

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1031

Washington County Commissioners

Washington, Pennsylvania, February 2, 2017

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi; Diana Irey Vaughan and Harlan G. Shober. Also being present: Father Mark Swoger, Holy Trinity Catholic Church, Washington, Pa.; American Legion Post 22 representative Bob Branch; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Human Resources Director Kathleen Bali; Finance Director Josh Hatfield; Controller Mike Namie; Veterans Affairs representative Angie Mattes; Clerk of Courts Frank Scandale; Health Center employees Mary Check, Kathy Shaner, Leann Howell, Jill Murphy, Mary Glendenning, Lani Adamson, Alicia Laube, Dawn Sloneker, Lisa Mayer, Leanna Darden, Helen C. Navrotski, Ruth Morris and Tina Chandler; Washington County Council on Economic Development representative Dan Reitz; Domestic Violence Services of SWPA representative Alexandra Brooks; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Jim Jefferson and concerned citizens Frank Byrd, Elizabeth Morris, Monna Morris, Maddox Morris and Bruce Maxer.

Mr. Maggi called the meeting to order at approximately 10:05 a.m.

Father Swoger led the meeting with a prayer.

Mr. Branch led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1030 dated January 19, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1030, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Irey Vaughan read the proclamation recognizing Teen Dating Violence Awareness Month. The proclamation was presented to the Domestic Violence Services of Southwestern PA representative Alexandra Brooks. Ms. Brooks accepted the proclamation and thanked the Commissioners for acknowledging this important issue. Ms. Brooks not only educates teens on the warning signs of violence and different types of abuse but she stated she would do everything she possibly could to keep teens out of the shelter.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Concerned citizen Frank Byrd spoke regarding the sale of the health center. He expressed frustration and would like to the sale happen as soon as possible.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED F1607929LD

SEIU secretary-treasurer and night shift certified nursing assistant Kathy Shaner presented the Commissioners with a petition asking them to reconsider the sale of the health center. The petition is in two-parts with the second part being an online petition.

Helen Navrotski spoke against the sale of the health center. She stated a New York based private company out of New York by the name of Comprehensive recently toured the facility. She stated this company is buying up several nursing facilities. Ms. Navrotski also stated she heard the new owners are placing everyone on a 90-day probationary period. She also stated that an employee working for a home that was purchased by this company was let go after being on the job for 10 years.

OLD BUSINESSBID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, award the professional services contract for engineering services for countywide projects to GAI Consultants, Inc., Cranberry Township, Pa. This agreement will be effective on the date of agreement through December 31, 2019, with the option to extend for three additional one-year periods.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with GAI Consultants, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, award the contract for Flags for Veterans to Metro Flag Co., Wharton, NJ and markers to Crowther & Porter, LLC. Guy Mills, Pa. This agreement will be effective January 1, 2017 through December 31, 2017, with the option to extend for two additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting the specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract with Metro Flag Co. and Crowther & Porter, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Elections, award the contract for election supplies to William Penn Printing, Pittsburgh, Pa. based on the per unit costs submitted in their bid proposals. This contract will be effective from the date of agreement, through December 31, 2017. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MRLIMITED E1607929LD

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with William Penn Printing.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Building and Grounds, award the contract for vehicle repairs and maintenance on a time and material basis to Solomon Auto Group, Brownsville, Pa. at the following rates:

- Section I – General Repair - \$90/hour for gas motor; \$112.50/hour for diesel motor
- Section II – Transmission Repairs - \$90/hour for gas motor; \$112.50/hour for diesel motor
- Section VI – Air Conditioning - \$90/hour

This contract will be effective March 1, 2017 through February 28, 2018, with the option to renew for one additional year. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Solomon Auto Group.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of Human Services, approve the extension of the current contract for rehabilitation services based on their current 2017 discounted pricing to Advantage Care Rehabilitation, Inc., Pittsburgh, Pa. The contract extension will be effective April 1, 2017 through March 31, 2018. This extension is in accordance with the terms and conditions of the original contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Advantage Care Rehabilitation, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the current contract for food supplements for Washington County to Abbott Laboratories, Inc., Columbus, OH. This contract will be effective through March 31, 2018. This extension is in accordance with the terms and conditions of the original contract.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Abbott Laboratories, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of our current contract for maintenance and repairs of county vehicles to be done on a time and material rate on an as needed basis to the following vendors:

- Tomsic Motor Co., Washington, Pa. – Body Repairs - \$65/hour
- Pancake Towing, Washington, Pa. – Towing - \$65/light vehicle; \$75/medium vehicle plus \$3/mile; Winching Fee \$75/hour; Service Call - \$65 flat rate fee.

