

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED E1607929LD

Minute No. 1030

Washington County Commissioners

Washington, Pennsylvania, January 19, 2017

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi; Diana Irey Vaughan and Harlan G. Shober. Also being present: Father William Feeney, Immaculate Conception Church, Washington, Pa.; American Legion Post 613 representative Barry Grimm; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Veterans Affairs Director Susan Meighen; Human Resources Director Kathleen Bali; Health Center employees Fran Maroni, Mary Check, Kathy Shaner, Leann Howell Jill Murphy, Mary Glendenning, Dawn Futrell, Theresa Pearce, Concetta DeLuca, Tammie Rice; Randy Papielarceyk; Dawn Vandergraft; union representative Toni Vallone; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Jim Jefferson; Herald-Standard representative Pat Cloonan; and concerned citizens Frank Byrd, Elizabeth Morris, Mona Morris, Faye Scott, Merissa Bagiackas, Joshua Bagiackas and Pastor Marty Bausman of First Church of the Nazarene.

Mr. Maggi called the meeting to order at approximately 10:04 a.m.

Father Feeney led the meeting with a prayer.

Mr. Grimm led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1029 dated January 5, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1029, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Faye Scott of Hickory spoke on behalf of the employees in the health center and is not in favor of the county selling it. Ms. Scott stated her mother-in-law was previously in the Alzheimer's Unit and her mother is currently a resident in the health center for the past two years. Ms. Scott said her mother gets wonderful care in the health center. She is against the sale.

Leeann Howell spoke on behalf of the employees in the health center. She asked that all three commissioners to keep the health center.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

JMB LIMITED E1607929LD

OLD BUSINESSBID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of our current contract for the purchase of firearms, Tasers, ammunition and accessories based on their current 2017 pricing to Atlantic Tactical, New Cumberland, Pa. and Taser International, Inc., Scottsdale, Ariz. The contract extension will be effective through March 31, 2018. This extension is in accordance with the terms and conditions of the original contract

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Atlantic Tactical and Taser International, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Building and Grounds, approve to extend the bid for plumbing supplies based on a 25% discount from list price with Colt Plumbing Company, Mechanicsburg, Pa. This contract will be effective through December 31, 2018.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Colt Plumbing Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Public Safety, of a one-year extended warranty on the current contract with Sound Communications, Inc., Grove City, OH for the 911 digital recording system. This agreement will be effective January 21, 2017 through January 20, 2018. The contract authorization amount is \$26,392.47/year and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the extended warranty with Sound Communications, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor DeHaven recommended the Board, on behalf of Public Safety, award payment to MRA, Inc., Washington, Pa. for an outstanding invoice totaling \$20,625 for the Newland School Road site equipment shelter with all necessary supplies/equipment to refurbish the 8 x 12 equipment shelter. The vendor has a current bid contract for 911 equipment maintenance. All rates fall under said contract.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the payment to MRA, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the annual Emergency Performance Grant Annual Assessment for federal fiscal year 2017. The grant covers 50% of the salaries and benefits of employees within the department.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the annual Emergency Performance Grant Annual Assessment.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of travel for the Coroner's solicitor to attend a "Forensic Friday's" and "Ethics and Eats" education courses hosted by Duquesne University in Pittsburgh, Pa. on January 27, 2017, March 24, 2017 and April 18, 2017. The total cost of the trainings is \$180 and will be charged to the Coroner's budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Pittsburgh, PA.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the addition of the National Association of Bunco Investigators to the approved list of County Associations. The membership fee is \$75.00

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addition of the National Association of Bunco Investigators to the list of County Associations.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Courts, to enter into a personal service agreement with Pete Stefansky to provide alcohol safety school instruction services at a rate of \$500 for each 12½-hour class cycle completed. This agreement will be effective January 1, 2017, and may be cancelled at will by either party upon a 30-day notice.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Pete Stefansky.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with the PA Trolley Museum, Inc. to conduct tours of the Washington County Courthouse. The contract authorization amount is \$4,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the PA Trolley Museum, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the certification of the 2016 Clean and Green interest collected in the amount of \$113,177.20 to be appropriated to the 2017 program for the purchase of agricultural easements through the Farmland Preservation Program.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the certification of the 2016 Clean and Green interest collected be appropriated to the 2017 program.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the PADOT bridge consultant selection procedures for use of federal and state funds for bridge rehabilitation and replacement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the policy for bridge consultant selection.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of an increase in rates for Associate Attorneys - \$135.00/hour and Paralegals - \$85.00 for legal services to the county pertaining to employment related cases, civil rights matters, EEOC, PHRA claims, and

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

unemployment compensation cases with the law firm Swartz Campbell, LLC. The rates will be effective January 1, 2017 through December 31, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the rate increase for Associate Attorneys and Paralegals.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the annual contract for DOT drug and alcohol testing consortium with the Washington Hospital Occupational Medicine Center to provide drug and alcohol testing for DOT-regulated random lottery draws. This agreement will be effective January 1, 2017 through December 31, 2017. The rate will increase for MRO service for review of urine drug screen test results from \$15.00 to \$90.00 depending on complexity (was previously \$12.00 to \$90.00).

