

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1056

Washington County Commissioners
March 1, 2018

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present American Legion Post 613 representative Barry Grimm; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Controller Mike Namie; Finance Director Josh Hatfield; Interim Human Resources Director Andrea Johnston and Human Resources representative Patricia Maxon; Veterans Affairs Director Susan Meighen; Children and Youth Services Director Kim Rogers and employees Christina Popovich Bomba, and her husband and son, Victor and Nicholas Bomba; Children & Youth Services employees Jolene Wills-Brower, Julie Yusko, Holly Innamorato, Dawn Smith, Matt Clay, Tyler Kuhn, Shelly Colbert, Ashley Beck, Lori Locke, Barbara Allen, Linda Bamford, Haley Conn, Kayla Kaydo, Anthony Bibbo, Philip Kosciuszko, Celine Seaman, Katie Slaker, Nikita Lewis, Kris McDowell and Nawal Qureshi, Michelle DeRosa, Bernadette Saylor, Tenisha Brown, Mike Robb, Gregory Javens, Tina Stefanick, Dianna Shymchyk, Tiffany Lindsay, Taylor Patton, and Marie Higgins; Monongahela Main Street Program representative Walter Seals; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik, and concerned citizens Patrick Griffith and Mike Ross.

Mr. Maggi called the meeting to order at approximately 10:03 a.m.

Commissioner Irey Vaughan led the meeting with a prayer.

Mr. Grimm led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1055 dated February 15, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1055, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a retirement plate congratulating Christina Popovich for serving over 24 years with Washington County Children & Youth Services. Holly Innamorato spoke very highly of Ms. Popovich and the wonderful work she did for the agency. Ms. Popovich thanked the commissioners along with her fellow employees for the jobs they all perform.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMRLIMITED_E1607929LD

OLD BUSINESSBID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, approve the fire system rebid contract for the Public Safety Garage, Maintenance Garage and JPO Training Facility to Fire Fighter Sales Service Co. at a total cost of \$93,000.00. The total cost for five prime contractors is \$3,245,693.00 and will be paid from Act 13 funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Fire Fighter Sales Service Co.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Court Administration, approve the bid award contract for the automated drug testing analyzer to Microgenics Corporation with the first year cost of \$64,690.84 as follows:

- | | |
|------------------------------|--------------------|
| • Med Test BS-480 Analyzer | \$50,000.00 |
| • Consumables | \$ 5,190.84 |
| • Paracelsus Data Management | <u>\$ 9,500.00</u> |
| | \$64,690.84 total |

Costs associated with year one include the instrument, water delivery system, on-site training fee, delivery, one-time charge for the Paracelsus data management system set-up, interface to both our Unified Case Management system and PACJIS and does not include the reagents or the \$.10 per test fee for the operation of the Paracelsus data management system. The total cost for year two is \$16,190.00 for annual preventative maintenance on both the analyzer and data management systems, which includes parts, updates to the system and updates to data management.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Microgenics Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Planning Commission, approve the bid award contract for welding services to Maccabee Industrial, Inc., Belle Vernon, Pa., at the hourly rates provided in their bid proposal and all work will be done on a time and material basis.. This agreement will be effective April 1, 2018 through March 31, 2020, with the option to renew for two additional two-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMRLIMITED E1607929LD

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Maccabee Industrial, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, extend our current contract for vehicle repairs, maintenance and towing of county vehicles to the following vendors:

- Tomsic Motor Company, Washington, Pa.
Body Repairs - \$65.00/hour
- Pancake Towing, Washington, Pa.
Towing - \$65.00/light vehicle - \$75.00 medium vehicle plus \$3.00/mile; Winching fee - \$75.00/hour and flat rate service call - \$65.00
- Solomon Auto Group, Brownsville, Pa.
Section I – General Repair - \$90/hour for gas motor; \$112.50/hour for diesel motor
Section II – Transmission Repairs - \$90/hour for gas motor; \$112.50/hour for diesel motor
Section VI – Air Conditioning - \$90/hour

