

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1068

October 4, 2018

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present Pastor Laura Saffell of Amity United Methodist Church, Washington, Pa.; Marine Corps League Post 1138 representative Barry Bebout; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Controller Mike Namie; Finance Director Josh Hatfield; Acting Director Andrea Johnston; Domestic Violence Services of Southwestern PA representatives Alexandra Brooks and Lawanda Butler; Pennsylvania State University Cooperative Extension representatives Pam Paletta, Joseph Conklin, Kay Mooney, Lee Stivers, Lisa Whittaker, Walt Baumgarner and Sis Hughes; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representatives Bruce Sakalik; and concerned citizens James Piper, Tom Lonich, Steve Toprani and Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10 a.m.

Pastor Saffell led the meeting with a prayer.

Mr. Bebout led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1067 dated September 20, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1067, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a proclamation declaring the month of October as Domestic Violence Awareness Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Accepting the proclamation is the representative of Domestic Violence Services of Southwestern Pennsylvania, Alexandra Brooks. She thanked the commissioners for always honoring this community service organization with a proclamation.

Mr. Shober read a retirement plate for Pamela Paletta, recognizing her for more than 30 years of service to the Penn State Cooperative Extension and her leadership in the 4-H organization.

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Local administrator of the cooperative extension office Joe Conklin spoke of Ms. Paletta as being a driven asset and very resourceful when it comes to her 4-H groups. He stated that Ms. Paletta has the most 4-H clubs in the state; the second most in traditional 4-H memberships; and is involved in all 14 school districts in Washington County.

Ms. Paletta accepted her retirement plate and thanked the Commissioners and the extension office for supporting her in the different directions she's wanted to take the 4-H club.

(RECESS FOR PHOTOS)PUBLIC COMMENTS

Frank Byrd took this opportunity to remind the audience that the month of October is Pastor Appreciation Month.

OLD BUSINESSBID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Planning Commission, approve the bid award contract with Log Cabin Fence Company, Amity, Pa. for salt structure covers for Mingo and Cross Creek parks. The total cost is \$34,750 and will be paid with gas lease funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Log Cabin Fence Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the termination of our law enforcement uniforms agreement with North Eastern Uniforms & Eg Inc., Pittsburgh, Pa. for non-performance and request approval to enter into an agreement with Trapuzzano's, Washington, Pa., the second low (only other) bidder. This agreement will be effective September 24, 2018 through May 31, 2019, with the option to extend year-to-year.

Moved by Mrs. Vaughan, seconded by Mr. Shober, terminating the agreement with North Eastern Uniforms & Eg, Inc. and approving the agreement with Trapuzzano's.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Parks and Recreation, approve the termination of our agreement with Approved Toilet Rental, McKees Rocks, Pa. for portable toilets/pumping services due to non-compliance of performing agreed services and request approval to enter into an agreement with RMC Sanitation, Burgettstown, Pa., the second low (only other) bidder. This agreement will be effective October 4, 2018 through May 31, 2020, with the option to extend for two additional two-year periods.

Moved by Mrs. Vaughan, seconded by Mr. Shober, terminating the agreement with Approved Toilet Rental and approving the agreement with RMC Sanitation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid award contract with Morgantown Printing and Binding, Morgantown, West Virginia, for the printing of the NCR forms. This contract will be effective October 4, 2018 through August 31, 2019, with the option to extend for one additional year. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Morgantown Printing and Binding.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

CHANGE ORDERS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, approve a change order at the Washington County Airport with McNeely Construction, Pittsburgh, Pa., in the amount of \$5,868 to remove the existing roof drain consisting of fabricated connections, Fernco fittings and aluminum downspout and provide PVC piping and connectors. Paint exposed PVC to match building façade. The total amount of this contract is \$65,538.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with McNeely Construction.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the authorization to advertise for proposals from qualified engineering firms to conduct

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construction inspection services through Pennsylvania Department of Transportation ECMS for bridge projects.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the authorization to bid.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the authorization to submit a grant request for local share funds to complete various building improvements at the Washington County fairgrounds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving authorization to submit a grant for local share funds.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to hire two South Strabane police officers at a rate of \$60/hour per officer (estimated \$720 total) to be paid from the recycling funds for the November 6, 2018 electronics collection.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving authorization to hire two police officers.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Clerk of Courts, to increase the office's line of petty cash by \$50.00 to \$100.00. The office uses petty cash for the purpose of making change.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the increase to the office's line of petty cash for the purpose of making change.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Court Administration, of an agreement with the Washington Drug & Alcohol Commission, Inc. for coordination of drug and alcohol services related to the Restricted Treatment Program. This agreement will

