

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1098

February 20, 2020

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present were The Rev. John Lynam, Immaculate Conception Church, Washington, Pa.; American Legion Post #639 representative Pat Meighen; Solicitor Jana Grimm; Chief of Staff John Haynes; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Marie Trossman and Patrick Geho; Secretary Paula Jansante; Planning Department representative Gracie Abel; Finance Director Josh Hatfield; Human Services Director Shelli Arnold; Register of Wills Director James Roman; Treasurer Tom Flickinger; District Attorney Eugene Vittone and employee Hollie Zavallo; Redevelopment Authority of the County of Washington representative Bob Griffin; Greater Washington County Food Bank representative Morgan Livingston; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik; and concerned citizens Jim Piper, Steve Toprani and Tracy Sushel.

Mrs. Vaughan called the meeting to order at approximately 10 a.m., and announced this meeting is being broadcast live with audio via Facebook and the county website.

The Rev. Lynam led the meeting with a prayer.

Mr. Meighen led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1097 dated February 6, 2020.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1097, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None

RECESS FOR PHOTOS)

PUBLIC COMMENTS

Morgan Livingston, farm manager of the Greater Washington County Food Bank, spoke on behalf of the upcoming food drive. She stated this has been ongoing for approximately 15 years, a partnership between the Farm Bureau and the Greater Washington County Food Bank. Each year there is around 15,000 pounds of food collected. The food items go directly to the food pantries. The local libraries also will have collection boxes along with the county, schools and local businesses, stating that the main push for collections will through the month of March. The food weigh in is conducted in conjunction with Ag Days, which is April 18, 2020.

OLD BUSINESS

BID AWARD

Solicitor Grimm recommended the Board, on behalf of the Purchasing Department, approve the bid award for outdoor equipment, maintenance and supplies to the following vendors:

Contractors Connection, Washington, Pa. Middletown, Washington, Pa.

Murphy Family, Inc., Washington, Pa. Power Pro Equipment, New Holland, Pa.

This contract will be effective February 20, 2020 through February 28, 2021, with the option to extend for three additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the above vendors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor Grimm recommended the Board, on behalf of the Planning Commission, approve the extension of our current welding services contract for the maintenance and repair of bridges with Maccabee Industrial, Inc., Belle Vernon, Pa. This contract extension will be effective April 1, 2020 through March 31, 2022 with the option to renew for one additional two-year period. All work is to be done on a time and material rate on an as needed basis and is in accordance with the terms and conditions of the original contract.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract extension with Maccabee Industrial, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of the Purchasing Department and Building and Grounds, of the extension of our current contract for maintenance, repair and towing of county vehicles to be done on an as needed basis to the following vendors:

Pancake Towing, Washington, Pa.

Solomon Auto Group, Brownsville, Pa.

This contract will be effective March 1, 2020 through February 28, 2021. The extensions are in accordance with the terms and conditions of the original contracts.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract extension with Pancake Towing and Solomon Auto Group.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDERS

Solicitor Grimm recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, approve two change orders with A. Folino Construction, Inc., Oakmont, Pa. for the airport access road project. The contract amount will decrease by \$49,257.52 to \$309,708.88 and consists of the following:

- Change Order #1 – (\$50,360.72) – Deduct for actual material used.
- Change Order #2 – \$ 1,103.20 – Additional line painting

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the change orders with A. Folino Construction, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the appointment of Ernie Benchek and the reappointment of John Artuso to the Washington County Authority Board and the reappointment of Kathleen Mancinelli to the Children and Youth Advisory Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of the purchase of service credit for retirement purposes for Amy Moore, Kathryn Grant, and Michelle Moore. The purchase amount for Amy Moore is \$107.76 and is for the period of January 14, 2018 – February 8, 2018; the purchase amount for Kathryn Grant is \$2,295.96 and is for the period of January 24, 2011 – May 29, 2011; and the purchase amount for Michelle Moore is \$710.11 and is for the period of April 27, 2005 – June 13, 2005 and April 3, 2007 – June 4, 2007.

