

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1033

Washington County Commissioners
Washington, Pennsylvania, March 2, 2017

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi; Diana Irey Vaughan and Harlan G. Shober. Also being present: Pastor Mark Schollaert, First Baptist Church of Monongahela, Monongahela, Pa.; American Legion Post 793 representative Roy Wise; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Veterans Affairs director Susan Meighen; Information Technology Director Don Cortese and Assistant Director Debbie Rutan; Company "F" representative Walter Seal; health center employees and SEIU representatives, Theresa Pearce, Randy Popielarceyk, Dawn Futrell, Kathy Shaner, Mary Cheek, Mary Glendenning and Mona and Maddox Morris; Observer-Reporter Publishing Co. representative Barbara Miller; Herald Standard representative Pat Cloonan; and concerned citizens David Schollaert and Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:02 a.m.

Pastor Mark Schollaert led the meeting with a prayer.

Mr. Wise led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1032 dated February 16, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1032, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Director of Administration Scott Fergus presented a certificate to Don Cortese for the occasion of his retirement as the Directory of Information Technology for the last 14 years. Mr. Fergus stated that this IT department touches every aspect of county government.

Don Cortese thanked the Commissioners and Mr. Fergus for his time here at the County.

(RECESS FOR PHOTOS)PUBLIC COMMENTS

Monongahela resident, Walter Seal spoke regarding the black military history of Company F National Guard that he began researching five years ago. He is requesting some additional help from the Commissioners to posthumously receive a citation regarding African American veterans from Washington County and Southwestern Pennsylvania. He stated basically that the Pennsylvania National Guard has nothing to offer and that these records have either been purged or just not kept.

Mr. Seal is requesting the Commissioners send a letter to Sergeant Spidoni of the Pennsylvania National Guard to have a posthumous unit citation awarded to them for their courage, bravery and

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willingness to serve the Commonwealth of Pennsylvania. Mr. Seal would like to accept this awarded in turn presented to himself and he would then present it to the Commissioners in honor of the African Americans of Washington County and Southwestern Pennsylvania. Mr. Maggie instructed Mr. Seal to meet with the Chief Clerk after the meeting to discuss this matter.

OLD BUSINESSBID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, award the bid contract for the provision, installation and repair of radio equipment and other equipment for law enforcement vehicles to Staley Communications, Inc., Wheeling, W.Va. and A.V. Luttamus Communications, Inc., Weirton, W.Va. This contract will be effective March 1, 2017 through February 28, 2018, with the option to extend for two additional one-year periods and all work will be performed time and material and an as needed basis. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Maggi, approving the bid contract with Staley Communications and A.V. Luttamus Communications, Inc.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor DeHaven recommended the Board, on behalf of Building and Grounds, approve a change order with Automated Logic, Pittsburgh, Pa. to upgrade control modules for future fan wall installation on AHU 1, including a new control module, expander board and back plate at the Courthouse. The contract amount will increase to \$4,630.

