

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Minute No. 1073

December 20, 2018

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present Pastor Gary Gibson, North Buffalo Presbyterian Church, Washington, Pa.; Forty and Eight representative Angelia Mattes; Solicitor J. Lynn DeHaven; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Finance Director Josh Hatfield and employee Leah Kudasoski; Human Resources Acting Director Andrea Johnston; Warden Ed Strawn, Deputy Warden Don Waugh, and correctional employees Tom Bastian, David Coddington and Chris Cain; Executive Director of Chamber of Commerce and Tourism Promotion Agency Jeff Kotula; Centerville Clinics, Inc. representative Barry Niccolai; Washington Hospital representative Sara Schumacher; Mon Valley Hospital representative Mark Spitzer; Tri County Joint Municipal Authority representative Keith Marucci; Mon Valley YMCA representative Jeff Vitale; Donora Council Jane Ackerman and Borough representatives John Bedner, Denny Gutierrez and Edward Parquette; Blueprints representative Jeff Fondelier, Washington CDC representative Alexandria Peters; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizens Tom Lonich and Avery Turner.

Mr. Maggi called the meeting to order at approximately 10:01 a.m.

Pastor Gibson led the meeting with a prayer.

Ms. Mattes led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1072 dated December 6, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1072, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented two Certificates of Recognition to correctional facility employees Thomas Bastian and David Coddington, for preventing a financial scam that was targeted to an elderly couple. Warden Strawn and the commissioners thanked these two individuals for their distinguished service to their community.

(RECESS FOR PHOTOS)

LOCAL SHARE ACCOUNT APPROVED AWARDS

Director of Chamber of Commerce and Tourism Promotion Agency Jeff Kotula stated over the last decade the Local Share Account program has invested over one half billion dollars in Washington County. Mr. Kotula is now presenting \$7.4 million in LSA recommendations for 2019, matched with \$12.6 million in leverage for new impact of \$20 million in recommendations for new Washington County projects. Mr. Kotula thanked the commissioners for keeping this process transparent and open to the public.

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PUBLIC COMMENT

The following representatives all thanked the Commissioners and Jeff Kotula for approving their recommendations for specific projects:

Director of Centerville Clinic Barry Niccolai; South Franklin Township representatives Tyler Linck and William Cline; Greater Washington Food Bank representative Morgan Livingston; Trinity Area School District representative Dr. Michael Lucas; Washington Health System representative Sara Schumacher and Mon Valley Hospital representative Mark Spitzer; Tri County Joint Municipal Authority representative Keith Marucci; Crossgates representative Ryan Schwotzer; Washington Business District Authority representative Will Prince; Blueprints representative Jeff Fondelier; and Donora Borough council representative Denny Gutierrez.

Washington concerned citizen Avery Turner spoke on behalf of all teenagers in the Washington area. He expressed that he would like to receive some help in getting a non-profit organization off the ground. He would like to start a youth magazine entitled LOYAL, Leading Our Youth to an Abundant Life.

The following new business item was voted on prior to the old business:

| | |
|---|--|
| Canonsburg Town Park Infrastructure Revitalization Project (Pavilion and ADA improvements only) (Friends of Canonsburg Town Park) | Code Enforcement Demolition Project (City of Washington) |
| Community Center Capital Improvements & Updates Project (Funding for three rooftop furnaces only) (Center in the Woods, Inc.) | Cross Creek Valley Senior Center Paving Parking Lot (Aging Services of Washington County) |
| Dock Expansion – Final Phase Project (East Bethlehem Township) | Donora Public Library Expansion Project (Donora Public Library Board of Directors) |
| Downtown Recreation Destination Enhancement Project (California Borough Recreation Authority) | Downtown Washington Façade Improvement Program (Washington Business District Authority) |
| House Demolition & Parking Lot Construction for Historical Society (house demolition only) (California Borough) | LMCC Gymnasium Restoration Project (LeMoyné Community Center) |
| McKean Avenue Park Project (Donora Borough) | Monongahela Cemetery (historical) Chapel Restoration (funding for chapel roof only) (Monongahela Cemetery Inc. Board of Directors) |
| The Market House at the Community Pavilion – Phase II (restrooms only) (Main St. Farmers Market) | Washington County Fairgrounds Building Improvements (Washington County Planning Commission) |
| Washington County Research & Education Center (Washington County Historical Society) | Brockway Glass Plant Site Redevelopment Project (Running Brooke II Associates) |
| Intermediate Unit I/Trinity Next Generation Fab Lab Career Expansion/Service Leadership (Trinity Area School District) | The Farm Agriculture Education Center (Funding for barn stabilization only) (Greater Washington County Food Bank) |
| Sanitary Sewer Rehabilitation Project Carroll Township Authority) | WWTP Blower Improvements (Mon Valley Sewage Authority) |
| Allenport Borough Infrastructure Improvements (Street paving not funded) (Allenport Borough) | Beallsville Vacuum Sewer System Rehabilitation & Upgrades (Beallsville Borough) |

