

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1051

Washington County Commissioners
Washington, Pennsylvania, December 21, 2017

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi and Harlan G. Shober, Jr.; and absent due to illness but available via speaker phone is Commissioner Diana Irey Vaughan. Also being present Pastor Fred McCloskey, Calvary Baptist Church, Washington, Pa.; American Legion Post 639 representative Pat Meighen; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Controller Mike Namie; Finance Director Josh Hatfield and employee Leah Kudaroski; Veterans Affairs Director Susan Meighen; Human Resources Director Kathleen Bali; Domestic Relations Director Sharon Francis; Community Services representative Joe Bali; State Senator Camera Bartolotta's representative Will Thomeier; Washington County Chamber of Commerce President Jeff Kotula; Centerville Clinics, Inc. representative Barry Niccolai; TRPIL representatives Joann Naser, Jean Flaherty, Brenda Dare and Patrick Griffith; City of Washington Councilman Joe Manning; Mon Valley Hospital representative Sara Schumacher; Washington County Historical Society representative Clay Kilgore; Trinity Area School representatives Mike Lucas and Donald Snoke; Monongahela Councilman Ken Kulak; Washington Health System representative Rich Mahoney; Mon Valley Alliance representative Chris Whitlatch; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik; and concerned citizen Thomas Lonich.

Mr. Maggi called the meeting to order at approximately 10:04 a.m.

Pastor McCloskey led the meeting with a prayer.

Mr. Meighen led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1050 dated December 7, 2017.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving Minute No. 1050, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

A resolution was read by Mr. Shober outlining and supporting the many priorities as encouraged by the County Commissioners Association of Pennsylvania (CCAP).

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the CCAP resolution as read by Mr. Shober.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Senator Camera Bartolotta's representative Will Thomeier was present and accepted the resolution. Mr. Thomeier thanked Commissioner Shober for his work that he's done in the county and as president of the County Commissioners Association of Pennsylvania. He also stated that Senator Bartolotta is looking forward to working with the commissioners and CCAP to support and commit to working on the priorities as outlined in the resolution.

(RECESS FOR PHOTOS)

Mr. Maggi announced that the Local Share Account (LSA) awards have been decided. He introduced Jeff Kotula, the committee chair of the LSA process. Mr. Maggi explained this process is tough and it is maintained to be as transparent as possible, while taking the politics out of the process. He further explained it is tough dealing with 66 municipalities and other elected officials.

Mr. Kotula announced the LSA awards are a direct investment in Washington County by creating jobs, creating new investments and new infrastructure in this county. Former Governor Corbett previously stated that our county's process is the best in the state of Pennsylvania. Mr. Kotula on behalf of the committee recommends to the Commissioners \$6.7 million in new local share projects to be leveraged by \$29 million in leverage.

PUBLIC COMMENTS

George Dawes, a resident of Trinity Area School District, raises concern regarding the high increase of Trinity School District taxes. His concern is whether this is a windfall which is not allowed. Mr. Maggi responded that Director of Administration Scott Fergus would discuss this issue with Mr. Dawes.

Mr. Shober did reply that the Commissioners have no control over what the school district decide. He said he was in touch with the Department of Education mainly because there were so many homeowners that had a large increase in their school tax bill which looks to be about an 18% increase. Mr. Dawes responded that state law states this is to be revenue neutral. Mr. Maggi again requested that Mr. Dawes speaks to Scott Fergus, who is in attendance.

Executive Director of Centerville Clinic Barry Niccolai thanked the committee and the Commissioners for being selected as one of the recipients of the LSA award. This will help fund and expand the radiology department.

Monongahela councilman and architect Kevin Kulak thanked the committee and the Commissioners for being selected as one of the recipients of the LSA award and for their continued support. He stated all projects enhance the quality of life in this county.

City of Washington councilman and Rotary Club representative Joe Manning thanked the committee and the Commissioners for being selected as one of the recipients of the LSA award. This will be used to

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continue the restoration of the main pavilion in Washington Park, home rehab demolition will help improve this county seat, and the façade improvement program.

