

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

Minute No. 1047

Washington County Commissioners  
Washington, Pennsylvania, October 19, 2017

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present Rev. Robert Hedges, Resurrection Power of Washington, Washington, Pa.; Marine Corps League Post 1138 representative Sandra Young; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Finance Director Josh Hatfield; Human Resources Director Kathleen Bali; Treasurer Francis King; Redevelopment Authority representatives Susan Morgan and Nathan Voytek; health center employees Mary Cheek and Mary Glendenning; State Senator Camera Bartolotta and representative Will Thomeier; Karen Warnock representing Representative Jim Christiana; PA House Representative Pam Snyder and Nate Regotti; Jefferson Township Volunteer Fire Department and Municipal Authority representatives Brady Mermon and Paulette Mermon; East Bethlehem Township representatives Maryann Kubacki and Joseph Swinchock; Observer-Reporter Publishing Co. representatives Barbara Miller and photographer Celeste VanKirk; WJPA representative Bruce Sakalik and concerned citizens Patrick Griffith and Thomas Lonich.

Mr. Maggi called the meeting to order at approximately 10 a.m.

Rev. Hedges led the meeting with a prayer.

Ms. Young led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1046 dated October 5, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1046, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Redevelopment Authority of Washington County's representative Nathan Voytek presented Jefferson Township supervisors with a local share check in the amount of \$120,818, for interior and exterior renovations to Jefferson Township Municipal Building.

Jefferson Township supervisor vice chairman accepted the check on behalf of the township and the community. He thanked the commissioners for the opportunity to update the building that has not had much done to it since it was built approximately around 1957.

Redevelopment Authority of Washington County's representative Susan Morgan presented East Bethlehem Township supervisors with a local share check in the amount of \$51,500, for the demolition of Taylor's Gas Station that was determined to be blighted by a court order and acquired by East Bethlehem Township. This site will be used to construct a public boat and kayak launch.

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East Bethlehem Township supervisor president Joseph Swinchock and secretary Maryann Kubacki, both thanked the commissioners for this financial opportunity to help rid their area of blight.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

North Franklin Township resident John Reynolds spoke regarding his disappointment of the increase of Trinity Area School District taxes. Chairman Maggi directed him to speak to the Director of Administration Scott Fergus.

OLD BUSINESS

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract for the Joint Municipal Purchasing Program for Washington County to the following vendors based on their per unit cost submitted in their original bid proposals:

American Rock Salt, Mt. Morris, NY

AGF Company, McKees Rocks, PA

A-Z Janitorial, Washington, PA

This contract will be effective October 19, 2017 through September 30, 2018, at a total yearly cost of approximately \$10,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with the vendors listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to enter into a memorandum of understanding (MOU) with the Judiciary of Washington County for the purpose of combining the Court Automation department into the county Information Technology department which the MOU further sets forth the IT services to be provided by collaboration of both parties.

Moved by Mr. Shober; seconded by Mrs. Vaughan, to table this item until further notice.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, of a right of entry agreement between the County of Washington and Kristin

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Rozner Byrd for tree trimming and tree removal on property located on Moore Road in South Franklin Township. The fee for the right of entry will be \$500.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement between the County of Washington and Kristin Rozner Byrd.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of travel for the Coroner's solicitor to attend Forensic Friday trainings hosted by Duquesne University on October 27, 2017 and December 1, 2017. The total cost is \$225 and will be charged to the Coroner's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel for the Coroner's solicitor.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution, pursuant to the Internal Revenue Code, approving issuance by the Washington County Industrial Development Authority its bonds in the principle amount not to exceed \$31,000,000, for the Student Association, Inc. and its Vulcan Village student housing project. The issuance of these bonds by the authority does not pledge the faith and credit or taxing power of the County of Washington.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission of encumbrance adjustments for the following bridges:

- Pigeon #26 increase \$20,000
- Chartiers #12 increase \$100,000
- Chartiers #53 new encumbrance \$80,000
- Pike #1 new encumbrance \$80,000

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the adjustments to the listed bridges.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the new 2017-2018 provider service agreement with Russhell Jeter of Aliquippa, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the new provider agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for the period July 1, 2016 through June 30, 2017. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
AMI, Inc.	\$412,800	\$490,242
ARC Human Services, Inc.	1,144,049	1,327,365
The Academy for Adolescent Health, Inc.	31,000	32,033
Community Action Southwest	146,000	151,368
SPHS Southwest Behavioral Care, Inc.	846,576	854,954
Transitional Employment Consultants	<u>149,000</u>	<u>151,644</u>
<b>TOTAL</b>	<b>\$2,729,425</b>	<b>\$3,007,606</b>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed provider agreement addendums.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of provider agreements for the SAMHSA grant with the list of following providers. These agreements will be effective October 1, 2017 through September 30, 2018. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
AMI, Inc.	\$110,000
Academy for Adolescent Health, Inc.	62,200
Alicia Logue	51,000
<b>TOTAL</b>	<b><u>\$223,200</u></b>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Jack Leonard Police Training to provide a two-day situational awareness and personal safety training. This agreement will be effective April 5, 2017 through June 16, 2017. The contract authorization amount is \$2,100 and no additional county funds are required.

Moved by Mrs. Vaughan seconded by Mr. Shober, approving the provider agreement with Jack Leonard Police Training.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2017 through June 30, 2018. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village - Art	\$50,000
Adelphoi Village - MST	100,000
Avanco International, Inc.	30,174.38
Twin Pines Family Services, LLC	50,000
<b>TOTAL</b>	<b><u>\$230,174.38</u></b>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a supportive housing agreement with the Washington City Mission for the provision of housing and supportive services. This agreement will be effective October 1, 2017 through September 30, 2018. The contract authorization amount is \$143,940 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Washington City Mission.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Building and Grounds, to authorize the advertising for bids for several Courthouse/Courthouse Square projects including, Courthouse Square parking garage, plaza renovations,

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building cleaning and window caulking at an estimated cost of \$7 million; courthouse dome repair, window replacement, air handlers and roof/gutter replacement at an estimated cost of three million.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising of bids for the replacement and repairs at the courthouse and Courthouse Square.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Information Technology, of a Microsoft enterprise agreement with CDW-G. This agreement is effective for 36 months at a cost of \$129,845.76 for each year. The cost will be funded through the general fund, Children and Youth Services, Domestic Relations, MH/MR, Adult Probation, Child Care Information Services, Public Safety, Liquid Fuels and Drug Task Force.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the Microsoft agreement with CDW-G.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, October 18, 2017, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be immediately following the Board of Commissioners meeting.

#### SOLICITOR

None.

There being no further business, Vice Chairman Irey Vaughan declared the meeting adjourned at approximately 10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_  
*November 1*, 2017

ATTEST: \_\_\_\_\_

*Cynthia S. Guffey*  
 \_\_\_\_\_  
 CHIEF CLERK