

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Minute No. 1090

October 17, 2019

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also present were The Rev. Janet Scott Mace, Monongahela First Christian Church, Monongahela, Pa.; Marine Corps League Post 1138 representative Sandy Young; Solicitor J. Lynn DeHaven; Chief Clerk Cynthia B. Griffin; Secretary Paula Jansante; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Jason Theakston; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Veterans Affairs Director Susan Meighen and employees Angie Mattes and Leigh Mawhinney; Sheriff Sam Romano; Tax Revenue and Recorder of Deeds Debbie Bardella; Prothonotary Joy Ranko; Claysville Legion Post 639 representatives Jack Seabright, Kenneth Rayward, Pete Zayas, Jim Horner, Ted Dutton, David McClay, Pat Meighen, Brad Simms, William Wyland and Paul Hewitt; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik; and concerned citizen Jim Piper.

Mr. Maggi called the meeting to order at approximately 10:04 a.m.

Presentation of colors by American Legion Post 639.

The Rev. Janet Scott Mace led the meeting with a prayer.

Ms. Young led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1089 dated October 3, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1089, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a proclamation recognizing LTC Juanita L. Warman Day and proclaiming Saturday, November 2, 2019, as LTC Juanita L. Warman Day.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Veteran Affairs director Susan Meighen thanked the commissioners for the proclamation. Mrs. Meighen also expressed her thanks to the American Legion Post 639 for posting colors, Sandy Young, Marine Corp League, for reciting the Pledge of Allegiance and Col. Sam Wagner, casualty assistance officer.

Post colors by American Legion Post 639.

(RECESS FOR PHOTOS)

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

PUBLIC COMMENTS

None.

OLD BUSINESSBID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the correctional facility, award the bid contract to Super Laundry Equipment Corp., Pittsburgh, Pa. for commercial washers and dryers for the correctional facility. The total cost is \$33,578 and will be funded from the inmate welfare account. This bid has been awarded to the lowest most responsive and responsible bidder meeting specifications. This bid award was approved by the Prison Board, minute number PB 10-16-19.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Super Laundry Equipment Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the current contract with McVehil Plumbing, Heating & Supply, Co., Inc., Washington, Pa. for plumbing services on a time and material basis at a 15% discount from list price. The agreement will be effective November 1, 2019 through October 31, 2020. This extension is in accordance with the original bid documents.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with McVehil Plumbing, Heating & Supply Co., Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the current professional services contract with GAI Consultants, Inc., Cranberry Township, Pa. for the purpose of providing engineering services for countywide projects. This agreement will be effective January 1, 2020 through December 31, 2020, with the option to extend for two additional one-year periods. This extension is in accordance with the original bid documents.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with GAI Consultants, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED E1808491KV

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Correctional Facility, approve the extension of the bid contract for linen supplies to the following vendors based on the per unit costs submitted in their original bid.

ADT-American Company, Wyncote, PA Harbor Linen, Marlton, NJ

The contract will be effective January 1, 2020 through December 31, 2020. This was approved in the Prison Board meeting held Wednesday, October 16, 2019, Minute No. PB-10-16-19.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above contracts.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Building and Grounds, approve the upgrade of the fire alarm system in the Caldwell building. Work will to be performed by Schultheis Electric, Latrobe Pa. The total estimated cost is \$45,000, including labor, equipment and material and will be paid via Act 13 funds.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the payment to Schultheis Electric.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID REJECTION