Mon Valley Hospital representative Sara Shumacher and Washington Health System representative Rich Mahoney thanked the committee and the Commissioners for being selected as one of the recipients of the LSA award and their continued support. A joint request was submitted on behalf of both health systems to for 3D mammography equipment.

Executive Director of the Washington County Historical Society Clay Kilgore, and also oversees the LeMoyne House, Le Moyne Crematory, help manage Woodville Plantation in Bridgeville, and Frontier History Center, which is a fort that was built in Washington Park. He thanked the committee and the Commissioners for being selected as one of the recipients of the LSA award. He explained he has 75,000 documents in range from the 17th century to the 1970s and including Vietnam, and over 10,000 documents that tell the story of Washington County. Mr. Kilgore stated they are the repository for the history heritage of this county.

TRPIL representative Joann Naser thanked the committee and Commissioners for being selected as one of the recipients of the LSA award. She introduced Brenda who moved to the big city because services were better at the time. She stated she is quite pleased that things are changing in Washington and will succeed as a gathering place for all.

Trinity Area School District representatives Mike Lucas and Donald Snoke thanked the committee and the Commissioners for being selected as one of the recipients of the LSA award. Students have also raised over \$27,000 in funds to help fund the freight farm which is a hydroponic self-contained lab consisting of 326 square feet shipping container. They have partnered with the food bank and producing over 70,000 heads of lettuce per year and other crops. They are looking ahead to a wind and solar farm. The students are learning to help their community.

Mon Valley Alliance representative Chris Whitlach thanked the committee and the Commissioners for being selected as one of the recipients of the LSA award. This alliance represents 27 of the 66 communities in Washington County. Regional and economic and revitalization strategy to take place over the next 18 months in the valley to unite communities to encourage them to work together to realize the opportunities that lay before them. The gaps will be filled and enhance the programs that are already in place.

The following new business item was voted on prior to the old business:

Mr. Shober moved to approve the projects as recommended by the Local Share Committee for referral to the Redevelopment Authority of Washington County for the purpose of submitting single applications to the Department of Community and Economic Development for funding grants in accordance with the Pennsylvania Race Horse Development and Gaming Act. The applications will include reasonable administrative costs charged by the Redevelopment Authority. Awards presented are as follow:

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Bentleyville Senior Center Kitchen Renovation Project	Bentworth Community Center Accessibility/Site Improvements Project
Blind Association Exterior Renovation Project	Canonsburg Senior Center Electrical Upgrades Project
Crossroads Public parking Garage LED Lighting Project	Fredericktown Front Street Gateway Phase 1 Project (ADA improvements only)
Heritage Public Library ADA Accessible Project	Monongahela Accessible Boat Launch Project
TRPIL New Headquarters and Community Center Project (flooring only)	Tutor Library Development Project
Walnut Street Extension Project	Washington Area Humane Society Building Project
Washington Business District Authority Façade Improvement Project	Washington Code Enforcement Demolition Project
Washington County Library System Electronic Network project (van purchase excluded from award)	Washington County Research and Education Center Project
Washington Park Main Pavilion Restoration Phase II Project	West Brownsville Water Boulevard Playground Project
Former Canon Mac Metals Bridge & Access Road (contingent upon project going through Houston Borough)	Mid Mon Valley Economic and Revitalization Strategy
Starpointe Business Park Phase 1C Earthwork and Infrastructure (contingent upon RACP grant)	Washington County Marketing Initiative
Trinity Area School District – Intermediate Unit #1 Solar and Wind Energy	CIPP Repair Program – Project B – East
Country Club Pump Station Rehabilitation project	Combined Sewer overflow Control Phase II Project
Donora Pump Station Screenings Improvements Project	East Beth Aeration Blowers Project
East Beth UV Disinfection Project	Overlook Sewage and Sanitary Sewer Extension Project
Pump Station A Project	Centerville Clinics, Inc. Radiology Equipment Replacement and Enhancement
Charleroi Infrastructure Improvements Project	Home Ownership of Washington County
Reimaging Washington (Home Rehabilitation Program)	Three Dimensional Digital Mammography
Washington County Home Rehabilitation, Access and Homebuyer Programs	Washington Regional SWAT/Protective Vest Purchase

