

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1057

March 15, 2018

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present The Rev. Justin Amsler, McDonald Presbyterian Church, McDonald, Pa.; American Legion Post 793 representative Roy Wise; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff and Randi Marodi; Planning Department representative Gracie Abel; Finance Director Josh Hatfield; Human Resources Director Andrea Johnston; Veterans Affairs Director Susan Meighen; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik and concerned citizens Mike Ross and Thomas Lonich.

Mr. Maggi called the meeting to order at approximately 10:00 a.m.

The Rev. Amsler led the meeting with a prayer.

Mr. Wise led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1056 dated March 1, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1056, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESS

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Planning Commission, approve the bid award contract for demolition services to LM&R Excavating, LLC, Hookstown Pa. This project is to dismantle a log house at the intersection of State Route 844 and Thompson Hill Road in West Middleton to preserve the logs. The total amount is \$22,400 and will be paid from the Cross Creek gas lease funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with LM&R Excavating, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, award the bid contract to Waller Corporation, Washington, Pa. for the rehab of the ABC hangar and apron at the county airport; to include crack sealing and sealcoating of the apron, crack seal and epoxy coat of the hangar floor, new LED hangar lighting, roof leak repair, new interior finishes for the office area and rehab exterior steps to the second floor at the rear of the building. This agreement will be effective from the date of agreement, 2018, through project completion. The total amount is \$198,979 and will be paid from Aviation Capital, LSA and gas lease revenue. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Waller Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the current contract for medical supplies to McKesson Medical Surgical Minnesota Supply, Inc., Golden Valley, Minn. This extension is based on the per unit cost of medical supplies as listed on the revised pricing and an 18% discount from the current catalog for items not listed. The agreement will be effective April 1, 2018 through March 31, 2021. This extension is in accordance with the terms and conditions of the original contract and was approved at the Prison Board meeting held March 14, 2018, Minute No. PB 3-14-18.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with McKesson Medical Surgical Minnesota Supply, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor DeHaven recommended the Board, on behalf of the Conservation District, approve the following (general trades) change orders with Fleeher Contracting, LLC, Cecil, Pa. The contract amount will increase their current contract to \$1,507,299.23.

- Change Order #24 additional store front door hardware at room #114 Greeting Area - \$476.97 is accepted.

