

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED F1808491KV

Minute No. 1092

November 21, 2019

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi and Diana Irey Vaughan, absent from the meeting is Commissioner Harlan G. Shober, Jr. Also present were Father Mark Swoger, Holy Trinity Catholic Church, Washington, Pa.; Forty and Eight representative Debbie Williams; Solicitor J. Lynn DeHaven; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Human Resources Director Shelli Arnold; Deputy Controller Cathy Sams; Building and Grounds Director Justin Welsh; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik and concerned citizen Jim Piper.

Mr. Maggi called the meeting to order at approximately 10 a.m.

Father Swoger led the meeting with a prayer.

Ms. Williams led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1091 dated November 7, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving Minute No. 1091, as written.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the Coroner, award the request for proposals for post mortem laboratory services to be done on an as-needed basis with NMS Labs, Willow Grove, Pa based on their submitted fee schedule. This contract will be effective January 1, 2020 through December 31, 2022, with the option to extend for an additional two three-year periods unless terminated pursuant to the terms of the agreement. This bid has been awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Maggi, approving the contract with NMS Labs.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, award the bid contract to Sprague Energy, Washington, Pa for providing and delivering fuel for county facilities. All prices are based on the OPIS' daily oil gram price plus the firm differential price per gallon. This contract will be

MINUTE BOOK

effective January 1, 2020 through December 31, 2024, and the county reserves the right to cancel this contract with a 30-day written notice to the vendor.

Moved by Mrs. Vaughan, seconded by Mr. Maggi, approving the contract with Sprague Energy.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Building and Grounds, award the bid contract to Schultheis Electric, Latrobe, Pa. for electrical services on a time and material rate and an as-needed basis including hourly rates for emergency repairs. This agreement will be effective January 1, 2020 through December 31, 2020, with the option to extend for two additional one-year periods. This bid has been awarded to the lowest most responsive and responsible bidder meeting requirements.

Moved by Mrs. Vaughan, seconded by Mr. Maggi, approving the contract with Schultheis Electric.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSION

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of our current contract for promotional items with WB Mason, Brockton, Ma., at the across the board discount of 33% from the vendor’s website for (pens, magnets, cups, etc.) and at the across the board discount of 37% from the vendor’s website for (clothing items), plus cost of decoration. This extension will be effective January 1, 2020 through December 31, 2021, and is in accordance with the original proposal documents.

Moved by Mrs. Vaughan, seconded by Mr. Maggi, approving the contract extension with WB Mason.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID REJECTION

Solicitor DeHaven recommended the Board approve, on behalf of the Purchasing Department and Building and Grounds, the rejection of the only bid received for locksmith services. Bids came in over budget.

Moved by Mrs. Vaughan, seconded by Mr. Maggi, approving the bid rejection for locksmith services.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMPLIMITED_F1808491KV

CHANGE ORDER

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Building and Grounds, approve the change order with Allegheny Restoration Inc., Pittsburgh, Pa. to repair damaged tile on top of the boiler room and to provide additional attic stock tile for future repairs. The total cost is \$2,241 and will increase the contract to \$1,741,315.

Moved by Mrs. Vaughan, seconded by Mr. Maggi, approving the change order with Allegheny Restoration.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of the following board reappointments: **Conservation County Commissioner Director Appointee:** Larry Maggi; **Washington County Conservation District Board:** José Taracido and Robert Lusk; and the appointment of Erik Hilderbrand to the **Southwest Corner Workforce Development Board.**

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the appointments.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the cost of conference fees and all travel expenses, within the rules of the county's travel policy, for Commissioner-Elect Nick Sherman to attend the 2019 Fall County Commissioners Association of Pennsylvania (CCAP) conference in Harrisburg, PA on November 24th – 26th, 2019. Conferences fees and all travel expenses will be approximately \$1,500.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving travel to Harrisburg, Pa.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to enter into a cooperation agreement between the County of Washington and the Redevelopment Authority of the County of Washington in connection with the Redevelopment Assistance Capital Program (RCAP) grant in the amount of \$2,500,000. The funds will be used by the Running Brooke II Associates for the renovation of the Brockway Glass Plant project in Canton Township, Washington County. No county funds are required.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the agreement with cooperation agreement.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a professional service contract with Mon Valley Hospital to provide multiphasic blood screening services for employees and spouses. This agreement will be effective January 1, 2020 through December 31, 2020. The contract authorization amount is \$30.00 per person.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the agreement with Mon Valley Hospital.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Mental Health Association of Washington County for the period of July 1, 2019 through June 30, 2020. The contract authorization amount will be increased by \$48,000 to \$1,728,995 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the provider agreement addendum with Mental Health Association of Washington County.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Robert Gallen a speaker at the postpartum educational outreach symposium. The contract authorization amount is \$250 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the provider agreement with Robert Gallen.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2019 through June 30, 2020. No additional county funds are required.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMPLIMITED E1808491KV

<u>PROVIDER</u>	<u>AMOUNT</u>
Bethesda Children's Home	375,000
Three Rivers Adoption Council	120,000
TOTAL	<u>\$495,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, of the renewal maintenance agreement for the CAD system with Intergraph/Hexagon Corporation, Madison, Ala. This agreement will be effective November 21, 2019 through December 31, 2020. The total amount is \$248,540.84 and will be paid from Public Safety's operating budget. The equipment and software was purchased in 2006 at a cost of approximately \$1.8 million. The purpose of this maintenance is to keep the system up to date.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the maintenance agreement with Intergraph/Hexagon Corporation.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Building and Grounds, of a work order for professional services to GAI Consultants, Inc. for revised specs to include the A-Level garage for the Washington County Courthouse Square parking garage. The total cost is \$24,760 and will be paid from Act 13 funding.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the work order with GAI Consultants, Inc.

Roll call vote taken:

Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of a payment to RBA Professional Data Systems in the amount \$23,016.60 for software maintenance renewals for Informix and RBA software. This agreement will be effective January 1, 2020 through December 31, 2020.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the payment to RBA Professional Data Systems.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, November 20, 2019, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed Thursday and Friday, November 28 and 29, 2019, in observance of Thanksgiving.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:10 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

December 4, 2019

ATTEST:

Cynthia P. Griffin

CHIEF CLERK