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the recommended projects approved by the Local Share Committee.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

OLD BUSINESS

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Planning Commission and Purchasing Department, award the bid contract to Judson Wiley, Washington, Pa. for the provision of concrete and concrete products based on the per cubic yard costs submitted in their bid proposal. This contract will be effective from the date of award through December 31, 2018. This bid has been awarded to the lowest most responsive and responsible bidder meeting specifications.

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Moved by Mr. Shober, seconded by Mrs. Vaughan, approving the contract with Judson Wiley.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, award the bid contract for promotional items to WB Mason, Brockton, Mass., at the across the board discount of 33% from the vendor's website for (pens, magnets, cups, etc.) and at the across the board discount of 37% from the vendor's website for (clothing items), plus cost of decoration. The contract will be effective January 1, 2018 through December 31, 2019, with the option to extend for two additional two-year periods. This bid has been awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mr. Shober, seconded by Mrs. Vaughan, approving the contract with WB Mason.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the contract extension for the markers portion of the flags and markers bid for veterans, to Crowther & Porter LLC, Guys Mills, Pa. at their submitted unit process. This agreement will be effective January 1, 2018 through December 31, 2018, with the option to extend for one additional year. As Metro Flag is unable to hold their unit process, Washington County will be requesting additional sealed bids.

Moved by Mr. Shober, seconded by Mrs. Vaughan, approving the bid contract for markers with Crowther & Porter LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor DeHaven recommended the Board, on behalf of the Planning Commission and the Purchasing Department, approve the final invoice from Maccabee Industrial Inc., Washington, Pa. for the Twilight bridge repairs, which included demo of the existing bridge and installation of a new superstructure/railing, deck and painting. The total project cost is \$59,633 and will be paid from their operating budget.

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Moved by Mr. Shober, seconded by Mrs. Vaughan, approving the payment to Maccabee Industrial, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Conservation District, approve a change order with Fleehler Contracting LLC, Cecil, Pa. for general trades. The contract amount will increase to \$1,454,813.97 and consists of the following:

- Change order #18 Goodwill compromise to remove asphalt parking lot in front of building, install 6" 2A Stone 2 1/2" BCBC 1 1/2" wearing course over compacted soil subgrade per elevations on drawings - \$15,000.18 is accepted.
- Change order #19 returned manhole for ST-2 drainage System - \$709.41 is accepted.
- Change order #20 for installation of a 2 x 4 wall framing in the men's and woman's restrooms \$2,703.75 is accepted.

Moved by Mr. Shober, seconded by Mrs. Vaughan, approving the above listed change orders.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Planning Commission, approve a change order with Tresco Paving, Pittsburgh, Pa. at a total cost of \$13,673.27 for additions of quantities at the fairgrounds, extra work at Mingo for flood restoration and the addition of the Maple 3 Twilight bridge site. The contract amount will increase to \$691,143.30 and be paid from Act 13 and gas and oil funds.

Moved by Mr. Shober, seconded by Mrs. Vaughan, approving the change order with Tresco Paving.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Domestic Relations, of contracts with Frank D. Magone, Esq., and Bob Johnson, Esq., to provide Title IV-D legal services to assist in the establishment and enforcement of support orders. This contract is effective January 1, 2018 through December 31, 2018, and is subject to the availability of federal funds. The annual remuneration of the Title IV-D attorney is \$25,000.

