

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

Minute No. 1062

June 6, 2018

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi and Harlan G. Shober, Jr.; absent was Commissioner Diana Irey Vaughan. Also being present Pastor Robert Grewe, First Lutheran Church, Washington, Pa.; Marine Corps League Post 1138 representative Sandy Young; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Acting Director Andrea Johnston; Observer-Reporter Publishing Co. representative Barbara Miller and concerned citizens Thomas Lonich, Ralph George and Robert Champe.

Mr. Maggi called the meeting to order at approximately 2:00 p.m.

Pastor Grewe led the meeting with a prayer.

Ms. Young led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1061 dated May 17, 2018.

Moved by Mr. Shober; seconded by Mr. Maggi, approving Minute No. 1061, as written.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

None.

#### (RECESS FOR PHOTOS)

#### PUBLIC COMMENTS

Ralph George and Robert Champe, both residents of Old Plank Road, are concerned about runoff flooding from the county airport down onto their property. Mr. George rents a home with a pond from Robert Champe. They believe storm water runoff and silt are jeopardizing a large pond that is home of several types of fish. Mr. George and Mr. Champe are in discussions with Bill McGowen, director of the Redevelopment Authority of Washington County, operator of the airport.

#### OLD BUSINESS

#### BID AWARD

Solicitor DeHaven recommended the Board, on behalf of Building and Grounds, approve the bid award contract for general construction services on an as needed basis to MacBracey Corporation, Washington, Pa. This agreement will be effective from the date of agreement in 2018 through June 30, 2019, with four one-year automatic renewals. This bid is being awarded to the lowest most responsive and responsible bidder, based upon their unit costs submitted in their proposal.

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Moved by Mr. Shober, seconded by Mr. Maggi, approving the contract with MacBracey Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor DeHaven recommended the Board, on behalf of Building and Grounds, authorize the replacement of the courthouse annex panel board to Schultheis Electric, Latrobe, Pa., at an estimated cost of \$43,000, including labor, equipment and materials. Costs will be paid with capital funds.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the payment to Schultheis Electric.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID REJECTION

Solicitor DeHaven recommended the Board on behalf of the Planning Commission, approve the rejection of all bids and rebid for the Pigeon Creek #3 project. Necessary revisions and clarifications need to be made to the original bid documents.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the bid rejection for the Pigeon Creek #3 project.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

DONATION RESOLUTION

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, adopt a resolution, in compliance of Section 1805 of the county code governing the sale or disposition of personal property for the donation of a 1996 Ford F250, with salt spreader and plow attachments to the non-profit, Washington County Agricultural Fair, Inc. Washington County Agricultural Fair has completed the application for donated equipment and has met all required criteria.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk respectfully requests the Commissioners adopt a resolution approving the purchase of an avigation easement on property located on Jolly School Road, South Franklin Township, Washington County,

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at the purchase price of \$5,000, and authorize William R. McGowen, Executive Director of the Redevelopment Authority, to execute all closing documents on behalf of the county.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk respectfully requests the Commissioners amend the resolution for a grant by the Washington County Hospital Authority to the Washington Health System Foundation to assist in the Family Birth and Women's Health Center construction project. The amount will increase from \$50,000 to \$100,000.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the amendment to the resolution for this grant.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk respectfully requests the Commissioners adopt a resolution approving the execution of a consent to assignment of the land lease for the T & T Aviation hangar located at 295 Airport Road in South Franklin Township, Washington County, Pennsylvania, to The Beech Group, Inc.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk respectfully requests the Commissioners approve the purchase of service credit for retirement purposes for Patricia Maxon for the period of June 14, 2017 to July 31, 2017. The total cost is \$1,469.93.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the purchase of service credit for Patricia Maxon.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk respectfully requests the Commissioners approve the purchase of service credit for retirement purposes for Dianna Shymchyk for the period of June 24, 2016 to August 8, 2016, and August 15, 2016 to September 12, 2016. The total cost is \$1,100.17.

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Moved by Mr. Shober; seconded by Mr. Maggi, approving the purchase of service credit for Dianna Shymchyk.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk respectfully requests the Commissioners approve the purchase of service credit for retirement purposes for Maureen Griffin for the period of March 5, 2018 to April 23, 2018. The total cost is \$1,376.85.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the purchase of service credit for Maureen Griffin.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an apportioned unit decimal interest revision with Range Resources for the Malinky unit associated with the Panhandle Trail (non surface). Washington County has a decimal interest of 0.00237494 in Malinky B of which a portion will be included in a new Malinky D unit. Payments from the original unit will not be reduced which allows Washington County to be paid an interest in both Malinky units.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the revision with Range Resources.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with Gibson Thomas Engineering in the amount of \$483,317.34 for the design and permitting of the Chartiers #30, Hess Bridge in Cecil Township. Costs have been approved by the Pennsylvania Department of Transportation and will be paid 80% federal, 15% state and 5% county liquid fuels.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with Gibson Thomas Engineering.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a reimbursement agreement with the Pennsylvania Department of Transportation providing \$460,750 reimbursement to Washington County for design and engineering of the Chartiers #30 bridge in Cecil Township.

