

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED F1607929LD

Minute No. 1025

Washington County Commissioners

Washington, Pennsylvania, November 3, 2016

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Rev. Robert Hedges, Resurrection Power Church, Washington, Pa.; Marine Corps League 1138 representative Tom Shade; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Jason Theakston; Veterans Affairs Director Susan Meighen; Human Resources Director Kathleen Bali; Deputy Controller Josh Hatfield; Children & Youth Services Adoption Supervisor Kate Grant and Children & Youth employees; Observer-Reporter Publishing Co. representative Barbara Miller; WJPA representative Jim Jefferson, Herald-Standard representative Steve Ferris and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:00 a.m.

The Rev. Robert Hedges led the meeting with a prayer.

Mr. Shade led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1024 dated October 20, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1024, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Children & Youth representatives Jennifer Johnson and Kate Grant both thanked the Commissioners for their continued support.

(RECESS FOR PHOTOS)

#### PUBLIC COMMENTS

Mrs. Irey Vaughan read a proclamation declaring November as Adoption Awareness Month. The proclamation encourages citizens to celebrate adoption and focus attention on children and older youths who await their own “forever families”.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation declaring November as Adoption Awareness Month.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Children & Youth Services representative Kate Grant accepted the proclamation and thanked the Commissioners for their ongoing support.

Mr. Maggi read a proclamation declaring November 11, 2016, as Veterans Day in Washington County, and encourages all citizens to participate in activities that bestow honor and commendation on American Heroes past and present.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation declaring November 11, 2016, as Veterans Day.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Director of Veterans Affairs Susan Meighan accepted the proclamation. She thanked the Commissioners for their continued support of her office. She stated that Washington County has approximately 17,500 veterans and Pennsylvania is the fourth largest state with the concentration of veterans, trailing behind California, Texas and Florida.

#### OLD BUSINESS

#### BID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract for outdoor equipment, maintenance and supplies to the following vendors:

Action Equipment Center, Washington, Pa.    Contractors Connection, Washington, Pa.  
Middletown Tractor Sales, Washington, Pa.    Murphy Family, Inc., Washington, Pa.

This contract will be effective November 1, 2016 through October 31, 2017, with the option to extend for two additional one-year periods. The contract authorization amount is approximately \$20,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mr. Shober, seconded by Mr. Maggi, approving the contract with the vendors listed above.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### BID CONTRACT EXTENSION

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract extension for auto parts based on the percent discount submitted in their proposal to Smith's Auto Supply, Washington, Pa. This contract will be effective January 1, 2017 through December 31, 2018, with the option to extend for one additional two-year period.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with Smith's Auto Supply.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract extension for alcohol/home monitoring program based on the current pricing and fee schedule to Vigilnet (Advanced Alcohol Monitoring Programs, LLC.), Omaha, Neb. This contract will be effective January 1, 2017 through December 31, 2017. This extension is in accordance with the original bid documents.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with Vigilnet.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract extension for the provision of repair and maintenance of commercial hot water heaters and boilers on a time and material basis to Scalise Industries Corporation, Lawrence, Pa. and W.G. Tomko, Inc., Finleyville, Pa. This contract will be effective through December 31, 2017, with the option to extend for one additional year. This is contingent upon approval in the next prison board meeting to be held Wednesday, November 16, 2016, Minute No. PB 11-16-16.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with Scalise Industries Corporation and W.G. Tomko, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract extension for electrical supplies for all Washington County facilities to the following vendors through December 31, 2018. This extension is in accordance with the original bid documents.

The Hite Company, Washington, Pa.

Tri-State Supply Co., Washington, Pa.