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Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the contracts with Frank D. Magone, Esq., and Bob Johnson, Esq.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the renewal of our current contract for the law firm Goldfarb, Posner, Beck, DeHaven and Drewitz as the county solicitor. The new rate will include a 3% increase and is effective January 1, 2018 through December 31, 2018.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the law firm of Goldfarb, Posner, Beck, DeHaven and Drewitz as the county solicitor.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following board reappointments: Conservation County Commissioner Director Appointee: Larry Maggi; Conservation Public Director: Janice Marchezak; Farmland Preservation Board: Robert O'Brien; Housing Authority Board: Larry Mauro; Industrial Authority Board: John Artuso, Planning Commission: Lee Nickovich; Southwestern Pennsylvania Commission: Diana Irely Vaughan, Harlan Shober, and Chris Wheat.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the above board reappointments.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Tax Assessment, of the cost of training and all travel related fees (within the rules of the County's travel policy) for four employees in the department to attend the Tyler Technologies' Connect 2018 conference in Boston, Mass. on April 21-25, 2018. The cost of the training is \$925/person and all fees will be charged to the Recorder of Deeds Records improvement fund.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the above listed Tyler Technologies' Connect 2018 training.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

From this point forward, Commissioner Shober will continue to make the motion and Chairman Maggi will second the motion. Commissioner Vaughan will continue to participate in the roll call.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Controller, of an agreement with Cathy A. Chromulak, Esq., to serve as solicitor for the Controller's office at a rate of \$300 per month. This agreement will be effective January 1, 2018, and shall be continuous until terminated at any time by either party upon a thirty days' written notice.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the above agreement with Cathy A. Chromulak, Esq.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with the Mount Pleasant Township Fire Company for fire protection and facility safety inspection. The contract authorization amount is \$1,000 annually in 2017 and 2018.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with the Mount Pleasant Township Fire Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the authorization to advertise for proposals from qualified engineering firms for the construction inspection services on county bridge projects through the Pennsylvania Department of Transportation ECMS system.

Moved by Mr. Shober; seconded by Mr. Maggi, approving authorization to advertise.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a policy renewal of the annual contract for the county workers' compensation program with Safety National. This agreement will be effective January 1, 2018 through December 31, 2018. The contract authorization amount is \$208,184.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the contract with Safety National.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a policy renewal for accident coverage with United States Fire Insurance Company for the coverage program attendees for Community Service, FITS, Alternative Sentencing and volunteers and seasonal juveniles. This agreement will be effective January 13, 2018 through January 13, 2019. The annual rate is \$4,340.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with United States Fire Insurance Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a three-year policy renewal for airport general liability coverage with Aviation Insurance Resources. This agreement will be effective January 1, 2018 through January 1, 2021. The annual rate is \$4,000.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with Aviation Insurance Resources.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the annual supplemental appropriation.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the annual supplemental appropriation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a tax levy and appropriation resolution fixing the tax rate for the year 2018 at 2.26 mills for general purposes and 0.17 mills for debt purposes and appropriation specific sums estimated to be required for specific purposes of county government for 2018.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the 2018 budget.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the contract of the Department of Transportation Drug and Alcohol Consortium

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with the Washington Hospital Occupational Medicine Center for drug and alcohol testing services for DOT-regulated random lottery draws. This agreement will be effective January 1, 2018 through December 31, 2018. The contract rates will remain the same.

Moved by Mr. Shober; seconded by Mr. Maggi, approving agreement of the Department of Transportation Drug and Alcohol Consortium with the Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the contract of the Share and Ride Program Consortium with the Washington Hospital Occupational Medicine Center for drug and alcohol testing services for non-regulated random lottery draws. This agreement will be effective January 1, 2018 through December 31, 2018. The annual administrative fee will increase from \$150 to \$250.

