

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMRLIMITED E00718327LD

Minute No. 1069

October 18, 2018

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present Pastor Don Waltermeyer of Washington Presbyterian Church, Washington, Pa.; Marine Corps League Post 0613 representative Larry Spahr; Solicitor J. Lynn DeHaven; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Deputy Controller Cathy Sams; Human Resources Acting Director Andrea Johnston; Director of Elections Larry Spahr; Observer-Reporter Publishing Co. representative Barbara Miller and WJPA representatives Bruce Sakalik.

Mr. Maggi called the meeting to order at approximately 10:04 a.m.

Pastor Waltermeyer led the meeting with a prayer.

Mr. Spahr led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1068 dated October 4, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1068, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract for the Joint Municipal Purchasing Program for Washington County to the following vendors based on their per unit cost submitted in their original bid proposals:

American Rock Salt Co., LLC, Mt. Morris, NY

AGF Company, McKees Rocks, PA

Chemung Supply Corp., Elmira, NY

Laurel Aggregates, Morgantown, WV

Russell Standard Corp., Mars, PA

These contracts will be effective October 18, 2017 through September 30, 2019, at a total yearly cost of approximately \$10,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications. Purchasing is also requesting authorization to bid on items that pricing was not provided for.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with the vendors listed above.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the current contract with McVehil Plumbing, Heating & Supply, Co., Inc., Washington, Pa. for plumbing services on a time and material basis at a 15% discount from list price. This agreement will be effective November 1, 2018 through October 31, 2019. The total yearly cost is estimated at approximately \$30,000 for all county facilities. This extension is in accordance with the original bid documents.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with McVehil Plumbing, Heating & Supply Co., Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the current contract for ammunition to Witmer Public Safety Group, Inc., Cantersville, Pa. This extension will be effective through May 31, 2019, under the same terms and conditions as the original contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Witmer Public Safety Group, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Building and Grounds, authorize the purchase of a standby generator for the Family Court Center annex to Schultheis Electric, Latrobe, Pa. The total estimated cost is \$41,000, including labor, equipment and materials, and will be paid with capital funds.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase with Schultheis Electric.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of a settlement agreement between the county and Avanco International, Inc., pertaining to the child accounting profile system utilized by the county's Child and Youth Services (CYS) department. The county will waive certain rights and claims it may have against Avanco in connection with the dispute under the agreement between the county and Avanco. In exchange, Avanco will be remitting \$5,481.40 on behalf of the county to the County Commissioners Association of Pennsylvania (CCAP) for costs incurred by CCAP in investigating and resolving this dispute.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement between the county and Avanco International, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of the appointments of the following individuals to the Canvass Board for the 2018 General Election: Leona Alexis, Paulie Chappel, Charlie Watts, David Kresh, Cathi Kresh, Peggy Wilson, Myrna Calabro, Donna Park, and Carolyn Dunklin.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the appointments to the Canvass Board.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Courts, of training and all travel related fees, within the rules of the county's travel policy, for the Clerk of Courts and the Information Technology deputy director to attend the eCourts Conference in Las Vegas, Nevada, on December 9 through December 12, 2018. The cost will be approximately \$1,800/person and all fees will be paid by each department's operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving training and travel to Las Vegas Nevada

