mingo Tower Site, including installation with 1-500 gallon, Suburban-owned propane tank with initial fill up of 400 gallons, safety P&T and fuel surcharge fee. Suburban will run 15 ft. of gas line from the tank to generator, make connections, plus install a regulator vent kit and pipe away from heater for a one-time charge of \$1,872.95. The rental of the 500 gallon propane tank for the Mingo Tower Site will be at a total cost of \$120.00/year, plus a \$79.95 installation fee. Pricing will be based on the current market price index. This agreement will be effective for three years from the date of the contract execution and shall automatically renew on a month-to-month basis unless terminated providing a 30-day written notice. Costs shall be paid from the Public Safety Operating Budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Suburban Propane LP.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Behavioral Health and Developmental Services, of the purchase of one Jetpack through Verizon Wireless. The jetpack will be used by Scott Berry. The funding for the hotspot will come from their operating budget. The monthly cost of the jetpack will be \$39.99/month, which includes unlimited data. The hot spot will allow for uninterrupted service in the BHDS Conference Room as the signal does not reach that area following several discussions with IT, and also access to necessary system files when working remotely outside of the office.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of one jetpack wireless device.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration, of the purchase of one iPhone from Verizon Wireless for Tracy Yorty of the Community Services Department. The iPhone will be utilized while working from home, scheduling, and use of the hotspot while in the field. The phone will be funded from their Operating Budget. The iPhone SE will be free of charge with a cost of \$45.00 for the phone case. The monthly cost of service will be \$44.99/month, which includes unlimited talk, text, data and mobile hot spot through Verizon Wireless.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of one iPhone.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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WASHINGTON COUNTY, PENNSYLVANIA

MB LIMITED E1808491KV

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the District Attorney, of the purchase of SMART Board Displays for use by the District Attorney's Office – Caldwell Building location. The proposed technology, installation, and support, is at a total cost of \$22,069.00. The proposed purchase would be made via PA State Contract/COSTARS 3, and therefore does not require bidding. The proposed vendor is Visual Sound, of Broomall, Pa. The total cost is \$22,069. *This purchase is contingent upon available funding.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of SMART Board displays.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration, of the purchase of one van for use by the Juvenile Probation – Leader Program. The proposed unit is a new 2019 Dodge Grand Caravan, at a total cost of \$22,710.88. The proposed purchase would be made via PA State Contract/COSTARS 26, and therefore does not require bidding. The proposed vendor is McCall Motors, of Ebensburg, Pa.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of one van from McCall Motors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, July 15, 2020, following the agenda meeting to discuss personnel, real estate and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

SOLICITOR

None.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:37 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

August 18, 2020
 ATTEST: _____
Cynthia S. Guffee
 CHIEF CLERK

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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