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|---|--|
| Charleroi CCTV Program Phase II (Charleroi Borough) | CIPP Repair Program Phase II (Project C-East) Peters Creek Sanitary Authority |
| Pump Station No. 4 Rehabilitation Project (Mid Mon Valley Water Pollution Control Authority) | Ridge Road Pressure Reducing Valve Project (Tri County Joint Municipal Authority) |
| Scada Upgrade Project (Tri County Joint Municipal Authority) | Solids Handling Upgrades (Authority of the Borough of Charleroi) |
| South Franklin Township Act 537 Sewage Plan Property Acquisition (South Franklin Township) | Stockdale Storm Sewer Separation Project (Stockdale Borough) |
| Sewage Pump Station & Force Main Replacement Project (Funding for two pumps only) (Mon Valley YMCA) | Vestaburg Waterline Project (Tri County Joint Municipal Authority) |
| State Route 0481 Waterline Replacement Project (Authority of the Borough of Charleroi) | Centers for Patient Safety & Infection Prevention (Funding for purchase of sterilizers only) (Monongahela Valley Hospital & Washington Health System) |
| Centerville Clinics Dental Department Upgrade (Centerville Clinics, Inc.) | Dry Run Slope Stabilization-Phase I Project (Municipal Authority of the City of Monongahela) |
| GED Test Voucher & Scholarship Program (Literacy Council of Southwestern PA) | OME Ownership Center of Washington County (Blueprints) |
| Reimagining Washington II (City of Washington Citywide Development Corp.) | Washington County Home Rehabilitation, Access, & Homebuyer Assistance Program (Redevelopment Authority of the County of Washington) |

Chief Clerk presented to the Board for their consideration and approval of the above listed projects as recommended by the Local Share Account committee for referral to the Redevelopment Authority of Washington County for the purpose of submitting single applications to the Department of Community and Economic Development for funding grants in accordance with the Pennsylvania Race Horse Development and Gaming Act. The applications will include reasonable administrative costs charged by the Redevelopment Authority.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the local share projects.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, Adult Probation and Children and Youth Services, approve the bid award contract for drug test kits to Redwood Toxicology Laboratory, Inc., Santa Rosa, Calif. based on their per unit costs. This contract will be effective January 1, 2019 through December 31, 2019, with the option to renew for two additional one-year periods. The total yearly cost is approximately \$15,000 and will be paid from their operating budgets.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Redwood Toxicology Laboratory, Inc.

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Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, award the bid contract for linen supplies for the correctional facility based on the “per unit” costs submitted in their bid to the following vendors:

ATD-American Company, Wyncote, Pa.

Harbor Linen, Cherry Hill, NJ

This contract will be effective January 1, 2019 through December 31, 2019, with the option to extend through December 31, 2020, at a total yearly cost of \$30,000. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications. This bid award was approved by the Prison Board, minute number PB 12-19-18.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above listed contracts.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, award the bid contract for maintenance and repairs of county vehicles to be done on a time and material rate on an as needed basis to the following vendors:

- Solomon Auto Group, Brownsville, Pa.

Section I – General Repair - \$90/hour for gas motor; \$112/hour for diesel motor

Section II – Transmission Repairs - \$90/hour for gas motor; \$112/hour for diesel motor

Section IV – Air Conditioning - \$90/hour for gas motor; \$112/hour for diesel motor

- Pancake Towing, Washington, Pa.