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be effective July 1, 2018 through June 30, 2020. The total amount is \$276,200 and will be funded by a PCCD grant.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Washington Drug & Alcohol Commission, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of provider agreements with the list of the following providers. These agreements will be effective July 1, 2018 through June 30, 2019. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
A Second Chance, Inc.	\$100,000
Auberle	\$750,000
People R'Us	\$70,000
SPHS, Connect, Inc.	\$120,000
TOTAL	<u>\$1,040,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed above.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following provider agreements to provide homeless assistance services for the period of July 1, 2018 through June 30, 2020. The funds are provided by the U.S. Department of Housing and Urban Development and no additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	
<i>Emergency Shelter Services</i>	\$ 72,000
<i>Transitional Housing</i>	49,000
Domestic Violence Services of Southwestern PA	
<i>Transitional Housing</i>	6,250
<i>Emergency Shelter Services</i>	41,500
Community Action Southwest	
<i>Emergency Shelter Services</i>	100,720
TOTAL	<u>\$269,470</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the listed provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, to enter into Text to 911 VPN connectivity agreement with Comtech Telecommunications, Corp., for the purpose of receiving text-to-911 calls directly integrated into the new Motorola CallWorks phone system at both Public Safety and the Airport, meeting NG911 specifications for Washington County. This agreement will be effective date of installation for a 36 months. . Funding for non-recurring costs of \$13,000 will be paid with Act 13 funds, as part of the PSAP upgrade project and funding for recurring costs of \$19,504/year will be paid from Public Safety's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Comtech Telecommunications.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of an addendum to our current professional services agreement with ASCC, Cranberry Township, PA for video surveillance, etc., discounted parts, materials and equipment effective through May 5, 2019. The cost is not to exceed \$25,000 and will be funded from both IT and user departments. This extension is in accordance with the original bid documents.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with ASCC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Planning Commission, of the purchase of one custom interval rectangle pavilion replacing existing structure Shelter 10 at Mingo Creek Park from Pete Jeffrey & Associates, Indianola, Pa. The total cost is \$175,127 and will be paid with oil and gas funds. The proposed purchase would be placed via CoStars 14, and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase from Pete Jeffrey & Associates.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, October 3, 2018, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting has been cancelled. All county offices will be closed on Monday, October 8, 2018 in observance of Columbus Day.

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SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$4,553.00.

PRECISION INDUSTRIES, INC
99 BERRY ROAD
WASHINGTON, PA 15301
Tax Year: 2017
District SOUTH STRABANE
Parcel 600-003-00-00-0028-00
Amount \$1,192.41

PRECISION INDUSTRIES, INC
99 BERRY ROAD
WASHINGTON, PA 15301
Tax Year: 2016
District SOUTH STRABANE
Parcel 600-003-00-00-0028-00
Amount \$2,492.29

PRECISION INDUSTRIES, INC
99 BERRY ROAD
WASHINGTON, PA 15301
Tax Year: 2017
District SOUTH STRABANE
Parcel 600-003-00-00-0027-00
Amount \$62.16

PRECISION INDUSTRIES, INC
99 BERRY ROAD
WASHINGTON, PA 15301
Tax Year: 2016
District SOUTH STRABANE
Parcel 600-003-00-00-0027-00
Amount \$138.07

PRECISION INDUSTRIES, INC
99 BERRY ROAD
WASHINGTON, PA 15301
Tax Year: 2017
District SOUTH STRABANE
Parcel 600-003-00-00-0029-01
Amount \$170.03

PRECISION INDUSTRIES, INC
99 BERRY ROAD
WASHINGTON, PA 15301
Tax Year: 2016
District SOUTH STRABANE
Parcel 600-003-00-00-0029-01
Amount \$78.58

WASH CO IND DEV PREC INDUS
P.O. BOX 711
WASHINGTON, PA 15301
Tax Year: 2017
District SOUTH STRABANE
Parcel 600-003-00-00-0024-00
Amount \$25.95

WASH CO IND DEV PREC INDUS
P.O. BOX 711
WASHINGTON, PA 15301
Tax Year: 2016
District SOUTH STRABANE
Parcel 600-003-00-00-0024-00
Amount \$27.31

CARRIGAN JOHN THOMAS &
JESSICA
190 AMITY RIDGE ROAD
AMITY, PA 15311
Tax Year: 2017
District AMWELL
Parcel 020-031-00-00-0001-05
Amount \$160.42

GIEBELL FRANK WILLIAM &
BEVERLY LACIK & MARY POZZI
107 LAUREL DRIVE
WEIRTON, WV 26062
Tax Year: 2018
District HANOVER
Parcel 340-001-04-02-0011-00
Amount \$50.26

GIEBELL FRANK WILLIAM &
BEVERLY LACIK & MARY POZZI
107 LAUREL DRIVE
WEIRTON, WV 26062
Tax Year: 2018
District HANOVER
Parcel 340-001-04-02-0017-00
Amount \$135.52

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above tax refunds.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:24 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

October 16, 2018

ATTEST: Cynthia P. Griffin
CHIEF CLERK