

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1050

Washington County Commissioners
Washington, Pennsylvania, December 7, 2017

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present Pastor Marty Bausman, First Church of the Nazarene, Washington, Pa.; Marine Corps League Post 1138 representative Tom Shade; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Controller Mike Namie; Veterans Affairs Director Susan Meighen; Human Resources Assistant Director Andrea Johnston; Houston Harbaugh representative James Webster; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Bruce Sakalik and concerned citizens Thomas Lonich and Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:08 a.m.

Pastor Bausman led the meeting with a prayer.

Mr. Shade led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1049 dated November 16, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1049, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESSBID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, to award the bid contract for heat pumps to Thermaltech, Sewickley, Pa. based on the per unit cost submitted in their bid proposal. This contract will be effective from the date of agreement through October 31, 2018, with the option to extend for four one-year periods. This bid has been awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Thermaltech.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, to enter into an agreement with S. Timothy Warco II, Owner, Ridgewood Services, for the retrieval, removal and transportation of bodies from death scenes in accordance with the request for proposal specifications at a \$350.00 one-time rate per individual.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the agreement with S. Timothy Warco, II, Owner, Ridgewood Services.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Adult Probation, award the bid contract for alcohol/home monitoring program utilizing GPD monitoring to track offenders based on their submitted pricing and fee schedule to Vigilnet (Advanced Alcohol Monitoring Programs, LLC.), Omaha, Neb. This contract will be effective January 1, 2018 through December 31, 2022, with options to renew with a 30-day termination options. Funding comes from the PCCD Treatment Court grant, or the Judge can order an offender to the monitor and order the defendant to pay the vendor up-front.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract with Vigilnet.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the contract extension for the provision of HVAC maintenance for preventative maintenance to Scalise Industries Corporation, Lawrence, Pa. and Hayes Mechanical, LLC., Export, Pa. for the correctional facility and Public Safety towers at a 3% increase. This agreement will be effective January 1, 2018 through December 31, 2018, with the option to extend for one additional year. The annual contract amount is \$14,496.00 and time and material repairs will be done on an as needed basis by Scalise Industries and Hayes Mechanical, LLC at the rates of between \$89.60 & \$103.50/hr. regular; \$125.31 & \$153.25/hr. emergency rate; and \$193.50 holiday. This was approved in the Prison Board meeting held Wednesday, December 6, 2017, Minute No. PB-12-6-17.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Scalise Industries Corporation and Hayes Mechanical, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for laundry supplies for the correctional facility to Ecolab, Inc., St. Paul, Minn. This contract will be effective through December 31, 2018, at a total yearly cost of approximately \$15,000. This extension is in accordance with the original bid specifications. This was approved in the Prison Board meeting held Wednesday, December 6, 2017, Minute No. PB-12-6-17.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with Ecolab, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for drug test kits to Redwood Toxicology Laboratory, Inc., Santa Rosa, Calif. This contract will be effective through December 31, 2018, at a yearly cost of approximately \$15,000.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with Redwood Toxicology Laboratory, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for fire alarm inspections and repairs to SimplexGrinnell, LP, Cranberry Township, Pa. This contract will be effective January 1, 2018 through December 31, 2020, and all work will be done on an as needed basis. This was approved in the Prison Board meeting held Wednesday, December 6, 2017, Minute No. PB-12-6-17.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with SimplexGrinnell, LP.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for electrical services to Schultheis Electric, Latrobe, Pa. This agreement will be effective January 1, 2018 through December 31, 2018, with the option to extend for one additional year. All work will be done on a time and material rate and on an as needed basis.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Schultheis Electric.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for the engineering, installation, servicing, repair maintenance and removal of the 9-1-1 countywide communication equipment to MRA, Inc., Washington, Pa. and Staley Communications/BearCom, Wheeling, W.Va./Texas. This agreement will be effective January 1, 2018 through December 31, 2019.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract with MRA, Inc. and Staley Communications/BearCom.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for toner cartridges for county offices to W.B. Mason, Co., Inc., North Versailles, Pa., at their listed prices. This contract will be effective January 1, 2018 through December 31, 2018, with the option to extend for one additional year per mutual agreement of both parties.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with W.B. Mason Co., Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and correctional facility, approve the extension of the bid contract for linen supplies to Harbor Linen, Cherry Hill, N.J. The contract will be effective through December 31, 2018, at a yearly cost of approximately \$4,000. This was approved in the Prison Board meeting held Wednesday, December 6, 2017, Minute No. PB-12-6-17.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Harbor Linen.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor DeHaven recommended the Board, on behalf of Court Administration, authorize McVehil Plumbing, Heating & Supply Co., Inc., Washington, Pa. to perform work adding warm water with water heaters to the judges' chambers at an estimated cost of \$24,652.00. Capital funding has been recommended.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the payment to McVehil Plumbing, Heating & Supply Co., Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Court Administration, authorize Schultheis Electric, Latrobe, Pa. to install multiple cameras, including labor, equipment, material, and the use of a bucket truck for the family court area at an estimated cost of \$31,949.50. Capital funding has been recommended.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the payment to Schultheis Electric.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Redevelopment Authority, approve a change order under the agreement with Richardson Tree & Landscape Co., Inc., New Wilmington, Pa. for additional clearing, chipping and the removal of trees at various locations throughout the Airport property. The contract amount will increase to \$3,703.88 from \$262,372.85 to \$266,076.73.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with Richardson Tree & Landscape Co., Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Conservation District, approve a change order with John Haughey & Sons, Inc., to install additional outside water faucets at the front of the building. The contract amount will increase to \$90,154.38.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with John Haughey & Sons, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and the Conservation District, approve a change order with Merit Electrical Group, Inc., to install one 4-inch conduit