These contracts will be effective March 1, 2018 through February 28, 2019, and all work will be done on a time and material and as needed basis. The total 2017 yearly cost was approximately \$32,464.00.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with the vendors listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of our current contract for the purchase of firearms, tasers, ammunition and accessories based on their current 2018 pricing to Atlantic Tactical, New Cumberland, Pa. and Taser International, Inc., Scottsdale, Ariz. The contract extension will be effective through March 31, 2019. This extension is in accordance with the terms and conditions of the original contract

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Atlantic Tactical and Taser International, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the appointments of the following individuals to the Canvass Board for the 2018 Special Election: Leona Alexis, Paulie Chappel, Charlie Watts, David Kresh, Cathi Kresh, Peggy Wilson, Myrna Calabro, Donna Park, and Carolyn Dunklin.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Canvass Board appointments.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of the Coroner, respectfully requests the Commissioners approve the cost of training and all travel related fees, within the rules of the county's travel policy, for the deputy coroners to attend the annual spring Law Enforcement Seminar in Johnstown, Pa. The cost will be approximately \$200, and all fees will be charged to the coroner's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving training and travel to Johnstown, Pa.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the authorization to bid for sand blasting and painting of the bridge that carries the Panhandle Trail over Route 18 in Burgettstown. Costs will be paid with Panhandle gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving authorization to bid.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of the 2017 Hazardous Material Emergency Response Preparedness Report for submission to the Pennsylvania Emergency Management Agency (PEMA).

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2017 Hazardous Material Emergency Response Preparedness Report.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Care Unlimited, Inc., to provide nursing

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

services. This agreement will be effective January 1, 2018 through June 30, 2018. The contract authorization amount is \$21,000, and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement with Care Unlimited, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a provider agreement addendum with SPHS Connect, Inc. to provide homeless assistance services. This agreement will extend for three months and be effective July 1, 2016 through March 31, 2018. No additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement addendum with SPHS Connect, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement addendum with Washington Drug and Alcohol Commission to administer the Centers of Excellence Program that provides treatment for opioid related substance abuse disorder. This agreement will be effective July 1, 2016 through June 30, 2018. The contract authorization amount will increase from \$330,000 to \$500,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the agreement addendum with Washington Drug and Alcohol Commission.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement with Washington Drug and Alcohol Commission, Inc. to administer the Department of Human Services (DHS) Centers of Excellence Program that provides treatment for opioid related substance abuse disorder. This agreement will be effective July 1, 2018 through June 30, 2019. The contract authorization amount is \$500,000 and no additional county funds are required.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the agreement with Washington Drug and Alcohol Commission, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Ward Home, Inc. for the provision of foster care placement services. This agreement will be effective July 1, 2016 through June 30, 2017. The contract authorization amount is \$20,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the agreement with Ward Home, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with A Second Chance, Inc. for the Stepping into Families kinship program that promotes successful placements out of congregate care. This agreement will be effective July 1, 2017 through June 30, 2018. The contract authorization amount is \$110,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the agreement with A Second Chance, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with A Second Chance, Inc. for the Stepping into Families kinship program for placement services. This agreement will be effective July 1, 2017 through June 30, 2018. The contract authorization amount is \$100,000 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the agreement with A Second Chance, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Westmoreland County for placement services. This agreement

