

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1040

Washington, Pennsylvania, June 15, 2017

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present: The Rev. Emily Miller, First United Presbyterian Church, Houston, Pa.; Marine Corps League Post 1138 representative Sandra Young; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff and Randi Marodi; Planning Department representative Gracie Abel; Human Resources representative Carrie Taylor; Redevelopment Authority of the County of Washington representative Rob Phillips; health center employees and SEIU representatives, Leeann Howell and Mary Glendenning; North Franklin Township Supervisor Martha Ward; Senator Camera Bartolotta's representative Will Thomeier; Regional Transportation Authority representative Ken Zapinski; Remington Vernick representative Blair Stockel; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representatives Carl Malm and intern Rebecca Vogel; and Herald Standard representative Pat Cloonan.

Mr. Maggi called the meeting to order at approximately 10:03 a.m.

The Rev. Emily Miller led the meeting with a prayer.

Ms. Young led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1039 dated June 1, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1039, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Redevelopment Authority representative Rob Phillips announced that the Commissioners are presenting a check for \$250,000 to North Franklin Township as part of Washington County's Local Share Account program. This project involves replacing the bridge to Washington Crown Center from Franklin Farms Road.

Supervisor chairperson Martha Ward accepted the check. She thanked the committee and the Commissioners for supporting this project. This bridge has been closed for quite some time. Once it is repaired, will be an important access point to the mall, surgical hospital on the hill, and other offices. This project is due to begin in July.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Senior vice present for energy and infrastructure with Allegheny Conference on Community Development Ken Zapinski representing Regional Transportation Alliance's Seven Principles for a Better

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Transportation Future and Better Mobility for all, which Washington County is participating in. He thanked the commissioners for endorsing these seven principles for a better transportation future.

OLD BUSINESSBID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, award the bid contract for scanning and indexing RFP services, Section 1, Register of Wills (\$29,646.72) and Section 2, Prothonotary (\$268,992) to eDocs Technologies, LLC, Pittsburgh, Pa. at a total estimated cost of \$298,638.72. This contract will be effective from the date of agreement through December 31, 2017, with the option to extend for one additional year.

Moved by Mrs. Vaughan, seconded by Mr. Shoher, approving the bid contract with eDocs Technologies, LLC.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Redevelopment Authority, award the request for proposal for the relocation of the Automated Weather Observing System, (AWOS) including site preparation at the county to Bronder Technical Services, Inc., Prospect, Pa. This contract will be effective from June 15, 2017 through project completion. The contract authorization amount is \$133,823.50 and will be funded from local share gas funds.

Moved by Mrs. Vaughan, seconded by Mr. Shoher, approving the bid contract with Bronder Technical Services.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

DONATION RESOLUTION

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, adopt a resolution, in compliance of Section 1805 of the county code governing the sale or disposition of personal property for the donation of 3Par equipment to SEI Service Express, Inc., Grand Rapids, Mich., including all removal, hauling, loading and relocation that may be required. SEI has completed the application for donated equipment and has met all required criteria and agreed to remove it at no cost to the county.