Section V – Towing - \$65-\$75 plus \$4 mile

This contract will be effective March 1, 2019 through February 28, 2020, with the option to extend for one additional year. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Solomon Auto Group and Pancake Towing.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

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Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the contract extension for flags and markers for veterans, to the following vendors:

Crowther & Porter LLC, Guys Mills, Pa.

Metro Flag Co., Wharton, N.J.

This contract will be effective January 1, 2019 through December 31, 2019 at a total yearly cost of approximately \$30,000. This extension is in accordance with the original proposal documents.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above listed contracts.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, approve the change order with Three Rivers Electric, for power to the additional server racks and additional lighting that were added to the server room. The contract authorization amount is \$5,133.83.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with Three Rivers Electric.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, approve the change orders with DiMarco Construction Company or general trades. The contract amount will increase to \$2,739,123.11 and consists of the following:

- revised change order #5 in the amount of \$4,233.49. Change masonry walls to GWB in PS toilet rooms.
- revised change order #6 in the amount of \$5,072.44. Add plywood lid to shop 107.
- change order #10 in the amount of \$1,670.96 for door pulls for six doors.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with DiMarco Construction Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Redevelopment Authority, of a mitigation supply agreement with Resources Environmental Solutions, LLC to purchase wetland/stream credits for mitigating .73 acres of wetland and 198 feet of stream that will be impacted as part of

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the Airport Northside Development project. The total cost is \$249,650 and will be partially funded by the Bureau of Aviation.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Resources Environmental Solutions, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Redevelopment Authority of Washington County, to adopt a resolution to purchase property on Mounts Road, Buffalo Township, from John J. Svetz. The total amount is \$175,000 and authorize William McGowen, RACW Director, to execute on behalf of the county all closing documents associated therewith.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Redevelopment Authority of Washington County, to enter into a lease agreement with Friend AirCare, Inc., a Pennsylvania corporation, for the premises known as Guard Hangar (ALP-7 Building No. 26). The term of the lease is month-to-month and will be at the rate of \$800 per month, plus any charges for telephone, electricity, solid waste removal, and lawn care.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the lease agreement with Friend AirCare, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, to adopt a resolution amending the Local Share Account (LSA) program for fiscal year 2018 in the amount of \$919,334 for engineering and construction improvements to three major intersections in the Coal Valley project. The reason for the amendment is to renew a previously approved grant.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Coal Valley project amendment to the 2018 Local Share Account program.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of the following board reappointments: SPC Public Participation Panel: Jodi Noble, Bill Sember, Thomas Casciola, Phil Fiumara, Sheila Gombita, Bob Griffin, Stephen Hall, Deb Keefer, Mike Kutsek, William McGowen, LueAnn Pawlick, Mary Lynn Spilak, Dan Reitz, Mary Stollar, Ned Williams, Joe Thomas, and Kathleen Kleinmann; the SPC Commission: Larry Maggi; and the appointments of Anthony Mauro to the Tourism Board and Richard Shriver to the Farmland Preservation Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above board reappointments.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of submission of plans for the Courthouse Square garage renovation project to the City of Washington and that the fees for zoning, building, electrical permits, and any other miscellaneous fees charged on account of the project in an amount not to exceed \$75,000 are authorized to be paid.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the permit fees for the Courthouse Square garage renovation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of a lease agreement with Pittsburgh SMSA Limited Partnership d/b/a Verizon Wireless for a new radio site near Mingo Park. No county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the lease agreement with Pittsburgh SMSA Limited Partnership d/b/a Verizon Wireless.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a change order with Metzinger Cement Contracting, Inc. for alterations to concrete abutments, increased width for approach roadways and re-bar adjustments in the amount of \$16,184.60. The revised contract amount of \$311,352.18 (5.48% increase) will be paid with Act 13 restricted bridge funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order with Metzinger Contracting, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a memorandum of understanding with the Pennsylvania Resources Council for the Household Hazardous Waste Education grant partnership between Allegheny, Beaver, Cambria, Fayette and Washington counties. PRC will develop and distribute all educational materials, conduct events and compile all necessary grant paperwork. The county will submit the grant documents and serve as the liaison between PRC and DEP for the grant.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding with the Pennsylvania Resources Council.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a marketing assessment and plan for the fair with the Washington County Tourism Promotion Agency contractor JMS Advisors, Inc. The cost to complete the study is \$12,500 of which \$6,250 will be paid by Tourism and \$6,250 will be paid by the county with the fair gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with JMS Advisors, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for concrete pads and sidewalks in Mingo Shelter #10 area and asphalt paving in Mingo Shelter #10 parking, bike path extension and maintenance hill road. Costs will be paid with Mingo gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above authorization to bid.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a renewal of the annual contract for the county workers' compensation program with Safety National. This agreement will be effective January 1, 2019 through December 31, 2019. The contract authorization amount is \$214,759.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Safety National.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the annual supplemental appropriation.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the annual supplemental appropriation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a tax levy and appropriation resolution fixing the tax rate for the year 2019 at 2.43 mills for county purposes and appropriating specific sum estimates to be required for specific purposes of county government for 2019.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the 2019 budget.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of a grant agreement with the Pennsylvania Emergency Management Agency (PEMA) for the emergency management performance grant program in the amount of \$161,880. The agreement is for the period of October 1, 2017 through September 30, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Pennsylvania Emergency Management Agency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a renewal contract between Domestic Relations and Frank D. Magone to provide legal services as the Title IV-D attorney. This contract is effective January 1, 2019 through December 31, 2019, at an annual amount of \$25,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract between Domestic Relations and Frank D. Magone.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a renewal contract between Domestic Relations and Bob Johnson, Esq. to provide legal services as hearing officer. This contract is effective January 1, 2019 through December 31, 2019, at a rate of \$50/hour.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract between Domestic Relations and Bob Johnson, Esq.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the contract of the Share and Ride Program Consortium with Washington Hospital Occupational Medicine Center for drug and alcohol testing services for non-regulated random lottery draws. This agreement will be effective January 1, 2019 through December 31, 2019. The following rate will increase as follows: annual administrative fee to increase from \$250 to \$350.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving agreement with Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the current professional services contract with Carl Smith, Esquire of the law firm Weber, Gallagher, Simpson, Stapleton, Fires & Newby, LLP, for legal services to the county pertaining to workers' compensation claims. This agreement will be effective January 1, 2019 through December 31, 2019, and all rates will remain the same.