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Elections Office, of the 2018 HAVA Election Security grant allocation in the amount of \$235,526.43 pursuant to the Consolidated Appropriations Act of 2018 (P.L. 115-141). The grant will be used to purchase new HAVA-compliant voting systems that are certified in accordance with the Pennsylvania Election Code, meets current state and federal security and accessibility standards, and employs a voter-verifiable paper record. This approval also designates signature authority to the chairman of county commissioners.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant allocation to purchase new HAVA compliant voting systems.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Tax Revenue, of an agreement addendum with James W. Haines, Jr., to perform repository title searches. This agreement will be effective October 18, 2018, and shall not to exceed \$30,000/year.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement addendum with James W. Haines, Jr.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an easement with Comcast Cable Communications Management, LLC for installation of a broadband communications system across fair and Trolley Museum property to service Tarr Concrete and, ultimately, the Washington County Fair.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the easement with Comcast Cable Communications Management, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a contract supplement with A&A Consultants in the amount not to exceed \$9,943.28 for construction consultation as needed on the fair entrance phase II project. The revised maximum contract amount is \$298,073.47 and will be paid with fair gas lease funds.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract supplement with A&A Consultants.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Alternative Rehabilitation Communities, Inc. to provide placement services for the period of July 1, 2017 through June 30, 2018. The contract authorization amount is \$100,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement with Alternative Rehabilitation Communities, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of provider agreements with the list of the following providers. These agreements will be effective July 1, 2018 through June 30, 2019. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Alternative Living Solutions	\$300,000
Alternative Rehabilitation Communities, Inc.	\$100,000
Bair Foundation of Pennsylvania	\$600,000
The Children’s Institute of Pittsburgh, d/b/a Project Star	\$500,000
Families United Network, Inc.	\$325,000
Harborcreek Youth Services	\$50,000
Hermitage House	\$260,000
Keystone Adolescent Center	\$600,000
TOTAL	<u>\$2,805,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed above.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for the period July 1, 2017 through June 30, 2018. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Diversified Human Services, Inc.	\$55,000	\$63,213
JG Early Intervention Specialists, Inc.	160,000	163,632
Pediatric Therapy Professionals, Inc.	50,000	52,749
Western PA School for the Deaf	16,000	20,964
TOTAL	\$281,000	\$300,558

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed provider agreement addendums.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Court Administration, of advertising for requests for proposals (RFP's) for office space for MDJ 27-01-03 (Hopkins). The current lease agreement expires on February 28, 2019.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertising for office space for MDJ Hopkins.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Adult Probation, of a purchase of one air card for an on-board in one of their vehicles through Verizon Wireless. The monthly service cost will be \$39.99 and the air card is free with activation. Costs will be paid from their operating budget. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one air card.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the Correctional Facility, of an agreement with Maxim Healthcare Services for the purpose of providing medical staffing services (RNs, LPNs, CNAs and NCNAs). This agreement will be effective October 18, 2018 through July 31, 2019, with automatic renewals at the listed rates in the current agreement. Costs will be paid from their operating budget. This service for the correctional facility is contingent upon Prison Board approval.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Maxim Healthcare Services.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, October 17, 2018, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$6,593.36.

FOREST CITY DILLON/FOREST
CITY RES MGMT INC
50 PUBLIC SQUARE, STE 1200
CLEVELAND, OH 44113
Tax Year: 2016
District DONORA
Parcel 240-013-00-07-0005-01
Amount \$1,659.45

HOMME VERNON R & REGINA M
1800 FONTA FLORA ROAD
NEBO, NC 28761
Tax Year: 2017
District ELLSWORTH BOROUGH
Parcel 310-014-00-00-0013-00
Amount \$22.35

BEDAZZLE LLC
32 CEMETERY ROAD
CHARLEROI, PA 15022
Tax Year: 2018
District CHARLEROI
Parcel 160-002-00-00-0002-00
Amount \$1,045.68

FOREST CITY DILLON/FOREST
CITY RES MGMT INC
50 PUBLIC SQUARE, STE 1200
CLEVELAND, OH 44113
Tax Year: 2018
District DONORA
Parcel 240-013-00-07-0005-01
Amount \$986.37

PATTERSON BILLIE JO
1307 4TH STREET
MONONGAHELA, PA 15063
Tax Year: 2018
District MONONGAHELA 2ND W
Parcel 430-028-00-00-0018-00
Amount \$1.91

CILLO CATHERINE
81 POPLAR STREET
CANONSBURG, PA 15317
Tax Year: 2018
District NORTH STRABANE
Parcel 520-013-26-00-0024-00
Amount \$36.43

MAZUR EDWARD M
40 FISCHER ROAD
WASHINGTON, PA 15301
Tax Year: 2018
District SOUTH STRABANE
Parcel 600-001-01-02-0018-00
Amount \$2.63

FOREST CITY DILLON/FOREST
CITY RES MGMT INC
50 PUBLIC SQUARE, STE 1200
CLEVELAND, OH 44113
Tax Year: 2017
District DONORA
Parcel 240-013-00-07-0005-01
Amount \$510.09

CALVERT ROBERT MONROE III
71 JULIAN ROAD
CLAYSVILLE, PA 15323
Tax Year: 2018
District BUFFALO
Parcel 060-006-00-00-0020-02
Amount \$5.48