Moved by Mrs. Vaughan, seconded by Mr. Shoher, approving the resolution.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department and Building and Grounds, approve the donation of a used mechanics garage heater from Hayes Mechanical at no cost to the county other than installation fees, as per contract rates; and agreement to be responsible for delivery.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the donation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution for the purchase of an avigation easement in, through and over the property located on 1205 Mounts Road, Buffalo Township, Washington County owned by George M. Main, Sr. and Ruth Ann Main at the purchase price of \$10,000. The purpose of this easement is to remove trees that are/or will be obstructing the flight path of airplanes landing and taking off from the Washington County Airport. Be it further resolved that William R. McGowen, Executive Director of the Redevelopment Authority, be authorized to execute on behalf of the county any and all documents necessary to acquire this easement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution endorsing the Regional Transportation Alliance's Seven Principles for a Better Transportation Future and Better Mobility for all.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the appointments of Dale Myers, Todd Crothers, Dan Briner, Harry Wilson and Donald Bailey and the reappointments of Herb Hermann, Richard Warco, William Puchi and David White to the Washington County Veterans Advisory Council.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the appointments to the Washington County Veterans Advisory Council.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Recorder of Deeds, of an addendum to the agreement between the Recorder of Deeds and the Pennsylvania Historical and Museum Commission for microfilm reel storage into the Security Microfilm Program (SMP). This addendum increases the storage fees to \$5.00 per roll.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement between the Recorder of Deeds and the Pennsylvania Historical and Museum Commission.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with the Washington County History and Landmarks Foundation to relocate a historic log structure into Mingo Creek County Park. The county will assume ownership and maintenance, assist with moving materials and provide a site. The History and Landmarks Foundation will contract individuals to deconstruct the log house and apply for a grant for the reconstruction of the house.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Washington County History and Landmarks Foundation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Juvenile Probation, of a grant application with the Pennsylvania Commission on Crime and Delinquency for the purchase of career certifications equipment and training for juveniles in the LEADER Program. This grant is for \$25,000 and will be effective July 1, 2017 through December 31, 2017.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the grant with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Juvenile Probation, of a grant application with the Pennsylvania Commission on Crime and Delinquency for the purchase of career certifications equipment and training for juveniles in the Jobs Program. This grant is for \$25,000 and will be effective July 1, 2017 through December 31, 2017.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the grant with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for the period of July 1, 2017 through June 30, 2018. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Aging Services	\$27,000
Crossroads Speech & Hearing, Inc.	\$42,000
Kerry C. Riddell Consulting Services, LLC	\$30,000
The Early Learning Institute	\$58,000
TOTAL	<u>\$157,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the listed provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with the Pennsylvania Children and Youth Association (PCYA) to provide CAPS System technical support for the period of April 1, 2017 through June 30, 2017. The contract authorization amount is \$199.79 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Pennsylvania Children and Youth Association (PCYA).

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with the Pennsylvania Children and Youth Association (PCYA) to provide CAPS System technical support for the period of July 1, 2017 through June 30, 2018. The contract authorization amount is \$799.11 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Pennsylvania Children and Youth Association (PCYA).

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, to authorize the advertising of bids for replacing the six fire damaged solar modules, flashing, racking, inverters and installation at the Cross Creek shelter.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising of bids for six solar modules.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, of authorization to pay Contractors Connection, for a 25 HP diesel tractor, bagger assembly and 60" blower and drive kit in the amount of \$34,858 to be paid from capital.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving payment to Contractors Connection.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, of an extension of our current contract for elevator maintenance for county facilities and on a month-to-month extension for the health center with Otis Elevator Company, Pittsburgh, Pa. This contract will continue through June 30, 2018, under the same terms and conditions as the original agreement. This agreement was approved in the Prison Board meeting held June 14, 2017, Minute No. PB 6-14-17.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Otis Elevator Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of an agreement with the Washington Cemetery for storage services of unclaimed remains at the following rates:

- Purchase of one mausoleum crypt - \$3,000.
- Initial placing of receptacles of cremated remains - \$325

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- Future opening of crypt for additional receptacles - \$325
- Opening and recovering of cremated remains - \$570

This agreement will be effective June 15, 2017 until terminated pursuant to the terms of this agreement. All services will be charged to the Coroner's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Washington Cemetery.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, to adopt a resolution approving the proposed amendments and revisions to the Community Development Block Grant (CDBG), which is part of the County's Consolidated Action Plan.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, June 14, 2017, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting will be immediately following the Board of Commissioners meeting. All county offices will be closed on Tuesday, July 4, 2017 in observance of Independence Day.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:24 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

June 28, 2017

ATTEST: _____

Cynthia S. Guffin
CHIEF CLERK