

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Minute No. 1078

March 7, 2019

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present Pastor Marty Bausman, First Church of the Nazarene, Washington, Pa.; American Legion Post 639 representative Angelia Mattes; Solicitor J. Lynn DeHaven; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold and Assistant Director Andrea Johnston; Treasurer Francis King; Planning Commission representative Jason Theakston; Keep Washington County Beautiful representatives Bracken Burns, Laurie Popeck, Donna Riggle, Heidi Pedicone and Casie Blackburn; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik, and concerned citizens Tom Lonich and Lars Lange.

Mr. Maggi called the meeting to order at approximately 10 a.m.

Pastor Bausman led the meeting with a prayer.

Ms. Mattes led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1077 dated February 21, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1077, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Maggi read a certificate of recognition that was awarded to a Keep Pennsylvania Beautiful volunteer, Donna Riggle, for her continued service to the community in picking up unsightly trash from our area. Keep Pennsylvania Beautiful Director of Programs Heidi Pedicone thanked Ms. Riggle for her tireless efforts. Volunteer Laurie Popeck spoke of the importance of keeping Pennsylvania and Washington County beautiful and litter-free. She also thanked Ms. Riggle for her commitment to volunteer.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None

OLD BUSINESS

CHANGE ORDER

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, approve change order #2, (credit) for the ABC Hangar and Apron at the County Airport to Waller Corporation, Washington, PA., in the amount of \$10,229.20. The new project total will be \$223,060.47 and will be paid from the BOA capital budget, LSA, and the Airport gas lease revenue account.

The change order includes:

- Final As-Built Quantities
- Labor Credit for Carpet not installed.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with Waller Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, to adopt a resolution approving the plan amendment to the Local Share Account (LSA) program to add the Tanger Boulevard improvements (LS 19-42).

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of the appointment of Leah Dietrich to the Behavioral Health and Developmental Services Advisory Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the board appointment.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of training and all travel related fees, within the rules of the county's travel policy, for three deputy coroners to attend a continuing education course on March 29, 2019 in Johnstown, Pa. The fee is \$50/person and will be charged to the Coroner's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Johnstown, Pa.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of division orders with EQT in decimal interest of 0.00012115 for wells associated with Ten Mile Creek County Park.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the division orders with EQT.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a fire protection agreement including payment of \$1,000 per year in 2019 and 2020 with the West Middletown Fire Company that serves Cross Creek County Park.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with West Middletown Fire Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of acceptance of a declaration of restrictions and covenants associated with the trail constructed by Range Resources in Cross Creek County Park. The County agrees to maintain the trail and storm water BMPs installed and release Range Resources from further responsibilities associated with this trail.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving above declaration of restrictions and covenants associated with the trail in Cross Creek County Park.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington, of a letter agreement proposal under the existing professional services agreement between the Redevelopment Authority of the County of Washington as agent for the Washington County Airport and CDI-Infrastructure dba L.R. Kimball for an airspace analysis for a possible natural gas well pad site. The proposal is in the amount of \$4,950 and will be reimbursed to the county by Range Resources.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proposal.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of a project modification request with the Pennsylvania Commission on Crime and Delinquency for the restrictive treatment program grant. The project modification request increases the grant amount in the amount of \$179,918 and is for the time period of July 1, 2018 through June 30, 2020.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the project modification with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of a grant agreement with the Pennsylvania Emergency Management Agency for the emergency management performance grant. The grant agreement is in the amount of \$167,561 and is for the period of October 1, 2018 through September 30, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant agreement with the Pennsylvania Emergency Management Agency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Twin Pines Family Services, LLC for placement services for the period of July 1, 2018 through June 30, 2019. The contract authorization amount is \$100,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Twin Pines Family Services, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Owen Campbell, Esquire to represent Children and Youth Services in Juvenile Court for the period of July 1, 2018 through June 30, 2019. Services will be billed at \$65 per hour and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Owen Campbell, Esquire.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Centerville Clinics, Inc. for the

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period of July 1, 2017 through June 30, 2018. The contract authorization amount will be increased by \$65,624 to \$425,924 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement addendum with Centerville Clinics, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a provider agreement addendum with Domestic Violence Services of Southwestern Pennsylvania to extend the term of the agreement six months to June 30, 2019. The contract authorization amount will be increased by \$2,273.42 to \$43,773.42 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement addendum with Domestic Violence services of Southwestern Pennsylvania.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an addendum to our current agreement with the Pennsylvania Department of Agriculture for the Temporary Emergency Food Assistance Program (TEFAP) to comply with new federal regulatory requirements. This agreement is effective October 1, 2016 through September 30, 2021 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with the Pennsylvania Department of Agriculture.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, to enter into an agreement with Guttman Energy, Belle Vernon, Pa for the purchase of “at the pump” fuel products at retail cost minus taxes and fees. Guttman has agreed to provide and maintain the Fuelman gas card program at no cost to the county. This agreement will continue through March 31, 2024.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Guttman Energy.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, to enter into an agreement with Security Systems of America, Pittsburgh, Pa. for the purpose of providing installation and monitoring services for the Public Safety site at the Airport. This agreement will be effective March 1, 2019 through February 28, 2024, and will automatically renew on a month-to-month basis unless written notice is provided 30 days prior to expiration of any term. The cost is \$35 per month and \$150 for installation and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Security Systems of America.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Building and Grounds, of an agreement with Automated Logic, Pittsburgh, Pa., for the renovation to the existing system for the Courthouse air handler project replacement (2 units), at a total cost of \$39,940. Automated Logic will be working in conjunction with Emcor Services Scalise Industries, Lawrence, Pa., who was awarded the bid contract for the air handler-design, build and install contract #080818-RFP-Air at a total cost of \$480,225.00.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Automated Logic.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, of the purchase of 16 automatic external defibrillators (AEDs) and cabinets. These units will be placed as follows: MDJ Offices (11), PSAP Site (2), Bridge Department (1), APO (1) and Parks Department (1). In addition, 16 bleeding control kits are requested to place with the AED units. The breakdown is as follows:

- AED Units/Supplies/Cabinets: \$65,502.80
- Bleeding Control Kits: \$5,128.00

The proposed AED's will be purchased from Physio-Control Inc., Redmond, Washington. The proposed Bleeding Control Kits will be purchased from Z-Medica, Wallingford, Connecticut. The proposed funding source would be Act-13 funds. The AED units would be purchased via the PA COSTARS12 contract, and therefore do not require bidding.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchases from Physio-Control, Inc. and Z-Medica..

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of The Redevelopment Authority of the County of Washington, to adopt a resolution approving the amendments and revisions to the Community Development Block Grant (CDBG), the Home Investment Partnerships (HOME) Programs, which are part of the county’s consolidated and annual action plans.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, March 6, 2019, following the agenda meeting to discuss personnel and potential litigation involving the right-to-know law. The regularly scheduled Salary Board meeting will be immediately following the Board of Commissioners meeting.

Solicitor

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:30 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 19, 2019

ATTEST:

Cynthia B. Huffer

CHIEF CLERK

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