

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1076

February 7, 2019

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present Pastor Kelley Schanely, First United Methodist Church, Washington, Pa.; American Legion Post 22 representative Bob Branch; Solicitor J. Lynn DeHaven; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Judge DiSalle; Court Administrator Patrick Grimm; Controller Mike Namie; Human Resources Acting Director Andrea Johnston; Redevelopment Authority of the County of Washington representatives Nathan Voytek and Shannon Flannery; Executive Director of Chamber of Commerce and Tourism Promotion Agency Jeff Kotula; Domestic Violence Services of SWPA representatives Alexandra Brooks, Chelsea Glover and Alex Reagle; Marianna Borough representatives Linda and Wesley Silva; Washington County Farm Bureau representatives Don Carter and Drew Manko; Washington County Food Bank representative Morgan Livingston; Observer-Reporter Publishing Co. representatives Barbara Miller, Rick Shrum and Holly Tonini; WJPA representative Bruce Sakalik, and concerned citizens Tom Lonich, Dana DeAngelo and James Piper.

Mr. Maggi called the meeting to order at approximately 10 a.m.

Pastor Schanely led the meeting with a prayer.

Mr. Branch led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1075 dated January 16, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1075, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Redevelopment Authority's representative Nathan Voytek presented Marianna Borough's council president Wesley Silva with a \$100,000 check as part of the Local Share Account program. These funds will be used to demolish approximately 20 dilapidated residential structures throughout the borough. Mr. Silva accepted the check with much gratitude and appreciation. He stated the borough is trying hard to get these properties back on the county tax rolls.

Chamber of Commerce director Jeff Kotula stated this will help communities such as Marianna Borough and Washington County to deal with blight.

Mrs. Irey Vaughan read a proclamation declaring February 2019, as Teen Violence Awareness and Prevention Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Domestic Violence Services of Southwestern Pennsylvania's representative Alexandra Brooks, accepted the proclamation. Ms. Brooks thanked the Commissioners for their continuous support.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Concerned citizen Dana DeAngelo of West Brownsville stated that he lost a piece of property in a tax sale due to loss of employment. He is asking for guidance to proceed in demolishing this property if he doesn't have the funds to do this privately.

The food bank representative Morgan Livingston and the farm bureau representative Drew Manko announced the beginning of their annual food drive that will continue through April 11, 2019.

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the purchasing department and building and grounds, award the rebid contract for vehicle repairs and maintenance of county vehicles to be done on a time and material basis to the following vendor:

- Tomsic Motors, Washington, Pa.

Section III – Body Repairs - \$52/hour; 20% discount from list price on replacement parts
This contract will be effective March 1, 2019 through February 28, 2020, with the option to extend for two additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Tomsic Motors.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Elections, approve the bid award contract for election supplies to William Penn Printing, Pittsburgh, Pa. based on their per unit bid prices. This contract will be effective from the date of agreement, 2019 through December 31, 2019. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with William Penn

Printing.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of our current contract for kitchen and laundry equipment repair to AIS Commercial Parts & Service, Pittsburgh, Pa. This extension is based on their time and material cost and all work will be done on a time and material basis. The contract will be effective April 1, 2019 through March 31, 2020, with the option to extend for one additional year.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with AIS Commercial Parts & Service.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Building and Grounds, of payment to Scalise Industries Corporation, Lawrence, Pa. at a cost of \$28,911, to repair the glycol cooling system for 911 data center. Costs will be paid from Public Safety's operating budget.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the payment to Scalise Industries Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, to adopt a resolution authorizing the execution of a Neighborhood Stabilization Program (NSP) agreement with the Department of Community and Economic Development (DCED) and designate the Redevelopment Authority of the County of Washington (RACW) as the administering agency for the NSP funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of Supplement No. 2 from GAI Engineering, Inc. in the amount of \$52,300 for the Courthouse Square garage renovation project. The supplement covers items of additional work, requested by the county, not in the original scope of the project. The new contract total is \$398,257 and will be paid from Act 13 funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the supplement with GAI Engineering, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, to adopt a resolution to purchase an avigation easement on property located on Mounts Road, South Franklin and Buffalo Townships, Washington County, at the purchase price of \$20,000, and authorize William R. McGowen, Executive Director of the Redevelopment Authority, to execute all closing documents on behalf of the county.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of training and all travel related fees, within the rules of the county's travel policy, for the Coroner's solicitor to attend an education course hosted by Duquesne University on April 23, 2019. The fee is \$50 and will be paid from the Coroner's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Pittsburgh, PA.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of the following board appointments to the Children and Youth Services Advisory Board: Errone Cody, Gwen Davis, Trish Dellana, Traci McDonald, Gwen Powell, Carrie Richardson, Gina Zacios, and Donald Martin.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Children and Youth Services Advisory Board appointments.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of change order #2 with Metzinger Cement Contracting, Inc. in the amount of \$2,900 for alterations and additions to guide rail installation. The revised contract amount is \$314,252.18 and will be paid from Act 13 restricted bridge funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order with Metzinger Cement Contracting, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a memorandum of understanding with the Pennsylvania Resources Council for the household hazardous waste collection to be held on July 20, 2019. The county agrees to pay \$6,500.00 toward the event and provide a collection site and volunteers. Pennsylvania Resources Council will hire the contractor, administer the grant and collect all payments.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding with Pennsylvania Resources Council.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a memorandum of understanding with Keep Pennsylvania Beautiful for the 2019 waste tire collection to be held May 18, 2019 at the Fairgrounds parking field. Washington County agrees to hire the contractor and provide volunteers. Keep Pennsylvania Beautiful will secure grant funds, process all payments and administer the grants.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding with Keep Pennsylvania Beautiful.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to advertise for a qualified company to re-construct the Long log house in Mingo Park near the organized camping area. Costs will be paid with Mingo gas lease funds.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving authorization to advertise.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of a personal service agreement with Dean Kenefick to be a CRN evaluator for the Washington County DUI Program. The agreement is in the amount of \$30.00 per evaluation and will be for the period of March 4, 2019 until terminated by either party.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Dean Kenefick.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of a personal service agreement with Dennis Walters to be a Pre-Sentence Investigator for the department and complete court ordered pre-sentence investigations. The agreement is in the amount of \$500.00 per investigation and will be for the period of February 11, 2019 until terminated by either party.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Dennis Walters.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of a personal service agreement with Felicia Morgan to be a Pre-Sentence Investigator for the department and complete court ordered pre-sentence investigations. The agreement is in the amount of \$500.00 per investigation and will be for the period of February 11, 2019 until terminated by either party.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Felicia Morgan.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of payment to Alcohol Highway Safety School Instructor Erich Curnow in the amount of \$556.00 for 13.9 hours spent updating and improving presentation materials and lesson plans for the program. The payment will be paid from APO Supervision Fee funds with no county funds required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving payment to Erich Curnow.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of a grant agreement with the Pennsylvania Emergency Management Agency (PEMA) for the Hazardous Material Response Fund (HMRF) grant program and authorize the Finance Director to electronically sign the grant document. The agreement is in the amount of \$16,471.22 and will be for the period of July 1, 2018 through June 30, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant agreement with Pennsylvania Emergency Management Agency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of provider agreements with the list of the following providers. These agreements will be effective July 1, 2018 through June 30, 2019. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village - ART	\$ 50,000
Adelphoi Village - FGDM	\$ 200,000
Adelphoi Village - Placement	\$ 2,100,000
Adelphoi Village – Restorative Counseling	\$ 65,000
Every Child, Inc.	\$ 20,000
TOTAL	<u>\$2,435,000</u>

