

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED F1808491KV

Minute No. 1093

December 5, 2019

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also present were The Rev. Scott Shetter, The Church of the Covenant, Washington, Pa.; Forty and Eight representative Angie Mattes; Solicitor J. Lynn DeHaven; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold and employee Pat Maxon; Marquette Associates representatives Lee Martin and Sam Frymier; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik and concerned citizens Jim Piper and Tom Lonich.

Mr. Maggi called the meeting to order at approximately 10:02 a.m.

The Rev. Shetter led the meeting with a prayer.

Ms. Mattes led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1092 dated November 21, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1092, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESS

BID CONTRACT PURCHASES

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, authorize the work for the airport obstruction lights to Schultheis Electric, Latrobe, Pa. The total estimated cost is \$57,000, including labor, equipment and material and will be funded 95% via a block grant from the PennDOT BOA and 5% local match.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the payment to Schultheis Electric.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

REQUEST FOR PROPOSAL AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Public Safety, award the request for the proposal bid for engineering, installation servicing, repair, maintenance and removal off 9-1-1 countywide communication equipment to MRA Inc., Washington, Pa. based on a time and material basis. This contract will be effective January 1, 2020 through December 31, 2021, with the option to extend for two additional years. This bid has been awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with MRA Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the revised permit fees for shelter rentals in county parks as follows: All other fees remain the same.

- Henry House - \$50 resident/\$75 non-resident (weekday) or \$70 resident with beer permit/\$95 non-resident with beer permit (weekend)
- Log Cabin - \$45 resident/\$70 non-resident (weekday) or \$65 resident with beer permit/\$90 non-resident with beer permit (weekend)
- Shelter #10 - \$50 resident with beer permit/\$60 non-resident with beer permit (weekday)
- Group Camping Area - \$20 per night/20 people with use of log cabin (resident)/\$25 per night/20 people with use of log cabin (non-resident). Camping restricted to camping area and no longer permitted at Shelter #10 or area surrounding Shelter #10.
- Scouts/Non-Profit Organizations - Shelter use of \$5 excluding use of Henry House (weekday/weekend) – January 1, 2020 through April 30, 2020, and October 1, 2020 through December 31, 2020.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the revised permit fees for shelter rental.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the DOT Drug and Alcohol Testing Consortium with the Washington Hospital Occupational Medicine Center for general drug and alcohol testing services for DOT-regulated random lottery draws. This agreement will be effective January 1, 2020 through December 31, 2020, and rates will remain the same as 2019.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the contract of the Share and Ride Program Consortium with Washington Hospital Occupational Medicine Center for drug and alcohol testing services for non-regulated random lottery draws. This agreement will be effective January 1, 2020 through December 31, 2020, and rates will remain the same as 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving agreement with Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the current Employee Assistance Program agreement with the Washington Hospital for counseling services to all full time employees and eligible family members. This agreement will be effective January 1, 2020 through December 31, 2020. The annual contract authorization amount \$16,143.00 and the monthly fee for employees remains at \$1.69.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Washington Hospital.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Wesley Family Services of Washington County for the period of July 1, 2019 through June 30, 2020. The contract authorization amount is \$5,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Wesley Family Services of Washington County.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Linda Shumaker, dba Optimize Aging, LLC, a speaker at the older adult training. The contract authorization amount is \$782.76 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Linda Shumaker, dba Optimize Aging, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with AMI to extend the final year of the SAMHSA grant to June 30, 2020. The contract authorization amount will increase by \$50,600 to \$159,600 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement addendum with AMI.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2019 through June 30, 2020. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
A Child;s Place PA	230,000
Cornell Abraxas Group, Inc.	790,000
TOTAL	<u>\$1,020,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of its 2020 Special Budget in the amount of \$68,000. This budget will be used to cover supportive client services, child specific expenses, expenses related to the recruitment and retention of resource families, ancillary court expenses as well as meeting and event recognition expenses. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2020 Special Budget.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Voter Registration, of the renewal of the software and maintenance agreement with Elections Systems & Software,

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the maintenance agreement with Elections Systems & Software.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the Washington County Correctional Facility, of the renewal agreement with Lexis Nexis to provide legal research for the inmates Law Library. This agreement will be effective December 1, 2019 through November 30, 2022. The total cost is \$7,392 per year (three years) and will be paid from their operating budget. This is a stand-alone system. There are no books or CD's.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Lexis Nexis.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, Mich. for the purpose of providing maintenance on the 9-1-1 HP hardware components through December 31, 2022. The total cost is \$8,252 per year and will be paid from their operating budget and wireless money.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the extension with Service Express.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of the purchase of a Kubota V-Series Utility Unit, at a cost of \$30,869.22. The proposed purchase would be made via PA State Contract, and therefore does not require bidding. The proposed vendor is Murphy Family, Inc., of Washington, Pa. and will be paid with capital funding.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of a Kubota V-Series Utility Unit.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, December 4, 2019, following the Agenda meeting to discuss personnel. The regularly scheduled Salary Board and Retirement Board meetings will be immediately following today's meeting.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:12 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

December 18, 2019

ATTEST: _____
Cynthia B. Gifford
CHIEF CLERK