- Partner Attorney – \$180/hour.
- Associate Attorney – \$150/hour.
- Paralegal – \$90/hour.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Carl Smith, Esq.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the current professional services contract with Robert Grimm, Esquire of law firm Swartz Campbell, LLC, for legal services to the county pertaining to employment related cases, civil rights matters, EEOC, PHRA claims and unemployment compensation cases. This agreement will be effective January 1, 2019 through December 31, 2019, and rates will increase as follow:

- Attorney – increase from \$150/hour to \$155/hour.
- Associate Attorney – increase from \$135/hour to \$140/hour.
- Paralegal – increase from \$85/hour to \$90/hour.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Robert Grimm, Esq.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of our annual contract with TASC flexible spending with the following fees:

- per participant fee per quarter – increase from \$4.06 to \$4.18
- one-time annual renewal fee – increase from \$622 to \$640

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with TASC flexible spending.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a purchase of service agreement addendum with the Washington County Transportation Authority. This agreement will be effective January 1, 2019 through June 30, 2019. The per-trip rate will increase to \$20.38 and the contract authorization amount will increase to \$2,554,290. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement addendum with the Washington County Transportation Authority.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Pressley Ridge for the period of July 1, 2018 through June 30, 2019. The contract authorization amount will increase by \$8,000 to \$17,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement with Pressley Ridge.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of meeting and training expenses for the period of January 1, 2019 through December 31, 2019. The total expenses will not exceed \$54,878 and no additional county funds are required.

| <u>EXPENSES</u> | <u>AMOUNT</u> |
|-----------------------------|-----------------|
| Meeting Food | \$5,722 |
| Training and Outreach | \$25,365 |
| SAMHSA Grant Training | \$16,810 |
| Early Intervention Training | \$6,981 |
| TOTAL | \$54,878 |