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the contract with Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the new 2016-2017 provider service agreements with the list of following providers.

Ashley Happ, Ambridge, Pa.

Patricia Weese, New Brighton, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the new provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of provider agreements with the list of following providers. These agreements will be effective July 1, 2016 through June 30, 2017. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Community Action Southwest	\$125,000
Community Action Southwest	\$225,000
Outside In School of Experiential Education	\$150,000
Sto-Rox Neighborhood Health Center	\$70,000
Sto-Rox Neighborhood Health Center -PCCD	\$50,000
Vision Quest National, LTD	\$150,000
TOTAL	<u>\$770,000</u>

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Donnelly-Boland and Associates for the provision of fiscal support services. This agreement will be effective May 20, 2017 through May 19, 2018. The contract authorization amount is \$176,250 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Donnelly-Boland and Associates.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement with Washington Drug and Alcohol Commission, Inc. to administer the Department of Human Services (DHS) Centers of Excellence Program to provide treatment for opioid related substance abuse disorder. This agreement will be effective July 1, 2016 through June 30, 2017. The contract authorization amount is \$330,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Washington Drug and Alcohol Commission, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a purchase of service agreement with Value Behavioral Health of Pennsylvania, Inc. for base billing services and CCR POMS reporting. This agreement will be effective July 1, 2016 through June 30, 2017. The contract authorization amount is \$4,200 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Value Behavioral Health of Pennsylvania, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR.LIMITED E1607929LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of Juvenile Probation, to authorize the advertising to lease/purchase two 2016 Chevy Cruze LS, sedans, standard package for the department.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising to lease/purchase two sedans.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, of an addendum to our current agreement with the Washington Physician Hospital Organization, Inc. to include the updated 2017 price list for non-workers' compensation services for employees and physical exams for Public Safety hazmat employees.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the contract with Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Domestic Relations, to enter into a lease/purchase agreement with Pitney Bowes, Inc., Harrisburg, Pa. for a new Pitney Bowes mail machine to replace their outdated machine. This is a 60-month lease/purchase agreement at a rate of \$250.45 per month which includes the equipment, maintenance, software updates and rate increases. This lease/purchase is being made on the PA State Contract, therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Pitney Bowes, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a purchase of one standard shingle-roof shelter that was damaged at Cross Creek Park with Pete Jeffrey & Associates, Indianola, Pa. The total cost is \$29,902 for the shelter and \$10,500 for installation and will be paid via oil and gas funds. This purchase is made via CoStars 14, and therefore does not require bidding.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the purchase for a shelter at Cross Creek Park.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the removal and testing of solar panels atop the existing shelter at Cross Creek Park with Energy Independent Solutions, Pittsburgh, Pa. at a total cost of \$4,400 plus the cost of \$50.00/month for the storage of equipment until needed. Installation and will be paid via oil and gas funds. This purchase is made via CoStars 14, and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the removal and testing of solar panels atop a shelter at Cross Creek Park.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the purchase of three Verizon Mifi hotspots capable of vehicle power/charging for use of tablet devices in vehicles to access the 911 CAD system and other response applications. The total cost is \$39.99/month and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the purchase with Verizon Wireless.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, to adopt a resolution approving the proposed amendments and revisions to the Community Development Block Grant (CDBG), which is part of the County's Consolidated Action Plan.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1607929LD

ANNOUNCEMENTS

An executive session was held at 10:00 a.m. on Wednesday, January 18, 2017, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting will be held immediately following today's meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$312.24.

ROSS DAVID A & LILLIAN BIZET
205 GIBSON ROAD
BENTLEYVILLE, PA 15314
Tax Year: 2016
District ELLSWORTH
Parcel 310-021-00-00-0024-00
Amount \$24.67

VEY HOWARD J JR & SUSAN
42 HATFIELD LANE
CANONSBURG, PA 15317
Tax Year: 2016
District NORTH STRABANE
Parcel 520-009-00-00-0064-00
Amount \$287.57

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:30 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 1, 2017

ATTEST: _____

Cynthia S. Guffin

CHIEF CLERK