Moved by Mr. Shober; seconded by Mr. Maggi, approving agreement of the Share and Ride Consortium with the Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the new 2017-2018 provider service agreement with Julia Drewnowski of Ambridge, Pa.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the new provider agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Pat McFaddin's Day Care Centers for court ordered daycare services. This agreement will be effective November 1, 2017 through June 30, 2018. The contract authorization amount is \$20,000 and no additional county funds are required.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the provider agreement with Pat McFaddin's Day Care Centers.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Outside In for the provision of outpatient drug and alcohol treatment. This agreement will be effective June 1, 2017 through June 30, 2018. The contract authorization amount is \$20,000 and no additional county funds are required.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the provider agreement with Outside In.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Tax Revenue, to enter into an agreement with Pictometry International Corp., Rochester, N.Y. for the Digital Referenced Oblique Aerial Imagery Solution which includes the oblique orthoimagery, customization and integration, license, maintenance, the optional change detection software and E-911 CAD integration that will be used by the Tax Assessment, Public Safety and Planning office's to update maps. The contract authorization amount is \$240,386.90 and will be paid via Act 13 funding.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with Pictometry International Corp.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the Washington County Correctional Facility, to enter into an agreement with Washington Physician Hospital Organization, Inc., (WPHO) including the 2018 price list for the provision of healthcare and medical services and outpatient hospital visits and specialist care to the inmates onsite at the correctional facility. This agreement is effective January 1, 2018 through December 31, 2018. The total yearly cost is \$88,443.00 (\$7,370.25/month) for onsite primary care with all outpatient services being paid on a fee for service, based on current Medicare rates, with a \$9,000 fixed monthly fee from which WPHO will pay all such claims.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with Washington Physician Hospital Organization, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of a payment in the amount \$23,016.60 for software maintenance

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renewals and a payment of \$3,564.00 for new software upgrades to Informix and RBA Software. This agreement will be effective January 1, 2018 through December 31, 2018.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the payment to Informix and RBA Software.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of an agreement with Xpedite Systems, LLC for open text cloud based faxing capabilities. This agreement will be effective December 21, 2017 through December 31, 2020 with automatic renewals unless terminated 60 days prior to renewal date and fees will average \$100.00/month. Services outside this scope of work will require written approval from Washington County and will be paid separately.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with Xpedite Systems, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Public Safety, of an agreement with North Bethlehem Township for the purpose of storing public safety equipment and a radio tower at their facility and property located in North Bethlehem Township. This agreement will be effective December 21, 2017, and shall continue year-to-year unless terminated by either party with a 60-day written notice. The total yearly cost is one dollar (\$1.00) and will be paid from Public Safety's operating budget.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the agreement with North Bethlehem Township.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Recorder of Deeds, of a payment for the proposed restoration of historic deed books with Kofile Preservation, Essex, VA. The payment amount of \$98,840 will be paid from the Recorder of Deeds improvement fund. The services are covered under GSA Schedule 70 (GS-35F-275AA), and therefore do not require bidding.

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Moved by Mr. Shober; seconded by Mr. Maggi, approving the restoration of historic deed books.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing Department and Children and Youth Services, of the purchase of two 2018 Dodge Grand Caravans for use by the department, at a total cost of \$45,136.00. The proposed purchase would be made via PA State Contract/ COSTARS 26, and therefore does not require bidding. The proposed vendor is McCall Motors of Ebensburg, Pa. and costs will be covered from the Children and Youth operating budget. The vans would replace an older unity that is reaching the end of life, and a vehicle that was removed from service in 2016.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the purchase of two vans from McCall Motors.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the Parks Department, of the purchase of two Rocky Mountain bathroom buildings, with chases, from CXT Concrete Buildings to be placed at Mingo Creek Park. The total cost is \$75,280 and will be paid with oil and gas lease funds. This purchase is being made via PACostars 14, and does not require bidding.

Moved by Mr. Shober; seconded by Mr. Maggi, approving the purchase from CXT Concrete Buildings.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, December 20, 2017, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting has been cancelled. All county offices will be closed Monday, December 25, 2017, in observance of Christmas day and Monday, January 1, 2018 in observance of New Year's day. The Organizational Salary Board meeting of the Washington County Commissioners will be held at 2:00 p.m., Tuesday, January 2, 2018.

SOLICITOR

None.

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There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:02 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

January 3, 2018

ATTEST: _____
Cynthia S. Guffin
CHIEF CLERK