

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1045

Washington County Commissioners  
Washington, Pennsylvania, September 21, 2017

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present Pastor Linda Mankey, East Buffalo Presbyterian Church, Washington, Pa.; American Legion Post 639 representative Tony Luskoski; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff and Randi Marodi; Planning Department representative Gracie Abel; Controller Mike Namie; Finance; Director Josh Hatfield; Veterans Affairs Director Susan Meighen; Human Resources representative April Secrist-Jones; Buildings and Grounds Director Justin Welsh; health center representatives Leann Howell, Mary Cheek and Mary Glendenning; TRIPIL representative Patrick Griffith; Houston Harbaugh representative James H. Webster; Observer-Reporter Publishing Co. representatives Barbara Miller and photographer Holly Tonini; WJPA representative Bruce Sakalik and concerned citizen Thomas Lonich.

Mr. Maggi called the meeting to order at approximately 10:04 a.m.

Pastor Mankey led the meeting with a prayer.

Mr. Luskoski led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1044 dated September 7, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1044, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)PUBLIC COMMENTS

A 12-year licensed practical nurse, Leann Howell, reminded the commissioners that Premier would offer all of the center's current employees first consideration for employment. She said she just learned Premier planned to give those who have nursing-related job proposals for salaries and benefits at the end of this month. There is a level of anxiety here. The fear is not knowing what's going to happen to any of us. All three health center employees, Leann Howell, Mary Cheek and Mary Clendenning, were tearful.

OLD BUSINESSBID CONTRACT EXTENSION

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Correctional Facility, authorize the extension of the current agreement for bread products to Alfred Nickles Bakery, Inc. Navarre, Ohio, for the period of October 1, 2017 through September 30, 2018, with an allowable

3% increase. All other terms and conditions remain the same. This agreement for the correctional facility was previously approved in the Prison Board meeting held Wednesday, September 20, 2017, PB 9-20-17.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Alfred Nickles Bakery.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, to adopt a resolution, pursuant to the Internal Revenue Code, approving issuance by the Washington County Industrial Development Authority its bonds in the principle amount not to exceed \$27,000,000 for the Student Association, Inc. and its Vulcan Village student housing project. The issuance of these bonds by the Authority does not pledge the faith and credit or taxing power of the County of Washington.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of training for the Coroner's solicitor to attend a Forensic Friday's education course hosted by Duquesne University in Pittsburgh, Pa. The total cost of the training is \$75 and will be charged to the Coroner's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Pittsburgh, Pa.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of the Emergency Management Performance agreement with the Pennsylvania Emergency Management Agency to be used to partially reimburse the salaries and benefits of four positions. This agreement will be effective October 1, 2016 through September 30, 2017. The contract authorization amount is \$162,990.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Pennsylvania Emergency Management Agency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2017-2018 provider service agreements with the list of previously approved providers.

Emanuel Williams, Aliquippa, Pa.      Kingdom Kidz Early Learning Center, Aliquippa, Pa.  
 Kids In Motion Learning Center, Atlasburg, Pa

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2017-2018 new provider agreements listed.

Roll call vote taken:  
 Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.  
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of provider agreements with the list of following providers. These agreements will be effective July 1, 2017 through June 30, 2018. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
ARC Human Services, Inc.	\$263,800
Diversified Human Services, Inc.	\$15,000
Pathways of Southwestern PA, Inc.	\$31,000
<b>TOTAL</b>	<b><u>\$309,800</u></b>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.  
 Roll call vote taken:  
 Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.  
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2017 through June 30, 2018. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Chambers Foundation aka Acollective Consulting, LLC	\$93,000
Washington Hospital Teen Outreach	\$75,000
<b>TOTAL</b>	<b><u>\$168,000</u></b>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.  
 Roll call vote taken:  
 Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.  
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Health Center, of an ancillary provider services agreement with AmeriHealth Caritas for the provision

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of specified health services to medical assistance beneficiaries under the Community Health Choices Program. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with AmeriHealth Caritas.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, to authorize the advertising for proposals (RFP) for consulting services for a facility and space efficiency study.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising of bids for consulting services for a facility and space efficiency study.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing Department and the Planning Commission, of the purchase of two 2017 Ford F XL Super Duty trucks for use throughout the bridge department, at a total cost of \$97,499.00. The proposed purchase would be made via DGS COSTARS 25, and therefore does not require bidding. The proposed vendor is Woltz and Wind Ford of Heidelberg, Pa. and costs will be covered via liquid fuel funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of two Ford trucks for the Bridge Department.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing Department and Court Administration, of the purchase of one 2017 Dodge Grand Caravan for use by the Juvenile Probation Leader Program, at a total cost of \$22,552.00. The proposed purchase would be made via DGS COSTARS 26, and therefore does not require bidding. The proposed vendor is McCall Motors of Ebensburg, Pa. and costs will be covered from the Juvenile Probation operating budget.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one caravan for the Juvenile Probation Leader Program.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and Adult Probation, of a purchase of one air card through Verizon Wireless. The monthly service cost will be \$39.99 and the air card is free with activation. Costs will be paid from their operating budget. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one air card.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department and the Sheriff's Department, of a purchase of one Samsung Galaxy S7 phone through Verizon Wireless. The cost of the Samsung Galaxy S7 phone is \$199.00 and the monthly service cost is \$59.99, which includes data and unlimited voice. This purchase will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the purchase of one Samsung Galaxy S7 phone.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing Department and the Correctional Facility, of the purchase of one 40-gallon tilting skillet for use by the dietary area, at a total cost of \$21,954.35. The proposed purchase would be made via DGS COSTARS 26, and therefore does not require bidding. The proposed vendor is Curran Taylor, Inc. of Canonsburg, Pa. This agreement for the correctional facility was previously approved in the Prison Board meeting held Wednesday, September 20, 2017, PB 9-20-17.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one 40-gallon tilting skillet.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, September 20, 2017, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting will be immediately following the Board of Commissioners meeting.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:17 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_ *October 3*, 2017

ATTEST: \_\_\_\_\_

*Cynthia P. Buffini*  
CHIEF CLERK