

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1099

March 5, 2020

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present were The Rev. Father George L. Livanos, All Saints Greek Orthodox Church, Canonsburg, Pa.; American Legion Post #22 representative Robert Branch; Solicitor Jana Grimm; Chief of Staff John Haynes; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Marie Trossman, Joy Orndoff and Patrick Geho; Planning Department representative Gracie Abel; Finance Director Josh Hatfield; Human Services Director Shelli Arnold; Register of Wills Director James Roman; Clerk of Courts Director Brenda Davis; Information Technology representative Don Barrett; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik; Central Labor Council representative Linda Andrews; and concerned citizens Barry Andrews, Ann Dino, Harold Close and Sal Dino.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is being broadcast live with audio via Facebook and the county website.

The Rev. Father Livanos led the meeting with a prayer.

Mr. Branch led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1098 dated February 20, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1098, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None

RECESS FOR PHOTOSPUBLIC COMMENTS

Concerned citizen Barry Andrews began by saying that Susan Meighen of the Veterans' Office is a rare gem. He stated she has helped numerous veterans from his post 191 in Canonsburg. He thanked the Commissioners for having her in this service.

Mr. Andrews wanted to express his concern regarding the appointment of David Ball as chair of the Election Review Committee. Since Mr. Ball is chair of the Republican Party, he would be supportive of the Republican candidates. In the future, greater thought should be given to selections.

Concerned citizen Robert Branch stated he was in a park in Greene County where they have a pool. He'd like to see the county have a pool in Mingo.

OLD BUSINESSBID AWARD

Solicitor Grimm recommended the Board, on behalf of the Purchasing Department and Elections, approve the bid award contract for election supplies to William Penn Printing, Pittsburgh, Pa. based on their per unit bid prices. This contract will be effective March 5, 2020 through December 31, 2020. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract with William Penn Printing.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of the Purchasing Department, award the bid contract for the provision, installation and repair of radio equipment and other equipment for law enforcement vehicles to Crystal Sound Systems, Inc., McMurray, Pa. This contract will be effective

March 1, 2020 through February 28, 2021, with the option to extend for two additional one-year periods and all work will be performed time and material and as needed basis. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid contract with Crystal Sound Systems, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of the Purchasing Department and Building and Grounds, approve the following change order #2 with Cleveland Marble Mosaic Company, Cleveland, Ohio for the courthouse granite slab removal and resetting project. The contract amount will increase by \$60,653 to \$405,578 and will be paid with Act 13 funds.

- Concrete slab-on-grade revisions: epoxy coated reinforcement, crystalline waterproofing admixture, water stops, construction joint formwork.
- Deduct waterproofing from Change Order 1.
- Excavation and removal of soft soils within crawl space. Change Order 1 only included removal of debris within crawl space and compaction of existing soils.
- Extend aggregate drainage layer over entire crawl space.
- Provide eight vertical PVC drainpipes from top of slab to drainage layer in central area of entry. Slope concrete slabs in this area to drains.
- Additional volume of flowable fill due to excavated soils.
- Construct concrete wall at stair perimeter to shore existing stone masonry stair wall.
- Place non-shrink grout above concrete wall to direct water flow to drainage boards.
- Infill voids below granite steps and concrete slabs at Courthouse doors with masonry.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the change order with Cleveland Marble Mosaic Company, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Clerk of Courts, of an agreement with Phillippe A. Melograne, Esquire, to serve as solicitor for the Clerk of Courts office at a rate of \$200 per month. This agreement will be effective January 6, 2020, and shall be continuous until terminated at any time by either party upon a 30-day written notice.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Phillippe A. Melograne, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of the cost of training and all travel related fees, within the rules of the County's travel policy, for three deputy coroners (Keith Hutter, Adam Nozum and S. Timothy Warco II) to attend Cambria County's Annual Spring Law Enforcement Seminar on March 27, 2020, in Johnstown, Pa. The cost will be \$60/person plus mileage and will be charged to the Coroner's budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving travel to Johnstown, Pa.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a non-federal sponsor statement of no-objection relative to a stream remediation project to be completed by Arcadis on the former American Zinc and Chemical Company Site in Smith Township. A portion of the cleanup includes removal of sediment within 1,000 ft. of stream in the Burgetts Fork Flood Control Project. There is no cost to the county and no change to our maintenance responsibility for the flood control project.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Arcadis.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to allow the U.S. Department of Agriculture-Natural Resources Conservation Service (NRCS) to complete assessments of the NRCS-assisted dams maintained by Washington County. There is no cost to the county and staff will assist with site visits as needed.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the assessments of county dams with U.S. Department of Agriculture-Natural Resources Conservation Service.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a supplement in the amount of \$2,300 with GAI Consultants for additional permitting requirements set forth by Pennsylvania Department of Environmental (DEP) for the Discovery Cove project in Cross Creek County Park. The revised contract authorization amount is \$249,410 and will be paid with Cross Creek gas lease funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving a supplement with GAI Consultants.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an amended division order with Range Resources for the Kresic B Unit in Smith Township of which the county decimal interest is 0.00086739.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the amended division order with Range Resources.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of an electronic access agreement with the Commonwealth of Pennsylvania, Department of Transportation for access to the Pennsylvania Crash Information Tool system. Access to the system will be by granted to Highway Safety Network who administers the county's highway safety program.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Commonwealth of Pennsylvania, Department of Transportation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Hermitage House for the period of July 1, 2019 through June 30, 2020. The contract authorization amount is \$330,000 and no additional county funds are required.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the provider agreement with Hermitage House.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a memorandum of understanding with the following local education agencies to assure foster children the right to remain in the school of their origin. This memorandum addresses transportation concerns by allowing the design of a transportation plan and reimbursement of transportation costs. No additional county funds are required.

Gateway School District	Ringgold School District	Tuscarora School District
Southmoreland School District	Hempfield School District	Bethel Park School District
Connellsville Area School District		

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the school districts listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Building and Grounds, of the advertising for proposals for repairing the courthouse doors.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving advertising for proposals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Correctional Facility, of the advertising for bids for a new roof for the Correctional Facility.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving advertising for bids.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Building and Grounds, of the advertising for proposals for roofing consultants for all county buildings.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving advertising for proposals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Building and Grounds, of two work orders for professional services to GAI Consultants, Inc., Cranberry Township, Pa. as follows:

- Work Order 16 – Supplement 2-Washington County Courthouse Entry Settlement Investigation in the amount of \$17,917 for a new total of \$44,069.
- Work Order 19 – Caldwell building in the amount of \$6,700 for the 2019 renovation concept development and final design.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the work orders with GAI Consultants, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Building and Grounds, of the parking garage and 9-1-1 Center property condition assessment to be performed by Dawood Engineering, Canonsburg, Pa. The total amount is \$22,400 and will be paid with capital funds.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the assessment with Dawood Engineering.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Building and Grounds, of the Courthouse Square parking garage and 9-1-1 center property valuation to be performed by Valbridge Property Advisors, Pittsburgh, Pa. The total amount is \$4,000 and additional services will be billed at \$225/hour. All costs will be paid from their operating budget.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the valuation with Valbridge Property Advisors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Voters Registration, of the purchase of Benjamin Franklin voting booths, shelf adapters and express vote privacy shields to be used at polling sites from Election IQ, LLC, Stow, Ohio. The total cost is \$222,555 and will be paid from Act 13 impact funds.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the purchase of voting equipment from Election IQ, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SOLICITOR

None

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, March 4, 2020, following the Agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting has been cancelled.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:14 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 16, 2020

ATTEST: Cynthia S. Huffman
CHIEF CLERK

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