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for telephone and data communications to be run from the building to the road water faucets at the front of the building. The contract amount will increase to \$165,426.38.

Moved by Mrs. Vaughan, seconded by Mr. Shoher, approving the change order with Merit Electrical Group, Inc.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Conservation District, approve a change order with Flecher Contracting LLC, Cecil, Pa. for general trades. The contract amount will increase to \$1,437,819.45 and consists of the following:

- Change order #15 in the amount of \$16,064.87 for insulation. Z channel, 5/8" drywall, paint and refinish nine windows.
- Change order #16 in the amount of \$1,467.23 is to remove IT room ceiling entirely and install acoustic ceiling tile and metal grid.
- Change order #17 in the amount of \$1,451.99 is to remove corridor #115 ceiling entirely plaster over metal lath and cold rolled framing and disposal of debris.

Moved by Mrs. Vaughan, seconded by Mr. Shoher, approving the above listed change orders.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Industrial Development Authority (WCIDA), to adopt a resolution and applicable elected representative, relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving issuing by the WCIDA of its bonds in a principal amount not to exceed \$65,000,000 for the Washington and Jefferson College.

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the resolution.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Allegheny County Hospital Development Authority (ACHDA) to adopt a resolution and applicable elected representative, relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving issuing by the ACHDA of its bonds in a principal amount not to exceed \$1,000,000,000 for the Canonsburg Hospital.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following reappointments: Washington County Authority: Suzanne Ewing; Behavioral Health and Developmental Services: Harlan G. Shober, Jr., Dr. Ravi Kolli, James Gleason, and Erin Lambie; and Children and Youth Services: Kathleen Mancinelli, Donald Hearn, Donna Nardine, and Kristin Wissinger.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above board reappointments.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner's Office, of training, certification, and all travel related fees (within the rules of the county travel policy) for the deputy coroner to attend the Basic Coroner's Education training in Hershey, Pa., from December 11 through the December 16, 2017. The cost of the training is \$1,525 and all fees will be charged to the coroner's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed Basic Coroner's Education training.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Clerk of Courts, of an agreement between Washington County and Integral Recoveries, Inc., a debt collection agency. The agency will add a 25% collection fee in addition to the debt amount, as their fee. This agreement will be effective the date of agreement and shall remain in effect until terminated by either party.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Integral Recoveries, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of an agreement with Megan L. Patrick, Esq., to represent CYS in Juvenile Court for the period of January 1, 2018 through December 31, 2018. The attorney's fees will not exceed \$35,000.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Megan L.

Patrick, Esq.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for the demolition and salvaging of the log house at the top of Thompson Hill Road.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving authorization to bid.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of a statewide interconnectivity grant agreement with the Pennsylvania Emergency Management Agency in the amount of \$6,000. The agreement will be for the period of November 1, 2017 through December 31, 2018, and will be used to offset Washington County's portion of the ESInet maintenance project, which will provide connectivity between other Region 13 counties and the City of Pittsburgh.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant agreement with the Pennsylvania Emergency Management Agency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the annual contract with the Washington Health System doing business as Washington Physicians Group for pre-employment and drug and alcohol testing services for county employees in job categories subject to PADOT regulations. This agreement will be effective January 1, 2018 through December 31, 2018. The contract rates will remain the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Washington Health System doing business as Washington Physicians Group.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the current contract with the Washington Hospital Occupational Medicine Center for general drug and alcohol testing services for county employees in job categories subject to PADOT regulations. This agreement will be effective January 1, 2018 through December 31, 2018. The contract rates will remain the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving agreement with the Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of our annual contract with TASC flexible spending with the following fees:

- per participant fee of \$4.06 per quarter;
- one-time annual renewal fee of \$622

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with TASC flexible spending.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the Wells Fargo Client Service Agreement to be the broker of record for medical/prescriptions, dental, vision, life/AD&D, disability and group retiree medical insurance. This agreement will be effective January 1, 2018 through December 31, 2021, and the rates will remain the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Wells Fargo.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the settlement agreement and stipulation of overtime hours worked in the amount of \$2,083.62 effective December 7, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving agreement of overtime hours.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2017-2018 provider service agreements with the list of previously approved providers.