PHILLIPS JEFFREY A & DARLA J
P.O. BOX 438
MEADOWLANDS, PA 15347
Tax Year: 2018
District CHARTIERS
Parcel 170-017-02-00-0038-00
Amount \$5.96

OBRIEN PATRICK S & NICOLE A
112 WILLOW ROAD
CLAYSVILLE, PA 15323
Tax Year: 2018
District EAST FINLEY
Parcel 270-017-00-00-0001-01
Amount \$22.38

WHITE KIM D
274 BELLS LAKE ROAD
PROSPERITY, PA 15329
Tax Year: 2018
District MORRIS
Parcel 450-003-09-99-0018-00
Amount \$10.72

MANGANAS THOMAS N & JILL C
235 LINDEN CREEK ROAD
CANONSBURG, PA 15317
Tax Year: 2018
District NORTH STRABANE
Parcel 520-002-00-00-0020-01
Amount \$202.89

CANCELLIERE HEATHER
11 ROUNDTOP DRIVE
FINLEYVILLE, PA 15332
Tax Year: 2018
District UNION
Parcel 640-002-09-99-0284-00T
Amount \$12.86

SAGHY WILLIAM R & JO ANN
531 PITTSBURGH ROAD
BROWNSVILLE, PA 15417
Tax Year: 2017
District W. BROWNSVILLE
ANNEX
Parcel 675-013-00-00-0001-09
Amount \$197.19

STUDENT ASSN INC
250 UNIVERSITY AVENUE
CALIFORNIA, PA 15419
Tax Year: 2018
District CALIFORNIA
Parcel 080-050-00-00-0006-00
Amount \$983.76

ZYLO JOHN
P.O. BOX 383
MEADOWLANDS, PA 15347
Tax Year: 2018
District CHARTIERS
Parcel 170-001-09-99-0015-01T
Amount \$31.9

BEEBE SHERILYN & PAUL E
MCCLOSKEY
254 TWIN BRIDGE ROAD
CHARLEROI, PA 15022
Tax Year: 2018
District FALLOWFIELD
Parcel 320-013-00-00-0012-01
Amount \$5.59

HULL KIMMEL
42 CRESTVIEW EST, LOT 42
NEW EAGLE, PA 15067
Tax Year: 2018
District NEW EAGLE
Parcel 480-001-09-99-0042-00T
Amount \$11.66

ROSCOE DANIEL & MARY BETH
410 HEMLOCK WAY
WASHINGTON, PA 15301
Tax Year: 2018
District SOUTH FRANKLIN
Parcel 590-011-00-00-0010-27
Amount \$292.57

SCHWARTZ GARY JR & LISA
17 HIDDEN VALLEY DRIVE
FINLEYVILLE, PA 15332
Tax Year: 2018
District UNION
Parcel 640-002-09-99-0017-00T
Amount \$9.77

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SAGHY WILLIAM R & JO ANN
531 PITTSBURGH ROAD
BROWNSVILLE, PA 15417
Tax Year: 2018
District WEST BROWNSVILLE ANNEX
Parcel 675-013-00-00-0001-09
Amount \$197.19

CNX LAND LLC
1000 CPNSOL ENERGY DRIVE
CANONSBURG, PA 15317
Tax Year: 2018
District WEST FINLEY
Parcel 680-019-00-00-0008-00
Amount \$44.07

WTB HOUSING LP
CENTURY BLDG, SUITE 30
130 SEVENTH STREET
PITTSBURGH, PA 15222
Tax Year: 2018
District WASHINGTON 4TH W
Parcel 740-001-00-01-0021-00
Amount \$130.97

COSTANZO JAMES E JR. & DEBORAH
160 EBERLE ROAD
HICKORY, PA 15340
Tax Year: 2018
District MT PLEASANT
Parcel 460-001-00-00-0004-00
Amount \$50.61

COSTANZO JAMES E JR. & DEBORAH
160 EBERLE ROAD
HICKORY, PA 15340
Tax Year: 2018
District MT PLEASANT
Parcel 460-001-00-00-0004-00
Amount \$112.88

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above tax refunds.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:17 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

October 30, 2018

ATTEST:

Cynthia J. Buffum
CHIEF CLERK

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