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

will be effective July 1, 2016 through June 30, 2017. The contract authorization amount will not exceed \$1,330 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the agreement with Westmoreland County.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Sheriff, of an amendment to the current agreement with Tyler Technologies, formerly Softcade Incorporated, to include the purchase of a software module based on the fees listed on the American Schedule One. The total cost for the module including license fees is \$5,728.00 and the maintenance and support fees is \$525.00 for year one and \$1,050.00 for year two.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of a software module from Tyler Technologies.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Aging Services, of an addendum to our current lease agreement with The Roman Catholic Diocese of Pittsburgh for the purpose of operating their Meals on Wheels program at the Bentleyville Senior Center due to renovations to their current location. This agreement will extend through June 30, 2018. All other terms and conditions will remain the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with The Roman Catholic Diocese of Pittsburgh.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, February 28, 2018, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be immediately following the Board of Commissioners meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$20,237.18.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the tax refunds listed below.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SOUTHPOINTE GOLF CLUB INC
360 SOUTHPOINTE BLVD
CANONSBURG, PA 15317
Tax Year: 2017
District CECIL
Parcel 140-010-00-00-0008-01
Amount \$9,421.29

SOUTHPOINTE GOLF CLUB INC
360 SOUTHPOINTE BLVD
CANONSBURG, PA 15317
Tax Year: 2017
District CECIL
Parcel 140-010-00-00-0008-30
Amount \$1.19

HARBISON STANLEY K
134 CAMP LANE
MCMURRAY, PA 15317
Tax Year: 2017
District PETERS TOWNSHIP
Parcel 540-009-03-01-0009-00
Amount \$156.98

NORTH STRABANE LODGING
16 FLETCHER LANE
PHILLIPPI, WV 26416
Tax Year: 2017
District NORTH STRABANE
Parcel 520-011-02-00-0014-00
Amount \$9,301.75

SCHERICH EUGENE W
5405 PROSPERITY PIKE
PROSPERITY, PA 15329
Tax Year: 2017
District DONEGAL
Parcel 230-001-08-99-0001-72
Amount \$166.7

SCHERICH EUGENE W
5405 PROSPERITY PIKE
PROSPERITY, PA 15329
Tax Year: 2017
District CROSS CREEK
Parcel 210-001-08-99-0001-05
Amount \$145.27

SCHERICH EUGENE W
5405 PROSPERITY PIKE
PROSPERITY, PA 15329
Tax Year: 2017
District DONEGAL
Parcel 230-001-08-99-0001-82
Amount \$16.31

SCHERICH EUGENE W
5405 PROSPERITY PIKE
PROSPERITY, PA 15329
Tax Year: 2017
District SOUTH FRANKLIN
Parcel 590-001-08-99-0001-02
Amount \$76.93

ODELL D
237 ARROWHEAD LANE
EIGHTY FOUR, PA 15330
Tax Year: 2011
District NOTTINGHAM
Parcel 530-001-10-00-0017-00
Amount \$157.79

ODELL D
237 ARROWHEAD LANE
EIGHTY FOUR, PA 15330
Tax Year: 2012
District NOTTINGHAM
Parcel 530-001-10-00-0017-00
Amount \$157.79

ODELL D
237 ARROWHEAD LANE
EIGHTY FOUR, PA 15330
Tax Year: 2013
District NOTTINGHAM
Parcel 530-001-10-00-0017-00
Amount \$157.79

ODELL D
237 ARROWHEAD LANE
EIGHTY FOUR, PA 15330
Tax Year: 2014
District NOTTINGHAM
Parcel 530-001-10-00-0017-00
Amount \$157.77

ODELL D
237 ARROWHEAD LANE
EIGHTY FOUR, PA 15330
Tax Year: 2015
District NOTTINGHAM
Parcel 530-001-10-00-0017-00
Amount \$157.79

ODELL D
237 ARROWHEAD LANE
EIGHTY FOUR, PA 15330
Tax Year: 2016
District NOTTINGHAM
Parcel 530-001-10-00-0017-00
Amount \$157.79

ODELL D
237 ARROWHEAD LANE
EIGHTY FOUR, PA 15330
Tax Year: 2017
District NOTTINGHAM
Parcel 530-001-10-00-0017-00
Amount \$4.04

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:26 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 12, 2018

ATTEST:

Cynthia B. Buffen
CHIEF CLERK