Sandra Pope, Freedom, Pa.

Robert M Hayes Jr., Washington, Pa.

Marcia Calderone, Ambridge, Pa.

Sadie Davis, Rochester, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the new provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Life’s Work of Western Pennsylvania for the provision of pre-vocational services. This agreement will be effective July 1, 2017 through June 30, 2018. The contract authorization amount is \$13,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Life’s Work of Western Pennsylvania.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of a provider agreement addendum with Southwestern Pennsylvania Area Agency on Aging, Inc. to provide program funded services for individuals sixty years of age and older. This agreement will be effective July 1, 2017 through June 30, 2018. The contract authorization amount will increase from \$1,634,927 to \$1,666,927 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement addendum with Southwestern Pennsylvania Area Agency on Aging, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2017 through June 30, 2018. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
MHY Family Services	\$280,000
Three Rivers Adoption Council	120,000
TOTAL	<u>\$400,000</u>

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Donnelly-Boland Associates. This agreement will be effective May 20, 2017 through May 19, 2018. The contract authorization amount will increase from \$176,250 to \$219,250 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement addendum with Donnelly-Boland Associates.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of its 2018 Special Budget in the amount of \$68,000. This budget will be used to cover supportive client services, child specific expenses, expenses related to the recruitment and retention of resource families, ancillary court expenses as well as meeting and event recognition expenses. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2018 Special Budget.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the Redevelopment Authority, approve the advertising for bids for the rehabilitation of the ABC Hangar and Apron, including cracksealing and sealcoating of the apron, crackseal and epoxy coat of hangar floor, new LED hangar lighting, roof leak repair, new interior finishes for the office area and rehab exterior steps to the second floor at the rear of the building.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for bids for the ABC Hangar and Apron.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Human Resources, of an agreement with Inservco Insurance Services for worker's

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compensation and loss prevention claims for a flat rate fee of \$12,000 per year. This agreement will be effective January 1, 2018 through December 31, 2018, with the option to extend for two one-year periods.

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the agreement with Inservco Insurance Services.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of the purchase of Microsoft Enterprise licenses with CDW-G. The one-time total cost is \$30,570.12 and will be paid with capital funds.

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the purchase of licenses with CDW-G.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the correctional facility, to enter into an intergovernmental agreement with the Commonwealth of Pennsylvania, PA Department of Corrections', for the provision of utilizing the reporting line at Bureau of Community Corrections' Management Operations Center, as a solution for a third party reporting mechanism as required by the National Standards to prevent, detect and respond to prison rape under the Prison Rape Elimination Act 28 C.F.R. 115.5. This telephone line will be used to receive telephone calls from individuals who wish to report allegations of sexual abuse at the County's Correctional Facility. There is no cost to the County. This was approved in the Prison Board meeting held Wednesday, December 6, 2017, Minute No. PB-12-6-17.

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the intergovernmental agreement with the Commonwealth of Pennsylvania.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the coroner, to add two additional tests to their post mortem laboratory services agreement with NMS Labs as follows:

- 8155B Postmortem Designer Opioids add-on, Blood - \$150.00.
- 51866B GC/MS Confirmation (Qualitative) Blood, Forensic - \$216.00

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the additional tests with NMS Labs.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, to enter into a professional services agreement with Nortec Communications, Carnegie, Pa. for the purpose of providing professional services for the implementation of replacement firewalls for our network along with reporting software for internet access, which will replace our existing content filtering software and NextGen technology with layer seven protection. The total cost is \$23,649 and will be paid with capital funding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Nortec Communications.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Recorder of Deeds, to modify the current copier lease agreement with Xerox to include fax capability for an additional \$4.28 per month. The new monthly amount is \$224.09.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the modification to the agreement with Xerox.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Juvenile Probation, of the purchase of kitchen equipment for the dietary area at the WEEP JPO Leader site from Curran Taylor, Inc., Canonsburg, Pa. The total cost is \$27,650 and will be paid with PCCD grant money. This purchase is being made via DGS Costars 36, and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of kitchen equipment from Curran Taylor, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Parks and Recreation Department, of the purchase of five Rocky Mountain bathroom

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buildings, with chases, from CXT Concrete Buildings to be placed at Ten Mile, Mingo Creek and Cross Creek Parks. The total cost is \$210,700 and will be paid with oil and gas lease funds. This purchase is being made via PACostars 14, and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase CXT Concrete Buildings.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of the purchase of Cisco switches/equipment to be installed in the IT Department by staff from CDW-G, Inc., Vernon Hills. The total cost is \$198,530 and will be paid via Act 13 funds. This purchase is being made via Costars 3, and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase with CDW-G, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, of a resolution approving the action plan amendments and revisions to the Community Development Block Grant Program, which are part of the county's consolidated action plan.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution for the Community Development Block Grant Program.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, December 6, 2017, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting has been cancelled.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST:

Cynthia B. Guffin

 CHIEF CLERK

December 20, 2017