

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1060

Washington County Commissioners  
Washington, Pennsylvania, May 3, 2018

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi and Harlan G. Shober, Jr.; and absent but available via speaker phone is Commissioner Diana Irey Vaughan. Also being present Rev. Anita J. Lovell, Mount Olive Baptist Church, Canonsburg, Pa.; American Legion Post 175 representative Carolyn Dunklin; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Finance Director Josh Hatfield; Veterans Affairs Director Susan Meighan; Deputy Warden Chris Cain and correctional employees; Aging Services Director Mary Lynn Spilak; Aging Services Assistant Director Michelle Manni; Aging Services representatives Leslie Grenfell, Kathy Costantino, Debbie Destefano and Gay Massey; Thomas-Campbell Senior Center representatives; Chartiers-Houston Senior Center representatives; Cross Creek Senior Center representatives; Bethlehem Center Senior Center representatives; Monongahela Senior Center representatives; Burgettstown Senior Center representatives; McDonald/Cecil Senior Center representatives; Riverside Senior Center representatives; Washington Senior Center representatives; Canonsburg Senior Center representatives; McGuffey Senior Center representatives and Bentworth Senior Center representatives; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik and concerned citizens Thomas Lonich, Eric Fecat and Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:00 a.m.

Rev. Lovell led the meeting with a prayer.

Ms. Dunklin led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1059 dated April 19, 2018.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving Minute No. 1059, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mr. Shober read a proclamation announcing May 2018, as Older Americans Month.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the above proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMRLIMITED E1607929LD

Accepting the proclamation was Director of Aging Services Mary Lynn Spilak thanked the Commissioners for their continued support of their senior programs. Ms. Spilak introduced some of her directors of the various senior centers.

Also thanking the Commissioners was Southwestern Pennsylvania Area Agency on Aging, Inc., (SWPAAA) executive director Leslie Grenfell. Ms. Grenfell stated the Commissioners have always given their support to this agency. Ms. Grenfell introduced the President of the Aging Advisory Council Debbie DeStefano, Supervisor of the SWPAAA Kathy Costantino and President of SWPAAA Advisory Council Gay Massey, and thanked them for their continued hard work providing the leadership and advocacy for seniors.

Mr. Maggi read a proclamation announcing May 6 through May 12, 2018, as Corrections Employee Week.

Moved by Mr. Maggi; seconded by Mr. Shober, approving the above proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Deputy Warden Cain accepted the proclamation on behalf of all corrections officers and thanked the Commissioners for their continued support. He also thanked the employees of the correctional facility for their tireless and outstanding performance on a daily basis.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Canton Township resident and concerned citizen stated funds were needed for Canton Township to erect a recreation center. He also thanked Mr. Shober for continuing talks regarding the recent flooding issues in this area.

OLD BUSINESS

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, approve the bid award contract with McNeely Construction, Pittsburgh, Pa. for the total roof replacement of the airport terminal building. This agreement will be effective date of agreement, 2018 through project completion. The total cost is \$59,670 and will be paid from gas lease revenue. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with McNeely Construction.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Public Safety, approve the request for proposal for the NG 9-1-1 ready hardware and software, including a federated/geo-diverse solution, professional services, system support and onsite maintenance to Motorola Solutions, Linthicum, Md. The total cost is \$ \$426,439.33, which includes a one-year software license/maintenance/call center support and will be paid from 9-1-1 funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the request for proposal with Motorola Solutions.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Planning Commission, approve the bid award contract with Morgan Excavating, LP., Charleroi, Pa. for the Mingo Creek road slide repair. The total cost is \$99,004.10 and will be paid from Mingo Creek gas lease funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Morgan Excavating, LP.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### BID EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Planning Commission, approve the extension of our current contract for diagnostics and repairs of county owned dams on a time and material basis with EnviroScience, Inc., Stow, Ohio. This contract extension will be effective through April 30, 2019. All other terms and conditions of the current agreement remain the same.