Said motion also authorizes the Chairman of the Board, Larry Maggi, to execute the agreement as well as designates the Chairman as the authorized signature on the agreement.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the reimbursement agreement with the Pennsylvania Department of Transportation.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for the superstructure replacement of the Raccoon #11 bridge in Robinson Township. Costs will be paid with Act 13 bridge funds.

Moved by Mr. Shober; seconded by Mr. Maggi, approving authorization to bid.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, to ratify a time extension amendment to contract C000059562 with the Commonwealth of Pennsylvania for the Mon River kayak launches to allow East Bethlehem and Monongahela to complete additional landscaping and parking. This agreement will be effective June 30, 2018 through June 30, 2019.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the amendment with the Commonwealth of Pennsylvania.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, to ratify the landowner grantee agreement; operation, maintenance and repair plan; landowner letter of commitment, and landowner access authorization included in a grant request submitted by Western Pennsylvania Conservancy for stream improvements in Mingo Creek County Park. The Conservancy will design and construct the projects if grant funds are received.

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Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with Western Pennsylvania Conservancy.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an engineering agreement with GAI Consultants in the amount of \$73,500 for the design, permitting and bid documents to develop a site for additional shelters at the Thompson Hill area of Cross Creek Park. Costs will be paid with Cross Creek gas lease funds.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with GAI Consultants.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Aging Services, of \$2,183 in matching funds required for a \$24,127 local share account funded project at the Beth Center Senior Center for the replacement of a handicapped accessible ramp. The matching funds will be paid from human services capital funds.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the matching fund request.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Aging Services, of \$4,000 in matching funds required for a \$64,000 local share account funded project at the Bentleyville Senior Center for the installation of a new kitchen. The matching funds will be paid from human services capital funds.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the matching fund request.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Genesis Home of New Beginnings for the provision of placement services. This agreement will be effective July 1, 2017 through June 30, 2018. The contract authorization amount is \$93,000 and no additional county funds are required.

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Moved by Mr. Shober; seconded by Mr. Maggi, approving the provider agreement with Genesis Home of New Beginnings.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Mallory Anderson for the provision of administrative services related to the preparation of the Need Based Annual Plan and Budget estimate for fiscal year 2018-2019 and the budget request for fiscal year 2019-2020. This agreement will be effective April 7, 2018 through September 7, 2018. The contract authorization amount is \$5,812.10 and no additional county funds are required.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the purchase of service agreement with Mallory Anderson.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Adelphoi Village to provide the community based prevention, treatment and aftercare program. The contract authorization amount will be increased by \$25,595 to \$142,985 and no additional county funds are required.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the provider agreement addendum with Adelphoi Village.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of provider agreements with the list of the following providers. These agreements will be effective July 1, 2018 through June 30, 2019. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Dr. Terry O'Hara, Ph.D.	\$30,000
Vision Quest National, LTD	\$150,000
<b>TOTAL</b>	<b><u>\$180,000</u></b>

Moved by Mr. Shober; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of the following provider agreements for the Aging Wavier Home Delivered Meal Program. These agreements will be effective July 1, 2018 at a rate of \$7.21 per unit for frozen and emergency pack meals and \$7.46 per unit for hot meals. No additional county funds are required.

**PROVIDER**

Amerihealth Caritas Health Plan                      Pennsylvania Health and Wellness  
UPMC Community Health Choices

Moved by Mr. Shober; seconded by Mr. Maggi, approving the above agreements.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Therapeutic Early Intervention Services for the provision of early intervention services. This agreement will be effective June 1, 2018 through June 30, 2018. The contract authorization amount is \$1,200 and no additional county funds are required.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the provider agreement with Therapeutic Early Intervention Services.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with Department of Housing and Urban Development (HUD) to provide housing and supportive services to homeless individuals and families in the amount of \$551,623. These agreements will be effective May 1, 2018 through April 30, 2019. No additional county funds are required.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreements with the Department of Housing and Urban Development.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following provider agreements for housing and supportive services to homeless individuals and families. No additional county funds are required.