Solicitor DeHaven recommended the Board approve, on behalf of the Planning Commission, the rejection of all bids for the Shelter #10 outdoor fireplace. Bids came in over budget.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid rejection for the outdoor fireplace.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a deed of easement with Southside Lake Corporation for 580 sf permanent easement and 2,163 sf of temporary easement associated with the construction of the Chartiers #12 Bridge over Canonsburg Lake. The total amount is \$6,000 and will be paid 80% state and 20% county liquid fuels.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMRLIMITED_E1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the easement with Southside Lake Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a deed of easement with Waters Edge Condominium, successor in interest to REDM Corporation, for 0.056 acres permanent easement and 0.023 acres temporary easement associated with the construction of the Chartiers #12 Bridge over Canonsburg Lake. The total amount is \$68,500, and will be paid 80% state and 20% county liquid fuels.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the easement with Waters Edge Condominium, successor in interest to REDM Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a deed of easement with Northside Lake Corporation for 663 sf permanent easement and 1,849 sf temporary easement associated with the construction of the Chartiers #12 Bridge over Canonsburg Lake. The total amount is \$6,000 and will be paid 80% state and 20% county liquid fuels. This easement replaces the previously presented agreement from July 18, 2019, which was not recorded.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the easement with Northside Lake Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a change order with Morgan Excavating, LP in the amount of \$13,450.31 for paving in Mingo Creek Park and Ten Mile Park. The increase was for additional areas near Shelter #10 and Maintenance Hill Road in Mingo. The revised contract amount is \$309,777.48 and will be paid from Mingo gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order with Morgan Excavating, LP.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a change order with Gary Metzinger Cement Contracting, Inc. in the amount of \$521.80 for bridge approach roadway paving of the Wheeling #8 bridge replacement project in West Finley Township. The revised contract amount is \$289,725.15 and will be paid from Act 13 funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order with Gary Metzinger Cement Contracting, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of a renewal agreement with the Commonwealth of Pennsylvania, acting through the Pennsylvania Emergency Management Agency, for the emergency management performance grant program. The agreement is in the amount of \$167,560.58 and is for the period of October 1, 2018 through September 30, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Commonwealth of Pennsylvania.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Probation Services, of addendum No. #1 to the release, waiver, indemnification, hold harmless, and assumption of risk agreement dated August 16, 2019 for the shooting range and facilities operated by North Franklin Township. The addendum adds Washington County Probation Services to the agreement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum to the agreement with North Franklin Township.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of a services agreement with the University of Cincinnati Research Institute for risk assessment training. The agreement is in the amount of \$19,500, is for the period of September 1, 2019 through December 31, 2019 and will be funded by adult probation supervision fees with no county funds required.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the University of Cincinnati Research Institute.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2019 through June 30, 2020. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village – ART	50,000
Adelphoi Village – Placement	2,200,000
Formative Outcomes, LLC	35,000
The Children's Institute of Pittsburgh	500,000
The Children's Institute of Pittsburgh, dba/Project Star	150,000
White Deer Run, LLC dba/Torrance Cove Prep	150,000
TOTAL	<u>\$3,085,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with the following providers for homeless assistance services. These agreements will be effective July 1, 2019 through June 30, 2021, and will be funded by the U.S. Department of Housing and Urban Development. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	
<i>Emergency Shelter Services</i>	\$ 75,000
<i>Transitional Housing</i>	49,000
Domestic Violence Services of Southwestern PA	
<i>Emergency Shelter Services</i>	41,500
Community Action Southwest	
<i>Emergency Shelter Services</i>	113,629
TOTAL	<u>\$279,129</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the listed provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Chatham University for the Independent Monitoring Team and Core Indicators Project. This agreement will be effective July 1, 2019 through June 30, 2020. The contract authorization amount is \$31,146 and no additional county funds are required.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED E1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with the Chatham University.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for speakers at the postpartum educational outreach symposium on October 30, 2019.