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with EnviroScience, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

CHANGE ORDERS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Conservation District, approve the following (general trades) change order with Flecher Contracting, LLC, Cecil, Pa. The contract amount will increase their current contract to \$1,518,647.92.

- Change Order #35 additional drywall in 14 rooms - \$5,128.11 is accepted.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with Flecher Contracting, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, approve the following (general trades) change order with Bronder Technical Services, Inc., Prospect, Pa. The contract amount will decrease their current contract to \$119,468.80.

- Change Order #1 addition of a down conductor and as-bid to as built quantities - \$14,354.70 is accepted.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with Bronder Technical Services, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to enter into Amendment #3 to the Skyward Aviation Hangar #1 lease dated November 1, 2004 to include additional apron space at the rate of 42 cents a square foot effective April 1, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the amendment.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

Chief Clerk presented to the Board for their consideration and approval to enter into a lease agreement with RSB Aviation, LLC doing business as Skyward Aviation FBO for the building known as the terminal building plus additional apron space. The total rent is \$1,523.07 per month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with RSB Aviation, LLC/Skyward Aviation FBO.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to enter into a lease agreement with RSB Aviation, LLC doing business as Skyward Aviation FBO for the fuel farm with rent due based upon fuel sold. This agreement will be effective April 1, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with RSB Aviation, LLC/Skyward Aviation FBO.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to enter into a lease agreement with RSB Aviation, LLC doing business as Skyward Aviation FBO for the ABC Hangar. The total rent is \$4,500 per month. This agreement will be effective June 1, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with RSB Aviation, LLC/Skyward Aviation FBO.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution in support of taxpayer accountability in awarding of county contracts for public works in the County of Washington.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Chief Clerk respectfully requests the Commissioners approve the reappointments of John Drake, Charles Rose, Richard Warco, and Roy Wise, the appointments of Darrell Molinari, Carl Pro, and Sandy Young and the at large members Michael Klauer and Harry Thompson, to the Veterans Advisory Council.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above appointments.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk respectfully requests the Commissioners approve the reappointments of: Leona Alexis, Paulie Chappel, Charlie Watts, David Kresh, Cathi Kresh, Peggy Wilson, Myrna Calabro, Donna Park, and Carolyn Dunklin to the Canvass Board for the 2018 Primary Election.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Canvass Board appointments.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk respectfully requests the Commissioners adopt a resolution declaring that a grant by the Washington County Hospital Authority to the Washington Health System Foundation in the Family Birth and Women's Health Center construction project to assist in the renovation of the Obstetrics Unit in the amount of \$50,000, and the project is desirable for the health and safety of the people in the area served by said project.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2017-2018 provider service agreement with Footprints in the Sand of Aliquippa, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2017-2018 new provider agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Corporate Security and Investigations, Inc. for the location of

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

missing and runaway youths. This agreement will be effective July 1, 2017 through June 30, 2018. The contract authorization amount is \$31,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement with Corporate Security and Investigations, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Corporate Security and Investigations, Inc. for the location of missing and runaway youths. This agreement will be effective July 1, 2018 through June 30, 2019. The contract authorization amount is \$31,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement with Corporate Security and Investigations, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Summit Academy for the provision of placement services. This agreement will be effective July 1, 2017 through June 30, 2018. The contract authorization amount is \$75,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement with Summit Academy.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Keystone Community Resources, Inc. for the provision of community habilitation and residential services. This agreement will be effective January 1, 2018 through June 30, 2018. The contract authorization amount is \$82,420 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement with Keystone Community Resources, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Coroner, of the purchase of three wireless hotspots through Verizon Wireless to be utilized by staff while in the field. The total cost is \$39.99/month and will be paid from their operating budget. The equipment is free with activation.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase with Verizon Wireless.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, May 2, 2018, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed Tuesday, May 15, 2018, in observance of Primary Election Day.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:37 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_  
*Maggi*, 2018

ATTEST: \_\_\_\_\_

*Cynthia S. Buffini*  
CHIEF CLERK