

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Minute No. 1091

November 7, 2019

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also present were The Rev. Anita J. Lovell, Mt. Olive Baptist Church, Canonsburg, Pa.; American Legion Post 175 representative Dennis Koman; Solicitor J. Lynn DeHaven; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Human Resources Director Shelli Arnold; Children and Youth Services Director Kim Rogers and staff; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representatives Bruce Sakalik and Bob Gregg; and concerned citizens Edwina L. Koman, Tom Lonich and Jim Piper.

Mr. Maggi called the meeting to order at approximately 10:04 a.m.

The Rev. Lovell led the meeting with a prayer.

Mr. Koman led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1090 dated October 17, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1090, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a proclamation declaring November as Adoption Awareness Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

CYS director Kim Rogers accepted the proclamation. She thanked the Commissioners for their ongoing support.

(RECESS FOR PHOTOS)PUBLIC COMMENTS

None.

OLD BUSINESSBID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Redevelopment Authority, award the bid contract to Cast & Baker Corporation, Canonsburg, Pa. for the Northside Hanger Development-Site preparation. The total amount is \$2,870,245.50 for the Base Bid, plus \$927,861.50, for Alternate I at a total cost of \$3,798,107.00. Costs will be paid from a combination of state capital budget and local matching funds. This is the lowest most responsive and responsible bid received and is based on final approval from the Federal Bureau of Aviation.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Cast & Baker Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Building and Grounds, award the bid contract to Cleveland Marble Mosaic Company, Cleveland, OH, for the granite slab removal and resetting at the Courthouse. The total cost is \$109,925 and will be funded from Act 13 monies. This bid has been awarded to the lowest most responsive and responsible bids received.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Cleveland Marble Mosaic Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Correctional Facility, award the bid contract for mattresses to Chestnut Ridge Foam, Inc., Latrobe, Pa. for the per unit cost of \$114.33 per mattress. This contract will be effective January 1, 2020 through December 31, 2024 at a five-year estimated cost of \$40,015.50. This bid has been awarded to the lowest most responsive and responsible bids received. This is contingent upon approval at the next Prison Board meeting.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Chestnut Ridge Foam, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the current contract with Redwood Toxicology Laboratory, Inc., Santa Rosa, CA for drug test kits. The agreement will be effective through December 31, 2020 at a total yearly cost of approximately \$15,000.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Redwood Toxicology Laboratory, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Washington County Correctional Facility, approve the extension of our current service contract for pharmacy services with Health Direct Pharmacy Services, Syracuse, NY, with locations in Washington and Claysville, Pa (formerly Curtis Pharmacy LTC Services, Washington, Pa.) This contract extension will be effective on a month-to-month basis beginning November 1, 2019. All other terms and conditions of the current contract remain the same based on brand products AWP-20%, Generic Products AWP-80%, however not to fall below cost. This is contingent upon approval at the next Prison Board meeting.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Health Direct Pharmacy Services.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

CHANGE ORDER

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Building and Grounds, approve a change order with Schultheis Electric for additional work including wiring and devices for the upgrade of the Caldwell building fire alarm system. The total cost is \$8,683.50 including labor, equipment and material and will increase the contract from \$45,000 to \$53,684. Costs will be paid with Act 13 funds.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with Schultheis Electric.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

DONATION RESOLUTION

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Sheriff's Department, authorize the donation receipt of two used Honda TRX420FM quads from EQT, Pittsburgh, Pa., to be utilized in county parks for security purposes. There will be no cost to the county and EQT has agreed to be responsible for delivery.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the donation of two used quads.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of two PILOT agreements for payments in lieu of taxes with the Washington Presbyterian Senior Housing, Inc. in the Borough of Houston, and with Bellmead Housing Corporation in North Franklin Township. These agreements have been approved by the applicable municipalities and school districts.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the PILOT agreements with Washington Presbyterian Senior Housing, Inc. and Bellmead Housing Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the appointment of José Taracido to the Washington County Tourism Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the appointment.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, to submit a grant request to the Pennsylvania Department of Transportation (PADOT) under the multimodal program for additional funds to complete the Chartiers #12, Canonsburg Lake bridge project in the amount of \$666,660. Approval includes a resolution to submit the grant and designates the Chairman to execute all documents.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant for additional funds to complete the Chartiers #12 bridge project.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a change order with HRG, Inc. in the amount of \$2,850 to complete infiltration testing as required by the Department of Environmental Protection (DEP) for the lakeshore trail project in Cross Creek County Park. Costs will be paid with Cross Creek gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order with HRG, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with The Student Conservation Association for a program through the Pennsylvania Outdoor Corps, PADCNR, to have a group of students complete trail work in Mingo Creek County Park. This agreement is effective October 7, 2019 through October 13, 2019, and was approved by the union in advance. The total cost is \$2,000 and will be paid with Mingo gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with The Student Conservation Association.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of a holding tank agreement with South Franklin Township for the installation of a holding tank at the airport. This agreement requires a \$1,500 fee for the issuance of a holding tank permit.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with South Franklin Township.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of our annual contract with the Washington Health System doing business as Washington Physicians Group for pre-employment and drug and alcohol testing services for county employees in job categories subject to PADOT regulations. This agreement will be effective January 1, 2020 through December 31, 2020. The contract rates will remain the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Washington Health System dba Washington Physicians Group.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED E1808491KV

