

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Special Meeting Minute No. 1107

June 24, 2020

A special meeting of the Washington County Board of Commissioners was held in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also being present Solicitor Jana Grimm; Chief of Staff John Haynes; Chief Clerk Cynthia B. Griffin;; Executive Secretaries Marie Trossman, Randi Marodi and Patrick Geho; Planning Department representative Gracie Abel; Finance Director Josh Hatfield; Controller Mike Namie; and Deputy Treasurer Lisa Carpenter.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is being broadcast live with video and audio via Facebook and the county website.

Commissioner Diana Irey Vaughan led the meeting with a prayer.

Commissioner Larry Maggi led the Pledge of Allegiance.

PUBLIC COMMENTS

None.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of an agreement with Zelenkofske Axelrod LLC to provide technical assistance and advice in relation to the policies, procedures, accountability and monitoring of the expenditures of the CARES Act funding for the period of March 1, 2020 through December 30, 2020, pending the Solicitor's review.

TO BE NOTED FOR THE RECORD: Mrs. Vaughan stated this agreement will be on a per hour basis and an as needed basis, and at the direction of Finance Director Joshua Hatfield. This is to assist the Finance Director with any additional work as needed for the Cares Act. Based on the work that is completed and the funding we receive, there will be additional work that is required from a tracking standpoint, the county will have an official request for proposal, at the request of the Finance Director.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Zelenkofske Axelrod LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, to adopt a resolution ratifying and approving the application for the COVID-19 County Relief Block Grant, directing and authorizing Joshua J. Hatfield, Finance Director, as the official representative of the County to act in connection with the application and approving the COVID-19 County Relief Block Grant Contract with the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) in the amount of \$18,681,742 for the period of March 1, 2020 through December 30, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Treasurer's Office, of a Deposit Processing Agreement with Community Bank to provide for a remote check scanner and electronic processing services at no cost to the County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Community Bank.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

TO BE NOTED FOR THE RECORD: Mr. Maggi asked Deputy Treasurer Lisa Carpenter to explain the above. Her reply is this scanner will directly submit checks to Community Bank.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Treasurer's Office, of a renewal Hunting License Issuing Agent Agreement with the Commonwealth of Pennsylvania, Pennsylvania Game Commission for the sale of hunting and fur taker licenses by the County Treasurer.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Commonwealth of Pennsylvania.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

The next regularly scheduled Board of Commissioners' meeting will be held Thursday, July 16, 2020. All county offices will be closed Friday, July 3, 2020, in observance of Independence Day.

SOLICITOR

None.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:05 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____, 2020
 ATTEST: Cynthia J. Pepper
 CHIEF CLERK