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of an agreement with the Department of Human Services to provide administrative oversight of the waiver programs for intellectual disabilities and autism in Washington County effective March 1, 2019. No additional county funds are required.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the agreement with the Department of Human Services.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of an agreement with Civic Plus, Inc., Manhattan, Kansas for the purpose of merging the courts website with the county website. The total cost for migration/training is \$10,375 and will be paid from capital funds. The yearly recurring maintenance support cost is \$1,725 and will be paid from IT's operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Civic Plus, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, of the renewal of the annual service agreement with SynergIT for level three support for the HP blades, servers and SAN systems located in our 911 Center. This agreement will be effective January 1, 2019 through December 31, 2019 with an option to extend for an additional year. The contract authorization amount is not to exceed \$75,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with SynergIT.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Correctional Facility, of an amendment to our current agreement with Thomas A. Dietrich, DDS for an increase of \$100 to \$125 for extractions. All other terms and conditions of the agreement remain the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the amendment with Thomas A. Dietrich

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of the purchase of Verizon hotspot to be utilized by the staff to access the network after hours. The total cost is \$39.99/month and will be paid from their operating budget. The equipment is free with activation.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase with Verizon.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, February 6, 2019, following the agenda meeting to discuss real estate and personnel. The regularly scheduled Salary Board meeting will be immediately following the Board of Commissioners meeting. All county offices will be closed on Monday, February 18, 2019, in observance of President's Day.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$995.42.

CHABRIER EUGENE & MARGARET
1365 VENETIA ROAD
EIGHTY FOUR, PA 15330
Tax Year: 2017
District NOTTINGHAM
Parcel 530-001-02-01-0005-00
Amount \$1.91

CHABRIER EUGENE & MARGARET
1365 VENETIA ROAD
EIGHTY FOUR, PA 15330
Tax Year: 2018
District NOTTINGHAM
Parcel 530-001-02-01-0005-00
Amount \$1.91

ALOE FAMILY 1994 LDT PART
1009 BEAVER GRADE RD.
SUITE 2010
CORAOPOLIS, PA 15108
Tax Year: 2019
District ROBINSON
Parcel 550-020-00-00-0002-14
Amount \$321.49

WISE JOHN A & DAWNA J
303 MCKEE ROAD
WASHINGTON, PA 15301
Tax Year: 2019
District BUFFALO
Parcel 060-016-00-00-0010-00
Amount \$1.2

MARSH CHRISTOPHER D &
BONNIE JEAN
571 OLD NATIONAL PIKE
BROWNSVILLE, PA 15417
Tax Year: 2019
District CENTERVILLE 2ND W
Parcel 152-020-00-00-0002-00
Amount \$4.29

GREGG FRANKLIN S & JOYCE D
& ETAL
P.O. BOX 142
EIGHTY FOUR, PA 15330
Tax Year: 2017
District SOMERSET
Parcel 580-001-00-00-0046-00
Amount \$171.56

GREGG FRANKLIN S & JOYCE D &
ETAL
P.O. BOX 142
EIGHTY FOUR, PA 15330
Tax Year: 2018
District SOMERSET
Parcel 580-001-00-00-0046-00
Amount \$171.56

OLD CONCORD OIL & GAS LLP
5405 PROSPERITY PIKE
PROSPERITY, PA 15329
Tax Year: 2017
District MORRIS
Parcel 450-006-00-00-0015-00
Amount \$160.75

OLD CONCORD OIL & GAS LLP
5405 PROSPERITY PIKE
PROSPERITY, PA 15329
Tax Year: 2018
District MORRIS
Parcel 450-006-00-00-0015-00
Amount \$160.75

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above tax refunds.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:37 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 20, 2019

ATTEST: _____
Cynthia B. Griffin
CHIEF CLERK