Moved by Mrs. Vaughan, seconded by Mr. Shoher, approving the change order with Automated Logic.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of an Intergovernmental Transfer agreement by and between the Pennsylvania Department of Human Services, Office of Long-Term Living, and Washington County, which provides for intergovernmental transfer of funds to Diversified Human Services in order to provide the non-federal share of medical assistance payments to county nursing facilities.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Intergovernmental Transfer agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Courts, of an agreement with Gary J. Graminski, Esquire, to provide criminal defense legal services to criminal defendants who cannot be represented by the Public Defender, due to a conflict of interest. Mr. Graminski agrees to provide legal representation in 45 criminal defense cases and will be paid a flat contract amount of \$25,000 per year.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Gary J. Graminski, Esquire.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Courts, of an agreement with Mark Shire, Esquire, to provide criminal defense legal services to criminal defendants who cannot be represented by the Public Defender, due to a conflict of interest. Mr. Shire agrees to provide legal representation in 45 criminal defense cases and will be paid a flat contract amount of \$25,000 per year.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Mark Shire, Esquire.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Courts, of an agreement with Molly Maguire Gausa, Esquire, to provide criminal defense legal services to criminal defendants who cannot be represented by the Public Defender, due to a conflict of interest. Ms. Gausa agrees to provide legal representation in 24 criminal defense cases and will be paid a flat contract amount of \$25,000 per year.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Molly Maguire Gausa, Esquire.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of the appointment of Suzanne Campbell to the Behavioral Health and Developmental Services Advisory Board and the appointment of Dona Malesic to the Washington County Library System Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the board appointments.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of travel for the Coroner's solicitor to attend the "Forensic Science and Law" education courses hosted by Duquesne University in Pittsburgh, Pa. The total cost of the training is \$370 and will be charged to the Coroner's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Pittsburgh, PA.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for the preparation, forming and pouring of concrete pads and walkways for Shelters 1 and 2 in Cross Creek County Park as part of the cooperative project with the Audia Group. Costs will be paid with oil and gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertisement for concrete pads and walkways.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a contract supplement in the amount of \$13,319.92 with GAI Consultants, Inc. for construction inspection of Millers #3 bridge in Cecil Township. The revised total contract amount is \$106,360.42 and will be paid 80% federal, 15% state and 5% liquid county liquid fuels.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the supplement with GAI Consultants, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a memorandum of understanding with the Pennsylvania Resources Council for the household hazardous waste collection to be held July 22, 2017, at the Consol Energy Park. The county agrees to help coordinate and advertise the event, provide six volunteers, cones and directional signs and pay \$6,500 towards costs and Pennsylvania Resources Council will hire contractor, apply for and manage DEP grants, provide two volunteers, food and beverages for the volunteers and contractors, advertise and collect applicable fees from participants

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding with Pennsylvania Resources Council.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2016-2017 provider service agreements with the list of previously approved providers.

Vernita Roscoe, Aliquippa, Pa.

Carla Vukich, New Brighton, Pa.

Jill Bellamy, Monaca, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2016-2017 new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of provider agreements with the list of following providers. These agreements will be effective July 1, 2016 through June 30, 2017. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Every Child, Inc.	\$20,000
Life Span Family Services	\$75,000
The Children's Institute of Pittsburgh, Care Coordination	\$100,000
The Children's Institute of Pittsburgh, Project Star	\$300,000
TOTAL	<u>\$495,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Public Catalyst in the amount of \$181,340. This agreement will be effective July 1, 2017 through June 30, 2018. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Public Catalyst.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority of Washington County, of advertising for obstruction removal of trees and brush at the Washington County Airport.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertising for the removal of trees and brush.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of the renewal of our current agreement with DQE Communications, LLC, Pittsburgh, Pa. for the purpose of providing county internet service. This agreement will be effective through December 31, 2019, with a year-to-year extension thereafter. The total monthly rate is \$2,250 for the fiber lease fee and maintenance services.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with DQE Communications, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Building and Grounds, of a work order with GAI Consultants, Inc. for professional services for the Washington County Courthouse Square parking garage assessment. The total cost is \$18,620 and will be paid with Act 13 funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the work order with GAI Consultants, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Building and Grounds, of a work order with PSI Engineering. for professional services for the purpose of providing indoor air quality control testing at the Washington County Courthouse. The total cost is \$4,710 and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the work order with PSI Engineering.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the purchase of a John Deere tractor, (to include a mower deck and blower) from Middletown Tractor Sales, Fairmont W.Va. at a cost of \$78,744.98 and the purchase of a bobcat compact track loader (to include a root grappler and brush cat) from Bobcat of Pittsburgh, Meadowlands, Pa. at a cost of \$70,020.61. The proposed purchases would be utilized at Cross Creek and Mingo Creek parks and will be paid from gas and oil lease funds

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of a John Deere tractor and Bobcat Compact Track Loader.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the District Attorney, of the purchase of a 2017 Ford Escape SE AWD vehicle, at a total cost of \$28,235.00. The proposed purchase would be made via DGS/COSTARS 26, and therefore does not require bidding. The proposed vendor is Stuckey Ford, of Hollidaysburg, Pa. The cost would be covered by state funding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of a utility vehicle for the District Attorney.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, February 15, 2017, following the agenda meeting to discuss personnel, real estate and litigation in regards to reassessment. The regularly scheduled Salary Board meeting has been cancelled.

SOLICITOR

None.

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There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:34 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 13, 2017

ATTEST: *Cynthia A. Giffen*
CHIEF CLERK

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