W.W. Grainger, Inc., Lake Forest, IL.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with the above listed vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the Act 165 Hazardous Material Response Fund (HMRF) Grant Agreement to be used to support the emergency efforts of the Washington County Haz-Mat Team. This agreement will be effective July 1, 2016 through June 30, 2017. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving grant agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement of sale in the amount of \$12,500 for an aerial easement across the panhandle trail consisting a 1.054 acres and a drainage easement of .046 acres and a temporary construction easement of .554 acres at the rate of compensation of \$2,100 for the Turnpike Commission to construct two crossings over the Panhandle Trail in Mt Pleasant and Robinson Townships.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement of sale.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a temporary staging lease agreement with Range Resources to make improvements to the upper parking field at the fairgrounds to stage equipment for nearby well operations. This is contingent upon all the necessary approvals from Chartiers Township and the Conservation District for permits and zoning.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Range Resources.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the 2017 W.E.L.L. program beginning January 1, 2017 through December 31, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2017 W.E.L.L. program.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2016-2017 provider service agreement with Lori Timlin, Cokeburg, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2016-2017 new provider service agreement with Lori Timlin.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2016 through June 30, 2017. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village FGDM	\$200,000
Corporate Security and Investigation	\$31,000
Pressley Ridge	\$200,000
<b>TOTAL</b>	<b><u>\$431,000</u></b>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the following provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an emergency solutions grant agreement with the Commonwealth of Pennsylvania Department of Community and Economic Development (DCED) in the amount of \$77,415 for the period of September 19, 2016 through March 19, 2018. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant agreement with the Commonwealth of Pennsylvania Department of Community and Economic Development.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement with Community Action Southwest to provide emergency homeless assistance services for the period of September 19, 2016 through March 19, 2018. The funds are provided by the Pennsylvania Department of Community and Economic Development (DCED) through the Emergency Solutions Grant Program. The contract authorization amount is \$77,415 and no additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Community Action Southwest.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement with Community Action Southwest to provide homeless assistance services for the period of September 19, 2016 through March 19, 2018. The contract authorization amount is \$77,415 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Community Action Southwest.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of an addendum to our existing agreement with The Roman Catholic Diocese of Pittsburgh for the Bentleyville Senior Center to include monthly janitorial services for \$233.25 and for the purpose of operating their Meals on Wheels Program. This agreement will be effective through August 31, 2017. The monthly rent is \$833.25 and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Roman Catholic Diocese of Pittsburgh.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Adult Probation, of the purchase of a regular phone through AT&T. This phone is for a probation monitor to have communication with 911 and for safety while in the field. The service cost will be \$39.99/month and will be paid from their operating budget.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the purchase of a phone through AT&T.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously

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ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, November 2, 2016, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting will be held immediately following today's meeting. All county offices will be closed on Friday, November 11, 2016, in observance of Veterans Day.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$25,757.89.

GILMORE AARON J & EILEEN M  
408 VALLEY VIEW COURT  
WASHINGTON, PA 15301  
Tax Year: 2016  
District CHARTIERS  
Parcel 170-017-07-00-0043-00  
Amount \$48.74

KING LAUREL J  
512 FURLONG COURT  
WASHINGTON, PA 15301  
Tax Year: 2016  
District CHARTIERS  
Parcel 170-017-07-00-0071-00  
Amount \$21.61

AUGUSTINE DAVID J & LEAH N  
401 VALLEY VIEW COURT  
WASHINGTON, PA 15301  
Tax Year: 2016  
District CHARTIERS  
Parcel 170-017-07-00-0049-00  
Amount \$33.23

DAVIS ORVILLE M &  
TRACY MCDONALD  
210 MANKEY ROAD  
WASHINGTON, PA 15301  
Tax Year: 2016  
District AMWELL  
Parcel 020-021-09-99-0012-02  
Amount \$23.79

REPUBLIC SERVICES, INC  
PROPERTY TAX DEPT  
P.O. BOX 29246  
PHOENIX, AZ 85038  
Tax Year: 2016  
District FALLOWFIELD  
Parcel 320-015-00-00-0040-00  
Amount \$1,257.91

DIAZ DALE W &  
CHERYL VANDERSLICE  
133 UNION STREET LOT #3  
NEW EAGLE, PA 15067  
Tax Year: 2016  
District NEW EAGLE  
Parcel 480-003-09-99-0003-00T  
Amount \$26.71

GRECO GABRIEL  
196 MORTON STREET  
NEW EAGLE, PA 15067  
Tax Year: 2016  
District NEW EAGLE  
Parcel 480-010-09-99-0006-02T  
Amount \$25.62

MILLER KARENA  
420 ISABELLA AVENUE  
N. CHARLEROI, PA 15022  
Tax Year: 2016  
District NORTH CHARLEROI  
Parcel 500-001-00-05-0008-00  
Amount \$34.36

FOUR M CORP  
BOX USA GROUP INC  
INTERNATIONAL PAPER CO  
P.O. BOX 21  
MEMPHIS, TN 38101  
Tax Year: 2016  
District NORTH STRABANE  
Parcel 520-005-00-00-0050-02  
Amount \$3,057.90

PA TURNPIKE COMMISSION  
P.O. BOX 61616  
HARRISBURG, PA 17106  
Tax Year: 2016  
District ROBINSON  
Parcel 550-005-09-99-0057-01T  
Amount \$43.93

AMORDORO LAND  
DEVELOPMENT LLC  
250 MUNCE RIDGE ROAD  
WASHINGTON, PA 15301  
Tax Year: 2016  
District SOUTH STRABANE  
Parcel 600-001-00-00-0027-02  
Amount \$31.63