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Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of service credit for Amy Moore, Kathryn Grant and Michelle Moore.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Treasurer of an agreement with Lane M. Turturice, Esquire, to serve as solicitor for the Treasurer's office at a rate of \$200 per month. This agreement will be effective January 6, 2020, and shall be continuous until terminated at any time by either party upon a 30-day written notice.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Lane M. Turturice, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, to adopt a resolution approving the plan amendment to the Local Share Account program for fiscal year 2019.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a no cost transfer of funds for Dawood Engineers in the amount of \$6,837.35 from roadway task to non-standard guiderail task. The agreement also authorizes the Chair to execute all documents.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the transfer of funds for Dawood Engineers.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of temporary construction easements with Rocco and Phyllis Malarbi in the amount of \$2,000 and April Ricci in the amount of \$4,000 for the replacement of the Pigeon #26 bridge in Bentleyville. Costs will be paid 80% federal and 20% county.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the temporary construction easement with Rocco and Phyllis Malarbi and April Ricci.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with Norfolk Southern Railway Company for entry onto and modifications to the rail right-of-way related to the replacement of the Pigeon #26 bridge in Bentleyville at a cost of \$83,262. Costs will be paid 80% federal and 20% local. Approval also includes a resolution for the Chair of the Board as signatory for the agreement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Norfolk Southern Railway Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a deed of easement with Ryan A. Schwotzer and Owen C. Schwotzer for permanent easement and right-of-way and temporary easement needed to replace the Buffalo #29 bridge in Buffalo Township. The cost is \$500 plus farm gate and improved farm field entrance, and will be paid/included in construction using Act 13 restricted bridge funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the deed of easement with Ryan A. Schwotzer and Owen C. Schwotzer.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a hay lease agreement with Curtis Hamilton for 50 acres of hay (tracts 10, 11, 12, and 13) in Cross Creek Park. This agreement will be effective February 1, 2020 through December 31, 2020. The county will receive \$20 per acre.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Curtis Hamilton.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an updated permit application and signature page with the Department of Environmental Protection through the Western Pennsylvania Conservancy, for a stream enhancement project in Mingo Park. The original agreement of work plan was approved June 6, 2018 and remains in effect.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the updated permit application with the Department of Environmental Protection.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to advertise for proposals from law firms to complete title and non-title legal work relative to the Farmland Preservation Program. Costs will be assessed on an hourly basis for non-title work and title work will be based on the fees established by the Commonwealth of Pennsylvania.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise proposals from law firms.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a memorandum of understanding with Keep Washington County Beautiful/Keep Pennsylvania Beautiful for the 2020 waste tire collection to be held May 16, 2020. Washington County agrees to hire the contractor, set prices for tires, secure the facility, promote the event, provide staff at the event, collect payments and reimburse any overages not covered by fees and the Department of Environmental grant. Keep Pennsylvania Beautiful will submit and administer the grant for the event, process payments and invoice for any overages.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the memorandum of understanding with Keep Pennsylvania Beautiful.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning

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Commission, of an agreement with Mahantango Enterprises, Inc. for the May 16, 2020 tire collection. The fee to be collected from participants is \$3 per tire; \$10 per OTR; \$20 per agricultural.