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the current drug and alcohol testing agreement with the Washington Hospital Occupational Medicine Center for general drug and alcohol testing services for all county employees in job categories subject to PADOT regulations. This agreement will be effective January 1, 2020 through December 31, 2020, and rates will remain the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on Human Resources, of the 2020 W.E.L.L. program effective January 1, 2020 through October 31, 2020, as follows:

- An employee will receive \$100.00 for completing the Highmark Share Care Wellness Real Age Test on-line and participate in the Multiphasic blood testing. An employee will receive an additional \$50.00 if spouse participates.
- An employee will re
- Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2018 W.E.L.L. Program scorecard.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the current professional services contract with Robert Grimm, Esquire of law firm Swartz Campbell, LLC, for legal services to the county pertaining to employment related cases, civil rights matters, EEOC, PHRA claims and unemployment compensation cases. This agreement will be effective January 1, 2020 through December 31, 2020, and rates will remain the same as follows:

- Attorney – \$155/hour.
- Associate Attorney – \$140/hour.
- Paralegal – \$90/hour.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the renewal agreement with Robert Grimm, Esq.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the Opt-Out rate for health insurance to remain the same as 2019 at a rate of \$200 per month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Opt-Out rate for health insurance.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract for medical coverage with Highmark Blue Cross Blue Shield. This agreement will be effective January 1, 2020 through December 31, 2020. There premium will increase by 5% for the HRA and Non-HRA group as follows:

- Employee – \$670.45
- Employee & Spouse – \$1,806.19
- Employee & Child(ren) – \$1,613.10
- Family – \$2,074.35

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Highmark Blue Cross Blue Shield.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract for retirees over age 65 with Highmark Freedom PPO Blue. This agreement will be effective January 1, 2020 through December 31, 2020. Rates will decrease from \$175 to \$155 per person per month and will include an additional premium discount equal to one months' premium in December 2020.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Highmark Freedom PPO Blue.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract with Highmark Blue Cross Blue Shield for vision coverage. This agreement will be effective January 1, 2020 through December 31, 2020, and rates will remain the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Highmark Blue Cross Blue Shield.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract for dental coverage with United Concordia. This agreement will be effective January 1, 2020 through December 31, 2020. The monthly rates will increase as follows:

- Employee - \$21.74
- Employee plus one - \$41.07
- Family - \$63.62

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with United Concordia.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED F1808491KV

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the current contract with Colonial Supplemental Insurance for 2020 voluntary benefits. This agreement will be effective January 1, 2020 through December 31, 2020.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Colonial Supplemental Insurance.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract with Reliance Standard for life and long-term disability insurance at the following rates effective January 1, 2020 through December 31, 2020:

- Life Insurance
 - Group Life – \$0.22/\$1,000 of benefit.
 - Accidental Death & Dismemberment – \$0.02/\$1,000 of benefit.
- Long Term Disability – \$0.25 per \$100 of covered benefit.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Reliance Standard.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the revisions to the County Vacation Carryover Policy. The policy has been updated to include more specific guidelines for the request and approval of vacation carryover days.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the revisions to the County Vacation Carryover policy.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Psychiatric Care Systems for the period of July 1, 2019 through June 30, 2020. The contract term will end September 30, 2019, and all other provisions will remain unchanged.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement addendum with Psychiatric Care Systems.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Psychiatric Care Systems for the period of October 1, 2019 through June 30, 2020. The contract authorization amount is \$49,500 and no additional county funds are required.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Psychiatric Care Systems.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of Children and Youth Services, of the cost of training and all travel related fees, within the rules of the county's travel policy, for an employee to attend an Advanced Forensic Investigation Training in Phoenix, Arizona from December 8-13, 2019. Training and all related travel expenses will be approximately \$3,360 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Phoenix, Arizona.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of Children and Youth Services, of the cost of training and all travel related fees, within the rules of the county's travel policy, for an employee to attend the 35th Annual Child and Family Maltreatment Conference in San Diego, California from January 26–31, 2020. The conference and all related travel expenses will be approximately \$3,925 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to San Diego, California.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2019 through June 30, 2020. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village – MST	200,000
City Mission – Living Stones, Inc.	350,000
TOTAL	<u>\$550,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of payment to eDocs Technologies for the 2020 OnBase maintenance renewal for the period of January 1, 2020 through December 31, 2020. The total cost is \$34,412.09 for the county and \$32,864.92 for the courts.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving payment to eDocs Technologies.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Court Administration, to enter into a five-year lease agreement with Kwik Stop, Inc. for office space for MDJ 27-3-07 (Havelka) located in Burgettstown, Pa., with one five-year option remaining at \$13/sq. ft. This agreement will be effective January 1, 2020 through December 31, 2024. The rental rate is \$12/sq. ft. or \$1,500/month, including utilities and cleaning.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the lease agreement with Kwik Stop, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Coroner, to enter into an agreement with Trans Union Risk & Alternative Data Solutions, Inc. to generate leads on potential family members for descendants for whom they have no next of kin or emergency contact information. This agreement will be effective December 1, 2019 through November 30, 2021. The contract authorization amount is \$75/month for 125 monthly transactions and will be paid from their operating budget.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the agreement with Trans Union Risk & Alternative Data Solutions, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Redevelopment Authority, of an addendum to our current contract with Otis Elevator Co., Pittsburgh, Pa. to include elevator maintenance for the Washington County Airport. The total amount is \$185/month and is under the same terms and conditions as the original contract.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with Otis Elevator Co.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Voter Registration, of the purchase of voting systems including machines, image scanners, precinct scanners, software, services and training from Elections Systems & Software LLC, Omaha, Neb., in the amount of \$2,870,745. The proposed purchase is in accordance with the pricing on the PA State Contract/CoStars 39 and therefore does not require bidding. Purchasing also requests an agreement covering ongoing maintenance and support for the voting systems at a total cost of \$634,200.00 (\$126,840.00 per year). This agreement is effective the date of delivery through the fifth anniversary thereof and will be paid from HAVA grant money and Act-13 funding. This purchase is mandated by the Department of State requiring new voting equipment to be purchased no later than December 31, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of voting systems from Elections Systems & Software, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing Department and the Planning Commission, of the purchase of playground equipment from Pete Jeffrey and Associates, of Indianola, Pa., to be placed at the Maintenance Hill area in Mingo Creek Park. The total cost is \$356,687 and will be paid with oil and gas funds. The proposed purchase is covered under PA CoStars 14, and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of a playground equipment.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of the purchase of polycom videoconferencing units for use in the courts from Anixter, Inc., Glenshaw, IL. The total cost is \$32,017.54 and will be paid via Act13 funds. The proposed purchase would be placed via CoStars 3, and therefore does not require bidding. The new units would replace existing aging equipment.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase from Anixter, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Recorder of Deeds, of a purchase of an additional air card for a new department laptop from Verizon Wireless. The laptop will be used for data collectors to have real time access to our assessment system and be able to make real time changes. The monthly service cost will be \$39.99 and the air card is free with activation. Costs will be paid from their operating budget. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one air card.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority of Washington County, of the adoption of a resolution approving the amendment and revisions to the Community Development Block Grant (CDBG) and the Home Investment Partnerships (HOME) Programs, which are part of the county's Consolidated and Annual Action Plans.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, November 6, 2019, following the agenda meeting to discuss real estate and personnel. The regularly scheduled Salary Board meeting has been cancelled. All county offices will be closed on Monday, November 11, 2019, in observance of Veterans Day.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$1,476.66.

KOTFIS STEPHEN A. &
JEKATERINA
1384 LUCIA DRIVE
CANONSBURG, PA 15317
Tax Year: 2018
District CANONSBURG 1STW ANNEX
Parcel 095-001-15-00-0055-00
Amount \$56.9

R & M INVESTMENT GROUP LLC
125 TECHNOLOGY DRIVE
CANONSBURG, PA 15317
Tax Year: 2019
District CECIL
Parcel 140-010-00-00-0008-04
Amount \$968.28

LSF10 MASTER PARTICIPATION TR
C/O US BANK TR NA TRUSTEE-
WRI PROP MGMT
3630 PEACHTREE RD NE STE 1500
ATLANTA, GA 30326
Tax Year: 2019
District SMITH
Parcel 570-031-01-02-0007-00
Amount \$8.34

KOTFIS STEPHEN A. &
JEKATERINA
1384 LUCIA DRIVE
CANONSBURG, PA 15317
Tax Year: 2017
District CANONSBURG 1STW ANNEX
Parcel 095-001-15-00-0055-00
Amount \$56.91

METZ KAREN & ROBERT
465 CONGER ROAD
PROSPERITY, PA 15329
Tax Year: 2019
District MORRIS
Parcel 450-019-00-00-0003-03
Amount \$42.87

PARKER JAY
84 WEST WHEELING STREET
WASHINGTON, PA 15301
Tax Year: 2019
District WASHINGTON 6TH W
Parcel 760-001-00-03-0001-00
Amount \$30.01

POST FRANCIS L. SR. & FRANCI L.
JR.
67 POST ROAD
AVELLA, PA 15312
Tax Year: 2019
District BLAINE
Parcel 050-005-00-00-0005-00
Amount \$264.81

LESLIE MARLA R.
311 W. LINCOLN AVENUE
MCDONALD, PA 15057
Tax Year: 2019
District MCDONALD
Parcel 470-003-00-00-0005-00
Amount \$22.15

KALCEVIC LAURA & LAWRENCE
3035 BROOKSTONE DRIVE
CANONSBURG, PA 15317
Tax Year: 2019
District CECIL
Parcel 140-010-09-00-0013-00
Amount \$26.39

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above tax refunds.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:36 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

November 19, 2019

ATTEST:

Cynthia P. Seifer

CHIEF CLERK

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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