

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR. LIMITED E1607929LD

Minute No. 1052

Washington County Commissioners  
Washington, Pennsylvania, January 4, 2018

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present Rev. Donna Christopher, Laboratory Presbyterian Church, Washington, Pa.; American Legion Post 613 representative Larry Spahr; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Human Resources Director Kathleen Bali; Veterans Affairs Director Susan Meighen; TRPIL representative Patrick Griffith; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik.

Mr. Maggi called the meeting to order at approximately 10:03 a.m.

Rev. Christopher led the meeting with a prayer.

Mr. Spahr led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1051 dated December 21, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1051, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)PUBLIC COMMENTS

None.

OLD BUSINESSBID EXTENSION

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contracts for the provision of repair and maintenance of commercial hot water heaters and boilers to Scalise Industries Corporation, Lawrence, Pa. and W. G. Tomko, Inc., Finleyville, Pa. for work to be done on a time and material basis. This agreement will be effective through December 31, 2018. This additional service is contingent upon approval at the next Prison Board meeting.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contracts with Scalise Industries Corporation and W. G. Tomko, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, extend the bid contract for locksmith services on a time and material basis to Diebold, Inc., N. Canton, Ohio, at the hourly rates provided in their proposal. This contract will be effective through December 31, 2018, with the option to extend for one additional year.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract with Diebold, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### BID CONTRACT PURCHASES

Solicitor DeHaven recommended the Board, on behalf of Building and Grounds, authorize payment to Schultheis Electric, Latrobe, Pa. at an estimated cost of \$32,000, for the replacement of the Courthouse electrical service and old existing switch gear and other components, including labor, equipment and materials.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the payment to Schultheis Electric.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### BID REJECTION

Solicitor DeHaven recommended the Board approve, on behalf of Building and Grounds, the rejection of all bids for heat pump units do to enough units in stock.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid rejection for heat pump units.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution declaring that a grant by the Washington County Hospital Authority to Mon Vale-Health Resources, Inc. to assist in the cost of a simulation center to provide health care training for the staff and community facilities, in the amount of \$50,000, and it is desirable for the health and safety of the people in the area served by said project.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a renewal of the contract with Kymberly Secreet for animal control services in county parks. This contract will be effective January 1, 2018 through December 31, 2018. The contract authorization amount is \$4,800 annually and will be paid from Parks operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Kymberly Secreet.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the current Employee Assistance Program agreement with the Washington Health System for counseling services to all full-time employees and eligible family members. This agreement will be effective January 1, 2018 through December 31, 2018. The annual contract authorization amount will decrease from \$19,185 to \$16,143.00. The monthly fee for employees remains at \$1.69.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Washington Health System.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2017 through June 30, 2018. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adoption Connection	\$350,000
Families United Network, Inc.	325,000
<b>TOTAL</b>	<b><u>\$675,000</u></b>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Blueprints, for the provision of the Parents as Teachers program. This agreement will be effective November 1, 2017 through June 30, 2018. The contract authorization amount is \$100,000 and no additional county funds are required.

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement with Blueprints.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a provider agreement addendum with the Department of Community and Economic Development to provide emergency housing services to homeless individuals and families. This addendum is for budget revision that reflects the service needs of the provider. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement addendum with the Department of Community and Economic Development.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Adult Probation, to authorize the advertising for proposals, to either lease or purchase a drug testing laboratory at an estimated three-year cost of \$200,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for a drug testing laboratory.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, of the renewal of the annual service agreement with SynergIT for level three support for the HP blades, servers and SAN systems located in our 911 Center. This agreement will be effective January 1, 2018 through December 31, 2018, with an option to extend for an additional year. The contract authorization amount is not to exceed \$75,000. Services outside this scope of work would require written approval from the county and would be billed separately.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with SynergIT.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the Correctional Facility, of a three-year maintenance agreement with COM-TEC Security

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

System. This agreement will be effective January 1, 2018 through December 31, 2020, at a total cost of \$14,598.00 for year one; \$14,798.00 for year two and \$14,998.00 for year three.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with COM-TEC Security System.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, January 3, 2018, following the agenda meeting to discuss personnel. All county offices will be closed on Monday, January 15, 2018, in observance of Martin Luther King Day.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$20,838.01

STADELMAN GARY R & CARLA A  
331 CRABAPPLE DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2008  
District SOUTH STRABANE  
Parcel 600-007-09-00-0027-00  
Amount \$47.46

STADELMAN GARY R & CARLA A  
331 CRABAPPLE DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2009  
District SOUTH STRABANE  
Parcel 600-007-09-00-0027-00  
Amount \$480.44