- \$100 per ton for tires (clean)
- \$125 per ton (muddy)
- \$150 per ton (extremely dirty)
- \$900 freight per van trailer charge
- \$15 per OTR tire taller than 4' and/or wider than 14"
- \$100 per truck trailer event fee
- \$60 per hour for driver to stack tires

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Mahantango Enterprises, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of a grant agreement with the Pennsylvania Emergency Management Agency for the 9-1-1 statewide interconnectivity funding program. The grant agreement is in the amount of \$183,402.72 and is for the period of January 1, 2020 through December 31, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant agreement with the Pennsylvania Emergency Management Agency.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as, of a grant agreement with the Commonwealth of Pennsylvania, Department of Transportation for the north side hangar and hangar site preparation project. The grant agreement is in the amount of \$2,300,000.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant agreement with the Commonwealth of Pennsylvania.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a partnership agreement with the Pennsylvania State University-Penn State Cooperative Extension to provide nutrition based programs as part of the W.E.L.L. program. This agreement will be effective February 20, 2020 through December 31, 2020. The costs are as follows:

- Dining with Diabetes (five sessions) at \$39 per person
- DASH Diet (two-hour workshop) at \$39 per person

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the partnership agreement with the Pennsylvania State University-Penn State Cooperative Extension.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of meeting and training expenses for the period of January 1, 2020 through December 31, 2020. The total expenses will not exceed \$18,916 and no additional county funds are required.

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<u>EXPENSES</u>	<u>AMOUNT</u>
Meeting	\$4,045
Training and outreach	7,890
Early Intervention training	6,981
TOTAL	<u>\$18,916</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the meeting and training expenses.
 Roll call vote taken:
 Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a provider agreement addendum with Blueprints to provide homeless assistance services. The agreement will extend three months to March 31, 2020 and all other provisions will remain the same.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with Blueprints.

Roll call vote taken:
 Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement addendum with the Department of Housing and Urban Development (HUD) to provide housing services to homeless individuals and families. The addendum is for a major budget revision that reflects the service needs of the provider. The contract authorization amount will remain the same and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement addendum with the Department of Housing and Urban Development.

Roll call vote taken:
 Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, of an addendum to our current professional services agreement with PSI Engineering, to include the 2020 general fee schedule for all county facilities on an as needed basis for the purpose of providing air quality control testing, including abatement projects. All other terms and conditions of the agreement will remain the same.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with PSI Engineering.

Roll call vote taken:
 Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, of the purchase of fourteen Galaxy S10 phones in the amount of \$200.00 each through AT&T. The phones will be utilized by staff to have GPS for travel to homes; to take the federally required photographs of all children and required photographs of child physical maltreatment; to quickly locate community resources for families; to receive emergency alerts and to have direct access to emails. Caseworkers will be identified during activation. The monthly cost of service will be \$50.00/month, which includes unlimited text and data and 400 anytime minutes.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of fourteen Galaxy S10.

Roll call vote taken:
 Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
 Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, of the purchase of one Galaxy S10 in the amount of \$200.00 through AT&T. The phone will be utilized by District Attorney Gene Vittone to access county emails and to be reached during and after business hours. The total cost is \$50 per month, including unlimited text and data and 400 anytime minutes.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of one Galaxy S10.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Sheriff's Department, of the purchase of one 2020 Ford Inceptor Utility Model K8A AWD vehicle including all lighting, interior/exterior safety items, and rear safety screen/cages, at a total cost of \$43,825. The proposed purchase would be made via PA State Contract/COSTARS 13, and therefore does not require bidding. The proposed vendor is C. Harper Ford, Inc., of Belle Vernon, Pa. The cost would be covered by Act 13 funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of a utility vehicle for the Sheriff's Department.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, of payment to Environmental Systems Research Institute (ESRI), Redlands, Calif. for software maintenance and updates of the GIS software system utilized by Public Safety, Tax Assessment and Planning. The contract authorization amount is \$28,900 and will be split and paid from their budget. The proposed purchase is in accordance with the pricing on the PA state contract and therefore does not require bidding.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the payment to Environmental Systems Research Institute.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SOLICITOR

None

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, February 19, 2020, following the Agenda meeting to discuss personnel. The regularly scheduled Salary Board and Retirement Board meetings will be immediately following today's meeting.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:21 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 3, 2020

ATTEST:

Cynthia B. Puffer
CHIEF CLERK

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