RITTER FRED & JUDITH A  
23 AIRPORT ROAD  
FINLEYVILLE, PA 15332  
Tax Year: 2016  
District UNION  
Parcel 640-011-03-00-0001-00  
Amount \$21.61

AMORDORO LAND  
DEVELOPMENT LLC  
250 MUNCE RIDGE ROAD  
WASHINGTON, PA 15301  
Tax Year: 2011  
District SOUTH STRABANE  
Parcel 600-001-00-00-0027-02  
Amount \$31.63

AMORDORO LAND  
DEVELOPMENT LLC  
250 MUNCE RIDGE ROAD  
WASHINGTON, PA 15301  
Tax Year: 2012  
District SOUTH STRABANE  
Parcel 600-001-00-00-0027-02  
Amount \$31.63

AMORDORO LAND  
DEVELOPMENT LLC  
250 MUNCE RIDGE ROAD  
WASHINGTON, PA 15301  
Tax Year: 2013  
District SOUTH STRABANE  
Parcel 600-001-00-00-0027-02  
Amount \$31.63

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AMORDORO LAND  
DEVELOPMENT LLC  
250 MUNCE RIDGE ROAD  
WASHINGTON, PA 15301  
Tax Year: 2014  
District SOUTH STRABANE  
Parcel 600-001-00-00-0027-02  
Amount \$31.63

REPUBLIC SERVICES, INC  
PROPERTY TAX DEPT  
P.O. BOX 29246  
PHOENIX, AZ 85038  
Tax Year: 2014  
District FALLOWFIELD  
Parcel 320-015-00-00-0040-00  
Amount \$1,257.90

FOUR M CORP  
BOX USA GROUP INC  
INTERNATIONAL PAPER CO  
P.O. BOX 21  
MEMPHIS, TN 38101  
Tax Year: 2011  
District NORTH STRABANE  
Parcel 520-005-00-00-0050-02  
Amount \$3,057.90

FOUR M CORP  
BOX USA GROUP INC  
INTERNATIONAL PAPER CO  
P.O. BOX 21  
MEMPHIS, TN 38101  
Tax Year: 2014  
District NORTH STRABANE  
Parcel 520-005-00-00-0050-02  
Amount \$3,057.92

AMORDORO LAND  
DEVELOPMENT LLC  
250 MUNCE RIDGE ROAD  
WASHINGTON, PA 15301  
Tax Year: 2015  
District SOUTH STRABANE  
Parcel 600-001-00-00-0027-02  
Amount \$31.63

REPUBLIC SERVICES, INC  
PROPERTY TAX DEPT  
P.O. BOX 29246  
PHOENIX, AZ 85038  
Tax Year: 2015  
District FALLOWFIELD  
Parcel 320-015-00-00-0040-00  
Amount \$1,257.91

FOUR M CORP  
BOX USA GROUP INC  
INTERNATIONAL PAPER CO  
P.O. BOX 21  
MEMPHIS, TN 38101  
Tax Year: 2012  
District NORTH STRABANE  
Parcel 520-005-00-00-0050-02  
Amount \$3,057.90

RIITER FRED & JUDITH A  
23 AIRPORT ROAD  
FINLEYVILLE, PA 15332  
Tax Year: 2015  
District UNION  
Parcel 640-011-03-00-0001-00  
Amount \$65.24

FOUR M CORP  
BOX USA GROUP INC  
INTERNATIONAL PAPER CO  
P.O. BOX 21  
MEMPHIS, TN 38101  
Tax Year: 2010  
District NORTH STRABANE  
Parcel 520-005-00-00-0050-02  
Amount \$3,057.90

FOUR M CORP  
BOX USA GROUP INC  
INTERNATIONAL PAPER CO  
P.O. BOX 21  
MEMPHIS, TN 38101  
Tax Year: 2013  
District NORTH STRABANE  
Parcel 520-005-00-00-0050-02  
Amount \$3,057.90

FOUR M CORP  
BOX USA GROUP INC  
INTERNATIONAL PAPER CO  
P.O. BOX 21  
MEMPHIS, TN 38101  
Tax Year: 2015  
District NORTH STRABANE  
Parcel 520-005-00-00-0050-02  
Amount \$3,057.90

Moved by Mr. Maggi; seconded by Mr. Shober, approving the listed tax refunds.

Roll call vote taken:

Mr. Shober – Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:32 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST:

*Cynthia S. Gaffin*  
November 14, 2016  
CHIEF CLERK