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the meeting and training expenses.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Washington Communities Human Services. This agreement will extend for six months from January 1, 2018 through June 30, 2018. All other terms of the original contract remain the same and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement addendum with Washington Communities Human Services.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Diversified Human Services, Inc. This agreement will be effective July 1, 2017 through June 30, 2018. The contract authorization amount will increase by \$938 to \$15,938 and no additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement addendum with Diversified Human Services, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of provider agreements with the list of the following providers. These agreements will be effective July 1, 2018 through June 30, 2019. No additional county funds are required.

| <u>PROVIDER</u> | <u>AMOUNT</u> |
|---|-------------------------|
| Dr. Carol Patterson M.ED. | \$100,000 |
| Three Rivers Adoption Council | \$120,000 |
| Western PA Childcare-Mid Atlantic Youth Svcs. Corp. | \$500,000 |
| TOTAL | <u>\$720,000</u> |

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed above.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of out-of-state travel for Robyn Kennedy to attend a conference in Virginia from January 5-10, 2019. The conference and all related expenses are being paid by an Allegheny County Bar Association scholarship and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving out-of-state travel to Virginia.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of its 2019 Special Budget in the amount of \$68,000. This budget will be used to cover supportive client services, child specific expenses, expenses related to the recruitment and retention of resource families, ancillary court expenses as well as meeting and event recognition expenses. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2019 Special Budget.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of payment in the amount of \$36,089.01 for the 2019 Onbase maintenance renewal agreement with eDocs Technologies for the courts Onbase system. This agreement will be effective January 1, 2019 through December 31, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving payment to eDocs Technology.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Planning Commission, of the purchase of a poured in place rubber surface to be applied at Mingo Creek Park from Pete Jeffrey and Associates, Indianola, Pa. The equipment would be installed at the obstacle source play site. The total cost is \$28,880.00 and will be paid with oil and gas funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase from Pete Jeffrey and Associates.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Court Administration, of the purchase of Verizon hotspot to be utilized by the new conflict counsel. The total cost is \$39.99/month and will be paid from their operating budget. The equipment is free with activation.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase with Verizon.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, December 19, 2018, following the agenda meeting, to discuss personnel. The regularly scheduled Salary Board meeting has been cancelled. All county offices will be closed Tuesday, December 25, 2018, in observance of Christmas day and Tuesday, January 1, 2019, in observance of New Year's day. The Organizational Salary Board meeting of the Washington County Commissioners will be held at 10 a.m., Monday, January 7, 2019.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$2,018.81.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED F1607929LD

ZOTIS WILLIAM E & MARY C
419 LONGLEAF DRIVE
VENETIA, PA 15367
Tax Year: 2018
District PETERS TOWNSHIP
Parcel 540-001-07-00-0011-00
Amount \$205.87

MCCONNELL TRAILS LLC
95 W. BEAU STREET, STE 600
WASHINGTON, PA 15301
Tax Year: 2018
District CECIL
Parcel 140-006-00-00-0049-07
Amount \$489.38

MONTECALVO MARGARET
240 E. GRANT STREET
HOUSTON, PA 15342
Tax Year: 2018
District CECIL
Parcel 140-013-00-00-0023-00
Amount \$45.00

GRIMES DOUGLAS EDWARD &
SUZANNE M
2031 STONE BRIDGE COURT
HARRISON CITY, PA 15636
Tax Year: 2018
District NORTH STRABANE
Parcel 520-012-04-00-0038-00
Amount \$655.83

FEDZEN RONALD A JR. &
SHELBY VETERAN
402 FRIAR LANE
MCMURRAY, PA 15317
Tax Year: 2018
District PETERS TOWNSHIP
Parcel 540-007-16-03-0004-00
Amount \$481.28

HEINAUER BROCK H &
CHRISTINA N
107 FAIRVIEW CIRCLE
VENETIA, PA 15367
Tax Year: 2018
District PETERS TOWNSHIP
Parcel 540-006-13-00-0016-00
Amount \$10.48

WTB HOUSING LP
130 SEVENTH ST., SUITE 300
PITTSBURGH, PA 15222
Tax Year: 2018
District WASHINGTON 4TH W
Parcel 740-001-00-01-0021-00
Amount \$130.97

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above tax refunds.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately
10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

January 2, 2018

ATTEST:

Cynthia P. Buffum
CHIEF CLERK