<u>AGENCY</u>	<u>AMOUNT</u>	<u>GRANT YEAR</u>
Connect, Inc.	\$502,920.00	5/1/2018 – 4/30/2019
Connect, Inc.	\$ 91,517.00	8/1/2018 – 7/31/2019
<b>TOTAL</b>	<b><u>\$1,056,446.00</u></b>	



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Moved by Mr. Shober; seconded by Mr. Maggi, approving the above provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, of a purchasing proceeding with utilizing contracts of record, state contract and if necessary bids, for the PSAP upgrade/expansion project at an estimated cost of \$4.1 million dollars.

The proposed project consists of the following elements:

- A. Replacement of radio dispatch console system  
*\*GSA direct purchase*
- B. Replacement of communications logging recorder  
*\*GSA direct purchase*
- C. Replacement of radio voting/selector system  
*\*Sole source via MRA*
- D. Replacement of microwave links and site expansion  
*\*Sole source via MRA*
- E. Replacement of network time server  
*\*Sole source via MRA*
- F. Expansion of base radios and control stations  
*\*Sole source via MRA*
- G. Installation of dispatch furniture at backup PSAP  
*\*TBD possibly COSTARS*
- H. Servers, network, CPUs, and monitors for replacement systems and backup PSAP  
*\*COSTARS via SynergIT*
- I. Installation of satellite connectivity at backup PSAP  
*\*Direct purchase via existing contract with IP Access International*
- J. Installation of dark fiber to backup PSAP  
*\*TBD possibly RFP or existing contract*

WCDPS anticipates the project to begin with installation of items A., B., and E. During the lead time and staging of those items, the equipment for items D. and F. can be installed at the remote sites, based on rigging crew availability. Once the replacement radio console is in live operation, we will progress to item C. Certain elements of item H. (desktop hardware and network switches for radio) will be installed during the radio console replacement. Items G., I., and J. as well as the backup PSAP portions of items A., B., C., E., and remaining items from H. will be installed once occupancy of the airport building is available.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the authorization to bid.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, Public Safety and the correctional facility, of the renewal of the technical service support agreement with Physio-Control, Redmond, Wash. for the AED's throughout the campus, including the sheriff vehicles. This agreement will be effective July 1, 2018 through June 30, 2021. The contract authorization amount is \$17,955.00 and will be paid from the general fund.

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Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with Physio-Control.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, of the renewal of the current agreement with SynergIT for the veeam backup and replication enterprise for VMware (hardware and software), including maintenance. This agreement will be effective through December 10, 2020. The contract authorization amount is \$35,180.40 and will be paid from their operating budget.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with SynergIT.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of the renewal of VMWare software maintenance agreement with Carahsoft Technology Corporation, Reston, Va. This agreement will be effective through June 14, 2019. The contract authorization amount is \$10,797.07 and will be paid from their operating budget.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with Carahsoft Technology Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Courts Information Technology, of an addendum to the existing professional services agreement with ImageSoft Inc., Southfield, MI to include one additional OnBase workflow named client SL (1-20) license and Onbase workflow maintenance. The total cost will increase by \$6,770.75 and will be paid from their operating budget.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the addendum with ImageSoft, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Planning Commission, of an amendment to the 60-month lease for the Canon

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CC-330 card cutter to add modules for an additional \$35.00/month for a total of \$214.00/month. The modules will allow us to cut different size documents such as greeting cards, photo folders, etc.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the additional modules for the Canon copier.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, June 6, 2018, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$1,420.05.

GRAHAM R ERIC  
83 HIGHLAND AVENUE  
WEST ALEXANDER, PA  
15376  
Tax Year: 2018  
District DONEGAL  
Parcel 230-007-02-01-0003-00  
Amount \$4.76

RITE AID OF PA INC  
P.O. BOX 3165  
HARRISBURG, PA 17105  
Tax Year: 2017  
District CALIFORNIA  
Parcel 080-005-00-01-0011-00  
Amount \$1,393.22

KOBELAK ROBERT E &  
YANIN J  
113 HERITAGE COURT  
CANONSBURG, PA 15317  
Tax Year: 2017  
District NORTH STRABANE  
Parcel 520-013-28-00-0020-00  
Amount \$3.45

HARRAH ROBERT L &  
LESLIE K  
285 TIMBERLINE DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2017  
District NORTH FRANKLIN  
Parcel 510-005-06-00-0054-00  
Amount \$8.1

SHOW JONATHAN P  
DOBROSKI DONALD  
122 MAPLE RIDGE COURT  
CANONSBURG, PA 15317  
Tax Year: 2017  
District SOUTH STRABANE  
Parcel 600-004-00-00-0015-19  
Amount \$10.52

Moved by Mr. Shober; seconded by Mr. Maggi, approving the above tax refunds.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 2:27 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST:

*Jonathan P. Suffer*  
June 20, 2018  
CHIEF CLERK

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