STADELMAN GARY R & CARLA A  
331 CRABAPPLE DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2010  
District SOUTH STRABANE  
Parcel 600-007-09-00-0027-00  
Amount \$498.06

STADELMAN GARY R & CARLA A  
331 CRABAPPLE DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2011  
District SOUTH STRABANE  
Parcel 600-007-09-00-0027-00  
Amount \$498.06

STADELMAN GARY R & CARLA A  
331 CRABAPPLE DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2012  
District SOUTH STRABANE  
Parcel 600-007-09-00-0027-00  
Amount \$498.06

STADELMAN GARY R & CARLA A  
331 CRABAPPLE DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2013  
District SOUTH STRABANE  
Parcel 600-007-09-00-0027-00  
Amount \$498.06

STADELMAN GARY R & CARLA A  
331 CRABAPPLE DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2014  
District SOUTH STRABANE  
Parcel 600-007-09-00-0027-00  
Amount \$498.05

STADELMAN GARY R & CARLA A  
331 CRABAPPLE DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2015  
District SOUTH STRABANE  
Parcel 600-007-09-00-0027-00  
Amount \$498.06

STADELMAN GARY R & CARLA A  
331 CRABAPPLE DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2016  
District SOUTH STRABANE  
Parcel 600-007-09-00-0027-00  
Amount \$498.06

FRAZEE DEE  
228 WEAVER RUN ROAD  
WASHINGTON, PA 15301  
Tax Year: 2017  
District AMWELL  
Parcel 020-016-00-00-0051-01  
Amount \$71.11

FRAZEE DEE  
228 WEAVER RUN ROAD  
WASHINGTON, PA 15301  
Tax Year: 2017  
District AMWELL  
Parcel 020-016-00-00-0051-01  
Amount \$71.11

JOHNSON JAMES A & KATHY L  
21 GUINN DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2017  
District AMWELL  
Parcel 020-001-00-00-0028-00  
Amount \$19.77

BENTLEYVILLE GARDEN INN INC  
101 GOSAI DRIVE  
BENTLEYVILLE, PA 15314  
Tax Year: 2017  
District BENTLEYVILLE  
Parcel 040-031-00-00-0007-13  
Amount \$7,924.92

MCCRACKEN LISA BROOKMAN  
37 GORBY ROAD  
WASHINGTON, PA 15301  
Tax Year: 2017  
District BUFFALO  
Parcel 060-017-00-00-0037-06  
Amount \$68.35

KLINGENSMITH JOSEPH M  
45 SNYDER AVENUE  
MONONGAHELA, PA 15063  
Tax Year: 2017  
District CARROLL  
Parcel 130-007-04-02-0021-00  
Amount \$71.43

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

CHRISTIAN MISSIONARY ALLIANCE  
CHURCH  
P.O. BOX 264  
CECIL, PA 15321  
Tax Year: 2017  
District CECIL  
Parcel 140-007-00-00-0015-00  
Amount \$96.45

SAFLIN GENEVIEVE M & JOSPEH L  
208 MAPLE STREET  
BROWNSVILLE, PA 15417  
Tax Year: 2017  
District CENTERVILLE 6<sup>TH</sup> W  
Parcel 156-064-00-00-0006-00  
Amount \$11.91

MATTOZZI MAZZA JUDY L  
41 MANOR ROAD  
DONORA, PA 15033  
Tax Year: 2017  
District DONORA ANNEX  
Parcel 245-046-01-04-0006-00  
Amount \$31.39

BLAZEVIK KATHY J & JOSEPH F  
1727 RTE 481  
CHARLEROI, PA 15022  
Tax Year: 2017  
District FALLOWFIELD  
Parcel 320-006-00-00-0042-21  
Amount \$28.82

FRALEY RAYMOND Z & JENNIE E  
4300 HENDERSON ROAD  
HICKORY, PA 15340  
Tax Year: 2017  
District MT PLEASANT  
Parcel 460-007-00-00-0054-00  
Amount \$29.77

ADIOS ASSOC CAMBRIA SUITE  
451 RACETRACK ROAD  
WASHINGTON, PA 15301  
Tax Year: 2017  
District NORTH STRABANE  
Parcel 520-011-00-00-0001-12  
Amount \$5,320.24

TSELEPIS LEA & CONRAD T  
80 LINTEL DRIVE  
MCMURRAY, PA 15317  
Tax Year: 2017  
District PETERS TOWNSHIP  
Parcel 540-008-08-00-0008-00  
Amount \$72.64

