

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED E1808491KV

Minute No. 1083

May 16, 2019

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present Father John Lynam, Immaculate Conception Church, Washington, Pa.; Marine Corps League Post 1138 representative Barry Bebout; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff and Marie Trossman; Planning Department representative Gracie Abel; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Washington Health System Teen Outreach Program representatives Mary Jo Podgurski, Amy Podgurski-Gough, Karen Gray, Jason Hillberry, Jennipher Welch, Emily Dale, Pareis Gardner and Tabitha Ruschel; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representatives Bruce Sakalik, Matt Mansfield and Mike Cappelli; and concerned citizen Patrick Griffith.

Mr. Maggi called the meeting to order at approximately 10 a.m.

Father Lynam led the meeting with a prayer.

Mr. Bebout led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1082 dated May 2, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1082, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read the National Teen Pregnancy Prevention Month proclamation.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Dr. Mary Jo Podgurski founder of both Washington Health System Teen Outreach and The Academy for Adolescent Health accepted the proclamation while expressing her heartfelt gratitude for the ongoing support the commissioners have extended to these organizations over the years.

(RECESS FOR PHOTOS)

#### PUBLIC COMMENTS

None

#### OLD BUSINESS

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Building and Grounds, approve the bid award for the courthouse tile roof to Bryn Enterprises, Pittsburgh, Pa. The total cost is \$417,514, plus unit pricing for 2x6 wood blocking-\$12.75; 1-1/2 poly insulation-\$1.90 and APP 1-1/4 wood deck-\$7 and will be paid from Act 13 monies. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the agreement with Bryn Enterprises.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Building and Grounds, approve the bid award for the courthouse dome repair to Allegheny Restoration, Inc., Pittsburgh, Pa. The total cost is \$1,739,074, plus the cost for repointing both the Courthouse and the Family Court Center is \$20.00 per linear foot and will be paid from Act 13 monies. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the agreement with Allegheny Restoration, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of Purchasing Department and Building and Grounds, of the extension of our current contract for elevator maintenance for all county facilities to Otis Elevator Company, Pittsburgh, Pa. The contract extension will be effective through June 30, 2020. This contract extension is under the same terms and conditions as the original bid documents.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Otis Elevator Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Information Technology, approve the extension of our current contract for data and telephone wiring based on a time and material and as needed basis with North Star Communications, Inc., Cecil, Pa. This contract extension will be effective through June 30, 2020, under the same terms and conditions as the original contract.

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with North Star Communications, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of our current contract for coffee service for various departments to JD Marra Hotel and Restaurant Service, Washington, Pa., based on the per unit cost submitted in their bid proposal through July 31, 2020.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with JD Marra Hotel and Restaurant Service.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### CHANGE ORDERS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, approve the following change order with DiMarco Construction Company that will decrease the amount of their current contract to \$2,736,723.11.

- Change Order #11 Credit in the amount of (\$2,400) for top course and curb work for storm sewer.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with DiMarco Construction Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of the following board reappointments: Bob Laick and Rich Shriver to the Washington County Transportation Authority Board and the appointments of Jane Sarra to the Children and Youth Advisory Board and Mark Beichner to the Southwest Corner Workforce Development Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the board appointments.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an amendment to the division order with Range Resources for the Harmon Creek D Unit C (Panhandle Trail) of which the county decimal interest is 0.00199944.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the amended division order with Range Resources.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a waste agreement with Golden Triangle Construction for placement of material to be generated by a project with the Pennsylvania Department of Transportation (PADOT). This agreement allows for Golden Triangle to place fill within the permitted area on the fairgrounds and requires Golden Triangle to be a co-permittee with Washington County for this work. Golden Triangle will pay the Washington County Agricultural Fair \$30,000 in three \$10,000 installments on July 1, 2019, November 1, 2019 and July 1, 2020.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the waste agreement with Golden Triangle Construction.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for perimeter and breed separation fencing in the leash free area in Mingo Creek Park.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving authorization to bid.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington, of an engineering work order authorization #2019-01 under the existing professional services agreement between the Redevelopment Authority of the County of Washington as agent for the Washington County Airport and CDI-Infrastructure, LLC dba L.R. Kimball for the obstruction removal, phase V project. The work order authorization is in the amount of \$84,696.00 and will be paid from a combination of Pennsylvania Department of Transportation Bureau of Aviation grant funds and local match monies.

# MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED F1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the engineering work order.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Court Administration, of a memorandum of understanding between the County and the Court of Common Pleas and the Washington Drug and Alcohol Commission, Inc. for the operation of the Saturday Teen Education Program (STEP). The memorandum of understanding is in the amount of \$25,000.00, will be for the period of May 1, 2019 through April 30, 2020 and will be paid from Act 198 substance abuse fees with no county general fund monies required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2018 through June 30, 2019. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village	\$25,000
Justice Works	160,000
Youth for Tomorrow New Life Center	150,000
<b>TOTAL</b>	<b><u>\$335,000</u></b>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2019 through June 30, 2020. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village	\$25,000
Auberle	750,000
Corporate Security and Investigation	31,000
Justice Works	160,000
Perseus House	200,000
Youth for Tomorrow New Life Center	150,000
<b>TOTAL</b>	<b><u>\$1,316,000</u></b>

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Avanco International, Inc. to provide access to the Child Accounting and Profile System (CAPS). This agreement will be effective July 1, 2019 through June 30, 2020 for a sum not to exceed \$41,586.10. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Avanco International, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Avanco International, Inc. to provide consulting and ad hoc IT services and support. This agreement will be effective July 1, 2019 through June 30, 2020 for a sum not to exceed of \$45,000. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Avanco International, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Diversified Human Services, Inc. for the period of July 1, 2018 through June 30, 2019. The contract authorization amount will increase by \$75,000 to \$185,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement addendum with Diversified Human Services, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Michele Mapes for consultation services to assist with the Parent Child Postpartum Depression Program implementation for the period of May 1, 2019

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

through June 30, 2020. The contract authorization amount is \$15,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Michele Mapes.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Building and Grounds, of the advertising for bids for the procurement of new windows for the Courthouse.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for bids for new windows.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Voter Registration, of an agreement with Dominion Voting, Denver, Colo. for the software license and maintenance renewals. The total cost is \$26,910 and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Dominion Voting.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of payment to Superior, Lake Mary, Fla. for maintenance on the third party software for the FinancePlus system. This agreement will be effective June 1, 2019 through May 31, 2020. The total amount is \$12,265.55 and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Superior.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of the renewal agreement for records storage to Joyce and Aaron Stimmell, Washington, Pa. This agreement will be effective June 1, 2019 through May 31, 2020 with the

option to renew for additional terms. The total rate is \$4.64 per square foot (14,350 total square feet) for a monthly rent of \$5,548.66. Costs will be paid from Record Management.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Joyce and Aaron Stimmell.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Ye; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of an addendum for the “Digital Referenced Oblique Aerial Imagery Solution” to Pictometry International Corp., Rochester, NY in the amount of \$82,845 and will be paid with Act 13 funds. This amendment focuses on increasing the image resolution for the 2020 oblique and orthogonal flight from 9” to 3” in select areas to meet quality demands that are necessary to provide safety for the public during emergency situations. These differentiations allow us to make critical decisions during an emergency situation, improve our database management operations, and serves as a reference point for emergency planning.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with Pictomery International Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of the purchase of Cisco Nexus 93810 switches and accompanying hardware, software, license and maintenance from SynergIT, Pittsburgh, Pa. The total cost is \$63,929.96 and will be paid with Act 13 funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase from SynergIT.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of an agreement with DQE Communications, LLC for an internet line at 100 West Beau Street Washington, Pa. and Ethernet between 2202 Liberty Ave, Pittsburgh, Pa. and 100 West Beau Street Washington, Pa. This will give us two different paths for our internet to come in on and go out. If one of them goes down, it will automatically switch over to the other path. At no time will any of the buildings be without internet due to the circuit from DQE. The yearly cost is \$6,250 and will be paid from their operating budget

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with DQE Communications, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Behavioral Health and Developmental Services, of a purchase of one Iphone 8P through AT&T to be utilized by a CASSP Coordinator to have communication while in the field. The total cost is \$50/month, including unlimited text and data and 400 anytime minutes.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of an Iphone 8P.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, May 15, 2019, following the Agenda meeting to discuss personnel. The regularly scheduled Salary Board and Retirement Board meetings will be immediately following today's meeting. All county offices will be closed Tuesday, May 21, 2019, in observance of Primary Election Day.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:24 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_  
June 5, 2019

ATTEST: \_\_\_\_\_

*Cynthia B. Suffer*  
CHIEF CLERK