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- Change Order #25 installation of additional 2 x 4 wall framing over storefront doors at room #114 greeting area - \$870.05 is accepted.
- Change Order #26 supply upgrade to dumbwaiters in both areas, Dept. of Conservation & USDA - \$6,489.58 is accepted.
- Change Order #28 additional roof girder support columns at four areas of new roofs on the first and second floors - \$18,207.12 is accepted.
- Change Order #30 grout masonry wall along front of existing building and install 8-inch anchor bolts 4-ft. oc. per the engineer - \$4,858.15 is accepted.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change orders with Flecher Contracting, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, to adopt a resolution urging the passage of the RECLAIM Act – H.R. 1731 to revitalize the economy of coal communities.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a memorandum of understanding with Keep Pennsylvania Beautiful for the 2018 waste tire collection to be held May 5, 2018. Washington County agrees to arrange the collection site and contractor, provide volunteers and pay any overages. Keep Pennsylvania Beautiful will submit and administer a DEP grant and receive and process monies collected from the event. Any costs will be paid from the recycling fund.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding with Keep Pennsylvania Beautiful.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the authorization to bid for a contractor to repair a slide in Mingo Park; pave two sections of road damaged by the slide and flooding; and reinforce the bank to mitigate future high water events. Additionally, the approach to the Chartiers #61 bridge needs a mill and overlay to mitigate a bump in the pavement. Costs will be paid with Mingo gas lease funds and liquid fuels funds.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving authorization to bid.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to advertise for proposals from qualified architectural/engineering firms to develop plans and specifications to renovate the interior of the Henry House in Mingo Park to allow it to be opened for public use. Costs will be paid with Mingo gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving authorization to advertise.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of supplement #3 with GAI Consultants in the amount of \$24,650 for the Phase I archeological survey, storm sewer profiles and infiltration testing per the Department of Environmental Protection's permitting requirements. These tasks were purposely omitted until the permitting phase when the review agencies set their requirements. The total revised cost is \$239,610 and will be paid with Cross Creek gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the supplement with GAI Consultants.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a change order with Swede Construction in the amount of \$3,250 to relocate the electrical box previously installed for the solar panels.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order with Swede Construction.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of an appropriation from the general fund in the amount of \$5,000,000 to the Washington County Other Post-Employment Benefits Trust.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the appropriation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington (RACW), of an engineering work order authorization #2017-03 under the existing professional services agreement between RACW as agent for the Washington County Airport and CDI-Infrastructure, LLC dba L.R. Kimball for the rehabilitation of the ABC hangar and apron project. The work order authorization is in the amount of \$59,189 and will be paid from a combination of PennDOT Bureau of Aviation capital grant funds and local share account (LSA) funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the work order #2017-03 with CDI-Infrastructure, LLC dba L.R. Kimball.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington (RACW), of an engineering work order authorization #2017-04 under the existing professional services agreement between RACW as agent for the Washington County Airport and CDI-Infrastructure, LLC dba L.R. Kimball for the rehabilitation of the airport access road. The work order authorization is in the amount of \$81,346 and will be paid from Act 13 funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the work order #2017-04 with CDI-Infrastructure, LLC dba L.R. Kimball.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington (RACW), respectfully requests the Commissioners approve engineering work order authorization #2018-01 under the existing agreement between RACW as agent for the Washington County Airport and CDI-Infrastructure, LLC dba L.R. Kimball for phases 1 and 2 of the northside development project. The work order authorization is in the amount of \$889,648 and will be paid from a combination of PennDOT Bureau of Aviation capital grant funds and local share account (LSA) funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the work order #2018-01 with CDI-Infrastructure, LLC dba L.R. Kimball.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the new 2017-2018 provider service agreement with Dulcinea Campbell, Beaver Falls, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the new provider agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of a provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. for the Aging Waiver Home Delivered Meal Program. This agreement will be effective January 1, 2018 through June 30, 2018. The services provided will be paid at a rate of \$2.60 per unit and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Jefferson County Juvenile Detention Center, Inc. for the provision of guaranteed beds. This agreement will be effective of January 1, 2018 through December 31, 2020. The contract authorization amount will decrease from \$344,925 to \$292,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement addendum with Jefferson County Juvenile Detention Center, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Life Span Family Services, Inc. for the provision of foster care placement services. This agreement will be effective of July 1, 2017 through June 30, 2018. The contract authorization amount will increase from \$75,000 to \$270,000 and no additional county funds are required.

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Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement addendum with Life Span Family Services, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Donnelly-Boland and Associates for fiscal support and training. This agreement will be effective May 20, 2018 through May 19, 2019. The contract authorization amount is \$218,250 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the agreement with Donnelly-Boland and Associates.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Cornell Abraxas for community based residential and secure residential placement services. This agreement will be effective July 1, 2017 through June 30, 2018. The contract authorization amount will not exceed \$790,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the agreement with Cornell Abraxas.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Parks and Recreation, of the advertising for bids for porta john rental and pumping of the self-contained bathroom vaults for all county parks/trails.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertising for porta john rental and pumping.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Finance, of the advertising for proposals to administer the activity, administrative and data analysis requirements for the Community Traffic Safety Project Grant Program, contingent upon grant approval and award.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertising for proposals.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, the advertising for proposals for the upgrade/replacement for the call center, including hardware, software, integration service, training and set-up.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertising for the upgrade/replacement for the call center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Voter Registration, of an agreement with Elections Systems and Software, Chicago, Illinois for the software license and maintenance renewal license. The total cost is \$18,050 and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Election Systems and Software.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Recorder of Deeds, of a software support and license agreement with Optical Storage Solutions, Inc., Lebanon, Pa. for the Washington County Recorder of Deeds LANDEX System. This agreement is effective March 1, 2018 through February 28, 2019. The total cost for 26 licenses is \$17,882. Software support will be billed based upon the \$106.25 hourly rate and all costs will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Optical Storage Solutions, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of an agreement with eProtege Technical Solutions for maintenance for the courts Onbase system. This agreement is effective March 15, 2018 through December 31, 2020. The contract authorization amount will not exceed \$52,000 and will be paid from the Court Automation budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with eProtege Technical Solutions.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the Coroner, to authorize the extension of our current agreement with Dr. Todd Luckasevic, Bridgeville, Pa. for forensic pathologist services. This agreement is effective April 18, 2018 through April 17, 2021, unless otherwise terminated pursuant to the terms of this agreement. This extension is in accordance with the terms and conditions of the original agreement. All services will be charged to the Coroner's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the extension of our current agreement with Dr. Todd Luckasevic.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, to enter into an agreement with GAI Consultants, Inc. for professional services in the amount of \$721,892 for the purpose of providing architectural/engineering service for the Courthouse Square parking garage and renovation project as follows:

Estimated Cost Summary-Justice Center Plaza Renovations-Washington County, Pa.

LABOR/HOURS COST EXPENSES	<u>AMOUNT</u>
Landscape Architecture	\$13,300
Civil	12,600
Electrical	9,000
Mechanical	11,900
Structural	7,600
PM During Design	9,000
SUBTOTAL	<u>\$63,400</u>
Engineering During Construction 600 - \$48,000 - \$2,000 - \$50,000	
PM During Design 70 - \$9,300 - \$50 - \$9,350	
SUBTOTAL	<u>\$59,350</u>
TOTAL	<u>\$122,750</u>

The estimated costs in the table were developed using a blended rate based on the rate schedule agreed upon.

**Estimated Cost Summary-Courthouse Square Parking Garage and Plaza Renovations-
Washington County, Pa.**

Topographic Survey	\$13,340
Arch/Utility Survey	18,974
Conceptual Design	88,231
Design Development	81,650
Final Design	41,611
Permitting Support	\$12,950
PM During Design	24,901
	SUBTOTAL
	<u>\$281,657</u>
Engineering During Construction	\$294,705
PM During Construction	\$22,780
	SUBTOTAL
	<u>\$317,485</u>
	TOTAL
	<u>\$599,142</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with GAI Consultants, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the Sheriff's Office, of the purchase of one wireless Mifi through Verizon Wireless for computer access for Deputy Lonock while in a sheriff's vehicle. The total cost is \$39.99/month and will be paid from their operating budget. The Mifi equipment is free with activation.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase with Verizon Wireless.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of payment to Environmental Systems Research Institute (ESRI), Redlands, Calif. for software maintenance and updates of the GIS software system utilized by Public Safety, Tax Assessment and Planning. The contract authorization amount is \$29,232.88 and will be split and paid from their budget. Costs will be covered by state funding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the payment to Environmental Systems Research Institute.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority of the County of Washington (RACW), to adopt a resolution approving the action plan amendments and revisions to the Community Development Block Grant (CDBG).

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, March 14, 2018, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be immediately following the Board of Commissioners meeting. All county offices will be closed on Friday, March 30, 2018, in observance of Good Friday.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$12,135.16

NORTH FRANKLIN TWP RECREATION &
BUSINESS IMPROVEMENT AUTHORITY
SWEAT LAW OFFICES
23 EAST BEAU STREET
WASHINGTON, PA 15301
Tax Year: 2017
District NORTH FRANKLIN
Parcel 510-002-00-00-0007-27B
Amount \$4,759.55

NORTH FRANKLIN TWP RECREATION &
BUSINESS IMPROVEMENT AUTHORITY
SWEAT LAW OFFICES
23 EAST BEAU STREET
WASHINGTON, PA 15301
Tax Year: 2017
District NORTH FRANKLIN
Parcel 510-002-00-00-0007-28B
Amount \$7,375.61

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:21 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____ *April 4* _____, 2018

ATTEST: _____

Cynthia S. Jaffer
CHIEF CLERK