MAZON RALPH M JR  
95-A GRAHAM AVENUE  
WASHINGTON, PA 15301  
Tax Year: 2017  
District SOUTH FRANKLIN  
Parcel 590-013-01-06-0009-00  
Amount \$22.15

POWELL HARRY E & KELLY  
492 SWIHART ROAD  
MCDONALD, PA 15057  
Tax Year: 2017  
District CECIL  
Parcel 140-008-00-00-0048-05  
Amount \$174.32

SAFLIN GENEVIEVE M & JOSPEH L  
208 MAPLE STREET  
BROWNSVILLE, PA 15417  
Tax Year: 2017  
District CENTERVILLE 6<sup>TH</sup> W  
Parcel 156-064-00-00-0013-00  
Amount \$38.35

EALY ROY E JR & LINDA J  
300 DEER TRAIL ROAD  
WEST FINLEY, PA 15377  
Tax Year: 2017  
District EAST FINLEY  
Parcel 270-024-00-00-0015-00  
Amount \$142.88

MELVIN MATTHEW LEE  
20 WETZ WAY  
CHARLEROI, PA 15022  
Tax Year: 2017  
District FALLOWFIELD  
Parcel 320-010-00-00-0064-10  
Amount \$288.16

SALVINI BARBARA  
300 FRANKLIN TERRACE  
WASHINGTON, PA 15301  
Tax Year: 2017  
District NORTH FRANKLIN  
Parcel 510-002-13-02-0017-00  
Amount \$4.77

HAMMELL EUGENE J & KRISTIE J  
112 MT BLAINE DRIVE  
MCMURRAY, PA 15317  
Tax Year: 2017  
District PETERS TOWNSHIP  
Parcel 540-010-00-00-0042-00  
Amount \$218.62

RICHARDS DAVID S IV & ELIZABETH  
ANN  
507 CORTLAND DRIVE  
FINLEYVILLE, PA 15332  
Tax Year: 2017  
District PETERS TOWNSHIP  
Parcel 540-001-11-00-0009-00  
Amount \$3.69

MAZON RALPH M JR  
95-A GRAHAM AVENUE  
WASHINGTON, PA 15301  
Tax Year: 2017  
District SOUTH FRANKLIN  
Parcel 590-013-09-99-0010-00  
Amount \$15

JULIAN & KRAMER REAL EST INC  
71 N MAIN STREET  
WASHINGTON, PA 15301  
Tax Year: 2017  
District WASHINGTON 2<sup>ND</sup> W  
Parcel 720-001-00-00-0007-00  
Amount \$118.83

CASCIOLA THOMAS A & LYNN  
114 WILLIAM STREET  
MCDONALD, PA 15057  
Tax Year: 2017  
District CECIL  
Parcel 140-006-00-00-0035-04  
Amount \$84.24

TERENSKY JOSHUA I  
90 PARK LANE  
CANONSBURG, PA 15317  
Tax Year: 2017  
District CROSS CREEK  
Parcel 210-014-00-00-0014-00  
Amount \$124.9

DOMINION TRANSMISSION  
P.O. BOX 27026  
RICHMOND, VA 23261  
Tax Year: 2017  
District FALLOWFIELD  
Parcel 320-010-00-99-0037-00  
Amount \$792.3

WORST BRIAN T & RENEE A  
209 S KINGS CREEK ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2017  
District HANOVER  
Parcel 340-011-00-00-0007-00  
Amount \$247.61

SALVINI BARBARA  
300 FRANKLIN TERRACE  
WASHINGTON, PA 15301  
Tax Year: 2017  
District NORTH FRANKLIN  
Parcel 510-002-13-02-0017-00  
Amount \$4.77

RICHARDS DAVID S IV & ELIZABETH  
ANN  
507 CORTLAND DRIVE  
FINLEYVILLE, PA 15332  
Tax Year: 2017  
District PETERS TOWNSHIP  
Parcel 540-001-11-00-0009-00  
Amount \$40.68

CORCORAN DENISE M ET AL  
18 HINDMAN AVENUE  
BURGETTSTOWN, PA 15021  
Tax Year: 2017  
District SMITH  
Parcel 570-009-00-00-0009-00  
Amount \$350.32

GUTTMAN REALTY CO  
200 SPEERS STREET  
BELLE VERNON, PA 15012  
Tax Year: 2017  
District SPEERS  
Parcel 610-014-00-00-0004-00  
Amount \$410.08

# MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:12 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_  
*January 16*, 2018

ATTEST: \_\_\_\_\_  
*Cynthia B. Sullivan*  
CHIEF CLERK