<u>PROVIDER</u>	<u>AMOUNT</u>
Stephanie Wier, LPC, NCC	\$250
Dr. Rebecca Weinberg	250
TOTAL	<u>\$500</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for the period July 1, 2018 through June 30, 2019. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
AMI, Inc. of Washington-Greene Co.	\$493,818	\$506,578
accessAbilities, Inc.	50,000	139,032
ACHIEVA Support	145,000	189,304
Arc Human Services, Inc.	1,085,771	1,383,080
Blueprints, Inc.	160,000	166,171
Centerville Clinics, Inc.	120,600	186,571
Diversified Human Services, Inc. (Early Intervention)	185,000	215,263
Diversified Human Services, Inc. (Intellectual Disabilities)	15,000	15,631
Global Wordsmiths	1,000	1,752
JG Early Interventions Specialists, Inc.	145,000	185,713
Mental Health Association of Washington County	1,767,559	1,874,800
Pathways of Southwestern PA, Inc.	630,000	632,697
SPHS Southwest Behavioral Care, Inc.	518,494	550,609
Transitional Employment Consultants	140,000	153,713
Washington Communities Human Services, Inc. (Mental Health)	30,600	38,156
Washington Communities Human Services, Inc. (Intellectual Disabilities)	30,000	30,186
Western PA School for the Deaf	20,000	20,141
TOTAL	<u>\$5,537,842</u>	<u>\$6,289,397</u>

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed provider agreement addendums.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and correctional facility, of the advertising for bids for pharmacy services.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for bids for pharmacy services. This was approved in the Prison Board meeting PB-10-16-19, held October 16, 2019.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, to enter into an agreement for the rental of self-storage units for Washington County with Guardian Storage Solutions, Washington, Pa. at a per unit rate as set forth on current price list. Current unit for the District Attorney is \$322.00/month for a 10'x 25' climate controlled space. This agreement will be effective November 1, 2019, and will continue on a month-to-month basis.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the agreement with Guardian Storage Solutions.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, of an addendum to our agreement with The Master's Touch LLC, Spokane Wash., to generate bills via email for the Washington County Treasurer's Office in the amount of \$1,442.75, which is the set-up fee for e-notices. This addendum will be effective October 1, 2019 through August 31, 2022.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with The Master's Touch LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of the renewal of our current agreement with Brian Norris Consulting Services. Mr. Norris has provided services to the courts dating back to 2006, including business

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED F1808491KV

objects enterprise and website design. Mr. Norris provides the courts with web services as well as maintenance and support for the Electronic Retrieval System (ERS). The ERS provides the ability to accept credit card or ACH payments for online services. This agreement will expire December 31, 2020, with a not-to-exceed amount of \$25,000.00.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Brian Norris Consulting Services.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing Department and the correctional facility, of an extension of our current agreement for inmate telephone services to Inmate Telephone, Inc. (ITI), Altoona PA., through December 31, 2021. Inmate Telephone Inc. offers the highest commission with the lowest rates to the inmates and their family. The commission percentage is 50%. All hardware and software is provided free of charge. This was approved in the Prison Board meeting held Wednesday, October 16, 2019, Minute No. PB-10-16-19.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Inmate Telephone, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, of the software license/maintenance/call center support renewal agreement for the NG 9-1-1 ready hardware and software with Motorola Solutions, Linthicum, MD. This agreement will be effective November 1, 2019 through December 31, 2020. The total cost is \$54,427.16 and will be funded from the 9-1-1 Fund.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the agreement with Motorola Solutions.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, October 16, 2019, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$213.86.

PISARCIK WILLIAM J &
CECILIA M
367 BOWER HILL ROAD
VENETIA, PA 15367
Tax Year: 2019
District PETERS TOWNSHIP
Parcel 540-005-00-00-0029-00
Amount \$5.48

ORSATTI ROBERT R &
YVONNE K
597 LINCOLN AVENUE
BENTLEYVILLE, PA 15314
Tax Year: 2019
District SOMERSET
Parcel 580-015-00-00-0014-00
Amount \$7.15

YESENOSKY THOMAS A
233 WEAVER SCHOOL ROAD
MARIANNA, PA 15345
Tax Year: 2019
District WEST BETHLEHEM
Parcel 660-018-00-00-0009-00
Amount \$201.23

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above tax refunds.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:44 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

November 6, 2019

ATTEST: _____

Cynthia P. Griffin
CHIEF CLERK