This contract will be effective March 1, 2017 through February 28, 2018, with the option to extend for one additional year at a total cost of approximately \$19,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract extension with Tomsic Motor Co. and Pancake Towing.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of an ordinance authorizing the Board of County Commissioners of the County of Washington to enter into an Intergovernmental Cooperation Agreement, and authorizing the participation in the Pennsylvania Counties Risk Pool pursuant to the Pennsylvania Intergovernmental Cooperation Law, as amended.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the ordinance.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the appointment of Timothy Kimmel and Dennis Dutton to the Hospital Authority Board and the appointment of Jodi Noble to the SPC Public Participation Panel.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the board appointments.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Courts, to enter into personal service agreement with Dennis Walters to provide alcohol safety school instruction services at a rate of \$500 for each 12½-hour class cycle completed. This agreement will be effective January 1, 2017, and may be cancelled at will by either party upon a 30-day notice.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Dennis Walters.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a resolution authorizing the Washington County Board of Commissioners to enter into a cooperation agreement with the Washington County Council on Economic Development for Phase 1C of the Starpointe Industrial/Business Park Project in Hanover Township, Pennsylvania.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a contract addendum with Pashek Associates for additional permitting consultation and design of the Mon River Kayak Launches. The contract authorization amount is \$3,340 and will be reimbursed with a state grant.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract addendum with Pashek Associates.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for paving of the final eight miles of the Panhandle Trail (from Francis Mine to West Virginia) using Act 13 Greenways funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving authorization to bid.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a renewal of the contract with Kymberly Secreet for animal control services in county parks. This contract will be effective January 1, 2017 through December 31, 2017, with the option to renew an additional year. The contract authorization amount is \$3,600 annually.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Kymberly Secreet.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of agreements with the following fire companies for inspection and service to county parks. These agreements will be effective January 1, 2017 through December 31, 2018, at a cost of \$1,000 per year.

Finleyville Fire Company

Avella Fire Company

East Bethlehem Fire Company

Valley Inn Fire Company

West Middleton Fire Company

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a renewal of the contract with GAI Consultants to inspect ten flood control dams in 2017, 2018, 2019, 2020, and 2021. The total amount is \$39,800 and will be paid from the flood control budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with GAI Consultants.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an easement agreement with West Penn Power for a pole relocation at the fairgrounds associated with the entrance upgrade. The contract authorization amount is \$6,043.56 and will be paid from fair gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with West Penn Power.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a project modification for the Restrictive Treatment Program grant with the Pennsylvania Commission on Crime and Delinquency. The funding amount has decreased from \$568,475 to \$541,784.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the project modification with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the contract of the Share and Ride Program Consortium with Washington Hospital Occupational Medicine Center for drug and alcohol testing services for non-regulated random lottery draws. This agreement will be effective January 1, 2017 through December 31, 2017. The following rate will increase as follows:

- MRO service for review of urine drug screen test result ranges from \$15.00 to \$90.00 depending on complexity of the review. (previously \$12.00 to \$90.00).

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving agreement with Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the new 2016-2017 provider service agreement with Debra Snyder of Ambridge, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the new provider agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of provider agreements with the list of following providers. These agreements will be effective July 1, 2016 through June 30, 2017. No additional county funds are required.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

<u>PROVIDER</u>	<u>AMOUNT</u>
Adoption Connection, PA	\$170,000
Community Specialist Corporation	\$175,000
Perseus House	\$200,000
SPHS Connect, Inc.	\$62,000
Three Rivers Youth	\$50,000
TOTAL	<u>\$657,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Washington County Health Center, of a purchase of service agreement with Kathy Lonick for the provision of specific financial services to be provided within the business office. This agreement will be effective February 2, 2017 through July 31, 2017. The contract authorization amount is \$30/hour for approximately 15 hours per week. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Kathy Lonick.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, to authorize the advertising for video surveillance, access control and intercom services for the county.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for video surveillance, access control and intercom services.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Voter Registration, of a software license agreement with Dominion Voting, Denver, CO., for the TSX voting system for both the general and primary elections. The annual cost is \$58,660 and will be charged to their operating budget

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Dominion Voting.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Building and Grounds, of an emergency service purchase order with United Safety Services, Inc., Carnegie, Pa. for HEPA vacuum cleaning and inspection of the air handling system in the courthouse and will be paid from miscellaneous funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with United Safety Services, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, of a water treatment program agreement with Chem-Aqua, Inc., Monmouth Junction, N.J., for Courthouse/Courthouse Square at an annual cost of \$6,400 and the Health Center at a monthly cost of \$457.50. This agreement will be effective March 1, 2017 through February 28, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Chem-Aqua, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of an agreement with IPaccess International for the provision of satellite data and phone service to the mobile command post to ensure access in remote locations and during outages/overload of landline/cellular. This agreement will be effective date of agreement, 2017 for one year with automatic renewals based on current fees and either party may terminate by providing a thirty-day written notice prior to the end of the applicable term. The total cost for the update of existing equipment is \$4,800 with a yearly service fee of \$6,672.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with IPaccess International.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of Courts Information Technology, of an addendum to the current agreement with Courthouse Technologies, LTD., Vancouver, B.C. for additional software support to update reports and letters on an annual basis. The contract authorization amount is \$5,500.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Courthouse Technologies, LTD.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into an agreement with Comcast Business for the Human Services satellite office in Charleroi, Pa., for unlimited domestic long distance and voicemail, high speed internet, wireless networking with public private Wi-Fi. This agreement will continue year-to-year unless cancelled, providing a 30-day notice, at a total monthly cost of \$164.80 (\$120.00 discount) and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Comcast Business.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Sheriff's Department, of the purchase of two Ford Inceptor Utility AWD vehicles, at a total cost of \$73,940.00. The proposed purchase would be made via PA State Contract/COSTARS 13, and therefore does not require bidding. The proposed vendor is Day Ford, Inc., of Monroeville, Pa. The cost would be covered by state funding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of two utility vehicles for the Sheriff's Department.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10:00 a.m. on Wednesday, February 1, 2017, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be held immediately following today's meeting.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1316649LD

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:37 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 13, 2017

ATTEST:

Cynthia S. Gaffney
CHIEF CLERK