

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED F1808491KV

Minute No. 1080

April 4, 2019

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present the Rev. Eugene C. Beard, Jr., Nazareth Baptist Church, Washington, Pa.; American Legion Post 22 representative Robert Branch; Solicitor J. Lynn DeHaven; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Children and Youth Services Director Kim Rogers; CYS employees Pamela Geruschat; Greg Javens, Tiffany Lindsay, Jennifer Grayson, Mindy Kass, Marie Higgins, David Cincinnati, Tyler Kuhn, Amanda Spartz, Lora O'Neil, Christina Stefanick, Michelle Moore, Pat Berdine, Hilary Burchett, Elizabeth Gross, Jennifer Mengle, Bob Madison, Tiffany Mahland, Carrie Lavecchia, Julie Yusko, Shari Coyne, Janice Yaegle and Kris McDowell; SPSHS SITARS representatives Joanna Dragan, Pam Kilgore; Washington County Library System representatives Diane Ambrose and Jessica Miller; Chartiers-Houston Community Library representative Laura Swanson; Peters Township Library representative Myra Oleynik; Heritage Public Library representative Mary Duranti; Bentleyville Public Library representative Charlotte Carpenter; Fredericktown Area Public Library representative Theda Diethorn; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik, and concerned citizens Tom Lonich, Claudia Bennett and Jim Piper.

Mr. Maggi called the meeting to order at approximately 10:04 a.m.

Rev. Beard led the meeting with a prayer.

Mr. Branch led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1079 dated March 21, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1079, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read the proclamation announcing April as Child Abuse Prevention Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Children & Youth Director Kim Rogers accepted the proclamation on behalf of her office. Ms. Rogers thanked the Commissioners for their support, and announced that this office received 100% on its federal audit; served over 2,000 families last year; and investigated over 600 cases of abuse.

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Mr. Shober read the proclamation announcing April 7 – 13, 2019, as National Library Week.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Citizens Library Director Diane Ambrose and Washington County Library System Coordinator Jessica Miller accepted the proclamation. Ms. Miller thanked the Commissioners for their ongoing support and commented on how pleased they all are to have received a Local Share Account grant.

Mrs. Vaughan read a proclamation announcing April as Sexual Assault Awareness Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

STTARS Program Supervisor Joanna Dragan accepted the proclamation. Ms. Dragan thanked the Commissioners for their support. Ms. Dragan stated that sexual violence is an issue in both Washington and Greene County, however, more individuals are becoming aware due to the widespread media attention.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Heritage Public Library representative Mary Duranti thanked the Commissioners for always supporting the local libraries. Ms. Duranti stated her library was fortunate to receive a Local Share Account grant which helped them remodel some of the aging areas in their building.

OLD BUSINESS

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Planning Commission, award the bid contract for the Wheeling 8 Bridge superstructure replacement project to Metzinger Contractor, Inc., Pittsburgh, Pa. The total cost is \$289,203.35 and will be paid from Act 13 restricted bridge funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Metzinger Contractor, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Museum Commission for microfilm storage into the Security Microfilm Program (SMP). The one-time handling fee is \$5 per roll.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement between the Recorder of Deeds and the Pennsylvania Historical and Museum Commission.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of supplement #4 in the amount not to exceed \$7,500 with GAI Consultants for additional work required on the Department of Environmental (DEP) permit for Discovery Cove in Cross Creek County Park. The revised contract authorization amount is \$247,110 and will be paid with Cross Creek gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving supplement #4 with GAI Consultants.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a grant request to the Department of Environmental Protection (DEP) for 2018 unclaimed recycling amounts of 1,562.66 tons. The grant funds received will be applied toward future special collection events.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant for unclaimed recycling tonnages.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of the 2018 Hazardous Material Emergency Response Preparedness report for submission to the Pennsylvania Emergency Management Agency (PEMA).

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2018 Hazardous Material Emergency Response Preparedness Report.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Aging Services, of \$3,000 in matching funds required for a \$37,000 local share account funded project at the Cross Creek Senior Community Center for paving of the parking lot. The matching funds will be paid from capital funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the paving of the parking lot at the Cross Creek Senior Community Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a grant application with the Pennsylvania Counties Risk Pool (PCoRP) effective July 1, 2018 through June 30, 2019 for their loss prevention grant program. This grant in the amount of \$20,000.00 will be utilized for the installation of security cameras in various locations throughout the campus, the purchase of a fire extinguisher simulator for training purposes in our Public Safety department, and the purchase of a heat alert system for the safety of our K9 dog.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant application with the Pennsylvania Counties Risk Pool.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the contract, as negotiated between the County of Washington and the Washington County Deputy Sheriffs' Association. This contract will be effective January 1, 2018 through December 31, 2021 as follows:

- This is a four-year contract with the following annual increases in wages:
 - 2018 - 3%
 - 2019 - 3.25%
 - 2020 - 3.25%
 - 2021 - 2.75%
- Employees will contribute the following percentages to monthly health insurance premiums:
 - 2018 - 10%
 - 2019 - 11%
 - 2020 - 12%
 - 2021 - 12.5%

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with the Washington County Deputy Sheriffs' Association.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of provider agreements with the list of the following providers. These agreements will be effective July 1, 2018 through June 30, 2019. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Formative Outcomes	\$14,500
Outside In School of Experiential Education	\$150,000
Southwood Hospital	\$1,000
TOTAL	<u>\$165,500</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of provider agreement with Value Behavioral Health of Pennsylvania, Inc. for the provision of data management software and state reporting. This agreement will be effective July 1, 2018 through June 30, 2019. The contract authorization amount is \$42,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Value Behavioral Health of Pennsylvania, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Adult Probation, of an addendum to our current agreement with Security Systems of America, Pittsburgh, Pa. for the purpose of providing installation and monitoring services for the Juvenile Probation site at the airport. This agreement will be effective date of installation through February 28, 2024, and shall automatically renew on a month-to-month basis unless written notice is provided 30 days prior to expiration of any term. The contract authorization amount is \$35 per month and \$150 for installation and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Security Systems of America.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Planning Commission, of the purchase of a John Deere tractor (to include an additional

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mower deck) at a cost of \$12,119.57; and also the purchase of a John Deere tractor (to include an additional mower deck and rotary broom) at a cost of \$14,008.40 from Deere and Company, Cary, N.C. The proposed purchases would be utilized at Cross Creek and Mingo Creek parks and will be paid from gas and oil lease funds. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of a two John Deere tractors.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Recorder of Deeds, of a purchase of an air card for a new department laptop from Verizon Wireless. The laptop will be used for data collectors to have real time access to our assessment system and be able to make real time changes. The monthly service cost will be \$39.99 and the air card is free with activation. Costs will be paid from their operating budget. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of two air cards.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, April 3, 2019, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be immediately following the Board of Commissioners meeting.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:46 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

April 16, 2019

ATTEST:

Cynthia D. Guffey
CHIEF CLERK

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